

Action Log

Summary

The Action Log is a list of all of the things that people have been asked to do at earlier meetings. It is included at each meeting so that members can check that everything is being done. It was last updated on 5 January 2021.

Meeting on 15 July 2020

	Report title	Officer	Action	Update	Status
148.	Proposals for future engagement with Children in Care and Care Leavers and format of Corporate Parenting Sub-Committee meetings	Nicola Curley/ Fiona Van Den Hout/ Sika Smith	The Chairwoman suggested it would be helpful for Members to have some training in preparation for the informal meetings with children and young people. This should include clear parameters around behaviours and expectations for the meetings. The Assistant Director for Children's Services suggested that a workshop should be arranged to address this with herself, the Head of Corporate Parenting and the Lead Practice Improvement Manager.	24.08.20: It has been agreed to hold a workshop in October in advance of the informal meeting to be held in November 14.10.20: Workshop took place, attended by all members of the sub committee	Completed
151.	Corporate Parenting Performance Report	Nicola Curley	Members welcomed the concise digest of information, but expressed some reservations at the loss of some interpretive and narrative detail. Officers suggested that this might be usefully explored as part of the proposed workshop in advance of the introduction of the new format of Sub-Committee meetings.	24.08.20: The format of the performance report will be discussed at the workshop being held in October. 14.10.20: Format of the performance report was discussed – workshop attended by Business Intelligence colleagues	Completed

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		Nicola Curley	Members asked that officers look again at navigation around the diagrams so that it was clear what narrative was associated with each table.	14.10.20: Format of the performance report was discussed – workshop attended by Business Intelligence colleagues.	Completed
		Nicola Curley	The Assistant Director for Children's Services undertook to review and revise the workshop and training plan in consultation with the Chairwoman so that it would reflect the new themes and working practices agreed by the Sub-Committee earlier in the meeting (minute 148 refers). This would include arranging a workshop to discuss what training was needed during the next 12 months to upskill members and substitute members of the Corporate Parenting Sub-Committee, to ensure that all councillors were fully aware of their role and responsibilities as corporate parents and to identify any relevant skills or expertise they might be able to offer.	28.08.20: Cllr Every and Fiona Van Den Hout have revised the workshop and training plan.	On-going

Meeting on 9 September 2020

	Report title	Officer	Action	Update	Status
161.	Young People's Participation	Sika Smith	It would be helpful if the Participation Service could signpost carers to appropriate holiday events and activities around the county, such as swimming sessions or soft play areas.		
162.	Report from Cambridgeshire Foster Carers' Association	Fiona van den Hout	The Chairman asked officers to look at how best to ensure synergy in looking into and responding to issues raised by children and young people and by the CFCA.	5.01.20: Reports provided by Cambridgeshire's Foster Carer Association will reflect the theme of each Sub Committee (open meeting) drawing on comments raised by the Children in Care Council in the preceding Sub Committee (closed meeting)	Completed
164.	Draft Corporate Parenting Annual Report 2019/20	Fiona van den Hout/ Richenda Greenhill	The Chairman would want all county councillors to see a copy of the final report.	13.10.20: A copy of the annual report sent to all Members by email.	Completed
		Nicola Curley	The Chairman stated that she would want to look at how District bodies such as Community Safety Partnership Boards and Housing Departments could be made aware of the needs of children in care and care leavers.		
165.	Sub-Committee Workshop and Training Plan	All Members	To send their preferred workshop and Members' Seminar dates to the Democratic Services Officer.		Completed
166.	Agenda Plan	Richenda Greenhill	Dates of Sub-Committee members' informal meetings with children and young people to be added to the agenda plan for	17.09.20: Agenda plan updated accordingly.	Completed

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			completeness, but making clear that these were private meetings and were not open to the public.		