

**CORPORATE
PARENTING
SUB-COMMITTEE**

Minutes-Action Log



Summary

The Action Log is a list of all of the things that people have been asked to do at earlier meetings. It is included at each meeting so that members can check that everything is being done. It was last updated on **12 November 2018**.

Minutes of 13 December 2017

9.	Young People's Participation	Sarah-Jane Smedmor/ Richenda Greenhill	To provide advice on whether Members should undergo a Disclosure and Barring Service check given that it was proposed that they would have direct access to personal information about children and young people in care and, on occasion, direct contact with the children and young people themselves.	08.01.18: The Assistant Director gave the view that Members of the Corporate Parenting Sub-Committee would need to undergo a DBS check in order to fully discharge their duties. Advice sought from the Head of HR. 09.04.18: To be processed by Democratic Services. 08.10.18: Updated training required to sign off DBS request. Course booked 29.11.18.	On-going
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Minutes of the meeting on 13 June 2018

42.	Virtual School	Jo Pallett	To routinely include comparative data from previous years in all future reports on attainment levels.	12.11.18: Officers confirm that when providing validated data this is always the case.	Completed
		Jon Lewis	To consider whether a report on the issue of under-performance amongst vulnerable children should be taken to the Children and Young People Committee.		
		Jon Lewis/ Jo Pallett	To include an update on the external review of the Virtual School which was currently taking place in the next report or when available.	10.09.18: The draft report has just been received and is being fact-checked. An update will be included in the Virtual School's report to the next Sub-Committee meeting on 21 November 2018.	On-going
		Jacqui Barry/ Claire Betteridge	<p>To explore with the Voices Matter Panel and report back on:</p> <p>1.Young people's experience of the support arrangements provided to Looked After Children by their schools and the Virtual School;</p> <p>2.Looked After Young People's experience of college and Further Education.</p>	<p>06.09.18: Due to some transport difficulties the Voices Matter Panel held in July 2018 only had two attendees who were older young people. However, this will be explored in future meetings and also through the Care Leavers Forum and Just Us groups and an update given.</p> <p>29.10.18: On the agenda for the Voices Matter Panel on 6 November 2018.</p>	On-going

46.	Workshop and Training Plan	Jacqui Barry/ Claire Betteridge and John Heron	<p>To re-arrange the planned training session on foster care from 24 July 2018 to a date which more members were able to attend.</p> <p>(Requested again by Members at the meeting on 19 September)</p>	06.09.18: John Heron will arrange this.	On-going
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Minutes of the meeting on 19 September 2018

51.	Young People's Participation	Jacqui Barry/ Claire Betteridge	The include updates on the development of MOMO in future reports.	29.10.18: Now included in the participation report.	Completed
		Jacqui Barry/ Claire Betteridge	To make Care Leavers' Forums aware that the Chairman and members of the Sub-Committee would be happy to attend some of their meetings if the young people would find this helpful. The Chairman also asked that officers should make sure that the young people were made aware of the value which Members attached to their views	29.10.18: Care Leavers Forum members are attending Voices Matter Panel on 6 November. This message will be conveyed.	Completed
52.	Virtual School	Claire Hiorns	To share comparative data which the Virtual School had for other LAs with members of the Sub-Committee.	12.11.18: Comparative data circulated by email to all Committee members.	Completed

		Jon Lewis/ Jo Pallett	<p>To provide a six month update report on the issues explored in relation to the VS at the meeting on 19 September 2018. This should also include:</p> <ul style="list-style-type: none"> i. Confirmation of whether full use was being made of Area Opportunity Funding in Huntingdonshire and Fenland in relation to Looked After Children; ii. Whether there was any correlation between number of school moves and attainment; iii. What has been done to reinstate the expectation that Looked After Children should be a priority area for School Governors. 	<p>12.11.18:</p> <ul style="list-style-type: none"> i. It has not been clear what funding is available as in discussion this can only be used on activities which are new as part of the project and not ongoing developments or activities which impact on the whole county. ii. Many factors influence attainment one of which is home and/or school moves. While most children perform less well if they have multiple moves this is not always the case. iii. Governors have been made aware of their remit through training and information provided by the Virtual School as well as previously by the Vulnerable Groups Adviser. Head of the Virtual School also spoke at the annual Governors' conference. 	Completed
53.	Child and Adolescent Mental Health Issues relating to LAC in Cambridgeshire	Pam Parker	To try to establish whether resources described in the Green Paper represented new or existing funding so that Members could take a view on whether they might wish to lobby for support.		

		Anna O'Leary	To explore whether the 'Keep Your Head' website could somehow be linked with the Mind of my Own initiative.	22.10.18: Having checked, officers cannot link to MOMO due to the way the app works. However, they should be able to add this as information on the new Facebook page.	Completed
		Richenda Greenhill	To add Child and Adolescent Mental Health (CAMH) issues for Cambridgeshire's Looked After Children to the Forward Plan for alternate meetings going.	09.10.18: Added to the Forward Plan.	Completed
		Pam Parker/ Jacqui Barry/ Claire Betteridge	To arrange a workshop/ training session for Sub-Committee members to look at what they would want covered in future reports relating to mental health.		
		Sarah-Jane Smedmor	The Assistant Director for Children's Services, the Clinical Lead for Psychology, the Head of Looked After Children Countywide and the Co-opted Members of the Sub-Committee to consider meeting to discuss the way forward in relation to CAMH issues for Looked After Children.		
54.	Foster Care Recruitment Update	John Heron	The Chairman asked officers to reflect on ways in which to involve foster carers in the Sub-Committee's work.	22.10.18: The Fostering Service is setting up a Foster Carer Association and a Delivery and Development Board. Both of these boards will support Sub-Committee's work.	Completed
55.	Coram Cambridgeshire Adoption Annual Report 2017-18	F van den Hout/ A Bennett	To keep the Sub-Committee in touch with developments relating to central government funding for post-adoption support services.		

56.	Performance Report	F van den Hout	The Chairman asked that figures relating to visits within statutory timescales and the number of newly Looked After Children having their health assessment within 20 days of becoming Looked After should be included in each report.	22.10.18: This figure will continue to be included in all future reports.	Completed
57.	Workforce Development	Sarah-Jane Smedmor	To keep the Sub-Committee informed of how the Service restructuring progressed over time.		
58.	Sub-Committee Workshop/ Training Plan	Jacqui Barry/ Claire Betteridge	To arrange a generic workshop for all members and substitute members to consider how best to upskill themselves so that they were best equipped to fulfil their roles. It would be important to ensure a good turnout for this event to develop an agreed approach and to make full use of the wide variety of skills, experience and expertise of all involved.	29.10.18: Jacqui Barry discussing this with the Chairman.	On-going
59.	Forward Agenda Plan	Richenda Greenhill	To add an item on the Local Offer to the Forward Agenda Plan, in November if possible.	26.09.18: Added to the agenda plan for November 2018.	Completed