

Highways and Transport Committee Minutes - Action log

This is the Committee's updated minutes action log, and it captures the actions arising from recent Highways and Transport Committee meetings and updates Members on the progress in complying with delivery of the necessary actions.

Minutes of the Committee Meeting Held on 23 January 2024

Minute no.	Report	Officer responsible	Action	Update	Status
193.	Place and Sustainability Risk Register	D Allatt	Member briefing to be organised on climate risk.	A briefing on the Local Highways climate work was held on 29 August 2024.	Complete

Minutes of the Committee Meeting Held on 30 April 2024

Minute no.	Report	Officer responsible	Action	Update	Status
211.	Minutes – 5 March 2024 and Action Log	D Allatt	Follow up with town and parish councils in order to build confidence in value for money, as noted in Minute 203 (Highways Maintenance Capital Programme)	A session with town and parish councils will be arranged. A session initially planned for August was postponed following a low response rate.	Ongoing

213.	Department for Transport Approved Automatic Number Plate Recognition Traffic Enforcement Camera Procurement	D Allatt	Arrange for the Chair or the Vice-Chair of the committee to meet with the Local Member for March North and Waldersey in Fenland to see how CPE could be progressed in the District.	The Vice-Chair met with the Local Member for March North and Waldersey to discuss CPE.	Complete
215.	Corporate Performance Report	J Munslow	Provide a briefing to explain the cyclic regime for inspecting gullies and the communication process, with a list of gullies by area.	A briefing will be scheduled on gullies.	Ongoing
		D Allatt	Reflect with road safety officers on appropriate indicators to cover some form of attribution to areas where safety measures could have been improved or where there were defects.	A Road Safety Update is scheduled to be presented to the committee at its meeting on 3 December 2024.	Ongoing
			Present a report to a future committee meeting on gradual patterns which could be investigated and addressed holistically in relation to road fatalities and casualties.	A Road Safety Update is scheduled to be presented to the committee at its meeting on 3 December 2024.	Ongoing

Minutes of the Committee Meeting Held on 23 July 2024

219.	Minutes – 30 April 2024	M Atkins	Circulate a recording of the Member briefing on Gaist, as referenced in Minute 203 (Highways Maintenance Capital Programme).	A recording of the briefing was circulated on 24 July 2024.	Complete
221.	Active Travel Fund 4 Extension	N Young	Provide clarification on when the Department for Transport is expected to review and refresh the Local Cycling and Walking Infrastructure Plans guidance.	An update from the Department for Transport on LWCIP guidance is awaited, but there is no firm date yet for its issue.	Ongoing
			Provide Members with an update, when it has been established how residents in the villages surrounding Alconbury Weald will be able to connect to the Huntingdon to Alconbury Weald cycling and walking route.	There is an LWCIP prioritised route from Alconbury to Alconbury Weald. Delivery of this scheme is subject to securing funding. Once a route is delivered from Alconbury Weald to Huntingdon, there is likely to be increased emphasis on funding this link to allow greater access to the wider network. Work is currently being undertaken to improve funding scoring criteria, for example putting greater weighting on social isolation, to help support rural links.	Ongoing

222.	Procurement of Electric Vehicle Infrastructure	C Poultney	Provide Members with a briefing or seminar on the wider ongoing work with electric vehicle infrastructure, including on the various grants that are available to different people and organisations to support its development.	A briefing was held on 11 September 2024 in collaboration with the Combined Authority and the Energy Saving Trust, and the content has been circulated to all members.	Complete
226.	A1421 Traffic Management and Road Safety Options	S Hansen	The committee's Spokes to consider the request for a future report with specific proposals for the committee's approval, including further detail on the potential impacts of the available options, following the meeting detailed in section 3.7 of the report.	A briefing note was shared with the committee's Spokes.	Complete
227.	Finance Monitoring Report - Outturn 2023-24	S Howarth	Clarify whether the Wisbech Town Centre Access Study referenced in Appendix 3 of the report is the same project as the Wisbech Access Study.	The Wisbech Town Centre Access Study referenced in the Finance Monitoring Report Outturn is the same project more widely known as Wisbech Access Study.	Complete
		D Allatt	Provide further information on the Local Infrastructure Improvements referred to in Appendix 3 of the report.	Awaiting update.	Ongoing

229.	Highways and Transport Committee Agenda Plan, Appointments to Outside Bodies and Internal Advisory Groups and Panels, and the Appointment of Member Champions	J Rutherford	Organise further appointments for the Huntingdonshire LHI Panel, and consider whether substitutes should also be appointed to all the LHI panels.	Awaiting update.	Ongoing
F Jordan		The committee's Spokes to consider whether local Members should be appointed to the A141 and St Ives Improvements Scheme Member Working Group.	Awaiting update.	Ongoing	