

HIGHWAYS AND TRANSPORT POLICY AND SERVICE COMMITTEE ACTION LOG

This action log as at 23rd November 2020 captures the actions on service actions within the remit of this Committee including that are still ongoing on-going from the former Highways and Community Infrastructure and Economy and Environment Committees. This log updates Members on the progress on the compliance in delivering the necessary actions.

Minutes of Highways and Community Infrastructure Committee 16th January 2018

Minute number	Item title	Responsible officer(s)	Action	Comments	Completed
45.	Minutes and Action Log – Skanska Enhanced Pothole Repair Service	Graham Hughes / Richard Lumley	Discuss with Skanska the feasibility of offering an enhanced pothole repair service. This was raised again at the Highways and Transport Committee on 15 th September	Part of a wider, longer term piece of work looking at possible delivery models (including future funding) for highway services.	IN PROGRESS Meeting rescheduled for 26/11/20 to discuss (original 29/10/20 was cancelled due to staff availability)

Minutes of Highways and Community Infrastructure Committee 9th July 2019

Minute number	Item title	Responsible officer(s)	Action	Comments	Completed
123.	Finance and Performance Report – May 2019 – A14 Legacy	Steve Cox	Suggested that a report was brought to the Committee every six months regarding the legacy of the A14. All local members impacted could be consulted.	Discussions are ongoing with Highways England about this and the de-trunking of the existing A14. This is due to come forward to the 19 th January Committee.	IN PROGRESS update scheduled for the January meeting.

124.	Road Casualty Data Annual Report	Matt Staton	The Chairman commented that the findings of the research project regarding likely collision sites being undertaken with Loughborough University could be brought to the committee for information and comment.	Matt Staton to liaise with Loughborough University in relation to published outputs from the project. The information was to be presented to a Members Seminar.	On hold until the seminar programme resumes.

Minutes of Highways and Community Infrastructure Committee 4th December 2019

Minute number	Item title	Responsible officer(s)	Action	Comments	Completed
146. b) See also 311b)	Finance Monitoring Report – October 2019	Graham Hughes/ Richard Lumley	Concerns were raised regarding the perceived inequitable nature of the Local Highways Initiative (LHI) bid process to some parts of the County. Officers to establish whether it was possible to resolve the anomalies found within this process.	Report scheduled for December 2020	In progress

Minutes of Economy and Environment Committee 5th March 2020

Minute number	Item title	Responsible officer(s)	Action	Comments	Completed
311.	Integrated Transport Block (ITB) Funding Allocation Proposals	Elsa Evans / Andy Preston	<p>Review of scoring criteria to help review to achieve more equitable distribution of funding across the County.</p> <p>See also 146b raised at former Highways and Infrastructure Committee in December 2019.</p>	The Review report is going to C/VC of H&T Committee on 1 Dec for discussion with Members. It can then be decided if and when it is reported to H&T Committee	Action Ongoing

Minutes of Highways and Transport Committee 7th July 2020

Minute number	Item title	Responsible officer(s)	Action	Comments	Completed
	Cambridgeshire and Peterborough Road Safety Partnership Strategy	Matt Staton	Strategy should be circulated to all District, Town and Parish Councils and other identified interested parties.	A wider distribution will be undertaken in October as part of a coordinated communication across partners related to the new strategy	<p>IN PROGRESS</p> <p>- The strategy will be shared following the 05/10/20 Road Safety Partnership Board meeting, along with a media release.</p>

Minutes of Highways and Transport Committee 15th September 2020

Minute number	Item title	Responsible officer(s)	Action	Comments	Completed
24.	Minutes Action Log (Minute 151 Wisbech Access Strategy Phase 1)	Chairman Cllr Bates	Noting that Cllr King had been appointed as an additional member to the Wisbech Steering Group via the Outside Organisations delegations process, Cllr Dupre asked whether she could be considered via the same process for an appointment to the Heavy Goods Vehicle (HGV) Diamond Area Steering Group.	The Chairman agreed to speak to the Chairman of the Steering Group, Councillor Criswell.	In progress
25.	Winter Service Plan 2020-21	Jon Clarke / Dennis Vacher	Cllr Harford raised the issues of gritting the new very steep Bar Hill bridge. Officers undertook to inspect the bridge and see what would be the best method to treat it.	Bridge currently remains responsibility of HE. Officers do not have any dates with regard to when it is proposed to hand this over to CCC or whether this is the intention. Should it end up with CCC, officers are looking at ways that they can add it to their Winter service plan.	Complete. Response sent 16/11/20
25.	Winter Service Plan 2020-21	Chairman Councillor Bates	It was suggested that the volunteer mutual aid groups formed during the Covid 19 lockdown would be an excellent source for potential new recruits. The Chairman had already been	The Chairman to provide an oral update.	Action Ongoing

			in discussion with the Councillor Criswell, Chairman of the Communities and Partnership Committee in respect of seeking new volunteers and obtaining contact points from such groups and would pass them on to the officers.		
29.	Cambridgeshire Highways Contract Annual Report 2019-20	Emma Murden	Information on Local Highways initiative schemes and other major projects should also include expected delivery dates.	Initial meetings have been held. LHI Board has a process and is being rolled out with regular updates to members. We are looking at how we can cascade a similar approach across the services.	Completed
29.	Cambridgeshire Highways Contract Annual Report 2019-20	Richard Lumley / Graham Hughes	Request for a new policy for seeking compensation for developer damage to free up local highways offices resources.	Officers would investigate the practicalities and bring back proposals for further consideration on this wide ranging issue.	Action Ongoing

Minutes of Highways and Transport Committee 6th October 2020

Minute number	Item title	Responsible officer(s)	Action	Comments	Completed
30.	COVID-19 Cycling Proposals	Graham Hughes /Jeremy Smith	To identify funding to update the cycling map of Wisbech	Issue raised again at 10 th November meeting.	Action Ongoing
30.	COVID-19 Cycling Proposals	Graham Hughes /Jeremy Smith	Asked if schemes could still be added to tranche 2 of the COVID-19 Temporary Cycling Proposals	In progress	Action Ongoing

Minutes of Highways and Transport Committee 10th November 2020

Minute number	Item title	Responsible officer(s)	Action	Comments	Completed
43.	Action Log	Democratic Services	Add Utilities report to Agenda Plan	Action from October full Council meeting – added to Agenda Plan for January 2021.	Completed.
45.	Joint Professional Services Framework	Democratic Services	Recirculate confidential appendix to Committee.	Circulated 11/11/20.	Completed.
45.	Joint Professional Services Framework	Alex Deans	Queried the successful organisations' zero carbon ambitions. Officers agreed to follow this up.	<p>Section F410 - Best Practice Groups: The suppliers are to participate in Best Practice Groups to develop solutions to key issues. One of the stated Best Practice Groups is "climate change emergency and environmental strategy".</p> <p>Section F510 - Strategies, Policies and Procedures. The suppliers are required to comply with all policies and procedures as updated and notified to them from time to time. Specifically a link was included to the Council's environmental and social value strategies that were available at time of tender.</p>	Completed

				Both suppliers have appropriate Safety, Health, Environmental and Quality (SHEQ) accreditations and policies. Jacobs has a Climate Action Plan which has a 2020 Net Carbon Zero target of 2020 (www.jacobs.com). WSP has a Global Sustainability Policy (www.wsp.com)	
48.	Finance Monitoring Report	Richard Lumley	Detail of distribution of additional £4.1M Highways Maintenance Grant to schemes across county to be circulated	Information circulated by email 12/11/20.	Completed.
48.	Finance Monitoring Report	Sarah Heywood	Sought clarification on the difference in figures for the Emergency Active Travel Funding in Section 3 compared to the table in Appendix 3.	Information circulated by email 10/11/20.	Completed.
48.	Finance Monitoring Report	Richard Lumley	Query on LHI scheme in Pondersbridge.	Officers to respond to Local Member (Cllr Connor) and cc Chair and Vice-Chair.	Completed.