

COMMERCIAL & INVESTMENT COMMITTEE

Minutes-Action Log



Agenda Item no. 3
Cambridgeshire
County Council

Introduction:

This is the updated action log as at **5th September 2019** and captures the actions arising from the most recent Commercial & Investment Committee meeting and updates Members on the progress on compliance in delivering the necessary actions.

Minutes of 19th October 2018

Item no.	Item	Action to be taken by	Action	Comments/Status	Estimated completion date/ Completed
162.	Service Committee Review of the draft 2019-20 Capital Programme	Oliver Hayward/ Will Patten	Last two meetings of the Older People's Accommodation Strategy Working Group had been cancelled (concern that these issues were not being picked up).	See response from Service Director (appended). Cllr Rogers to request an update from the Adults Committee Chair.	Ongoing

Minutes of 14th December 2018

183.	Disposal of ransom strip at St Ives	John Macmillan	The ownership of different parts of the site to be fully detailed in the revised report, and the planning application for the residential development be included in that report.	The Education Capital team have been carrying out feasibility work to extend school capacity at St Ives and are preparing a Justification of Need with regard to acquiring additional land at the St Ivo school. This would include the Council's land. This was considered by the Capital Prog. Board in July and will be reported to C&I and GPC in due course.	Ongoing
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Minutes of 22nd March 2019

Item no.	Item	Action to be taken by	Action	Comments/Status	Estimated completion date/ Completed
209.(1)	Property at Burwell and Soham – Transfer to This Land and financing (Phase 2)	Tom Kelly	With regard to the “standardisation of routine monitoring” referred to in the report, it was noted that this referred to regular Member meetings with This Land, and it was agreed that these should be diarised quarterly, going forward.	A Shareholder update meeting, to which the Committee was invited, was held on 02/08/19.	Completed
209.(2)	Property at Burwell and Soham – Transfer to This Land and financing (Phase 2)	Tom Kelly	Routine monitoring should include regular reports from Council’s own officers, providing a view on the This Land monitoring reports and performance.	This will be provided at the September meeting.	Ongoing Sept 2019
211.	Milestone 3 Report for the Alconbury Weald Civic Hub: Cambs 2020 Programme	Andy Preston/ Kim Davies	Project Risk Register would be shared as part of future reports.	This will be included in future C&I Committee papers as planned. Currently these are proposed for the end of MS4 (October 2019) and the end of MS6 (January 2021)	October 2019

Minutes of 26th April 2019

225.	Estates and Building Maintenance Inspections	Alex Gee/ John Macmillan	Action Plan and related KPIs and timescales to be brought to a future meeting	This will form part of a broader Estates Strategy being worked on jointly by the Estates and Transformation teams.	Autumn 2019
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Minutes of 24th May 2019

235.(1)	Finance & Performance Report	Tom Kelly/ Ellie Tod	It was agreed that ways of reporting capital financing to the Committee would be explored further outside the meeting.	Report to be considered at the 13th September 2019 meeting.	Completed.
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Minutes of 21st June 2019

242.(2)	Commercial Strategy and Action Plan	Commercial Board/Dan Sage/ Amanda Askham	Commercial Board to review scaling of contracts/ engagement with smaller businesses alongside KPIs.		
242.(3)	Commercial Strategy and Action Plan	Dan Sage/ Amanda Askham/ Dawn Cave	Report to be produced for a future meeting on cost of the Commercial team.	On 13/09/19 agenda.	Completed
244.	Babraham Smart Energy Grid – Investment Grade Proposal Stage 1 Update	Sheryl French/ Cherie Gregoire	Officers to revisit discussions with the new Stagecoach management team about electric buses.	Circulated by email 02/09/19	Completed.
244.	Babraham Smart Energy Grid – Investment Grade Proposal Stage 1 Update	Sheryl French/ Cherie Gregoire	Officers to look in to approaching organisations on the Biomedical Campus.	A very positive meeting took place with Addenbrookes on 22/07/19 where they expressed strong interest in working with CCC. Since then, they have shared energy usage data and schematics that are important for the development of the project. Cherie has drafted an MOU for their review and agreement.	Completed

Minutes of 12th July 2019

252.	Water Procurement	Cllr Bates	Councillor Bates to raise a question with ESPO as to why ESPO had abandoned their plans to run a secondary procurement exercise.	Emailed to Committee 04/09/19.	Completed.
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Response from Service Director – Commissioning (Will Patten):

A key theme of the accommodation strategy is to increase capacity in residential based care.

This included the potential to develop a strategic and commercial relationship with a provider(s) and include land and capital options. This work was banded under workstream 3.

As part of this strategy, we have also been working with the market and pursuing two other options and activity. These are:

1. Extending existing block contracts (workstream 1)
2. Working with the market to develop and release further existing capacity onto block contract arrangements in specific geographical areas (workstream 2)

The outcome of workstream 1 & 2 are likely to deliver the capacity we require and as a result, held workstream 3.

Once the dust has settled from the workstream 1 & 2 work, we will have a much clearer picture of what, if anything is required under workstream 3.

I would be very happy to bring a detailed report to the C&I committee if helpful.