

Business Development Programme Status Report

April 2022

Type 3 (High)					
Projects	Issues	Successes	Project Performance		
P108 Replacement ICCS and Mobilising Solution Project Sponsor: Matthew Warren PM: Jodie Houseago/Nicky Hoad Completion Date: TBC Overall status: Red	High Level overview provided by Systel however awaiting a detailed plan from them to confirm key dates around functionality, training, User Acceptance Testing and Go Live dates. (Project turned to red until plan confirmed)	Project Manager visited the supplier in France at the end of March. Really positive to meet the team and have some face to face discussions. Due to the success of this trip, more are planned when required – the first one being a workshop to review areas being worked on.	Board		
			Team		
			Budget		
				Risk	
				Controls	
	All training now on hold until configuration takes place around crewing within the system.	Work package lead has been working with the supplier to get data ready for uploading to platform. Work progressing well. Significant work also completed around compiling data on crewing appliances for the supplier.			
	Outstanding issues around Internet Protocol (IP) crossover on network between CFRS/SFRS. Estimated date for delivery of firewall equipment moved forward to May. Supplier to undertake pre-staging/configuration work w/c 23 May with view of Go Live w/c 30 May. Switches will not be delivered until later in the year – ICT currently investigating fully	Good work still being made on User Acceptance Tests scripts.			
		Startphone training completed with supplier coming over to UK for first on site training.			

Replacement ICCS and Mobilising Solution continued.	<p>the impact of install of switches/element of risk (this is exclusive to Dogsthorpe) and explanation paper being drafted which will be taken to Executive Board.</p> <p>Hunt Group/PSTN lines issue for the Station End Equipment ongoing. The supplier installed incorrect lines within CFRS and are fully aware of rectification work required. Supplier attending site to rectify.</p> <p>Airwave port still not working. Investigations continue between suppliers but as yet issue has not been identified which is holding up testing.</p> <p>Awaiting confirmation from suppliers of project dates so can understand how this will line up with DCS Go Live and how this affects other sector customers.</p>		Timescales
--	---	--	-------------------

Business Development Programme Status Report

April 2022

P137 Review of Operations Project Sponsor: Chris Strickland Project Manager: Simon Newton Project Manager/Lead Simon Thompson Completion Date: Phase 1 High Level Business Cases - May 2022 Phase 2 Detailed Business Cases – September 2022 Overall status: Green	No current issues to report.	<p>Project on track – first major benchmark is to have high level business cases by May.</p> <p>Options will be designed under two key headings, financial savings (Objective 2) and efficiency. Objective 2 has increased in priority due to financial pressures.</p> <p>Nineteen work packages currently underway, some have been completed, some have been pushed back to complete by end of April. This has affected some internal timescales but will not impact key benchmark for high level business case for May.</p> <p>Identified new additional risk aligning to the ICCS and Mobs project due to some efficiency options being heavily dependent on new mobilising system.</p> <p>Internal communications to be increased over the next few weeks to ensure all are informed of update.</p> <p>Interdependencies across the Service identified and monitored.</p>	Board	Reporting direct to COAG.
			Team	
			Budget	
			Risk	
			Controls	
			Timescales	

Business Development Programme Status Report

April 2022

Projects	Issues	Successes	Project Performance	
P089 ESMCP (Emergency Services Mobile Communications Programme) PM: John Barlow Project Sponsor: Jon Anderson CFRS migration to Emergency Services Network (ESN) 2026 Status: Amber	Home Office revised schedules remain outstanding.		Board	
			Team	
			Budget	
	A lot of technology still not in place and some sites for mobile towers still not procured.		Risk	Potential high costs if Services remain on Airwave.
	Essex FRS has closed their ESMCP Project Team. London Fire downsizing their Project Team and focusing on coverage only.		Controls	Absence of accurate details.
	New testing device received but resources for testing may be a challenge (installation qualification requirements)		Timescales	Awaiting official revised timeline.
	DNSP connection put on hold; London has switched theirs off.			
	Loss of regional resources – FRS's expected to pick up additional work without any additional resources/funding.			

Business Development Programme Status Report

April 2022

Projects	Issues	Successes	Project Performance	
P126 Huntingdon Relocation Project Sponsor: Matthew Warren Project Manager: Jodie Houseago Completion date: Planning phase August 2021 Build completion September 2022 Move –December 2022 Status: Green	<p>Internal work delays have now eaten into the full contingency period of four weeks which was allocated to the programme (the supplier still hopes to recover this as they continue with the works).</p> <p>New risk added around the delay in getting our communications supplier to undertake their off site works.</p>	<p>Despite the delays to internal works, the supplier currently remains on programme for building handover.</p> <p>Superstructure and external works are progressing generally ahead of programme.</p> <p>Training building supplier started on site week commencing 4 April, a key milestone achieved.</p> <p>Regular monthly on site meetings scheduled along with fortnightly catch up calls. Majority of Project Managers time currently spent working through multiple information requests/ queries/final design proposals which are coming in from various sources.</p> <p>Next activity on the plan is for Project Manager to review/analyse the room data sheet information collected from those who will be moving.</p>	Board	
			Team	
			Budget	
			Risk	
			Controls	

Business Development Programme Status Report

April 2022

Huntingdon Relocation continued		<p>Site visits for the watches and Training Centre instructors have been well received. Fire Authority have also requested a visit.</p> <p>Internal audit concluded; awaiting formal report but initial feedback positive.</p>	Timescales	<p>Build completion September 2022 but still on track to complete overall as originally planned project end date of December 2022.</p>
P122 Training Centre Review Project Sponsor: Wayne Swales Project Manager: Vicky Best Completion date: 1-year trial to commence Project Closure: Review of Trial - TBC Status: Amber	<p>Training Centre instructors continue to work to the existing collective agreement, following the rejection of the proposed shift system.</p> <p>Reporting on the project remains paused until there is an outcome from the on-going negotiations.</p>		Board	
			Team	
			Budget	
			Risks	
			Control	
P132 NFCC Fire Protection Grant project Project Sponsor: Stuart Smith	<p>Costs are currently unknown for risk management system to integrate to the mobilising system. Waiting for database</p>	<p>Project on track.</p> <p>Risk management system to mobile data terminals awaiting resources to complete work. Risk</p>	Timescale	<p>Paused.</p>
			Board	
			Team	
			Budget	<p>£114,618 grant.</p>

Business Development Programme Status Report

April 2022

Project Manager: Sean Hedger Market Research: (extended) Business Case for each recommendation: Completion: April 2022 (all funding allocated by April 2022 but ICCS and Mobilising project work will not be completed – can be work package within wider ICCS and Mobilising project) Status: Green	<p>requirements from inter-dependant departments. Meetings ongoing.</p> <p>Incorrect iPads sent (no sim card slot); new ones have now arrived and waiting for cases.</p> <p>Looking to put together an end project report for June with outstanding work being allocated to work packages or business as usual.</p>	<p>management system mapping completed by the supplier, map being built by Business Intelligence and PerformanceTeam.</p> <p>Level 3 training input completed and assignments ongoing. Level 4 input completed and assignments begun. Level 5 training courses identified and booked. Staff allocated to courses.</p> <p>Level 6 working with Learning and Development to identify provider for apprenticeship and preparing for professional discussions with interested fire protection staff to identify candidate.</p> <p>Awaiting Virtual Private Network roll out for Cambridgeshire (currently being rolled out in Bedfordshire) but able to use remote access in the meantime.</p>	Risk	
			Controls	
			Timescales	Quarter 4 returns to PPRU (NFCC) due 22 April 2022.
P133 Review the Ways of Working Project Sponsor: Matthew Warren	<p>Briefing report should have been submitted 31 March 2022 but this has been delayed due to workloads and annual leave.</p>	<p>All the data from the support/operational and Combined Fire Control groups has now been received.</p>	Board	
			Team	
			Budget	
			Risk	

Business Development Programme Status Report

April 2022

Project Manager: Clare Hesselwood Phase 1 Completion – 31 March 2022 Survey Returns 17 January 2022 (support) 24 January 2022 (operational) Evaluation period 31 January 2022 Report/Briefing 31 March 2022 Status: Green		<p>The information has been entered into a prioritised briefing giving the main five themes for each of the three groups. This briefing report is due to be presented to the Project Board on 27 April 2022 where a decision will be made on the next steps for the project.</p>	Controls	
			Timescales	

Type 2 Projects

Project	Issues	Successes	Project Performance	
P138 On-Call Initiatives Project Sponsor: Simon Newton Project Manager: Kevin Andrews Five separate work streams Completion 13.5 Ladders Quarter 1 2022 Crewing Quarter 2 2022 Papworth to Cambourne Quarter 1 2022		<u>Review 13.5 ladders</u> End Stage Report drafted in preparation for April Programme Board. Ongoing liaison with Fleet to arrange removal and storage. Operational Support Group preparing Service Advisory Note expected w/e 15 April 2022. Combined Fire Control drafting letter for neighbouring counties; this will be approved before distribution.	Board	Not required; Project Manager reports directly to Project Sponsor.
			Team	For each work stream.
			Budget	Specific to each work stream.
			Risk	

Co-Responding Quarter 2 2022 Business Hub Quarter 2 2022 Status: Green		<p>Training Centre confirmed revised training courses ready to deliver post removal of 13.5 ladders. Learning and Development confirmed training records systems modules will be amended prior to 1 May 2022. Project team are looking at external communications requirements.</p>		
	<p>Risk – Capacity of Business Intelligence and Performance, conflicting priorities with Review of Operations work.</p> <p>Risk – Alerter signal in Papworth post sale of site. Being investigated.</p>	<p><u>Review minimum crewing</u> First cut of data received from Business Intelligence and Performance marginal gains in availability identified through moving to crews of three, further data required to identify risks and opportunities. Essex FRS confirmed they do not have reduced crewing; next step contacting Hertfordshire FRS.</p> <p><u>Papworth Move to Cambourne</u> Final building works due to complete by 3 May 2022. Call sign C30P3 to be adopted as of 3 May 2022; work underway to identify impacts of call sign</p>		

<p>On-Call Initiatives continued.</p>	<p>Risk – Capacity due to cover for sickness resulting in resource being diverted to co-responding expansion.</p>	<p>change. Contracts agreed all staff are moving to the new site. Resilience assets staying for the interim, charging points scheduled for installation, temporary road traffic collisions compound to be created until sustainable solution agreed.</p> <p>Service Advisory Note to be created by Operational Support Group and internal and external communications supported by media team including Fire Authority.</p> <p><u>Co - Responding</u> Awaiting application packs; training with EEAST scheduled for Soham on 23 April and Littleport on 30 April 2022.</p> <p>Regional Memorandum of Understanding (MOU) now in place. Ongoing liaison with media team. Updating policy and procedure based on MOU and creating process map for bringing additional stations online under business as usual.</p> <p><u>Pilot Scheme Remote Working Spaces</u></p>	<p>Control</p>
--	---	---	-----------------------

Business Development Programme Status Report

April 2022

On-Call Initiatives continued.		Name change from Business Hubs. Proof of concept trial rescheduled for May; awaiting approval from People Team and Legal Advisor. Draft remote working contracts being reviewed by People Team, On-Call and Legal Advisor.		
			Timescales	Specific to each work stream.

Glossary

Cambridgeshire Fire & Rescue Service (CFRS)
Chief Officers Advisory Group (COAG)
Combined Fire Control (CFC)
Community Fire Risk Management Information System (CFRMIS)
Community Fire Safety (CFS)
Comprehensive Spending Review (CSR)
East of England Ambulance Service Trust (EEAST)
Emergency Services Mobile Communications Programme (ESMCP)
Her Majesty's Inspectorate of Constabulary and Fire & Rescue Services (HMICFRS)
Heads of Groups (HofG)
Incident Command Unit (ICU)
Integrated Risk Management Plan (IRMP)
Mobile Data Terminals (MDT)
National Fire Chiefs Council (NFCC)
Project Manager (PM)
Public Switched Telephone Network (PSTN)
Service Action Notes (SAN)
Site Acceptance Testing (SAT)
To be determined/confirmed (TBD/TBC)
Training Centre (TC)
User Acceptance Testing (UAT)
Whole-time (W/T)