

ADULTS COMMITTEE

Minutes Action Log



Agenda Item No: 2a
Cambridgeshire
County Council

Introduction:

This log captures the actions arising from the Adults Committee up to the meeting on **10 January 2019** and updates Members on progress in delivering the necessary actions.

This is the updated action log as at 11 March 2019

Meeting of 6 September 2018

Minute No.	Report Title	Action to be taken by	Action	Comments	Status	Review Date
108.	Willow Court Bassenhally, Whittlesey - Tender for Contract	Lynne O'Brien	Brief Committee on the outcome of the tender process once completed via email.	The tender has closed and the outcome should be known by the end of March.	Ongoing	By March 2019

Meeting of 18 October 2018

Minute No.	Report Title	Action to be taken by	Action	Comments	Status	Review Date
117.	Alignment of Extra Care Contract	Lynne O'Brien	The Committee requested that an update on the timings for the visioning strategy should come back to Committee, along with the project plan.	Project plan for the Visioning Strategy for Extra Care including timings has been circulated to the Committee.	Complete	

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		Amanda Roach	Requested more information on how this would affect peoples' care package costs.	<p>Figures are being worked up with Finance colleagues. Figures and reasoning below:</p> <p><u>Employment Strategy – Committee Request</u></p> <p>Adults Committee requested information on how moving into employment would affect peoples' care package costs.</p> <p>The assumption is that where a Service User secures employment (including voluntary work and paid employment), this will replace attendance at a Day opportunity which would have been funded through Social Care to meet an assessed outcome.</p> <p>A session (half a day) at current framework ceiling rates is £28, full day £56. Service users can access day opportunities for anything between 1 – 5 days a week, cost avoidance therefore would be dependent on how many days they are in employment for and therefore not attending a Day opportunity.</p>	Complete	
		Amanda Roach	Highlighted the need to do more work on transitioning from voluntary to paid employment. It was noted that the authority were keen to work with the Department of Work and Pensions on this and were looking to hold workshops to explain what could happen in terms of benefits. It was noted that this would be included in the action plan.	<p>Information to be collated with the Council's benefit team and from the DWP. Fact sheets to be available for service users, social workers and families/carers.</p> <p>Information to be incorporated into relevant web pages for easy access.</p>	Ongoing	31.05.2019

Meeting of 10 January 2019

Minute No.	Report Title	Action to be taken by	Action	Comments	Status	Review Date
153.	Minutes – 13 December 2018 and Action Log	Charlotte Black	Minute 147 – A copy of the updated slides was requested to be circulated to Committee and confirmation was sought that the updated slides were published on the Councils website.	Slides have been circulated to committee and added to the Council's website https://www.cambridgeshire.gov.uk/residents/working-together-children-families-and-adults/how-we-work/adult-social-care/the-local-account/	Complete	
		Charlotte Black	It was confirmed that a report updating the Committee on the ADASS regional self assessment would be brought to the next Committee meeting in March.	Item has been added to the March agenda	Complete	
			Minute 148 – A full briefing was requested by Councillors in relation to the Business Case A/R.6.126 - Learning Disability - Converting Residential Provision to Supported Living, including information on where the individuals had gone and the savings to date.	A briefing has been circulated to committee members.	Complete	
154.	Petitions and Public Questions	Sarah Bye	The Chairwoman gave a formal response to both the petition and public Question (see appendix 1 of the minutes). Ms Ray had also raised further written questions on the matter which the Chairwoman clarified she would receive a formal response on within 10 working days.	Response has been sent (28 January)	Complete	

Minute No.	Report Title	Action to be taken by	Action	Comments	Status	Review Date
155.	Care Homes Development Work Stream 2 to Commission New Block Contracts	Adam Thorp	Requested that Officers reviewed contract lengths as part of the review.	Contract Length has been reviewed and agreed that a total term of 15 years is suitable for this period	Complete	
		Adam Thorp	One member requested that Officers go back and look at shortages in Fenland as this did not feature in the report. Local intelligence showed that relatives were having to go out to Norfolk and beyond	Our intelligence and knowledge of commissioning residential placements in Cambridgeshire shows us that the areas where increased capacity is required most urgently are East Cambs, Hunts and South Cambs. We will continue to monitor intelligence alongside strategic direction of travel to recommend potential increases in capacity elsewhere	Complete	
		Will Patten/ Charlotte Black	Members noted that a lot of work had gone into understanding the demand data and this had gone into planning for the future. Members requested a workshop on Future Need and Demography so that they could understand this further.	We are having internal discussions regarding the structure and planning for the workshop, including collation of data sets, so we can encompass all the relevant areas of demand management work that have informed planning. We will be looking to get a confirmed date for the workshop shortly, anticipate this will be diarised for April, with invites being sent out very shortly.	In progress	30.4.19
157.	Review and Redesign of Older People's Day Opportunities	Adam Thorp	Requested that a more detailed look at the voluntary/non funded aspects of this service would be required and would need to be built in to the review. The Council supported a small proportion of the population financially so understanding the extent of the voluntary services was crucial to the success of the review.	Current mapping of VCS community initiatives is being undertaken by the CCC Information Team. Once this has been completed, it will be linked into the review	Complete	

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		Adam Thorp	Queried the Day Service Overview table at appendix 1 of the report and requested that CCC employees be added to the list in relation to in-house services. A breakdown of costings was also requested.	The first phase of the review will capture all information regarding the in-house services to ensure that all relevant information is included	Complete	
		Adam Thorp	Requested that all County Councillors should be asked for information on opportunities available in their Divisions.	Adam Thorp will work with Democratic Services to ensure this communication takes place	Complete	
158.	Delayed Transfers Of Care (DTC) Progress Report	Charlotte Black	Queried the frequency of the reports the Committee received on DTC numbers. Officers to review and clarify frequency.		Complete	
		Charlotte Black	Requested further information on where investments had been made and what difference they had made overall in the next DTC report to Committee.	This has been added to the May agenda plan	Complete	
159.	Adults Positive Challenge Programme	Charlotte Black	Queried the Learning Disability project outcome measure set out in 2.3.9 of the Report. Members questioned what types of packages and measures were being taken. Officers explained that it had been difficult to balance the qualitative and the quantitative measures but that they would relook at them as a whole	Further work is ongoing as to the key metrics by which to measure success and committees comments were fed into this.	In progress	31.5.19

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		Charlotte Black	Requested that Officers look at how reduced hospital admissions could be reflected further in the outcome measures. This could include statistics from the Enhanced Response Service.	A number of metrics around hospital interface are to be included in the measures including - increased use of TEC in supporting hospital discharge, decreased DTOCs waiting for equipment or services, decreased hospital admissions, decreased number of unplanned reviews. The TEC team will also be tracking the activity they do which leads to cost avoidance by type, eg falls prevention, hospital admission prevention.	In progress	31.5.19
161.	Agenda Plan, Appointments and Training Plan	Will Patten	Members requested an update on Care Homes and Supported Living in Cambridgeshire that were currently being affected by any changes, including the Haven and Hinton Grange.	Report going to March Committee	Complete	
		Charlotte Black	Members requested that the Adults Positive Challenge should go to a future Members Seminar.		Complete	