

**Community Transport Action Plan - Update**

*To:* **Audit & Accounts Committee**

*Meeting Date:* **22<sup>nd</sup> November 2018**

*From:* **Duncan Wilkinson, Chief Internal Auditor**

*Purpose:* **To provide the Committee with an update on progress with the Community Transport Action Plan, following the previous update to Committee on the 31<sup>st</sup> October 2018.**

*Recommendation:* **Audit & Accounts Committee is requested to note the progress with the Action Plan.**

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## **1. BACKGROUND**

- 1.1 There was a major review of Community Transport in Cambridgeshire, culminating in the public meeting on July 31<sup>st</sup> 2018. A twelve-page Action Plan, presented by the Chief Executive, was reviewed in detail. Additional actions were agreed during the meeting, and these have been added to a final full action plan.
- 1.2 During the meeting it was agreed that Audit & Accounts would maintain oversight of the implementation of recommendations, to ensure they are carried out as planned. A full update on Action Plan progress was brought to the meeting of the Committee on the 31<sup>st</sup> October 2018.
- 1.3 At the October meeting of the Committee, it was agreed that a further update would be brought to the November meeting.

## **2. CURRENT PROGRESS**

- 2.1 A copy of the Action Plan, showing only actions which were not marked as 'complete' at the previous Committee meeting, is provided at Appendix 1. In this document, the numbering of actions has been retained from the full Action Plan, to ensure continuity.
- 2.2 At the October meeting of the Committee, of the 66 actions in the full Action Plan, 46 (70%) were marked as complete, with evidence provided.
- 2.3 A further seven actions have now been completed, meaning that the Action Plan is now 80% complete.
- 2.4 Of the 20 actions which had not been completed at the time of the previous meeting:
  - 4 are ongoing actions, with no expected end date
  - 7 are now reported as complete, with evidence provided
  - 9 remain in progress
- 2.5 Committee is requested to note the progress with implementation of the Action Plan.

### **SOURCE DOCUMENTS**

<b>Source Documents</b>	<b>Location</b>
<b>Community Transport Action Plan</b>	Internal Audit Octagon 1, Shire Hall, Cambridge