

Service Committee Review of Draft Revenue Business Planning Proposals for 2021/22 to 2025/26: Opening Update and Review

To: Children & Young People Committee

Meeting Date: 6 October 2020

From: Wendi Ogle-Welbourn, Executive Director for People and Communities
Chris Malyon, Chief Finance Officer

Electoral division(s): All

Forward Plan ref: Not applicable Key decision: No

Outcome: The Committee is asked to consider:

- the current business and budgetary planning position and estimates for 2021-2026
- the principal risks, contingencies and implications facing the Committee and the Council's resources
- the process and next steps for the Council in agreeing a business plan and budget for future years

Recommendation: The Committee is asked to:

a) Note the overview and context provided for the 2021-22 to 2025-26 Business Plan.

b) Comment on the draft proposals for CYP Committee set out in section 5.4 and endorse their development

Officer contact:

Name: Wendi Ogle-Welbourn / Chris Malyon
Post: Executive Director / Deputy Chief Executive
Email: Wendi.Ogle-Welbourn@cambridgeshire.gov.uk / Chris.malyon@cambridgeshire.gov.uk
Tel: 01223 728192 / 01223 699796

Member contact:

Names: Councillor Simon Bywater
Post: Chairman, Children and Young People Committee
Email: Simon.Bywater@cambridgeshire.gov.uk
Tel: 01223 706398 (office)

1. Overview

- 1.1 The Council continues to undertake financial planning of its revenue budget over a five year period which creates links with its longer term financial modelling and planning for growth. This paper presents an overview of the proposals being put forward as part of the Council's draft revenue budget, with a focus on those which are relevant to this Committee. Increasingly the emerging proposals reflect joint proposals between different directorate areas and more creative joined up thinking that recognise children live in families and families live in communities, so some proposals will go before multiple Committees to ensure appropriate oversight from all perspectives.
- 1.2 Funding projections have been updated based on the latest available information to provide a current picture of the total resource available to the Council. At this stage in the year, however, projections remain fluid and will be reviewed as more accurate data becomes available.
- 1.3 The uncertainty of the current environment means that we are working to some assumptions on how different scenarios may play out. As our proposals try to account for this, in many instances they become less certain. Some proposals will deliver more or less than anticipated, equally some may encounter issues and delays, (particularly in response to a changing picture locally and nationally) others might be accelerated if early results are promising. We have adapted our approach to business planning in order to manage these risks, specifically;
 - By developing a scenario approach which allows us to try and factor in things like the impact of a second wave, national lockdowns, local lockdowns, or further impact to the economy etc. We have developed trigger points for these.
 - Through the development of robust and deliverable proposals.
 - Taking a managed approach to risk – with clarity for members about which proposals have high confidence and certainty and which represent a more uncertain impact.
 - Developing a budget strategy that brings together thinking from across the organisation on our recovery from the pandemic, and ensures we have a coherent plan to make the budget sustainable.
 - Undertaking an exercise of prioritisation to understand the areas we could achieve further efficiencies if our worst case scenario position is realised.
- 1.4 The Committee will be asked to comment on proposals for consideration as part of the development of the Council's Business Plan. These savings proposals are currently being developed to ensure a robust plan and to allow as much mitigation as possible against the impact of current financial challenges.
- 1.5 All service committees will receive details of their relevant revenue business planning proposals in December 2020 at which point they will be asked to endorse proposals to the January 2021 meeting of the General Purposes Committee (GPC) as part of the consideration for the Council's overall Business Plan.

The Council's Business Plan sets out how we will spend the resources we have at our disposal to achieve our vision and priorities for Cambridgeshire, and the priority outcomes we want for people.

- 1.6 Our priorities are based around putting communities at the heart of everything we do; a good quality of life for our citizens, protecting and caring for our most vulnerable, making Cambridgeshire a clean green place to live and ensuring children have a good start in life and an education that enables them to achieve their potential.
- 1.7 To ensure we deliver on our priorities, the focus will continue to be on getting the maximum possible value for residents from every pound of public money we spend, and responding effectively and efficiently to changing needs and new opportunities. We are in the midst of an unprecedented global pandemic from COVID-19, this has had and will continue to have a significant and material impact on the way we do our business and our finances. The Business Plan therefore sets out how we aim to provide good quality public services and achieve the best outcomes that we can for our communities, whilst responding to the changing challenges of the pandemic.
- 1.8 The scale of the economic challenge across the country is unprecedented. We, like all other Councils across the country, have seen our financial challenges exacerbated and heightened. There is new and changing demand, with further increases likely to follow; putting one-off Covid grants aside, the Council's core funding remains static at a time when the cost of providing services continues to rise significantly, in markets with reduced resilience that may put service delivery at risk.
- 1.9 As one of the fastest growing Counties in the country, this financial challenge is greater in Cambridgeshire than elsewhere. We have already delivered £153m of savings over the last five years and have a strong track record of changing the way we deliver services, delivering good outcomes for our residents for less money. We know that there will be challenges to continuing to deliver improved services for our residents and that the current and ongoing pressure on public finances will remain.
- 1.10 The challenges we face include; maintaining crucial frontline services in times that are uncertain, recovering the organisation from the effects of the pandemic and taking the opportunity to "build back better". To support this we will continue to develop our five year budget strategy on an annual basis to support the priorities in our Place and Economy Strategy, Recovery & Resilience Plans, and Business Plan.
- 1.11 As the scope for traditional efficiencies diminishes, our plan is increasingly focused on a range of more fundamental changes to the way we work. Some of the key themes driving our thinking are;
 - Economic recovery – we know that the impact of the measures to reduce the spread of COVID-19 will impact the economic recovery substantially. The Office for Budget Responsibility is forecasting at least a 10% drop in GDP in the UK in 2020. This will impact employment and household income levels for many people across Cambridgeshire. The stress and anxiety caused by worrying about money, or not having enough money to maintain the right housing or buy basic necessities or afford basic utilities, is an important factor that affects demand for many of our services. Economic recovery is therefore

at the heart of improving outcomes for people and managing demand for Council services.

- Demand Management – this is fundamentally about supporting people to remain as healthy and as independent as possible, for as long as possible, a significant priority as demands increase as a result of COVID-19. It is about working with people and communities to help them help themselves or the person they care for or their community e.g. access to advice and information about local support, asset building in communities and access to assistive technology. We saw communities rise to the challenges of the pandemic and support networks appearing to gather around those who needed it. We must build on this and look at how we further support these networks and groups to continue, and where public services are undisputedly needed, it is about ensuring support is made available early so that people's needs don't escalate to the point where they need to rely heavily on public sector support in the long term.
- Think Communities – In support of the need to manage demand and enable people to remain living in their own homes in their local communities and delay the need for more specialist services, continued investment in our Think Communities approach is paramount. Harnessing the capacity within our local district and parish councils, the voluntary, community and faith sectors, volunteers and local place based health, County Council and blue light services will enable us to build place based support services wrapped around our vulnerable people and communities; which will reduce or delay the need for more specialist expensive services and build resilient and sustainable communities where people feel proud to live.
- Income and Commercialisation - identifying opportunities to bring in new sources of income which can help to fund crucial public services and to take a more business-like approach to the way we do things in the Council.
- Strategic Partnerships – acting as 'one public service' with our partner organisations in the public sector and forming new and deeper partnerships with communities, the voluntary sector and businesses. The aim being to cut out duplication and make sure every contact with people in Cambridgeshire counts and delivers what they need now and might need in the future.
- Value for Money – ensuring all services that are commissioned or directly delivered by the council result in services to our residents that deliver the right outcomes that people want at the cost that represents value for money.
- Modernisation – taking advantage of the latest technologies and most creative and dynamic ways of working to deliver the best value for money.

2. Building the revenue budget

- 2.1 Changes to the previous year's budget are put forward as individual proposals for consideration by committees, General Purposes Committee and ultimately Full Council. Proposals are classified according to their type, as outlined in the attached Table 3, accounting for the forecasts of inflation, scenarios, demand pressures and service pressures, such as new legislative requirements that have resource implications, as well as savings and investments.

- 2.2 The usual process of building the budget begins by identifying the cost of providing a similar level of service to the previous year. The previous year's budget is adjusted for the Council's best forecasts of the cost of inflation, the cost of changes in the number and level of need of service users (demand), proposed investments, and the expected impact of any change in the council's approach to service delivery (such as Think Communities or the Adults Positive Challenge Programme). Due to the significant uncertainties surrounding the impact of COVID-19 on service provision, we have elected to model three possible budget scenarios based on low, medium and high levels of disruption due to COVID-19. These scenarios will consider the potential impacts on demand and income as a result of any changes in the environment as well as direct impacts on service users. We are working on mitigation responses to these scenarios but it is important that we account for the full cost impacts of these in our planning as we build the budget.
- 2.3 Should services have pressures, our default would be to manage these within that service where possible, if necessary being met through the achievement of additional savings or income. However in light of the situation and scale of the financial challenge we absolutely need to look at other ways to balance the budget.
- 2.4 The total expenditure level is compared to the available funding and where this is insufficient to cover expenditure, the difference is the savings or income requirement to be met through transformational change and/or savings projects in order to achieve a set of balanced proposals. With no additional resources and recognising the novel situation we are in, we are progressing additional avenues such as lobbying central Government for increased funding and flexibility in raising revenue through local taxation, and exploring areas in which we may be able to achieve further improvements in efficiency. We must however accept that unless additional funding is forthcoming the Council will have to consider reductions in service delivery in order to balance next year's budget.
- 2.5 The budget proposals being put forward include revised forecasts of the expected cost of inflation following a detailed review of inflation across all services at an individual budget line level. Inflation indices have been updated using the latest available forecasts and applied to the appropriate budget lines. Inflation can be broadly split into pay, which accounts for inflationary costs applied to employee salary budgets, and non-pay, which covers a range of budgets such as energy, waste, etc. as well as a standard level of inflation based on government Consumer Price Index (CPI) forecasts. All inflationary uplifts require robust justification and as such general inflation is assumed to be 0%.
- 2.6 Although general price inflation is running at near record low levels nationally, the Council is seeing substantial inflationary cost increases in a number of areas, most significantly impacting the Adult Social Care market. Factors such as the rising national living wage, with resulting implications for national insurance and pension payments, as well as a constrained local supply of care placements and challenges in recruiting and retaining care workers, have resulted in high price inflation. There is a strategy in place to contain inflation by moving towards more block purchasing, however a number of existing block bed contracts are due for retender in 2021/22 so average prices will move closer to current market rates as these contracts are renewed. Other

services for which costs are expected to increase above general levels of inflation include Coroners (3.6%), Public Transport (3.2%) and Home to School Transport (3.2%). Key inflation indices applied to budgets are outlined in the following table:

Inflation Range	2021-22	2022-23	2023-24	2024-25	2025-26
Non-pay inflation (average of multiple rates) where applicable	2.4%	2.2%	1.9%	2.0%	2.0%
Pay (admin band)	2.75%	2.75%	2.0%	2.0%	2.0%
Pay (management band)	2.0%	2.0%	2.0%	2.0%	2.0%

2.7 Forecast inflation, based on the above indices, is as follows:

Service Block	2021-22 £'000	2022-23 £'000	2023-24 £'000	2024-25 £'000	2025-26 £'000
People and Communities (P&C)	8,388	6,760	5,416	5,516	5,617
Place and Economy (P&E)	888	1,502	2,257	2,471	2,576
Commercial and Investments (C&I)	213	145	149	174	205
Public Health	47	34	34	34	34
Corporate and Managed Services	-124*	221	224	225	224
LGSS Operational	306	236	238	239	239
Total	9,718	8,898	8,318	8,659	8,895

*Includes removal of corporate provision for nationally set local government pay award. Staff-related inflationary pressures have instead been provided for within service budgets.

2.8 A review of demand pressures facing the Council has been undertaken. The term demand is used to describe all anticipated demand changes arising from increased numbers (e.g. as a result of an ageing population, or due to increased road kilometres) and increased complexity (e.g. more intensive packages of care as clients age, or arising from COVID-19). We have included the impact of a low scenario being realised to give a more realistic view of demand pressures. It should be noted that this is only the low scenario. Should the current trajectory continue, for instance, we could move to a medium scenario increasing that demand picture again. The demand pressures calculated are:

Service Block	2021-22 £'000	2022-23 £'000	2023-24 £'000	2024-25 £'000	2025-26 £'000
People and Communities (P&C) - Base	12,278	13,579	14,526	14,795	14,757
People and Communities (P&C) - Low Scenarios	3,427	-802	-459	-345	-273
Place & Economy (P&E) - Base	142	271	298	268	240
Place & Economy (P&E) - Low Scenarios	638	-	-	-	-
Total	16,485	13,048	14,365	14,718	14,724

- 2.9 In 2021-22 the Council expects to experience a minimum of £4m additional demand pressures as a result of COVID. These pressures are expected to reduce in the subsequent years of the business plan as the acute impacts of COVID subside, however the Council is likely to see continued impacts throughout the period of the business plan with the residual pressure reducing to £2.2m by 2025-26.
- 2.10 The scenario modelling undertaken has also considered the impacts of COVID-19 on the Council's income streams, including sales, fees and charges, commercial income and precept income. The figures below reflect the anticipated losses in a low impact scenario, however for 'business rates modelling' a medium impact scenario has been assumed due to the severity of the national picture and uncertainty surrounding expected reforms to the business rates system.

Service Block	2021-22 £'000	2022-23 £'000	2023-24 £'000	2024-25 £'000	2025-26 £'000
People and Communities (P&C)	662	-483	-179	-	-
Place & Economy (P&E)	3,113	-1,557	-1,556	-	-
Commercial & Investment (C&I)	2,083	-482	60	82	6
Council tax	2,865	4,606	4,727	3,612	1,869
Business rates	1,258	725	730	518	220
Total	9,981	2,809	3,782	4,212	2,095

- 2.11 The Council is facing a number of cost pressures that cannot be absorbed within the base funding of services. Some of the pressures relate to costs that are associated with responses to the pandemic, the introduction of new legislation and others as a direct result of changes to contractual commitments. These costs are included within the revenue tables considered by service committees alongside other savings proposals and priorities:

Service Block / Description	2021-22 £'000	2022-23 £'000	2023-24 £'000	2024-25 £'000	2025-26 £'000
New Pressures Arising in 21-22					
P&C: Sleep-in Carers	400				
P&C: Deprivation of Liberty Safeguards	45				
P&C: Personal Protective Equipment	1,000				
P&C: Libraries to serve new developments			50	50	
P&C: Home to School Transport - Special	800				
P&C: Home to School Transport - Mainstream	200				
C&I: Renewable energy – Soham			6	6	
C&I: Spokes Building Operating Costs	115				
CS: IT – Continued Remote Working	420	-420			
CS: IT – New Connections	102				
Subtotal – New Pressures	3,082	-420	56	56	-
Existing Pressures Brought Forward					

P&C: Impact of National Living Wage on Contracts	4,040	4,625	4,184	3,372	3,372
P&C: Potential Impact of Changing Schools Funding Formula	1,500				
P&C: Libraries to serve new developments	49				
P&C: Independent reviewing officers (numbers of children)	-85				
P&C: Coroner Service	-37				
P&E: Minerals and Waste Local Plan	-54				
P&E: Guided Busway Defects		-1,300			
C&I: Renewable energy – Soham	5	40			
C&I: East Barnwell Community Centre	100				
C&I: LGSS Law dividend expectation			-96		
C&I: St Ives Smart Energy Grid - operating costs		39	1	1	1
C&I: Babraham Smart Energy Grid - operating costs		45	2	3	
C&I: Trumpington Smart Energy Grid - operating costs			63	2	
C&I: Stanground Closed Landfill Site - operating costs		120	3	3	3
C&I: Woodston Closed Landfill Site - operating costs		48	1	2	
C&I: North Angle Solar Farm, Soham - operating costs		499	14	15	15
C&I: Babbage House dilapidation costs	-190				
CS: Repatriation of LGSS Services	750				
Subtotal – Existing Pressures	6,078	4,116	4,172	3,398	3,391
Total	9,160	3,696	4,228	3,454	3,391

3. Summary of the draft revenue budget

3.1 In order to balance the budget in light of the cost increases set out in the previous section and uncertain Government funding, savings, additional income or other sources amounting to at least £32.8m are required for 2021-22, and a total of £75.7m across the full five years of the Business Plan. This assumes a relatively swift recovery following the initial impacts of the pandemic on service delivery and is predicated on the following general assumptions:

- A low likelihood of a second peak requiring a further national lockdown
- Tracking and tracing is relatively successful in containing the spread of the virus

- A vaccine is available within 12 months
- A soft, open lockdown, with social distancing eased over summer 2020-21
- Demand does not return to pre-COVID levels due to economic and social impacts

The medium and high impact scenarios assume further peaks of the virus leading to periods of significant disruption on a national scale. The total savings required in each scenario are as follows:

Scenario	2021-22 Savings Requirement £'000	5 Year Savings Requirement £'000 (2021-22 – 2025-26)
Low	32,796	75,651
Medium	50,269	84,071
High	82,167	114,281

None of the scenarios assume any additional on-going Government support in response to the pandemic in 2021/22, either through grant funding or compensation for foregone fees and charges.

- 3.2 The following table shows the total level of savings necessary for each of the next five years (assuming a low impact scenario), the amount of savings attributed from identified savings and the residual gap for which saving or income has still to be found:

Service Block	2021-22 £'000	2022-23 £'000	2023-24 £'000	2024-25 £'000	2025-26 £'000
Total Saving Requirement	32,796	16,425	15,312	14,302	10,097
Identified Savings	-	-1,702	-153	-	-
Identified additional Income Generation	-	-7,533	-2,974	-812	-107
Residual Savings to be identified	32,796	7,190	12,185	13,490	9,990

- 3.3 The actions currently being undertaken to close the gap are:

- Reviewing all the existing proposals to identify any which could be pushed further – in particular where additional investment could unlock additional savings. Including reviewing all strategies.
- Reviewing all income generation opportunities.
- Looking at the areas we wanted to lobby central government for additional funding.
- Identifying, through benchmarking, any areas across the organisation we could potentially look to find additional efficiencies whilst ensuring outcomes are maintained.
- Reviewing the full list of in-year and 2021-22 pressures – particularly in line with the scenarios to see if there are any opportunities to prevent assumed increases in demand being realised.
- Being clear on areas which we wish to invest in.

3.4 There are also a number of financing options available to the Council to contribute towards closing the gap for 2021-22:

- Additional central Government funding may be forthcoming in response to the pandemic and previously announced funding (such as Roads Fund and support for Social Care) rolled forwards.
- Around £1.5m is available next year following an earlier change in how the Council accounts for the minimum revenue provision. These funds have previously been allocated into the Transformation Fund reserve, and decrease each year in value. This is available to the Council for a further three years before this becomes a pressure on the General Fund.
- Up to £1.5m may be available through deployment of existing grants, subject to local decision making about Public Health and Schools grant priorities
- Funds could be re-allocated on a one-off basis from reserves: in view of the risks facing the Council it is not considered that the General Fund Reserve could be reduced, however a decision could be taken to utilise the resources within the Transformation Fund, in full or in part, but recognising in so doing there will be less capacity to fund and drive any transformational investments in the future.
- There is an option to increase the planned levels of council tax, further details are set out in section 3.8 below

3.5 Through the scenarios we have identified a number of additional risks and assumptions with potential impacts on the numbers above and accompanying tables. These will be monitored closely and updated as the Business Plan is developed to ensure that any financial impacts are accurately reflected in Council budgets:

- The National Joint Council pay scales have not been confirmed for 2021-22 onwards and it is possible that the agreed uplifts will be greater than those modelled.
- The result of schools funding reforms, in particular the control of the Dedicated Schools Grant (DSG) shifting further toward individual schools. Potential additional funding from Government, and the local situation on the deficit held within the high needs block, is still under discussion. Changes in regulations mean that the Council is not permitted to support the deficit in the DSG from the General Fund, however the Department for Education (DfE) consideration of requests for cash flow support has been paused during the pandemic. Meanwhile, the deficit in the high needs block continues to rise, and authorities across the country continue to call for a significant increase in funding to this area to meet rising needs.
- Movement in current year pressures is being picked up via the scenario modelling work. We are putting monitoring measures in place so we can put in place mitigations before trigger points are met. Work is ongoing to manage our in-year pressures downwards however any change to the out-turn position of the Council will impact the savings requirement in 2021-22. This is particularly relevant to demand led budgets such as children in care or adult social care provision.

- The inflationary cost increases set out above assume that inflation on the cost of bed-based care within Adults & Older People's Services will continue to be higher than general inflation in 2021-22.
 - The Council has worked closely with local MPs in campaigning for a fairer funding deal for Cambridgeshire. Changes to the fairer funding scheme and business rates retention were postponed until 2021-22, as yet no announcements have been made on how this will look. The Government response to Local Government Association (LGA) campaigning has been in relation to council tax increases and continuation of key Government grants to decrease the gap, however a significant gap still remains. Notwithstanding any additional funding the Council may receive, it is expected that significant savings are required to balance the budget for 2021-22 and services continue to develop plans at pace.
- 3.6 In some cases, services have planned to increase income to prevent a reduction in service delivery. For the purpose of balancing the budget these two approaches have the same effect and are treated in the same way.
- 3.7 This report forms part of the process set out in the Medium Term Financial Strategy whereby the Council updates, alters and refines its revenue and capital proposals in line with new savings targets. New proposals are developed across the Council to meet any additional savings requirement and all existing schemes are reviewed and updated before being presented to service committees for review during December.
- 3.8 The level of savings required is based on a 2% increase in the Adults Social Care precept (ASC) and a 0% increase in Council tax. The Government has not yet confirmed that Local Authorities will be granted the continued flexibility to levy the ASC precept in 2021-22 or announced the Council tax limitation regulations for 2021-22. Local Authorities were permitted to increase general Council tax by a maximum of 2.99% in 2018-19 and 2019-20 and 1.99% in 2020-21 without the requirement for approval from residents through a positive vote in a local referendum. It is likely that the Council will be presented with the option to increase Council tax by not less than a further 1.99% in 2021-22 and, given the financial impacts of the pandemic and precedent set in previous years, it is possible that Government could elect to set a higher referendum threshold for 2021-22. It is estimated that the cost of holding a referendum for increases deemed to be excessive would be around £100k, rising to as much as £500k should the public reject the proposed tax increase (as new bills would need to be issued).
- 3.9 Following October and December service committees, THE General Purposes Committee will review the overall programme, before recommending the programme in January 2021 as part of the overarching Business Plan for Full Council to consider in February 2021.
- ## 4. Business planning context for the Children and Young People Committee
- 4.1 We continue to experience high levels of demand with the number of children in care remaining at a high level and a rising prevalence of special educational

need and disability. At the same time, our grant funding continues to diminish, creating further pressure on the budget model.

- 4.2 COVID-19 has put pressure on service delivery during the current financial year and as a result there are significant pressures within the service relating to COVID-19. These pressures continue to be regularly monitored, understood and mitigated as appropriate.
- 4.3 It is likely that early help, social care and placement funding will be needed across the 2020/21 and 21/22 financial years since the lockdown and schools closure has extended beyond the timeframe envisaged at the time they were developed. The assumption is that these costs will be met from the Ministry of Housing, Communities and Local Government (MHCLG) funds; if this is not the case, they will become pressures.
- 4.4 Much of the impact of COVID-19 for vulnerable families, children and young people will not be immediate. Harm will emerge over time as a result of lack of school and limited opportunities for play and social development. Impact will be greatest for:
- Families with fewer means, lower job security or less secure housing;
 - Families struggling with routines, possibly compounded by increased financial stress;
 - Children & young people from black and minority ethnic groups;
 - Young people of secondary age already disaffected at school;
 - Children and young people with special educational needs and disabilities;
 - Young people leaving care;
 - Relatively smaller numbers of children at acute need of safeguarding, who are currently less visible to schools, early years and health services;
 - Significant increase in Domestic Abuse; children suffering significant neglect, emotional and sexual abuse in particular – harms that are difficult to spot even when services are operating normally.

Education

- 4.5 Ensuring our children have every opportunity to reach their potential is paramount, this will be reliant on:-
- a) Schools and Settings reopen successfully and leadership is supported until we return to business as usual:
- On-going horizon scanning of DfE guidance and working with key stakeholder groups.
 - Ad hoc advice and guidance is provided when needed as government policy changes.
 - Effective processes for dealing with the closure of bubbles and local lockdowns to minimise the need for school closures.
- b) Ensure focus returns to academic achievement and progress and schools are ready for inspection from January 2021:
- Ensure all schools use the Ofsted recovery planning template.
 - Continue to work on developing wider curriculum coverage in Key Stage 2.

- Support the teaching / research school to establish a tuition agency.
 - Establish the size of the 'gap' in key pupils groups to help develop process for catch up.
 - ICT equipment programme for children that need it.
- c) Continue work around special educational needs and disability (SEND) to ensure high and sustainable outcomes are delivered:
- Move back to statutory processes and ensure all children return to school in a planned and appropriate way.
 - Continue the on-going SEND recovery work.
 - Review Elective Home Education (EHE) cases with an education, health and care plan (EHCP) and the options for blended learning to ensure children don't fall further behind.
- d) Focus on impact on vulnerable groups and provide support and challenge to schools / settings on inclusion:
- Review attendance in schools in light of return and support focus on families that have ongoing poor attendance without reason.
 - Understand the impact of new group for free school meals (FSM) on schools and how families need to be supported differently.
 - Review data / challenges between Education / Early Help / Social Care to establish trends / where we can be proactive.
 - Deploy additional capacity / services where required (which may require additional funding).
- 4.7 There are a number of proposals currently being considered. Work will continue and those considered appropriate for implementation will be worked into Business Cases and Equality Impact Assessments (EqIAs). These will be reviewed during December Committee meetings.

5. Overview of the Children and Young People Committee's draft revenue programme

- 5.1 Proposals already in the business plan (agreed during previous business planning cycles). These savings have been slightly altered based on some savings being delayed this year by COVID-19 and therefore will be achieved in 2021/22.

Existing Proposal	BP Reference	Saving 2021/22 (£'000s)
Children in Care - Placement composition and reduction in numbers	A/R.6.255	-246
Children in care stretch target - Demand Management	A/R.6.266	-1,000
Children's Disability 0-25 Service	A/R.6.267	-50
Home to School Transport	A/R.6.270	-405

- 5.2 The below list (see 5.4) includes new areas that are currently being explored. Ideas which are viable and align with the strategic priorities of the organisation will be developed into full proposals for consideration by the Children and

Young People Committee in December before they are considered by the General Purposes Committee in January 2021 and full Council in February 2021.

5.4 There are obvious pressures in Childrens' services as mentioned, however theming potential opportunities around what can be stopped, paused or started, or amplified post-COVID may help us think differently about recovery opportunities that may also deliver savings:

- Additional funding from the Home Office should enable the Council to release base budget from the service as a saving.
- Opportunities around the digital offer, exploring areas such as counselling in schools or online parenting sessions. This work was made possible during COVID-19 and offers clear links with our digital strategy.
- Restructuring of school improvement function including opportunities to develop elements of shared services with Peterborough City Council.
- Review the risks and opportunities around income generating services within Education, particularly where a reduction in income is expected to continue into 2021/22 as a result of COVID-19.
- A different model around our support for Elective Home Education.
- There may be further opportunities within Home to School Transport, particularly around exploring safer routes and active travel, independent travel training and ongoing work on route optimisation in Children in Care Transport.

6. Longer term transformation to create a sustainable service model

- 6.1 This programme of work includes innovative approaches that will improve outcomes whilst continuing to deliver a further level of efficiency and significant savings.
- 6.2 A Transformation resource was established in 2016 to enable investment in longer term initiatives, identifying opportunities where better outcomes can be delivered at reduced cost and demand for services can be reduced. To date, savings of £26m have been released as a result of services using this resource.

7. Next steps

7.1 The high level timeline for business planning is shown in the table below.

December	Business cases go to committees for consideration
January	General Purposes Committee will review the whole draft Business Plan for recommendation to Full Council
February	Full Council will consider the draft Business Plan

8. Alignment with corporate priorities

- 8.1 A good quality of life for everyone
- 8.2 Thriving places for people to live

8.3 The best start for Cambridgeshire's children

The purpose of the Business Plan is to consider and deliver the Council's vision and priorities and section 1 of this paper sets out how we aim to provide good public services and achieve better outcomes for communities, whilst also responding to the changing challenges of the pandemic.

8.4 Net zero carbon emissions for Cambridgeshire by 2050.

The budget is reviewed at each stage of development to assess the carbon implications of any new investments or savings initiatives. Additionally, the Council is committed to reviewing the sufficiency of climate mitigation funds included in the Business Plan on an annual basis to deliver the Climate Change and Environment Strategy.

9. Significant implications

9.1 Resource Implications

The proposals set out the response to the financial context described in section 4 and the need to change our service offer and model to maintain a sustainable budget. The full detail of the financial proposals and impact on budget is described in the financial tables of the business plan, attached as Appendix 1. The proposals will seek to ensure that we make the most effective use of available resources and are delivering the best possible services given the reduced funding.

9.2 Procurement/Contractual/Council Contract Procedure Rules Implications

There are no significant implications for the proposals set out in this report.

9.3 Statutory, Legal and Risk implications

The proposals set out in this report respond to the statutory duty on the Local Authority to deliver a balanced budget. Cambridgeshire County Council will continue to meet the range of statutory duties for supporting our citizens.

9.4 Equality and Diversity Implications

As the proposals are developed ready for December service committees, they will include, Equality Impact Assessments that will describe the impact of each proposal, in particular any disproportionate impact on vulnerable, minority and protected groups.

9.5 Engagement and Consultation Implications

Our Business Planning proposals are informed by the CCC public consultation and will be discussed with a wide range of partners throughout the process. The feedback from consultation will continue to inform the refinement of proposals. Where this leads to significant amendments to the recommendations a report would be provided to GPC.

9.6 Localism and Local Member Involvement

As the proposals develop, we will have detailed conversations with Members about the impact of the proposals on their localities. We are working with members on materials which will help them have conversations with Parish Councils, local residents, the voluntary sector and other groups about where

they can make an impact and support us to mitigate the impact of budget reductions.

9.7 Public Health Implications

We are working closely with Public Health colleagues as part of the operating model to ensure our emerging Business Planning proposals are aligned.

Have the resource implications been cleared by Finance? Yes

Name of Financial Officer: Tom Kelly

Have the procurement/contractual/ Council Contract Procedure Rules implications been cleared by the LGSS Head of Procurement? Yes

Name of Officer: Gus da Silva

Has the impact on statutory, legal and risk implications been cleared by the Council's Monitoring Officer or LGSS Law? Yes

Name of Legal Officer: Fiona McMillan

Have the equality and diversity implications been cleared by your Service Contact? Yes

Name of Officer: Beatrice Brown. Disproportionate social, health and economic impact of COVID-19 on children experiencing poverty, children from Black and minority ethnic groups, SEND children, children leaving care and children and families experiencing domestic abuse. Equality Impact Assessments will consider impacts of policy changes being considered at December Committee. EqlAs will include mitigating actions to lessen the impact on these groups to ensure an inclusive recovery.

Have any engagement and communication implications been cleared by Communications? Yes

Name of Officer: Matthew Hall

Have any localism and Local Member involvement issues been cleared by your Service Contact? Yes

Name of Officer: Kelly Allen

Have any Public Health implications been cleared by Public Health Yes

Name of Officer: Helen Freeman

10. Source documents

10.1 None.

11. Appendices

11.1 Appendix 1 – Revenue overview 2021-2026. An accessible version is available on request from Wendi.Oglewells@cambridgeshire.gov.uk