

Service: People and Communities (P&C)

Subject: Finance Monitoring Report – September 2020

Date: 16th October 2020

Key Indicators

Previous Status	Category	Target	Current Status	Section Ref.
Red	Revenue position by Directorate	Balanced year end position	Red	1.2
Green	Capital Programme	Remain within overall resources	Green	2

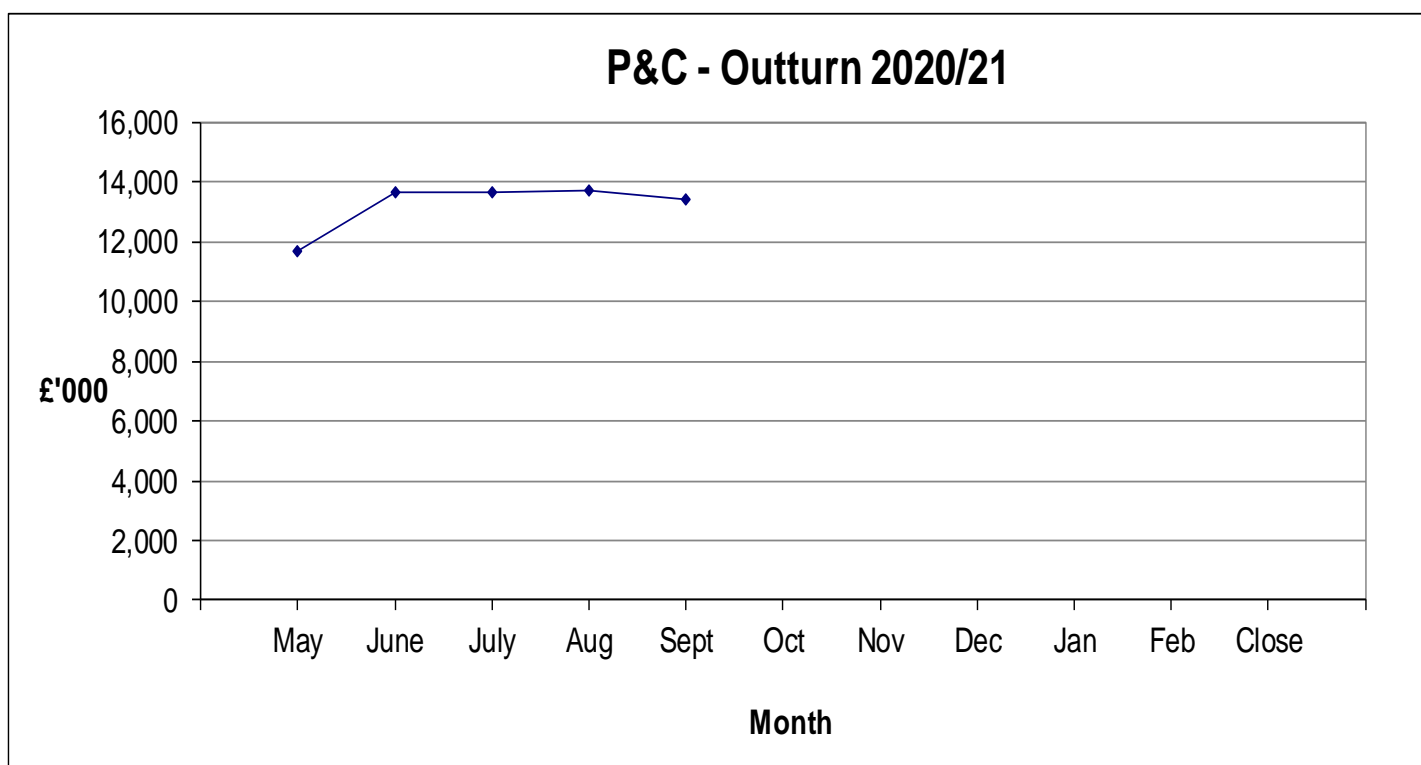
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<i>The following appendices are not included each month as the information does not change as regularly:</i>			
Appx 4	Savings Tracker	Each quarter, the Council's savings tracker is produced to give an update of the position of savings agreed in the business plan.	30-31
Appx 5	Technical Appendix	Twice yearly, this will contain technical financial information for P&C showing: Grant income received Budget virements into or out of P&C Service reserves	

1. Revenue Executive Summary

1.1 Overall Position

People and Communities is forecasting an overspend of £13,408k at the end of September.



1.2 Summary of Revenue position by Directorate

Forecast Outturn Variance (Previous) £000	Directorate	Budget 2020/21 £000	Actual £000	Forecast Outturn Variance £000	Forecast Outturn Variance %
8,562	Adults & Safeguarding	156,222	92,604	8,757	5.6%
514	Commissioning	46,875	13,084	501	1.1%
2,009	Communities & Partnerships	9,867	5,581	2,057	20.8%
-1,165	Children & Safeguarding	60,646	27,096	-1,344	-2.2%
3,021	Education - non DSG	34,128	11,409	3,011	8.8%
12,453	Education - DSG	67,529	36,330	12,476	18.5%
766	Executive Director	1,446	915	427	29.5%
26,160	Total Expenditure	376,711	187,019	25,885	6.9%
-12,453	Grant Funding	-102,078	-61,007	-12,476	12.2%
13,707	Total	274,633	126,013	13,408	4.9%

The Covid-related grants from central government are held centrally within the Council, and so the numbers in the table above are before any allocation of the funding to specific pressures.

1.2.1 Summary of Covid-19 Expenditure by Directorate

Directorate	Actual Covid-19 Related Spend to date £000	Forecast Covid-19 Pressure £000
Adults & Safeguarding	3,662	9,747
Commissioning	207	359
Communities & Partnerships	1,451	2,147
Children & Safeguarding	224	270
Education	22	2,446
Executive Director	487	427
Total Expenditure	6,054	15,395

Note – the 'actual' column includes only Covid-related additional spend, while the 'forecast' column also includes estimations around loss of income and savings impairment that will not result in new spend

1.3 Summary by Committee

P&C's services are overseen by different committees – these tables provide committee-level summaries of services' revenue financial positions.

1.3.1 Adults Committee

Forecast Variance Outturn (Previous) £000	Directorate	Budget 2020/21 £000	Actual 2020 £000	Forecast Outturn Variance £000
8,562	Adults & Safeguarding	156,222	92,604	8,757
264	Adults Commissioning (including Local Assistance Scheme)	23,314	2,275	173
8,826	Total Expenditure	179,535	94,879	8,930
0	Grant Funding (including Improved Better Care Fund etc.)	-21,673	-14,230	0
8,826	Total	157,862	80,648	8,930

1.3.2 Children and Young People Committee

Forecast Variance Outturn (Previous) £000	Directorate	Budget 2020/21 £000	Actual 2020 £000	Forecast Outturn Variance £000
250	Children's Commissioning	23,191	10,446	250
0	Communities & Safety - Youth Offending Service	0	0	0
0	Communities & Safety - Central Integrated Youth Support Services	374	-165	3
-1,165	Children & Safeguarding	60,646	27,096	-1,344
3,021	Education – non DSG	34,128	11,409	3,011
12,453	Education – DSG	67,529	36,330	12,476
14,559	Total Expenditure	185,868	85,116	14,396
-12,453	Grant Funding (including Dedicated Schools Grant etc.)	-77,779	-44,579	-12,476
2,106	Total	108,089	40,537	1,920

1.3.3 Community and Partnerships Committee

Forecast Variance Outturn (Previous) £000	Directorate	Budget 2020/21 £000	Actual 2020 £000	Forecast Outturn Variance £000
2,009	Communities and Partnerships	9,492	5,746	2,054
2,009	Total Expenditure	9,492	5,746	2,054
0	Grant Funding (including Adult Education Budget etc.)	-2,626	-2,198	0
2,009	Total	6,866	3,549	2,054

1.3.4 Cross Cutting Policy Lines

Forecast Variance Outturn (Previous) £000	Directorate	Budget 2020/21 £000	Actual 2020 £000	Forecast Outturn Variance £000
0	Strategic Management – Commissioning	371	364	78
766	Executive Director (Exec Director and Central Financing)	1,446	915	427
766	Total Expenditure	1,816	1,278	504
0	Grant Funding	0	0	0
766	Total	1,816	1,278	504

1.4 Significant Issues

People & Communities started 2020/21 with a balanced budget and a requirement to make around £12.5m of savings. P&C budgets are facing increasing pressures each year from rising demand and changes in legislation, with the directorate's budget increasing by around 5% in 2020/21. Covid-19, however, has severely impacted on the projected financial position of P&C.

At the end of September 2020, the overall P&C position is a forecast overspend of £13,408k; around 4.9% of budget. Within this total £15,396k is in relation to forecast pressures as a result of the Covid-19 pandemic, offset by mitigations and underspends on other service lines. The summary table in 1.2.2 above shows the current level of Covid-19 actual spend to date and forecasts by directorate. The council has received approximately £30m of funding from central government related to Covid, but this is not sufficient to meet all of our identified Covid pressures across the whole council. This funding has

not currently been allocated at service level, and so figures in this report are before any mitigation by that funding.

Appendix 1 provides the detailed financial information by service, with Appendix 1a providing a more detailed breakdown of areas funded directly from the Dedicated Schools Grant (DSG) and Appendix 2 providing a narrative from those services projecting a significant variance against budget.

1.4.1 Adults

Similar to councils nationally, cost pressures have been faced by Adult Services in Cambridgeshire for a number of years, in particular the rising cost of care homes and home care, particularly the requirement to ensure compliance with the national living wage, as well as the increasing needs of people in receipt of care. Despite this, for 2020/21, Adults Services has a balanced starting budget with no un-mitigated pressures carried-forward from the previous year.

The impact of Covid-19, however, will be very high for Adult Services – we are expecting to spend at least 10% more than budgeted for. A substantial proportion of this will be funded by the NHS as part of national financial arrangements for hospital discharges until September, but the Council is having to make investments into the care sector to ensure stability (the major element of which is a 10% resilience payment made to most providers of adult social care for much of the first quarter of the year to fund Personal Protective Equipment (PPE), additional staff costs, increased cleaning regimes and similar pressures), and is facing a severe impact on its delivery of savings programme.

At the end of September, Adult Services are forecast to be £8.9m overspent (4.97%), most of which is related to Covid-19, and we expect increased costs once NHS Covid funding is discontinued.

The Strategic Management – Adults line is forecasting an overspend of £6.2m. This line contains the cost of the 10% resilience payment referenced above as well as some projected under-delivery of savings due Covid-19 that cannot be apportioned specifically to other budgets. The main increase from August has been the full allocation of the resilience payment to this line whereas previously part had been allocated directly to Learning Disability budgets.

The Learning Disability Partnership pooled budget is projected to overspend by around £1,567k, with the Council's share being £1,207k and the rest paid by the Cambridgeshire Clinical Commissioning Group. Demand increases so far this year are exceeding levels originally budgeted for, much of which is linked to Covid. For example, the closure of day services has seen an increased amount of spend on support for people at home.

Older People and Physical Disability Services, and Mental Health Services are forecasting an overspend of £1.9m and an underspend of £-605k respectively. These services are facing pressures particularly from the impact of Covid-19 on the delivery of savings. Pressures are partially offset by lower levels of council funded residential and nursing care placements than budgeted for over the first half of the year due to national financial arrangements around hospital discharges during the emergency period.

The Executive Director line is forecasting an overspend of £427k driven by expenditure on PPE for Council staff, which mostly relates to adult social care staff. Expenditure on PPE is expected to be lower than originally expected as a result of being able to access dedicated funding sources including PPE provided by central government. This spend is offset by the centralisation of underspends on mileage across the directorate over the Covid period.

1.4.2 Children's

Although the current levels of actual spend in relation to Covid-19 are still low within Children's there are a number of areas which are likely to result in significant increased costs as a result of the pandemic:

- Potential increase in staff costs resulting from an increase in the number of referrals leading to the need for assessments and longer term working with families within both early help and children's social care;
- We are also now beginning to see an increase in the numbers of referrals of children and young people in very complex circumstances. This has been the case in other areas and signals that there is likely to be an increase in demand both in terms of volumes and complexity of need.
- Risks that some or all of anticipated savings targets in respect of budgets associated with children in care placement costs will not be achieved. This is because we expect a continuing placement shortage, meaning that unit costs are likely to increase. The effective launch of the Family Safeguarding approach in children's services has also been affected by Covid-19, with challenges in respect of recruiting and training adult practitioners. Family Safeguarding is associated with lower numbers of children in care, and delayed full implementation of the approach may mean that numbers in care do not fall as expected over the remainder of this financial year.

Children in Care Placements – Commissioning has a savings target for the year in excess of £4m, and to date is on track to deliver approximately £3.75m, resulting in a residual overspend position of +£250k. The ongoing demand management work continues to deliver positive outcomes. The residual overspend is predominantly due to having more placements within Independent Foster Agencies (IFA) than budgeted for. There are also additional costs due to the Covid-19 pandemic, currently recorded at £73k, which are reflected in this overspend, however as outlined above these costs could increase over the remainder of the financial year.

Strategic Management – Children & Safeguarding is currently reporting a forecast underspend of -£230k. This is made up of a forecast underspend of -£300k related to a service restructure which has been put on hold, realising an in year saving whilst posts remain vacant, and additional costs of £70k associated with the use of the Grafham Water Centre to provide temporary accommodation to vulnerable young people during the Covid-19 crisis.

Children in Care – following a further review of commitments, this service is now reporting a revised underspend of -£750k in respect of the unaccompanied asylum seeker children (UASC) and Leaving care budgets. An increase in the level of grant received from the Home Office, backdated to 1st April has contributed to the overall improved position. This is alongside the acceleration in the amount of Home Office decisions around asylum claims and the team's progression with Human Rights Assessments. We are also now seeing the full year benefits of the comprehensive review of placements undertaken in 2019/20.

The Children's Disability Service is forecasting an over spend of £200k. As a result of the Covid-19 pandemic individual care packages for children and young people with the highest level of needs have needed to be increased as they have been unable to attend their special school and/or there is a reduction in their usual care packages due to staff shortages (e.g. staff shielding / isolating) across the short breaks provisions.

Adoption – has a forecast underspend of -£385k. During the 2020/21 financial year, the service has a high number of young people in care turning 18 years old and for the majority of children this will see the allowances paid to their carers ceasing. The service continue to focus on this area of activity to ensure allowances received by carers are in line with children's needs and family circumstances.

Safeguarding South - are reporting an underspend of -£125k. This is a result of the implementation of the Family Safeguarding Model and the reduction in case numbers, alongside the impact of Covid-19 and subsequent restrictions being placed on contact and reduced activities.

1.4.3 Education

A number of services within Education are forecasting overspends due to of loss of income as a result of the Covid-19 pandemic. Some areas have been able to deliver services in different ways, or have utilised their staff and/or building to provide support to other services to mitigate the overall impact. However the overall impact is still significant for many services with a traded element, and may continue to deteriorate further dependent on buying decisions in future terms:

- The Early Years' Service is forecasting a £132k overspend.
- The School Improvement Service is forecasting a £123k overspend.
- The Outdoor Centres are currently forecasting a £1,203k overspend.
- Cambridgeshire Music is forecasting a £237k overspend.
- 0-19 Organisation and Planning - the Attendance and Behaviour Service (£410k) and Education Safeguarding Team (£74k) are forecasting a combined overspend of £484k.

Home to School Transport – Special - A significant increase in transport costs in the latter part of 2019/20 has resulted in an opening pressure of £800k. While an increase in pupils receiving SEND Transport of 10% a year has been included within the budget, we have seen an increase in the average cost of transport per pupil in excess of available budget. This is as a result of price inflation as well as complexity of need meaning that more pupils require individual taxis, passenger assistants or a specialised vehicle. In two cases, private ambulances have had to be provided due to the severity of the children's medical needs following risk assessments undertaken by health and safety, and insurance colleagues.

Home to School Transport – Mainstream is forecasting an overspend of £200k. As reported in 2019/20 we are seeing significant increases in the costs being quoted for routes in some areas of the county. Where routes are procured at particularly high rates these are agreed on a short-term basis only with a view to reviewing and retendering at a later date in order to reduce spend where possible, however there is no guarantee that lower prices will be secured in future.

Dedicated Schools Grant (DSG) – An additional Appendix 1a has been added to provide a detailed breakdown of all DSG spend within P&C. The budget figures are net of recoupment for academies and high needs place funding, and as such are subject to change should more schools convert during the year.

Based on current available funding levels compared to the continuing increase in the number of children and young people with an EHCP, and the complexity of need of these young people the underlying pressure on the High Needs Block element of the DSG funded budgets is estimated to be in the region of £12.4m for 2020/21. This is prior to the implementation of any significant savings initiatives which form part of the SEND Recovery Plan, other than a reduction in funding devolved to secondary schools through the Behaviour and Attendance Improvement Partnerships (BAIP's) to be implemented from September. Due to Covid-19 it is likely that a number of the remaining savings initiatives will be delayed and as such savings not realised until later in the year.

When added to the existing DSG deficit of £16.6m brought forward from previous years the level potential deficit at the end of 2020/21 is significant. This is a ring-fenced grant and, as such, overspends do not currently affect the Council's bottom line however there is increasing scrutiny and challenge from the DfE to manage the deficit and evidence plans reduce spend. The level of deficit also impacts on the Council's overall cash-flow position and as such senior officers have written to the DfE on several occasions to request support in this matter. Officers are currently waiting for further

guidance from the DfE in respect of the next steps with a view to meeting with DfE officials to discuss the position in more detail.

1.4.4 Communities and Safety

Think Communities (previously Strengthening Communities) is forecasting a £1.17m overspend in 2020/21. £210k of this is due to costs incurred by the Covid-19 co-ordination and distribution hub including food parcels, and the running costs of the distribution centre in Alconbury. The remainder is the financial impact of staff redeployment to the Covid-19 response to the end of June, predominantly supporting those who are shielding. This adjustment is net-neutral across the council, reducing spend showing in other budget areas.

The Public Library service is forecasting a £208k overspend by the end of 2020/21. This is a Covid-19 loss of income relating to the closures of the library buildings.

The Registration & Citizenship service is forecasting a £550k under recovery of income, relating predominantly to marriage notice fees, marriage certificates and ceremony fees.

The Coroners service is forecasting £182k overspend. This is Covid-19 related and in the main due to the increased cost of post-mortems where Covid-19 is suspected.

2. Capital Executive Summary

2020/21 In Year Pressures/Slippage

At the end of September 2020 the capital programme is forecast to be £3.014m overspent at the end of the financial year. The level of slippage is not expected to exceed the revised Capital Variation Budget of £6.5m.

Funding

The following changes in funding since August 2020 have occurred;

- Prudential borrowing increased by £3,014k as a level of slippage is anticipated not to exceed the capital variation budget.

Details of the currently forecasted capital variances can be found in appendix 3.

3. Savings Tracker Summary

The savings tracker is produced quarterly, and the second quarter's tracker is attached as appendix 4. Against a target for the year of £12.8m across People & Communities, we are projecting an under-delivery of £5.5m. Almost all of this is due to the impact of Covid-19, which has resulted in the implementation of a number of savings plans being delayed or reconsidered.

4. Technical note

On a biannual basis, a technical financial appendix will be included as appendix 5. This appendix will cover:

- Grants that have been received by the service, and where these have been more or less than expected
- Budget movements (virements) into or out of P&C from other services (but not within P&C), to show why the budget might be different from that agreed by Full Council
- Service reserves – funds held for specific purposes that may be drawn down in-year or carried-forward – including use of funds and forecast draw-down.

5. Key Activity Data

The Actual Weekly Costs for all clients shown in section 2.5.1-2 are calculated based on all clients who have received a service, are receiving a service, or we plan will receive a service. Some clients will have ceased receiving a service in previous months, or during this month, or we will have assumed an end date in the future.

5.1 Children and Young People

5.1.1 Key activity data at the end of Sept 20 for Children in Care Placements is shown below:

	BUDGET				ACTUAL (Sep 20)				VARIANCE		
Service Type	No of placements Budgeted	Annual Budget	No. of weeks funded	Average weekly cost per head	Snapshot of No. of placements Sep 20	Yearly Average	Forecast Outturn	Average weekly cost per head	Yearly Average budgeted no. of placements	Net Variance to Budget	Average weekly cost diff +/-
Residential - disability	3	£455k	52	2,915.31	7	6.16	£1,223k	3,817.97	3.16	£768k	902.66
Residential - secure accommodation	1	£376k	52	7,230.40	1	0.25	£71k	5,250.00	-0.75	-£305k	-1,980.40
Residential schools	14	£1,736k	52	2,385.29	10	9.34	£1,141k	1,985.95	-4.66	-£595k	-399.34
Residential homes	38	£7,101k	52	3,593.39	39	37.60	£6,517k	3,331.94	-0.40	-£583k	-261.45
Independent Fostering	230	£10,171k	52	850.40	243	244.43	£10,747k	864.74	14.43	£577k	14.34
Supported Accommodation	25	£1,562k	52	1,201.87	21	20.23	£1,819k	2,151.20	-4.77	£256k	949.33
16+	5	£302k	52	1,162.16	15	9.77	£353k	695.68	4.77	£51k	-466.48
Growth/Replacement	-	£k	-	-	-	-	£82k	-	-	£82k	-
Additional one off budget/actuals	-	£k	-	-	-	-	£k	-	-	£k	-
Mitigations required	0	£k	0	0.00	0	0.00	£k	0.00	-	£k	0.00
TOTAL	316	£21,703k			336	327.78	£21,953k		11.78	£250K	
In-house fostering - Basic	225	£2,332k	56	185.11	207	207.00	£2,332k	179.82	-18	£k	-5.29
In-house fostering - Skills	225	£2,351k	52	200.94	207	207.00	£2,351k	163.42	-18	£k	-37.52
Kinship - Basic	40	£452k	56	201.84	30	30.00	£452k	197.28	-10	£k	-4.56
Kinship - Skills	11	£52k	52	90.35	11	11.00	£52k	82.69	0	£k	-7.66
TOTAL	265	£5,187k			237	237.00	£5,187k		-28	£k	
Adoption Allowances	110	£1,210k	52	211.59	95	96.26	£1,016k	192.30	-13.74	-£194k	-19.29
Special Guardianship Orders	320	£2,412k	52	144.95	303	303.42	£2,349k	145.30	-16.58	-£33k	0.35
Child Arrangement Orders	86	£712k	52	159.26	69	70.42	£571k	153.77	-15.58	-£141k	-5.49
Concurrent Adoption	5	£46k	52	175.00	1	1.25	£14k	210.00	-3.75	-£32k	35.00
TOTAL	521	£4,380k			468	471.35	£3,950k		-13.74	-£400k	
OVERALL TOTAL	1,102	£31,270k			1041	1,036.13	£31,090k		-29.96	-£150k	

NOTES:

In house Fostering and Kinship basic payments fund 56 weeks as carers receive two additional weeks payment during the Summer holidays and one additional week each for Christmas and birthday.

Balanced budget forecast on fostering/kinship lines as data being re-loaded onto new financial system following rate uplift and will be available end October 2020

5.1.2 Key activity data at the end of Sept 20 for SEN Placements is shown below:

The following key activity data for SEND covers 5 of the main provision types for pupils with EHCPs.

Budgeted data is based actual data at the close of 2019/20 and an increase in pupil numbers over the course of the year.

Actual data is based on a snapshot of provision taken at the end of the month and reflect current numbers of pupils and average cost

Provision Type	BUDGET				ACTUAL (Sep 20)					FORECAST	
	No. pupils	Expected in-year growth	Average annual cost per pupil (£)	Budget (£000) (excluding academy recoupment)	No. Pupils as of September		% growth used	Average annual cost per pupils as of September		Forecast spend (£)	Variance (£)
					Actual	Variance		Actual (£)	Variance (£)		
Mainstream top up *	1,700	155	8,070	13,163	1,702	2	102%	8,293	223	13,163	0
Special School **	1,305	119	10,509	20,623	1,307	2	102%	10,349	-160	20,623	0
HN Unit **	168	0	13,850	3,868	195	27	n/a	13,845	-5	3,868	0
Out of School Tuition ****	90	0	45,600	4,084	107	17	n/a	47,089	1,489	4,084	0
SEN Placement (all) ***	203	13	53,087	10,757	206	3	126%	53,680	593	10,757	0
Total	3,464	286	-	52,494	3,517	53	118.43%	-	-	52,494	0

* LA cost only

** Excluding place funding

*** Education contribution only

5.2 Adults

In the following key activity data for Adults & Safeguarding, the information given in each column is as follows:

- Budgeted number of care packages: this is the number of full-time equivalent (52 weeks) service users anticipated at budget setting
- Budgeted average unit cost: this is the planned unit cost per service user per week, given the budget available
- Actual care packages and cost: these figures are derived from a snapshot of the commitment record at the end of the month and reflect current numbers of service users and average cost

A consistent format is used to aid understanding, and where care types are not currently used in a particular service those lines are greyed out.

The direction of travel compares the current month's figure with the previous month.

This information will include any placements made that are directly or indirectly linked to Covid-19, other than a number of newly commissioned Covid block beds. These 240 beds have been commissioned through joint arrangements with the NHS to support hospital discharges and are fully reimbursed by the NHS. This may result in the number of placements in residential and nursing care in May in the below tables appear lower.

5.2.1 Key activity data at the end of Sept 20 for Learning Disability Partnership is shown below:

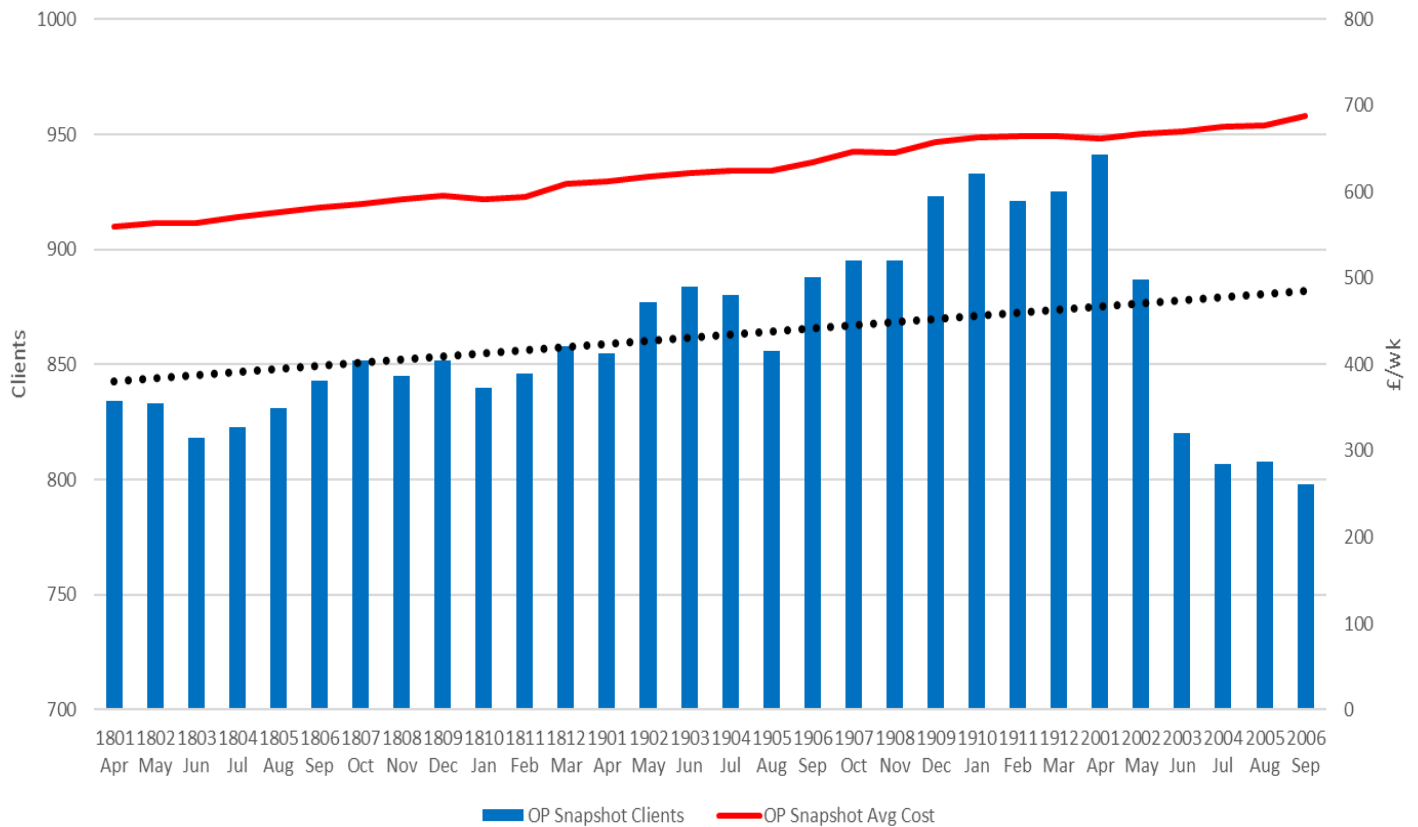
Learning Disability Partnership	BUDGET			ACTUAL (Sep 20/21)				Forecast		
Service Type	Expected No. of Care Packages 2020/21	Budgeted Average Unit Cost (per week)	Annual Budget	Current Care Packages	D o T	Current Average Unit Cost (per week)	D o T	Forecast Actual	D o T	Variance
Accommodation based										
~ Residential	256	£1,684	£23,452k	258 ↔		£1,699 ↔		£24,494k ↓		£1,043k
~Residential Dementia										
~Nursing	7	£1,918	£738k	7 ↔		£1,881 ↔		£724k ↓		-£14k
~Nursing Dementia										
~Respite	43	£169	£435k	44 ↔		£144 ↔		£406k ↓		-£29k
Community based										
~Supported Living	436	£1,238	£31,180k	437 ↔		£1,226 ↔		£31,530k ↓		£350k
~Direct payments	432	£423	£8,906k	422 ↓		£423 ↓		£8,752k ↓		-£154k
~Live In Care	16	£1,969	£1,638k	16 ↔		£2,041 ↔		£1,653k ↓		£15k
~Day Care	441	£177	£4,352k	443 ↑		£174 ↓		£4,183k ↓		-£169k
~Other Care	49	£45	£1,038k	49 ↔		£43 ↔		£781k ↓		-£257k
~Homecare	394	Per Hour £17.85	£6,261k	399 ↓		Per Hour £17.35		£6,221k ↓		-£41k
Total In Year Expenditure			£77,999k					£78,743k		£744k
Care Contributions			-£4,299k					-£3,962k ↓		£337k
Health Income										
Total In Year Income			-£4,299k					-£3,962k		£337k
Forecast total in year care costs										£1,081k

The LDP includes service-users that are fully funded by the NHS, who generally have very high needs and therefore costly care packages

5.2.2 Key activity data at the end of Sept 20 for Older People's (OP) Services is shown below:

Older People	BUDGET			ACTUAL (Sep 20/21)				Forecast		
Service Type	Expected No. of Care Packages 2020/21	Budgeted Average Unit Cost (per week)	Annual Budget	Current Care Packages	D o T	Current Average Unit Cost (per week)	D o T	Forecast Actual	D o T	Variance
Accommodation based										
~Residential	477	£611	£16,465k	410 ↓		£609 ↑		£15,428k ↓		-£1,037k
~Residential Dementia	438	£625	£15,477k	404 ↑		£635 ↑		£15,852k ↑		£375k
~Nursing	278	£711	£11,333k	254 ↔		£717 ↑		£10,607k ↓		-£726k
~Nursing Dementia	143	£850	£6,970k	124 ↑		£846 ↓		£6,106k ↑		-£864k
~Respite			£882k					£1,049k ↓		£167k
Community based										
~Supported Living	355	£115	£5,555k	345 ↑		£138 ↑		£5,491k ↓		-£65k
~Direct payments	183	£321	£2,734k	172 ↓		£334 ↓		£2,810k ↓		£76k
~Live In Care	25	£805	£1,095k	31 ↑		£817 ↑		£1,311k ↑		£216k
~Day Care	127	£67	£683k	96 ↓		£67 ↑		£720k ↓		£37k
~Other Care	7	£30	£107k	3 ↓		↔		£114k ↑		£6k
~Homecare	1,115	210	£12,013k	1,169 ↓		£225 ↑		£12,360k ↓		£347k
		Per Hour £17.18				Per Hour £17.29	↑			
Total In Year Expenditure			£73,313k					£71,846k ↓		-£1,467k
Care Contributions			-£20,621k					-£19,783k ↓		£837k
Health Income			£k							
Total In Year Income			-£20,621k					-£19,783k ↓		£837k
Forecast total in year care costs			£52,693k					£52,063k ↓		-£630k

OP Spot Activity and Weekly Cost for Care Homes from April 2018



The vertical bars represent the OP Snapshot Clients over time.
 The solid line represents the OP Snapshot average cost over time.
 The dotted trend line indicates 4 service user increase each month.

5.2.3 Key activity data at the end of Sept 20 for Physical Disabilities Services is shown below:

Physical Disabilities	BUDGET			ACTUAL (Sep 20/21)				Forecast		
Service Type	Expected No. of Care Packages 2020/21	Budgeted Average Unit Cost (per week)	Annual Budget	Current Care Packages	Difference	Current Average Unit Cost (per week)	Difference	Forecast Actual	Difference	Variance
Accommodation based										
~ Residential	35	£1,040	£1,729k	29	↓	£1,039	↑	£1,693k	↓	£36k
~ Residential Dementia	2	£700	£73k	3	↑	£833	↑	£130k	↑	£57k
~ Nursing	38	£968	£1,954k	35	↔	£976	↑	£1,961k	↑	£7k
~ Nursing Dementia	2	£776	£81k	1	↔	£759	↔	£40k	↓	£41k
~ Respite			£75k					£57k	↓	£18k
Community based										
~ Supported Living	27	£253	£276k	27	↑	£766	↑	£356k	↑	£80k
~ Direct payments	290	£374	£5,264k	296	↑	£368	↓	£5,211k	↑	£52k
~ Live In Care	33	£818	£1,448k	37	↑	£846	↑	£1,529k	↑	£81k
~ Day Care	28	£84	£121k	22	↓	£77	↑	£98k	↓	£23k
~ Other Care	1	£60	£1k	0	↔		↔	£11k	↑	£10k
~ Homecare	303	220.86	£3,482k	347	↑	£232	↑	£3,971k	↑	£489k
		Per Hour £17.22				Per Hour £17.36	↑			
Total In Year Expenditure			£14,504k					£15,058k		£553k
Care Contributions			-£1,946k					-£1,862k	↓	£83k
Health Income			-£450k					-£450k	↓	£k
Total In Year Income			-£2,396k					-£2,312k		£83k
										£k
										£k
Forecast total in year care costs			£12,109k					£12,745k		£636k

5.2.4 Key activity data at the end of Sept 20 for Older People Mental Health (OPMH) Services:

Older People Mental Health	BUDGET			ACTUAL (Sep 20/21)				Forecast		
Service Type	Expected No. of Care Packages 2020/21	Budgeted Average Unit Cost (per week)	Annual Budget	Current Care Packages	D o T	Current Average Unit Cost (per week)	D o T	Forecast Actual	D o T	Variance
Accommodation based										
~Residential	26	£689	£974k	20	↔	£704	↓	£852k	↑	-£122k
~Residential Dementia	18	£654	£606k	14	↔	£699	↑	£593k	↑	-£13k
~Nursing	21	£740	£991k	20	↔	£770	↑	£835k	↑	-£156k
~Nursing Dementia	76	£839	£3,245k	56	↓	£825	↑	£2,506k	↓	-£738k
~Respite	0	£0	£k	0	↔	£0	↔	£k	↓	£k
Community based										
~Supported Living	4	£487	£107k	5	↑	£424	↓	£115k	↑	£8k
~Direct payments	7	£200	£70k	6	↑	£162	↑	£44k	↓	-£25k
~Live In Care	5	£1,124	£293k	6	↑	£1,038	↓	£311k	↑	£18k
~Day Care	5	£30	£8k	6	↔	£42	↑	£2k	↓	-£6k
~Other Care	0	£0	£24k	0	↔	£0	↔	£48k	↑	£24k
~Homecare	46	£181	£412k	48	↑	£203	↓	£508k	↑	£96k
		Per Hour £16.93				Per Hour £16.78				
Total In Year Expenditure			£6,729k					£5,813k		-£916k
Care Contributions			-£960k					-£788k		£173k
Health Income			£k					£k		£k
Total In Year Income			-£960k					-£788k		£173k
Forecast total in year care costs			£5,768k					£5,025k		-£743k

5.2.5 Key activity data at the end of Sept 20 for Adult Mental Health Services is shown below:

Adult Mental Health	BUDGET			ACTUAL (Sep 20/21)				Forecast		
Service Type	Expected No. of Care Packages 2020/21	Budgeted Average Unit Cost (per week)	Annual Budget	Current Care Packages	D o T	Current Average Unit Cost (per week)	D o T	Forecast Actual	D o T	Variance
Accommodation based										
~Residential	57	£775	£2,291k	56	↓	£751	↓	£2,254k	↓	-£37k
~Residential Dementia	6	£782	£239k	6	↑	£813	↓	£254k	↑	£14k
~Nursing	13	£705	£422k	11	↑	£796	↑	£491k	↑	£69k
~Nursing Dementia	2	£755	£102k	3	↔	£666	↔	£102k	↔	£k
~Respite	0	£0	£k	0	↔	£0	↔			£k
Community based										
~Supported Living	119	£122	£761k	108	↑	£144	↑	£785k	↑	£24k
~Direct payments	14	£350	£278k	16	↑	£321	↓	£286k	↓	£8k
~Live In Care	2	£970	£102k	2	↔	£970	↔	£101k	↓	£k
~Day Care	3	£55	£11k	3	↔	£55	↔	£11k	↔	£k
~Other Care	0	£0	£16k	0	↔	£0	↔	£13k	↑	-£3k
~Homecare	57	£125	£396k	57	↔	£140	↓	£445k	↓	£49k
		Per Hour £22.93				Per Hour £20.98				
Total In Year Expenditure			£4,619k					£4,742k		£123k
Care Contributions			-£350k					-£313k		£37k
Health Income			£k					£k		£k
Total In Year Income			-£350k					-£313k		£37k
Forecast total in year care costs			£4,269k					£4,429k		£161k

Appendix 1 – P&C Service Level Financial Information

Forecast Outturn Variance (Previous) £'000		Service	Budget 2020/21 £'000	Actual Sept 20 £'000	Outturn Variance £'000	Outturn Variance %
Adults & Safeguarding Directorate						
5,151	1	Strategic Management - Adults	-7,182	15,468	6,239	87%
-0		Transfers of Care	1,961	1,024	-0	0%
24		Prevention & Early Intervention	9,052	5,286	24	0%
56		Principal Social Worker, Practice and Safeguarding	1,349	770	60	4%
86		Autism and Adult Support	1,218	503	53	4%
-50		Carers	150	23	-80	-53%
Learning Disability Partnership						
1,120	2	Head of Service	5,534	1,311	690	12%
80	2	LD - City, South and East Localities	36,905	17,872	8	0%
1,288	2	LD - Hunts & Fenland Localities	30,133	15,245	1,209	4%
-365	2	LD - Young Adults	8,278	3,355	-378	-5%
38	2	In House Provider Services	7,137	3,495	38	1%
-494	2	NHS Contribution to Pooled Budget	-20,209	-10,105	-360	-2%
1,668		Learning Disability Partnership Total	67,777	31,174	1,207	2%
Older People and Physical Disability Services						
818	3	Physical Disabilities	12,516	6,615	812	6%
1,060	4	OP - City & South Locality	22,703	10,898	-204	-1%
-167	4	OP - East Cambs Locality	9,021	3,390	-556	-6%
64	4	OP - Fenland Locality	10,697	4,646	1,012	9%
653	4	OP - Hunts Locality	13,356	6,092	795	6%
2,429		Older People and Physical Disability Total	68,293	31,641	1,858	3%
Mental Health						
-70	5	Mental Health Central	1,858	1,165	-70	-4%
26	5	Adult Mental Health Localities	5,476	2,975	126	2%
-756	5	Older People Mental Health	6,270	2,575	-661	-11%
-800		Mental Health Total	13,604	6,715	-605	-4%
8,562		Adults & Safeguarding Directorate Total	156,222	92,604	8,757	6%
Commissioning Directorate						
0		Strategic Management –Commissioning	371	364	78	21%
0		Access to Resource & Quality	1,243	598	0	0%
99	6	Local Assistance Scheme	300	212	133	44%
Adults Commissioning						
278	7	Central Commissioning - Adults	18,203	-645	167	1%
-98	8	Integrated Community Equipment Service	1,082	781	-120	-11%
-15		Mental Health Commissioning	3,730	1,926	-7	0%
165		Adults Commissioning Total	23,014	2,063	40	0%

Forecast Outturn Variance (Previous) £'000		Service	Budget 2020/21 £'000	Actual Sept 20 £'000	Outturn Variance £'000	Outturn Variance %
Children's Commissioning						
250	9	Children in Care Placements	21,703	9,847	250	1%
0		Commissioning Services	245	0	0	0%
250		Children's Commissioning Total	21,948	9,847	250	1%
514		Commissioning Directorate Total	46,875	13,084	501	1%
Communities & Partnerships Directorate						
-14		Strategic Management - Communities & Partnerships	232	76	-11	-5%
49	10	Public Library Services	3,445	1,355	208	6%
39		Cambridgeshire Skills	2,308	764	-0	0%
-11		Archives	353	155	-8	-2%
0		Cultural Services	311	81	-3	-1%
550	11	Registration & Citizenship Services	-648	-73	550	85%
266	12	Coroners	1,532	861	182	12%
0		Trading Standards	694	172	0	0%
-38		Domestic Abuse and Sexual Violence Service	823	371	-31	-4%
1,168	13	Think Communities	443	1,983	1,168	263%
0		Youth and Community Services	374	-165	3	1%
2,009		Communities & Partnerships Directorate Total	9,867	5,581	2,057	21%
Children & Safeguarding Directorate						
-230	14	Strategic Management – Children & Safeguarding	3,048	1,293	-230	-8%
0		Partnerships and Quality Assurance	2,383	918	0	0%
-750	15	Children in Care	17,253	8,513	-750	-4%
0		Integrated Front Door	2,009	1,114	0	0%
200	16	Children's Disability Service	6,693	3,783	200	3%
-0		Children's Centre Strategy	0	0	-0	0%
-0		Support to Parents	1,125	-296	-0	0%
-385	17	Adoption Allowances	6,095	2,150	-385	-6%
0		Legal Proceedings	2,009	809	0	0%
0		Youth Offending Service	2,100	743	-54	-3%
District Delivery Service						
0		Safeguarding Hunts and Fenland	3,760	1,908	0	0%
0	18	Safeguarding East + South Cambs & Cambridge	5,130	2,193	-125	-2%
0		Early Help District Delivery Service –North	4,445	1,988	0	0%
0		Early Help District Delivery Service – South	4,595	1,980	0	0%
0		District Delivery Service Total	17,930	8,069	-125	-1%
-1,165		Children & Safeguarding Directorate Total	60,646	27,096	-1,344	-2%

Forecast Outturn Variance (Previous) £'000		Service	Budget 2020/21 £'000	Actual Sept 20 £'000	Outturn Variance £'000	Outturn Variance %
Education Directorate						
0		Strategic Management - Education	2,271	913	0	0%
231	19	Early Years' Service	2,334	1,249	132	6%
53	20	School Improvement Service	1,019	306	123	12%
5	21	Schools Partnership service	628	680	-147	-23%
1,065	22	Outdoor Education (includes Grafham Water)	-77	579	1,203	-%
237	23	Cambridgeshire Music	0	30	237	-%
0		Redundancy & Teachers Pensions	2,896	1,614	0	0%
SEND Specialist Services (0-25 years)						
0		SEND Specialist Services	10,838	4,931	0	0%
0		Funding for Special Schools and Units	23,420	10,945	0	0%
0		High Needs Top Up Funding	22,641	8,605	0	0%
0		Special Educational Needs Placements	11,306	6,099	0	0%
-0		Out of School Tuition	4,084	1,430	-0	0%
-291	24	Alternative Provision and Inclusion	6,403	3,802	-291	-5%
12,744	25	SEND Financing – DSG	-12,744	0	12,744	100%
12,453		SEND Specialist Services (0 - 25 years) Total	65,946	35,812	12,453	19%
Infrastructure						
430	26	0-19 Organisation & Planning	3,183	2,357	484	15%
0		Education Capital	179	-3,042	0	0%
800	27	Home to School Transport – Special	12,013	3,725	800	7%
0		Children in Care Transport	1,785	446	0	0%
200	28	Home to School Transport – Mainstream	9,481	3,070	200	2%
1,430		0-19 Place Planning & Organisation Service Total	26,641	6,556	1,484	6%
15,474		Education Directorate Total	101,657	47,739	15,487	15%
Executive Director						
766		Executive Director	1,425	915	427	30%
0		Central Financing	21	0	0	0%
766		Executive Director Total	1,446	915	427	30%
26,160		Total	376,711	187,019	25,885	7%
Grant Funding						
-12,453	29	Financing DSG	-69,277	-40,876	-12,476	-18%
0		Non Baselined Grants	-32,802	-20,130	0	0%
-12,453		Grant Funding Total	-102,078	-61,007	-12,476	12%
13,707		Net Total	274,633	126,013	13,408	5%

Appendix 1a – Dedicated Schools Grant (DSG) Summary FMR

Forecast Outturn Variance (Previous) £'000	Service	Budget 2020/21 £'000	Actual Sept 20 £'000	Outturn Variance £'000	Outturn Variance %
Commissioning Directorate					
Children's Commissioning					
0	Commissioning Services	245	0	0	0%
0	Children's Commissioning Total	245	0	0	0%
0	Commissioning Directorate Total	245	0	0	0%
Children & Safeguarding Directorate					
District Delivery Service					
0	Early Help District Delivery Service –North	0	-15	0	0%
0	Early Help District Delivery Service – South	3	1	0	0%
0	District Delivery Service Total	3	-14	0	0%
0	Children & Safeguarding Directorate Total	3	-14	0	0%
Education Directorate					
0	Early Years' Service	1,518	524	0	0%
0	Schools Partnership service	150	0	23	15%
0	Redundancy & Teachers Pensions	0	0	0	0%
SEND Specialist Services (0-25 years)					
0	SEND Specialist Services	7,826	3,441	-0	0%
0	Funding for Special Schools and Units	23,420	10,945	0	0%
0	High Needs Top Up Funding	22,641	8,605	0	0%
0	Special Educational Needs Placements	11,306	6,099	0	0%
0	Out of School Tuition	4,084	1,430	-0	0%
-291	²⁴ Alternative Provision and Inclusion	6,328	3,645	-291	-5%
12,744	²⁵ SEND Financing – DSG	-12,744	0	12,744	100%
12,453	SEND Specialist Services (0 - 25 years) Total	62,859	34,165	12,453	20%
Infrastructure					
0	0-19 Organisation & Planning	2,602	1,641	0	0%
0	Home to School Transport – Special	400	0	0	0%
0	0-19 Place Planning & Organisation Service Total	3,002	1,641	0	0%
12,453	Education Directorate Total	67,529	36,330	12,476	18%
12,453	Total	67,777	36,316	12,476	18%
0	Contribution to Combined Budgets	1,500	1,500	0	0%
Schools					
0	Primary and Secondary Schools	118,557	58,338	0	0%
0	Nursery Schools and PVI	36,473	20,321	0	0%
0	Schools Financing	-224,307	-77,292	0	0%
0	Pools and Contingencies	0	129	0	0%
0	Schools Total	-69,277	1,496	0	0%
12,453	Overall Net Total	0	39,312	12,476	0%

Appendix 2 – Service Commentaries on Forecast Outturn Position

Narrative is given below where there is an adverse/positive variance greater than 2% of annual budget or £100,000 whichever is greater for a service area.

1) Strategic Management – Adults

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
-7,182	15,468	6,239	90%

The forecast overspend for this line consists mainly of three elements:

- The 10% market resilience payment agreed by Adults Committee in May covering the period from 20th of April to 30th of June 2020. This payment is being made to most providers of social care funded by the Council, and reflects additional cost pressures that the sector is facing as a result of the Covid emergency (PPE, additional staffing, increasing cleaning etc.). All of this payment is reported here, where previously some was reported within LD budgets.
- The anticipated impact on delivery of in-year savings through the Adults Positive Challenge Programme as a result of the Covid emergency. The additional demands faced during the emergency period have resulted in a lower level of demand management activity than would otherwise have taken place.
- The impact of Covid on the adults transport budget, particularly the reduced opportunity to rationalise or retender routes and the reduced income from transporting people to day centres.

2) Learning Disability Partnership

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
67,777	31,174	1,207	2%

The Learning Disability Partnership (LDP) is forecasting an overspend of £1,567k for 2020/21, of which the council's share is £1,207k. This is a movement of -£594k (-£461k) on the position reported last month. The reduction is due to the 10% Covid resilience payment to providers being transferred to the Strategic Management policy line. Other than this internal funding movement, there is no change in the reported position since August.

£690k of the overspend is due to the impact of Covid 19 on the LDP's finances. The learning disabilities and working age adults client group has been differently affected by Covid compared to other client groups and there have been positive efforts to prevent hospital admission and delays. The LDP has seen the cost pressures of supporting the care market with Covid-related costs, but has not seen any reduction in the demand for services that has been seen in some other client groups due to Covid. A particular pressure for the LDP is in supporting service users who normally access day services with alternative care, as day centres are currently closed due to Covid 19.

While the NHS is directly funding some of the Covid-related costs for block purchased accommodation and packages after hospital discharge, there is a further £348k of Covid-related costs – increases in service users' care packages that are not being directly funded by the NHS. Additionally, there is a £205k pressure due to the waiver of client contributions for services that are not being received. However, we have continued to pay for these services to support providers; this is mostly in relation to day care. There is a £57k pressure in In House provider units due to the loss of 6 months of income as day services are closed, and a further £84k in increased PPE costs in the provider units.

In addition to this, there is a £877k underlying overspend on the LDP that cannot be directly linked to Covid 19. Mostly this increase is due to transitions of new service users into the LDP and current

service users' needs increasing at assessment by more than has been allowed for in demography allocation. This position continues to be monitored.

3) Physical Disabilities

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
12,516	6,615	812	6%

Physical Disability Services are reporting an overspend of £812k. The service has provided increased volumes of community-based support to clients since the start of the financial year which has resulted in higher than budgeted spend.

The Council's response to the Covid pandemic has included reprioritising the activities of preventative services and this is expected to continue having an adverse effect on demand for social care in future months. An estimate of the resulting pressure has been incorporated into the forecast position.

New placements out of hospital or to facilitate avoidance of admission into hospital were funded through NHS England as continuing health care in the short term. A provision has been made for clients with assessed social care needs returning to local authority funding streams within the forecast.

4) Older People

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
55,816	25,027	1,046	2%

Older People's Services are reporting an overspend of £1,046k.

The Council's response to the Covid pandemic included reprioritising the activities of preventative services and this was expected to have an adverse effect on demand for social care during the course of the pandemic. This is being reflected through increased levels of community-based care provided since the start of the financial year. Conversely, the Covid pandemic has had a significant impact on existing clients with the most acute needs placed in care homes, resulting in a notable decrease in placements.

New placements out of hospital or to facilitate avoidance of admission into hospital were funded through NHS England as continuing health care in the short term. Work has been completed to further refine the assumptions regarding the financial impact of clients with assessed social care needs returning to local authority funding streams, and this has resulted in the £565k reduction in this month's forecast.

5) Mental Health Services

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
13,604	6,715	-605	-4%

Mental Health Services are reporting an underspend of £605k. The Covid pandemic has had a significant impact on existing elderly clients with the most acute mental health needs, and this is reflected in the forecast position. Conversely, the service has provided increased volumes of community-based support to clients since the start of the financial year.

New placements out of hospital or to facilitate avoidance of admission into hospital were funded through NHS England as continuing health care in the short term. Work has been completed to further refine the assumptions regarding the financial impact of clients with assessed mental health social care needs returning to local authority funding streams. This, in conjunction with increases in community-based care provision, have resulted in the adverse movement in forecast.

6) Local Assistance Scheme

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
300	212	133	44%

Cambridgeshire's Local Assistance Scheme (CLAS) is a contracted service that provides a front-line safety net to individuals and families facing unexpected financial difficulties and hardship. During the Covid-19 crisis we have seen an increase in the demand and provision of food from a number of different voluntary sources, with the Cambridge Foodbank confirming that they increased from 600 food parcels a week up to 1,100 at the beginning of lockdown. This is coupled with a reduction in donations. CLAS is expecting to see a further increase in requests with schools returning, as transmission of infections rise and further restrictions are imposed, and as national support measures such as eviction moratorium and furlough scheme draw to a close. We are therefore predicting that the additional Covid funding will be needed as yet more people sign up for Universal Credit and seek CLAS help to help them buy food and fuel.

7) Central Commissioning - Adults

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
18,203	-645	167	1%

There is a £224k delay in the achievement of savings on housing related support contracts, causing an in year pressure on this budget. This programme has achieved £477k of savings to date, with £224k still to find. It is due to deliver a further £65k of savings in 2021/22 with the remainder being achieved in 2022/23. This has been delayed from full delivery of the remaining savings in 2021/22, as a retender of housing related support services has been delayed due to Covid.

In addition, hospital discharge requirements that came in to place on March 23rd set out that discharge to assess pathways must operate between 8 am and 8pm 7 days a week. This meant that the brokerage team who operated 8am to 5pm 5 days a week had to increase working time which was facilitated by working overtime. Latest advice from NHS England gives no timescale for changes to this arrangement. This has led to a forecast pressure of £135k, although this is under constant review.

8) Integrated Community Equipment Service

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
1,082	781	-120	-11%

An underspend of £120k is forecast. Occupational Therapists within the NHS who usually prescribe a large portion of the equipment were redeployed to help the covid response at the beginning of the year and the amount of equipment prescribed was therefore much lower than expected. Although the staff are no longer redeployed, there has not been a large enough increase in activity to offset the underspend.

9) Children in Care Placements

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
21,703	9,847	250	1%

Current forecast over spend of £250k. The opening position in IFA was significantly higher than budget allowed (268 on 1st April against budget of 230), and we saw a further shift from in-house carers to IFA at the start of the year. There is also additional cost of covid-19, currently recorded at £73k, which is reflected in this over spend.

External Placements Client Group	Budgeted Packages	30 Sep 2020 Packages	Variance from Budget
Residential Disability – Children	3	7	+4
Child Homes – Secure Accommodation	1	1	0
Child Homes – Educational	14	10	-4
Child Homes – General	38	39	+1
Independent Fostering	230	243	+13
Supported Accommodation	25	21	-4
Supported Living 16+	5	15	+10
TOTAL	316	336	+20

10) Public Library Services

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
3,445	1,355	208	6%

The Public Library service is forecasting a £208k overspend by the end of 2020/21. This is a Covid-19 loss of income relating to the closures of the library buildings.

11) Registration & Citizenship Services

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
-648	-73	550	85%

The Registration & Citizenship service is forecasting a £550k under recovery of income in 2020/21, relating predominantly to marriage notice fees, marriage certificates and ceremony fees.

12) Coroners

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
1,532	861	182	12%

The Coroners service is forecasting a £182k overspend by the end of 2020/21. This is Covid-19 related and in the main due to the increased cost of post-mortems where Covid-19 is suspected.

There are anticipated extra pressures relating to a couple of complex inquests. The costs relating to these will start to appear at the end of 20/21. It is too soon to forecast the pressure but this will be included towards the end of the year.

13) Think Communities

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
443	1,983	1,168	263%

Think Communities (previously Strengthening Communities) is forecasting a £1.17m overspend in 2020/21. £210k of this is due to costs incurred by the Covid-19 co-ordination and distribution hub including food parcels, and the running costs of the distribution centre in Alconbury. The remainder is the financial impact of staff redeployment to the Covid-19 response to the end of June, predominantly supporting those who are shielding. This adjustment is net-neutral across the council, reducing spend showing in other budget areas.

14) Strategic Management - Children & Safeguarding

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
3,048	1,293	-230	-8%

Strategic Management – Children and Safeguarding is forecasting an under spend of £230k.

There is a £70k recharge for the use of Grafham Water Centre as a contingency for temporary placements of Children in Care between April and September 2020. The Covid 19 crisis in some circumstances is exacerbating already fragile placements, and as a result we are seeing more placements ending in an unplanned way. Grafham was identified as a suitable placement location for emergency placement of Children in Care whose placements have come to an unplanned end, and where no alternative placement exists. This pressure is offset by a service restructure which has been delayed, partly also due to the Covid 19 crisis, which has realised an in year saving of £300k.

15) Children in Care

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
17,253	8,513	-750	-4%

The UASC/Leaving care budgets are forecasting an under spend of -£750k.

We are seeing activity undertaken in the service to support moves for unaccompanied young people to lower cost but appropriate accommodation during 2018/19 realising the full year effect. The continued close scrutiny and oversight of children's care planning including their care arrangements, is resulting in more young people moving to benefit sustainable accommodation in a timely way and in line with their age, level of independence and ability to access welfare entitlements when their status to remain is confirmed. The decision by the Home Office to increase grant allowances from 1 April has also contributed to an improved budget position.

16) Children's Disability Service

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
6,693	3,783	200	3%

The Children's Disability Service is forecasting an over spend of £200k.

As a result of the Covid-19 pandemic we have needed to increase individual care packages for children and young people with the highest level of needs as they have been unable to attend their special school and/or there is a reduction in their usual care packages due to staff shortages (e.g. staff shielding / isolating) across our short breaks provisions.

17) Adoption

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
6,095	2,150	-385	-6%

The Adoption Allowances budget is forecasting an under spend of -£385k.

During this reporting year the service has, and will continue to have, a high number of young people in care turning 18 years old and for the majority of children this will see the allowances paid to their carers ceasing. We continue to focus on this area of activity to ensure allowances received by carers are in line with children's needs and family circumstances. The Council has also introduced a new allowance policy in April 2020 which clearly set out the parameters for new allowances and also introduced a new means test in line with DFE recommendations that is broadly lower than the previous means test utilised by the Council.

18) Safeguarding East & South Cambs and Cambridge

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
5,130	2,193	-125	-2%

Safeguarding South are reporting an underspend of £125k in their team budgets.

This is in the main due to the impact of Covid-19 and subsequent restrictions being placed on contact and reduced activities. Some of the under spend is also likely to be due to the implementation of the Family Safeguarding Model and the reduction in case numbers.

19) Early Years' Service

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
2,334	1,249	132	6%

The Early Years' Service is forecasting a £132k overspend by the end of 2020/21. This is due to the loss of income from the cancellation of courses as a result of Covid-19.

20) School Improvement Service

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
1,019	306	123	12%

The Schools Improvement Service is forecasting a £123k overspend by the end of 2020/21. This is due to the loss of income from the cancellation of courses as a result of Covid-19.

21) Schools Partnership Service

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
628	680	-147	-23%

The Virtual School is forecasting an underspend of £147k. This is predominantly due to the disruption that there was to schooling in the summer term.

22) Outdoor Education (includes Grafham Water)

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
-77	579	1,203	-%

The Outdoor Centres are forecasting a £1.2m overspend at the end of 2020/21. This is due to the loss of income as a result of Covid-19 closures of the centres until September and allows for any reduction in costs due to staff being furloughed where appropriate and for redeployment adjustments. It is a £200k increase since last month due to further cancellations during the autumn term by schools unable to convert their residential visits to day visits. It is anticipated that this may increase further if the centres are not able to open fully for the Spring Term.

23) Cambridgeshire Music

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
0	30	237	-%

Cambridgeshire Music is forecasting a £237k overspend at the end of 20/21. This is due to the loss of income directly from the impact of Covid-19 on the service to the end of year £456k, offset by a redeployment adjustment of £218k.

24) Alternative Provision and Inclusion

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
6,403	3,802	-291	-5%

As part of the SEND Recovery Plan, which seeks to reduce the deficit on the High Needs Block, a reduction of 10% has been applied to the annual funding devolved to secondary schools through the Behaviour and Attendance Improvement Partnerships (BAIP's). The reduction will be applied from the start of the new Academic Year; the forecast underspend therefore reflects the part year impact of this reduction.

25) SEND Financing – DSG

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
-12,744	0	12,744	100%

The SEND service are starting the year with an estimated £12.7m underlying pressure on the High Needs Block of the Dedicated Schools Grant (DSG). This is in addition to the cumulative deficit carried forward on the DSG which stood at £16.6m at the end of 2019/20.

Between April 2019 and March 2020 we saw an increase in the number of pupils with EHCPs of 454 (10.4%) taking the total number of pupils with EHCPs to 4,803. This continued growth, along with an increase in complexity of need, has resulted in a pressure on all demand-led elements of the service.

This is a ring-fenced grant and, as such, overspends do not currently affect the Council's bottom line, however there is increasing scrutiny and challenge from the DfE to manage the deficit and evidence plans to reduce spend.

26) 0-19 Organisation & Planning

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
3,183	2,357	484	15%

The Attendance and Behaviour service is forecasting a £410k overspend by the end of 20/21. This is due to the decision by Government not to issue penalty notice fines or initiate any legal proceedings on parents relating to school attendance at least until the end of the Summer Term. While fines and legal proceedings may continue from September 2020 it is anticipated that the level of these will not return to pre-Covid levels during the Autumn Term.

The Education Safeguarding team have also seen a loss of income due to the cancellation of training courses.

27) Home to School Transport – Special

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
12,013	3,725	800	7%

A significant increase in transport costs in the latter part of 2019/20 has resulted in an opening pressure of £800k on the Home to School Transport – Special budget in 2020/21. While an increase in pupils receiving SEND Transport of 10% a year has been included within the budget, we have seen an increase in the average cost of transport per pupil in excess of available budget. This is as a result of price inflation as well as complexity of need meaning that more pupils require individual taxis, passenger assistants or a specialised vehicle. In two cases, private ambulances have had to be provided due to the severity of the children's medical needs following risk assessments undertaken by health and safety, and insurance colleagues.

Workstreams to reduce the pressure due to be implemented in 2020/21 include

- A programme of Independent Travel Training
- Introduction of a Dynamic Purchasing System to increase market competition
- A review of all routes with a view to optimize them where possible

28) Home to School Transport – Mainstream

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
9,481	3,070	200	2%

Home to School Transport – Mainstream is forecasting an overspend of £200k in 2020/21. As reported in 2019/20 we are seeing significant increases in the costs being quoted for routes in some areas of the county. Where routes are procured at particularly high rates these are agreed on a short-term basis only with a view to reviewing and retendering at a later date in order to reduce spend where possible, however there is no guarantee that lower prices will be secured in future.

A Dynamic Purchasing System is due to be implemented this year in order to increase market competition which should help to reduce some of these costs. In addition to this, a review of existing routes will be undertaken with a view to optimization.

29) Executive Director

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
1,425	915	427	30%

An overspend is being forecast in relation to the purchase of Personal Protective Equipment (PPE) for use by CCC staff, in order to comply with government and Public Health England guidance for the protection of front-line workers during the Covid 19 pandemic. It is now projected that spend will remain broadly stable at June's level for the rest of the year, after higher spend in April and May. Some funding has been provided by the NHS to fund PPE in the Council's Reablement service where required where supporting a hospital discharge, and it is anticipated that central government will supply some of the Council's PPE needs for the remainder of the year.

Spend on PPE is offset on this line by an underspend on mileage budgets across the directorate, as considerably less travel has been undertaken by staff than was budgeted for.

30) Financing DSG

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
-69,277	-41,004	-12,731	-18%

Within P&C, spend of £69.3m is funded by the ring fenced Dedicated Schools Grant. Pressures on SEND Financing (£12.74m); Schools Partnership (£0.02m) and savings within Alternative Provision and Inclusion (-£0.04m) will be carried forward as a deficit on the DSG. The final DSG balance brought forward from 2019/20 was a deficit of £16.6m.

Appendix 3 – Capital Position

3.1 Capital Expenditure

2020/21					TOTAL SCHEME	
Original 2020/21 Budget as per BP £'000	Scheme	Revised Budget for 2020/21 £'000	Actual Spend (Sept) £'000	Outturn Variance (Sept) £'000	Total Scheme Revised Budget £'000	Total Scheme Forecast Variance £'000
	Schools					
28,582	Basic Need - Primary	13,178	7,155	75	168,516	0
14,408	Basic Need - Secondary	12,671	5,521	210	310,934	0
269	Basic Need - Early Years	1,297	170	0	7,119	0
0	Adaptations	1	272	299	351	0
2,500	Conditions Maintenance	5,055	2,118	0	26,555	0
813	Devolved Formula Capital	2,194	0	0	10,031	0
4,450	Specialist Provision	2,951	1,323	112	19,520	0
2,150	Site Acquisition and Development	2,485	433	0	2,450	0
1,500	Temporary Accommodation	750	546	0	11,750	0
275	Children Support Services	275	0	0	2,575	0
6,998	Adult Social Care	6,998	2	-1,183	57,400	0
5,900	Cultural and Community Services	7,909	1,104	-3,022	7,362	0
-7,541	Capital Variation	-6,523	0	6,523	-59,982	0
1,513	Capitalised Interest	1,513	0	0	8,798	0
61,817	Total P&C Capital Spending	50,754	18,643	3,014	573,379	0

The schemes with significant variances (>£250k) either due to changes in phasing or changes in overall scheme costs can be found in the following table:

Revised Budget for 2020/21 £'000	Forecast Spend - Outturn (Sept) £'000	Forecast Variance (Sept) £'000	Variance Last Month (Aug) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
St Neots, Wintringham Park primary						
3,900	4,173	282	273	9	282	0
Forecast overspend is expected to be £282k due to additional costs incurred by the contractor due to Covid-19 pandemic.						
St Ives, Eastfield / Westfield primary						
400	50	-350	0	-350	0	-350
Slippage has been incurred, condition surveys are still being undertaken and which will mean most of works will occur in 21-22.						
Cambourne West secondary						
250	500	250	0	250	0	250
Accelerated spend anticipated based on a requirement to commence on site next Autumn to complete works for summer 23. MS1 has a draft programme of 89 weeks.						
Duxford - Fire Damage Rebuild						
0	300	300	0	300	0	300
This programme will be added to the 2021-22 business plan and a full business case has been submitted to Capital Programme Board. In response to the fire £300k of works is anticipated in 20-21 for demolitions, temporary works and commence redesign.						
East Cambridgeshire Adult Service Development						
1,558	375	-1,183	0	-1,183	0	-1,183
Slippage has been incurred of £1,183k. The planning stages of the project and confirming financial agreement with the NHS has meant that the earliest start on site is likely to be Jan 2021.						
Community Fund						
5,000	2,000	-3,000	0	-3,000	0	-3,000
The community fund has been fully committed in 2020-21, however the approved schemes are at differing stages. It is unlikely that the fund will be distributed in its entirety during this financial year and will be carried forward into 2021-22 for those projects with longer construction/implementation timescales.						

Capital Variation						
-6,523	0	6,523	4,523	2,000	6,523	0
The Capital Variation budget of has been revised based on the carry forward and roll forward position for 2020/21. The capital variation is based on 12% of the total annual capital programme. At this stage of the year the level of slippage is not expected to exceed the revised capital variation budget of £6.5m.						
Other changes across all schemes (<250k)						
	-	193	4	189	493	-300
Other changes below £250k make up the remainder of the scheme variances.						

P&C Capital Variation

The Capital Programme Board recommended that services include a variations budget to account for likely slippage in the capital programme, as it is sometimes difficult to allocate this to individual schemes in advance. The allocation for P&C's negative budget has been revised and calculated using the revised budget for 2020/21 as below. At this stage of the year the level of slippage is not expected to exceed the revised capital variation budget of £6.5m so to show the impact of overall forecast pressure, the capital variations budget is shown fully utilised with zero spend expected.

Service	Capital Programme Variations Budget £000	Forecast Outturn Variance (Sept) £000	Capital Programme Variations Budget Used £000	Capital Programme Variations Budget Used %	Revised Outturn Variance (Sept) £000
P&C	-6,523	6,523	3,509	53.8%	3,014
Total Spending	-6,523	6,523	3,509	53.8%	3,014

3.2 Capital Funding

Original 2020/21 Funding Allocation as per BP £'000	Source of Funding	Revised Funding for 2020/21 £'000	Forecast Spend - Outturn (Sept) £'000	Forecast Funding Variance - Outturn (Sept) £'000
20,626	Basic Need	20,626	20,626	0
3,877	Capital maintenance	5,066	5,066	0
813	Devolved Formula Capital	2,194	2,194	0
4,140	Adult specific Grants	4,140	4,140	0
8,034	S106 contributions	6,491	6,491	0
3,333	Other Specific Grants	2,889	2,889	0
1,608	Other Contributions	1,608	1,608	0
1,000	Capital Receipts	0	0	0
18,798	Prudential Borrowing	8,152	11,166	3,014
-412	Prudential Borrowing (Repayable)	-412	-412	0
61,817	Total Funding	50,754	53,768	3,014

Appendix 4 – Savings Tracker

Savings Tracker 2020-21

Quarter 2

Planned	Forecast Savings 2020-21 £000				
-12,819	-2,239	-1,554	-1,721	-1,825	-7,339
					5,480

RAG	Reference	Title	Original Saving 20-21	Current Forecast Phasing - Q1	Current Forecast Phasing - Q2	Current Forecast Phasing - Q3	Current Forecast Phasing - Q4	Forecast Saving 20-21	Variance from Plan £000	% Variance	Direction of travel	Forecast Commentary
Green	A/R.6.114	Learning Disabilities Commissioning	-250	-62	-63	-62	-63	-250	0	0.00	↔	On track
Red	A/R.6.176	Adults Positive Challenge Programme	-3,800	-230	-40	-100	-45	-415	3,385	89.08	↓	Delivery of the APC demand management saving has been heavily impacted by Covid. The focus on hospital discharges and emergency work has resulted in saving delivery within assistive technology and reablement (two key areas) to be significantly below the pre-Covid profile. Work is ongoing to evaluate what savings can still be delivered, either this year or next, and what further opportunities for demand management there now are.
Green	A/R.6.179	Mental Health Commissioning	-144	-120	0	-12	-12	-144	0	0.00	↔	On track
Black	A/R.6.181	Review of commissioned domiciliary care	-300	0	0	0	0	0	300	100.00	↓	Impaired due to Covid-19.
Green	A/R.6.182	Improved Better Care Fund	-170	-170	0	0	0	-170	0	0.00	↔	Complete
Green	A/R.6.201	Cambridgeshire Skills	-180	-180	0	0	0	-180	0	0.00	↔	Saving complete
Green	A/R.6.202	Youth Justice / Youth Support	-30	-30	0	0	0	-30	0	0.00	↔	Saving complete
Green	A/R.6.255	Children in Care - Placement composition and reduction in numbers	-3,134	-783	-784	-783	-784	-3,134	0	0.00	↔	Current forecast indicating savings will be made.
Green	A/R.6.257	Early Help offer within Children's services	-750	-187	-188	-187	-188	-750	0	0.00	↔	On track
Green	A/R.6.266	Children in Care Stretch Target - Demand Management	-1,500	-375	-375	-375	-375	-1,500	0	0.00	↔	On track
Green	A/R.6.267	Children's Disability 0-25 Service	-50	-12	-13	-12	-13	-50	0	0.00	↔	On track
Green	A/R.6.268	Utilisation of Education Grants	-50	-12	-13	-12	-13	-50	0	0.00	↔	On track
Green	A/R.6.269	Review of Education support functions	-171	-43	-43	-43	-42	-171	0	0.00	↔	On track

Planned	Forecast Savings 2020-21 £000					
-12,819	-2,239	-1,554	-1,721	-1,825	-7,339	5,480

RAG	Reference	Title	Original Saving 20-21	Current Forecast Phasing - Q1	Current Forecast Phasing - Q2	Current Forecast Phasing - Q3	Current Forecast Phasing - Q4	Forecast Saving 20-21	Variance from Plan £000	% Variance	Direction of travel	Forecast Commentary
Red	A/R.6.270	Home to School Transport	-600	0	0	0	-195	-195	405	67.50	↓	Savings were due to be achieved through a number of workstreams including route reviews and independent travel training. Travel training requires pupils to be in school and to be trained on public bases which was not possible over the summer term 2020. A decision was also taken to delay tender rounds recognising the pressure on the transport sector, reducing available savings from route reviews.
Green	A/R.7.102	Registration Service - Certificate Income	-140	-35	-35	-35	-35	-140	0	0.00	↔	Saving complete
Black	A/R.7.105	Income from utilisation of vacant block care provision by self-funders	-150	0	0	0	0	0	150	100.00	↓	This saving has been impaired by the change in the care home market as a result of covid 19. There are now more vacancies in care home beds across the market than previously. This reduces the likelihood of being able to sell our vacant block beds to people who pay for their own care as there is more choice across the market and it is no longer anticipated that any saving will be delivered this year.
Red	A/R.7.106	Client Contributions Policy Change	-1,400	0	0	-100	-60	-160	1,240	88.57	↓	Delivery of the saving in-year is expected to be significantly impaired. The impact of the pandemic in conjunction with resourcing issues has impacted on timescales for commencing the programme of reassessments following amendment of the contributions policy.

Key to RAG ratings:

Total saving	Over £500k	100-500k	Below 100k
Black	100% non-achieving	100% non-achieving	100% non-achieving
Red	% variance more than 19%	-	-
Amber	Underachieving by 14% to 19%	% variance more than 19%	% variance more than 19%
Green	% variance less than 14%	% variance less than 19%	% variance less than 19%
Blue	Over-achieving	Over-achieving	Over-achieving