

Environment and Green Investment Committee – Minutes Action Log

This is the updated action log, as of 8 January 2025, and it captures the actions arising from recent Environment and Green Investment Committee meetings and updates Members on the progress on compliance in delivering the necessary actions.

Minutes of the Committee Meeting Held on 3 October 2024

Minute No.	Agenda Item	Officer(s)	Action	Comments	Status
214.A	Climate Change and Environment Strategy Progress Report and Annual Carbon Footprint 2023-2024	Emily Bolton (buildings) / Rachel Unwin (Highways)	In discussion around the construction of buildings and highways, a Member queried what might be done to offset the most damaging elements of construction. It was agreed to provide further detail around the decarbonisation of highway construction, and that once further information on the topic is known, a members' seminar would discuss the impact of construction activities on the Council's carbon footprint.	19/11/2024: This information is being worked on and an update will be provided to Members in due course. 03/01/2025: Further information being collated on decarbonisation of buildings and highway construction (separately) to circulate as briefings during January 2025. Members seminar scheduled for 26/02/2025.	Ongoing
214.B	Climate Change and Environment Strategy Progress Report and Annual Carbon Footprint 2023-2024	Eithne George	Provide a timeline to Members for the report on the emissions from agriculture within the coming couple of months.	19/11/2024: Discussions are underway with colleagues in the property team to ensure that this information is provided alongside action 214.C below.	Complete

				3/1/2025: A briefing was provided to members on 19 September at the Rural Estates member training session and on 9 December at the Farms Working Group (cross party member group) regarding the consultant's report on agricultural emissions.	
214.C	Climate Change and Environment Strategy Progress Report and Annual Carbon Footprint 2023-2024	Eithne George	Officers would work with the Rural Estate Team to put a note together providing further information on the rural estate tenant farmers surveyed which would be shared with Committee Members.	19/11/2024: In line with action 214.B above, officers are in discussions with colleagues in the property team to ensure that this information can be presented at the same time. 3/1/2025: A briefing was provided to members on 19 September at the Rural Estates member training session and on 9 December at the Farms Working Group (cross party member group) regarding the consultant's report on agricultural emissions.	Complete
214.D	Climate Change and Environment Strategy Progress Report and Annual Carbon Footprint 2023-2024	Eithne George / Hilary Tandy	A Member asked whether Cambridgeshire worked with its neighbouring counties, particularly upstream, regarding water controls, both in retaining water at times of drought and flood prevention at times with excessive	19/11/2024: Discussions are taking place with colleagues in the Flood Team to ensure that further details can be shared in relation to work undertaken with upstream neighbours.	Complete

			rain. Officers agreed to provide more detail of works undertaken with upstream neighbours and share with Committee Members.	22/11/2024: An email was circulated to all E&GI members (including subs) that provided this information.	
215.	School Low Carbon Heating Project Approvals	Chris Parkin	A Member queried whether reports had been completed to summarise the successes of previous low carbon heating projects in schools as well as the resultant learning. It was agreed to provide this informational report to Committee Members.	04/11/2024: A report will be provided in December. This will enable data up to the end of November to be included, reflecting the latest heating season operational data. 20/12/2024: Briefing note circulated to all E&GI members (including subs).	Complete

Minutes of the Committee Meeting Held on 28 November 2024

Minute No.	Agenda Item	Officer(s)	Action	Comments	Status
222.A	Milton Household Recycling Centre Redevelopment	Andrew Smith	Cllr Bradnam expressed concern over the potential impacts on the charity shop, Emmaus, of the new Milton HRC taking some of its stock source. Officers clarified that items which had gone into the recycling centre would belong to Thalia. However, the Local Authority could discuss this with Thalia and Emmaus to ascertain potential impacts and solutions	06/01/2025: Initial conversations programmed to take place with Thalia this month to ascertain any potential impacts and solutions that could be given to support Emmaus ahead of contacting them.	In Progress

			that could be given to support Emmaus wherever possible.		
222.B	Milton Household Recycling Centre Redevelopment	Andrew Smith	Cllr Hathorn requested that Members in South Cambs, East Cambs, and City be kept informed of the communication plan, as well as acknowledging the cross-border relations with Suffolk and Norfolk. Officers suggested that with a timetable in place, the Local Authority could move forward with communications with respective parties around the site closure including receiving input from district colleagues.	06/01/2025: Details of the communications plan are starting to be drafted, and once initial input has been received from colleagues in the Contact Centre, the contractor and also key partners, then a timetable and further details will be shared wider with Elected Members.	In Progress
222.C	Milton Household Recycling Centre Redevelopment	Andrew Smith	Officers stated that conversations would be had with Thalia to identify redeployment of its staff during the reconstruction of the Milton site.	06/01/2025: Initial conversations have already commenced with Thalia to ascertain any redeployment of its staff during the reconstruction of the Milton site.	In Progress
223.A	Cambridgeshire Flood Mitigation Programme Update	Richard Whelan / Hilary Tandy	It was suggested that it would be helpful to have a graphical representation or map identifying the areas covered by community flood groups or Anglian Water groups.	06/01/2025: Details being discussed with wider agencies to progress this request.	In Progress

223.B	Cambridgeshire Flood Mitigation Programme Update	Richard Whelan	Cllr Goldsack queried whether the Local Authority could work together with navigation applications, such as Waze and Google, to inform on flooding improvement work and emergency flood responses. Officers acknowledged there were set processes in place for managing diversion routes, however agreed to take the suggestion away regarding communication with navigation applications.	06/01/2025: Initial conversations programmed to take place with highway colleagues this month to ascertain the current processes in place for managing this and if more can be done on this.	In Progress
224.A	Corporate Performance Report	Frank Jordan	Members and officers discussed how graph relating to indicator 226 displayed information regarding emissions which had increased and performance which had thus decreased. Officers agreed to review how the information was presented to identify whether it could be clearer.	06/01/2025: Potential changes currently being discussed and agreed improvements will be used moving forward.	In Progress
224.B	Corporate Performance Report	Frank Jordan	In response to a request from Cllr Gowing regarding indicator 150B, officers confirmed it would be possible to isolate Fenland and	06/01/2025: Waste colleagues now have the information to allow this to be produced and circulated this month.	In Progress

			provide a breakdown regarding recycling.		
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