

Adults and Health Committee Agenda Plan, Training Plan, Appointments to Outside Bodies and Internal Advisory Groups

To: Adults and Health Committee

Meeting Date: 27 June 2024

From: Democratic Services Officer

Electoral division(s): All

Key decision: No

Forward Plan ref: n/a

Executive Summary: To review the Committee's agenda plan, training plan, appointments to Outside Bodies and Internal Advisory Groups and Panels

It is important that the Council is represented on a wide range of outside bodies to enable it to provide clear leadership to the community in partnership with citizens, businesses and other organisations.

Recommendation: It is recommended that the Adults and Health Committee:

- a) review its agenda plan attached at Appendix 1.
- b) review its training plan attached at Appendix 2.
- c) review the appointments to outside bodies as detailed in Appendix 3.
- d) review the appointments to Internal Advisory Groups and Panels as detailed in Appendix 4.

Officer contact:

Name: Tamar Oviatt-Ham

Post: Democratic Services Officer

Email: tamar.oviatt-ham@cambridgeshire.gov.uk

1. Creating a greener, fairer and more caring Cambridgeshire

- 1.1 The Committee agenda plan and training plan are reviewed at each meeting.
- 1.2 Following the annual meeting of Council each Policy and Service Committee also reviews its appointments to Outside Bodies and Internal Advisory Groups and Panels.

2. Background

- 2.1 The Council's Constitution states that appointments to Outside Bodies and Internal Advisory Groups and Panels are agreed by the relevant Policy and Service Committee.
- 2.2 The Committee is invited to review its appointments to outside bodies, as set out in Appendix 3.
- 2.3 The Committee's appointments to internal advisory groups and panels are set out for review in Appendix 4.
- 2.4 The Constitution contains a standing delegation to all executive directors and directors, *'To approve nominations to outside bodies, in consultation with the chair of the relevant committee (or in their absence the vice-chair).'* Any appointments made under this delegation are reported to the Committee at its next meeting.

3. Appointments

- 3.1 The Committee is invited to review its appointments to outside bodies (Appendix 3) and internal advisory groups and panels (Appendix 4).

4. Significant Implications

- 4.1 There are no significant implications within these categories: Finance; Legal; Risk; and Equality and Diversity.

5. Source documents

- 5.1 [Membership of Outside Bodies and Internal Advisory Groups and Panels](#)

Adults and Health Policy and Service Committee Agenda Plan

Published on 3 June 2024

Updated 18 June 2024

Notes

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public.

The following are standing agenda items which are considered at every Committee meeting:

- Minutes of previous meeting and Action Log
- Agenda Plan, Training Plan and Appointments to Outside Bodies and Internal Advisory Groups and Panels

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for reports	Agenda despatch date
27/06/24	Notification of Chair and Vice Chair	Democratic Services	Not applicable	14/06/24	19/06/24
	Re-commissioning Community Integrated Sexual and Reproductive Health Services	V Thomas	2024/005		
	Commissioning of the Direct Payment Support Service	D Cakmak	2024/065		
	Extra Care Procurement	L Sparks	2024/008		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for reports	Agenda despatch date
	Adult Social Care Debt Update	R Gibson/T Kelly	Not applicable		
	Finance Monitoring Report	J Hartley	Not applicable		
	Adults - Performance Monitoring Report – Quarter 4	S Bye	Not applicable		
	Public Health - Performance Monitoring Report – Quarter 4	V Thomas	Not applicable		
19/09/24 Reserve Date				06/09/24	11/09/24
10/10/24	Care Together - Place Based Homecare Phase 1	J Melvin / A Belcheva	2024/006	27/09/24	02/10/24
	Re-commissioning Behaviour Change Services	V Thomas	2024/010		
	Re- Commissioning of Adult Drug and Alcohol Treatment Services	V Thomas	2024/063		
	Re- Commissioning of Young People's Drug and Alcohol Treatment Services	V Thomas	2024/064		
	Director of Public Health Annual Report	V Thomas	Not applicable		
	Finance Monitoring Report	J Hartley	Not applicable		
	Adults - Performance Monitoring Report – Quarter 1	S Bye	Not applicable		
	Public Health - Performance Monitoring Report – Quarter 1	V Thomas	Not applicable		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for reports	Agenda despatch date
	Public Health Risk Register	V Thomas	Not applicable		
	Adults Risk Register	P Warren Higgs	Not applicable		
	Health Scrutiny items				
	Health scrutiny work plan	R Greenhill	Not applicable		
	Health scrutiny recommendations tracker	R Greenhill	Not applicable		
12/12/24	Finance Monitoring Report	J Hartley	Not applicable	29/11/24	04/12/24
	Adults - Performance Monitoring Report – Quarter 2	S Bye	Not applicable		
	Public Health - Performance Monitoring Report – Quarter 2	V Thomas	Not applicable		
	Health Scrutiny items				
	Health scrutiny work plan	R Greenhill	Not applicable		
	Health scrutiny recommendations tracker	R Greenhill	Not applicable		
23/01/25	Business Planning - Scrutiny and overview of Adults and Health proposals	P Warren Higgs/ J Atri	Not applicable	10/01/25	15/01/25
06/03/25	Finance Monitoring Report	J Hartley	Not applicable	21/02/25	26/02/25
	Adults - Performance Monitoring Report – Quarter 3	S Bye	Not applicable		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for reports	Agenda despatch date
	Public Health - Performance Monitoring Report – Quarter 3	V Thomas	Not applicable		
	Health Scrutiny items				
	Approval Process for Responses to NHS Quality Accounts 2024/25	R Greenhill	Not applicable		
	Health scrutiny work plan	R Greenhill	Not applicable		
	Health scrutiny recommendations tracker	R Greenhill	Not applicable		
19/06/25	Finance Monitoring Report	J Hartley	Not applicable	06/06/25	11/06/25
	Adults - Performance Monitoring Report – Quarter 4	S Bye	Not applicable		
	Public Health - Performance Monitoring Report – Quarter 4	V Thomas	Not applicable		
	Health Scrutiny items				
	Health scrutiny work plan	R Greenhill	Not applicable		
	Health scrutiny recommendations tracker	R Greenhill	Not applicable		

Adults and Health Committee Training Plan 2023/24

Below is an outline of topics for potential training committee sessions and visits for discussion with the new Adults and Health Committee.

The Adults & Health Committee induction recording can be sent to Members by contacting democraticservices@cambridgeshire.gov.uk

Date	Timing	Topic	Presenter	Location	Notes	Attendees
Thursday 21st September 2023 (reserve committee date)	2.00pm to 5.00pm	Health Scrutiny training and development session	David McGrath, Link UK LTD	Red Kite Room, New Shire Hall* *Members are encouraged to attend the session in person if possible, but a Zoom link will be available if needed	Open to all members and substitute members of A&H	Scrutiny Training Cllr Howitt Cllr van de Ven Cllr Howell Cllr Costello Cllr Hay Cllr Slatter Cllr Daunton Cllr Black Cllr Seeff Cllr Bulat Cllr Shailer Cllr Dr Nawaz - FDC Cllr Horgan - ECDC Cllr Garvie – SCDC Social Value Development Session As above but apologies from Cllr Daunton and Slatter and plus Cllr Goodliffe.

21 Feb 2024 – 12.30-1.30		How care packages - are worked out (in terms of need), - Are costed, - And the payments for which are agreed with service users, - Are invoiced to service users	Kirsten Clarke Service Director, Adult Social Care	via teams	Open to all members	Cllr Black Cllr Bradnam Cllr Bulat Cllr Daunton Cllr Murphy Cllr Slatter Cllr van de Ven
29 April 2024	2-4pm	Care Together and Market Shaping – Development Session	Patrick Warren Higgs	In Person	Committee Members	Cllr Black Cllr Bulat Cllr Daunton Cllr Hay Cllr Howitt Cllr Murphy Cllr Seeff Cllr Slatter Cllr van de Ven

Please note that the training plan is in the process of being updated

Appendix 3 – Appointments to Outside Bodies

Name of Body	Meetings per Annum	Reps Appointed	Representative(s)	Guidance Classification	Committee to Approve
Cambridge Cancer Research Hospital Engagement Board	TBC	2	Councillor G Seeff (LD) Councillor S van de Ven (LD)	Other Public Body representative	Adults and Health
<p>Cambridge University Hospitals NHS Foundation Trust Council of Governors</p> <p>The Board of Governors represents patients, public and staff. The majority of the Governors are elected by the membership. Governors provide a direct link to the local community and represent the interests of members and the wider public in the stewardship and development of the Trust.</p>	4	1	Councillor S van de Ven (LD)	Other Public Body representative	Adults and Health

Name of Body	Meetings per Annum	Reps Appointed	Representative(s)	Guidance Classification	Committee to Approve
<p data-bbox="203 292 495 395">Cambridgeshire and Peterborough NHS Foundation Trust</p> <p data-bbox="203 432 589 767">Provides mental health and specialist learning disability services across Cambridgeshire and Peterborough. Also provides some specialist services on a regional and national basis. Partners are Cambridgeshire County Council, Peterborough City Council, NHS Cambridgeshire and NHS Peterborough.</p>	4	1	Councillor C Daunton (LD)	Partner Governor on the Council of Governors	Adults and Health

Name of Body	Meetings per Annum	Reps Appointed	Representative(s)	Guidance Classification	Committee to Approve
<p>North West Anglia NHS Foundation Trust Council of Governors</p> <p>The North West Anglia NHS Foundation Trust was formed on 1 April 2017. The trust runs three busy hospitals – Peterborough City Hospital, Hinchingbrooke Hospital and Stamford and Rutland Hospital. Governors are the 'voice' of members of partner organisations in the running of the hospitals, so that hospital services always reflect the needs and expectations of local people.</p>	TBC	1	Councillor T Sanderson (Ind)	Other Public Bodies [Partner Governor]	Adults and Health
<p>Royal Papworth Hospital NHS Foundation Trust Council of Governors</p> <p>NHS Foundation Trusts are not-for-profit, public benefit corporations. They are part of the NHS and provide over half of all NHS hospital and mental health services. The County Council is represented on the Council as a nominated Governor.</p>	4	1	Councillor P Slatter (LD)	Other Public Bodies	Adults and Health

Appendix 4 – Appointments to Internal Advisory Groups

Name of Body	Meetings per Annum	Representatives Appointed	Representative(s)	Contact Details	Committee to Approve
<p>Adults Safeguarding Board</p> <p>Under the terms of the Care Act 2014, each Local Authority must set up a Safeguarding Adult Board (SAB), with core membership from the Local Authority, police and the National Health Service (specifically the local Clinical Commissioning Group/s). The Cambs and P'boro Board sits below the Executive Safeguarding Partnership Board. The Board is responsible for progressing the Executive Safeguarding Partnerships Board's business priorities through the business plan.</p>	4	1	Councillor R Howitt (L)		Adults and Health

Name of Body	Meetings per Annum	Representatives Appointed	Representative(s)	Contact Details	Committee to Approve
Cambridge Children's Hospital Liaison Group	4	2	Councillor Susan van de Ven (LD) Councillor Alex Bulat (L)		Adults and Health
Cambridge University Hospital NHS Foundation Trust (Addenbrooke's Hospital) Liaison Group To determine any organisational issues, consultations, strategy or policy developments that are relevant for the Adults and Health Committee to consider under its scrutiny function and facilitate a constructive dialogue between system partners.	4	3	Councillor R Howitt (L) Councillor P Slatter (LD) Councillor S van de Ven (LD)		Adults and Health

Name of Body	Meetings per Annum	Representatives Appointed	Representative(s)	Contact Details	Committee to Approve
<p>Cambridgeshire Community Services NHS Foundation Trust Quarterly Liaison Group</p> <p>To determine any organisational issues, consultations, strategy or policy developments that are relevant for the Adults and Health Committee to consider under its scrutiny function and facilitate a constructive dialogue between system partners</p>	4	4	<p>Councillor A Bulat (L) (CYP Committee) Councillor B Goodliffe (L) (CYP Committee) Councillor S Van de Ven (LD) District Councillor Garvie</p>		Adults and Health
<p>Cambridgeshire and Peterborough NHS Foundation Trust (CPFT) Liaison Group</p> <p>To determine any organisational issues, consultations, strategy or policy developments that are relevant for the Adults and Health Committee to consider under its scrutiny function.</p>	4	4	<p>Councillor C Daunton (LD) Councillor S van de Ven (LD) District Councillor Dr Haq Nawaz District Councillor Garvie</p>		Adults and Health

Name of Body	Meetings per Annum	Representatives Appointed	Representative(s)	Contact Details	Committee to Approve
<p data-bbox="203 312 528 453">East of England Ambulance Service Trust (EEAST) Liaison Group</p> <p data-bbox="203 496 528 799">To determine any organisational issues, consultations, strategy or policy developments that are relevant for the Adults and Health Committee to consider under its scrutiny function and facilitate a constructive dialogue between system partners.</p>	2	2	<p data-bbox="1014 312 1361 416">Councillor S van de Ven (LD) Councillor R Howitt (L)</p>		Adults and Health

Name of Body	Meetings per Annum	Representatives Appointed	Representative(s)	Contact Details	Committee to Approve
<p data-bbox="203 312 495 491">Integrated Care System and Cambridgeshire Healthwatch Liaison Group</p> <p data-bbox="203 531 517 834">To determine any organisational issues, consultations, strategy or policy developments that are relevant for the Adults and Health Committee to consider under its scrutiny function and facilitate a constructive dialogue between system partners.</p>	4	4	<p data-bbox="1014 312 1368 416">Councillor R Howitt (L) Councillor S van de Ven (LD)</p> <p data-bbox="1014 456 1379 600">District Councillor Jose Hales District Councillor Dr Haq Nawaz</p>		Adults and Health

Name of Body	Meetings per Annum	Representatives Appointed	Representative(s)	Contact Details	Committee to Approve
<p>North West Anglia NHS Foundation Trust (Hinchingsbrooke Hospital) Liaison Group</p> <p>To determine any organisational issues, consultations, strategy or policy developments that are relevant for the Adults and Health Committee to consider under its scrutiny function and facilitate a constructive dialogue between system partners.</p>	4	3	<p>Councillor G Seeff (LD) Councillor P Slatter (LD) Councillor Simone Taylor (Ind)</p>		Adults and Health
<p>Royal Papworth Hospital Trust Liaison Group</p> <p>To determine any organisational issues, consultations, strategy or policy developments that are relevant for the Adults and Health Committee to consider under its scrutiny function and facilitate a constructive dialogue between system partners.</p>	4	3	<p>Councillor R Howitt (L) Councillor S van de Ven (LD)</p>		Adults and Health

DRAFT