

COSMIC Schedule of Fees & Charges: Proposed rates for 2025-26

Unless otherwise specified, or term time, prices for 2025-26 start from 1 April 2025

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2024-25	Proposed charge for 2025-26 General Inflation rates for non-stat rates 2.25% or 5.5% if covers CCC staff costs	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Borrowing Charges					
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Books	Statutory	Free	Free	N/A	
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	eBooks	Non-statutory	Free	Free	N/A	
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Magazines	Non-statutory	Free	Free	N/A	
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	eMagazines/eNewspapers	Non-statutory	Free	Free	N/A	
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Audio book or language course- junior/ young adult	Non-statutory	Free	Free	N/A	
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Audio book or language course - adult	Non-statutory	£1.10	£1.10		Maintained as reduced expense purchasing items
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	eAudio book	Non-statutory	Free	Free	N/A	
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	DVD	Non-statutory	£1	£1		Collection being phased out.
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Overdue Charges					
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Books and magazines- Junior	Non-statutory	Free	Free	N/A	
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Books and magazines- Adult	Non-statutory	25p per day (max charge £5)	25p per day (max charge £5)		
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	eBooks/eMagazines/eNewspapers	Non-statutory	Free	Free	N/A	
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Audio book or language course- Junior	Non-statutory	Free	Free	N/A	

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Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Audio book or language course- Adult	Non-statutory	25p per day (max charge £13)	25p per day (max charge £13)		
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	eAudio book	Non-statutory	Free	Free	N/A	
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	DVD	Non-statutory	25p per day (maximum fine £5)	25p per day (maximum fine £5)		Collection being phased out
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Membership					
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Memership Card	Statutory	Free	Free		
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Replacement card-adult/junior	Non-statutory	£2.50 / £1.50	£2.50/ £1.50	Full cost recovery	
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Lost/damaged loan items	Non-statutory	Variable dependent on item value.	Variable dependent on item value.	Full cost recovery	
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Reading Groups	Non-statutory	£35	£35		Remain the same -work to take place to promote this offer.
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Requests					
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Vocal scores	Non-statutory	Under 25 copies £15 internal, £30 external	Under 25 copies £15 internal £30 external	Full cost recovery for externally borrowed material	2025-26 Prices to remain the same
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Vocal scores	Non-statutory	25-50 copies £25 internal, £55 external	25-50 copies £25 internal, £55 external.	Full cost recovery for externally borrowed material	2025-26 Prices to remain the same
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Vocal scores	Non-statutory	51-99 copies, £35 internal, £80 external	51-99 copies, £35 internal, £80 external.	Full cost recovery for externally borrowed material	2025-26 Prices to remain the same
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Vocal scores	Non-statutory	Over 100 copies, £50 Internal £100 external	Over 100 copies, £50 Internal £100 external.	Full cost recovery for externally borrowed material	2025-26 Prices to remain the same

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Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Items not in Cambridgeshire stock	Non-statutory	£8.50	£8.50		Any items requested from other authorities' libraries (inter-library loan) will be charged at £8.50 each. If an item is to be obtained from the British Library or Academic library, the charge will be £20.60 and £6 per renewal (recovery of costs charged by these institutions), but requestors will be contacted for confirmation to proceed with the request. Charges will still apply for uncollected items.
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	British Library Loan	Non-statutory	£20.60	£20.60	Full cost recovery	Including University lending where the same fees are levelled against us i.e. full cost recovery
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	British Library Renewal	Non-Statutory	£6.25	£6.25	Full cost recovery	Full cost recovery fee set by British Library
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Reservation of Cambridgeshire adult stock	Non-statutory	50p	50p		Fees to remain the same for 2025-26.
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Reservation of SPINE stock	Non-statutory	£2.00	£2.00		SPINE regional agreement across service. Next due for renegotiation with the contract in 2025. when contract up for discussion.
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Printing and Copying					
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	A4 black and white	Non-statutory	30p	30p		To Implement change when new MFD and payment solution in place if after April 2025. Delayed from 2024 due to technical issues. Cost recovery to cover contactless payment costs and cloudbased print from any device
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	A4 colour	Non-statutory	80p	80p		To Implement change when new MFD and payment solution in place if after April 2025. Delayed from 2024 due to technical issues. Cost recovery to cover contactless payment costs and cloudbased print from any device
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	A3 black and white (copying only)	Non-statutory	60p	60p		To Implement change when new MFD and payment solution in place if after April 2025. Delayed from 2024 due to technical issues. Cost recovery to cover contactless payment costs and cloudbased print from any device
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	A3 colour (copying only)	Non-statutory	£1.50	£1.50		To Implement change when new MFD and payment solution in place if after April 2025. Delayed from 2024 due to technical issues. Cost recovery to cover contactless payment costs and cloudbased print from any device
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	A4/A3 microfilm	Non-statutory	£1/£1.50	N/A		Microfilms now connected to library printers - no separate charge. replaced by normal pc printing charge
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Internet and Email					(Fax services no longer offered)

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Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Online reference resources	Statutory	Free	Free		
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Internet and email access	Non-statutory	Free	Free		
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Wi-Fi access	Non-statutory	Free	Free		
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Events					
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Adult	Non-statutory	£0-£30	£0-£30		Dependant on event type greater emphasis on covering cost of running events.
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Children	Non-statutory	£0-£10	£0-£10		Dependant on event type greater emphasis on cost recovery to run events.
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Central Library - Cambridge Room Hire Charges					
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price Range between £13-£32 ph	Price Range between £13.75 - £33.75 ph		We have introduced a range of hire prices related to the local market and the flexibility continues to reflect local conditions and varied types of spaces available.
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 2	Non-statutory	Price Range between £13-£32ph	Price Range between £13.75 - £33.75 ph		As above
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 3	Non-statutory	Price Range between £22-£53 ph	Price Range between £23.25 - £56 ph		As above
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Conference room	Non-statutory	Price Range between £26-£60ph	Price range between £27.50-£63.25ph		As above
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Foyer Space	Non-statutory	Price Range between £62-£160 per day Price range between £183-£400 per week	Price Range between £65.50-£169 per day Price range between £194 £422 per week		As above
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Exhibition space	Non-statutory	Price range between £100-£230 pw	Price Range between £105.50-£242.50 pw		As above
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Chatteris Library Room Hire Charges					

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Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price range between £7.50-£53 ph	Price Range between £8-£56 ph		as above
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Cherry Hinton Library Room Hire Charges					
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Community Space	Non-statutory	N/A Community will be running venue offer when new library reopens	N/A Community will be running venue offer when new library reopens		as above
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Ely Library Room Hire Charges					
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price Range between £7.50-£53 ph	Price Range between £8-£56ph		as above
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Interview room 1	Non-statutory	Price range between £6.50-£21.50 ph	Price Range between £7-£22.75 ph		as above
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Huntingdon Library Room Hire Charges					
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price range between £7.50-£53 ph	Price Range between £8-£56 ph		as above
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 2	Non-statutory	Price range between £7.50-£53 ph	Price Range between £8-£56 ph		as above
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 1 and 2	Non-statutory	Price range between £7.50-£53 ph	Price range between £8-£56 ph		as above
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Interview Rooms & Pods	Non-statutory	Price range between £6.50-£21.50 ph	Price Range between £7 - £22.75 ph		as above
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Exhibition space	Non-statutory	Price range between £26.50-£79.50 pw	Price Range between £28-£84 ph		as above
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	March Library Room Hire Charges					
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price range between £7.50-£53 ph	Price Range between £8-£56 ph		as above
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Interview room	Non-statutory	Price range between £6.50-£21.50 ph	Price Range between £7-£22.75 ph		as above

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Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Milton Road Library Room Hire Charges					
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting Room 1&2	Non-statutory	Price range between £7.50-£53 ph	Price Range between £8-£56 ph		as above
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting Room 3	Non-statutory	Price range between £7.50-£53 ph	Price Range between £8-£56 ph		as above
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Kitchen	Non-statutory	£10.50 ph (commercial) £5.25 ph (Council Partner) Free (Community)	£11 ph (commercial) £5.50 ph (Council Partner) Free (Community)		
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Whole Lib	Non-statutory	Price range between £7.50-£53 ph	Price Range between £8-£56 ph		
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Ramsey Library Room Hire Charges					
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price range between £7.50-£53 ph	Price Range between £8 - £56 ph		As above
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Interview room	Non-statutory	Price range between £6.50-£21.50 ph	Price range between £7-£22.75 ph		As above
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Rock Road Library Room Hire Charges					
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Community Space	Non-statutory	Price range between £7.50-£53 ph	Price Range between £8- £56 ph		As above
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Soham Library Room Hire Charges					
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price Range between £7.50-£53 ph	Price Range between £8-£56 ph		as above
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	St Ives Library Room Hire Charges					
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price range between £7.50-£53 ph	Price Range between £8 - £56 ph		as above
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 2	Non-statutory	Price range between £7.50-£53 ph	Price Range between £8-£56 ph		as above
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Foyer Space	Non-statutory	price range between £26.50-£79.50 pw	Price range between £28-£84 pw		as above

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Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	St Neots Library Room Hire Charges					
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price range between £7.50-£53 ph	Price Range between £8 - £56 ph		as above
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 2	Non-statutory	Price range between £7.50-£53 ph	Price range between £8-£56 ph		as above
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Community space 1	Non-statutory	Price range between £7.50-£53 ph	Price range between £8-£56 ph		as above
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Community space 2	Non-statutory	Price range between £7.50-£53 ph	Price range between £8-£56 ph		as above
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Exhibition space	Non-statutory	Price range between £26.50-£79.50 pw	Price range between £28-£84 pw		as above
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Foyer space	Non-statutory	Price range between £26.50-£79.50 pw	Price range between £28-£84 pw		as above
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Whittlesey Library Room Hire Charges					
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price range between £7.50-£53 ph	Price Range between £8- £67 ph		as above
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Wisbech Library Room Hire Charges					
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 1	non-statutory	Price range between £7.50-£53 ph	Price range between £8-£56 ph		as above
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 2	non-statutory	Price range between £7.50-£53 ph	Price range between £8-£56 ph		as above
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 1 and 2	non-statutory	Price range between £7.50-£53 ph	Price range between £8-£56 ph		as above
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Interview room	non-statutory	Price range between £6.50 - £21.50 ph	Price range between £7 - £22.75 ph		as above
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Yaxley Library Room hire charges					

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Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Meeting room 1	non-statutory	Price range between £7.50-£21.50 ph	Price range between £8 - £22.75 ph		as above
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Commercial Poster Display	Non-statutory	A3 poster £10.50 A4 poster £6.50 A5 poster £4.25	A3 poster £11 A4 poster £7 A5 poster £4.50		Fees are per month
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Commercial Poster Display	Non-statutory	A5 leaflets £5.25 per 50 leaflets Multiple Leaflets / fliers 10% discount	A5 leaflets £5.50 per 50 leaflets Multiple Leaflets / fliers 10% discount		
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Local Studies Research Services charges					
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	30 mins	Non-statutory	Free	Free		
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	1 hour	Non-statutory	£40	£40	Full cost recovery	Match Archives
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	1.5 hours	Non-statutory	£60	£60	Full cost recovery	Match Archives
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	2 hours	Non-statutory	£80	£80	Full cost recovery	Match Archives
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Each Additional 30 min	Non-statutory	£20	£20	Full cost recovery	Match Archives
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Public Library Services	Libraries	Advertising on Mobile Library Vans	Non-statutory	From £200 per month	Mobiles from £250 pm Vans from £350 pm	Full cost recovery	New drive to increase use planned
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Archives Services charges					
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	1 hour	Non-statutory	£40	£40	Full cost recovery	Price remaining the same for 2025-26
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	2 hours	Non-statutory	£80	£80	Full cost recovery	Price remaining the same for 2025-26
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Specialist research for business or professional clients	Non-statutory	£95	£100	Full cost recovery	Inflation rise
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Other checks of records or indexes up to 15 minutes	Non-statutory	£17	£18	Full cost recovery	Inflation rise
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Vehicle registration, electoral register and magistrates' court register searches	Non-statutory	£23	£24	Full cost recovery	Inflation rise

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Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Replacement of lost CARN ticket	Non-statutory	£5.50	£6.00	Full cost recovery	Inflation rise
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Reproduction Fees					
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Local, limited distribution publications (1-10 pictures)	Non-statutory	£10.50	£11.00	Full cost recovery	Reproduction online: £20 for 1-5 images, £30 for 6-10 images. Negotiable over 10 images.
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Other commercial publications	Non-statutory	£26.50	£28.00	Full cost recovery	Negotiable
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	TV, film: world wide use 5 year licence	Non-statutory	£275	£290	Inflation rise	Negotiable
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Outreach fees					
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Group Visits to Archives	Non-statutory	£74	£74	Full cost recovery	Prices to remain the same for 2025-26 to retain number of sales
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Talks to groups outside the office	Non-statutory	£90	£90	Full cost recovery	Prices to remain the same for 2025-26 to retain number of sales
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Archives and Local Studies: Digitisation					
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Document up to A3	Non-statutory	£8.90	£8.90	Full cost recovery	Prices to remain the same for 2025-26 to retain number of sales
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Document between A3 and A1	Non-statutory	£15.00	£15.00	Full cost recovery	Prices to remain the same for 2025-26 to retain number of sales
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Document larger than A1	Non-statutory	£35.00	£35.00	Full cost recovery	Requires two scans. Prices to remain the same for 2025-26 to retain number of sales
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	35mm transparency	Non-statutory	£8.90	£8.90	Full cost recovery	At a specific DPI. Prices to remain the same for 2025-26 to retain number of sales
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	C19 lantern slide	Non-statutory	£8.90	£8.90	Full cost recovery	At a specific DPI. Prices to remain the same for 2025-26 to retain number of sales
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	C19 glass plate	Non-statutory	£8.90	£8.90	Full cost recovery	At a specific DPI. Prices to remain the same for 2025-26 to retain number of sales
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Pre-digitised A4-A2	Non-statutory	£6.15	£6.15	Full cost recovery	Prices to remain the same for 2025-26 to retain number of sales
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Pre-digitised A1-A0	Non-statutory	£12.20	£12.20	Full cost recovery	Prices to remain the same for 2025-26 to retain number of sales

COSMIC Schedule of Fees & Charges: Proposed rates for 2025-26

Unless otherwise specified, or term time, prices for 2025-26 start from 1 April 2025

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2024-25	Proposed charge for 2025-26 General Inflation rates for non-stat rates 2.25% or 5.5% if covers CCC staff costs	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Inclosure / titre / estate maps	Non-statutory	£28.00	£28.00	Full cost recovery	Prices to remain the same for 2025-26 to retain number of sales
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Bulk scanning / large projects	Non-statutory	£28.10	£28.10	Full cost recovery	Hourly rate . Prices to remain the same for 2025-26 to retain number of sales
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Image retouching	Non-statutory	£53.00	£55.00	Full cost recovery	Per image. Inflation rise
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Libraries	Local Studies: Non-digitised images (from negatives)					
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Libraries	6 x 4 BW	non-statutory	£5.00	N/A	N/A	service withdrawn
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Libraries	7 x 5 BW	non-statutory	£6.00	N/A	N/A	service withdrawn
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Libraries	8 x 6 BW	non-statutory	£7.00	N/A	N/A	service withdrawn
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Libraries	10 x 8 BW	non-statutory	£8.00	N/A	N/A	service withdrawn
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Libraries	12 x 9 BW	non-statutory	£10.00	N/A	N/A	service withdrawn
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Libraries	35 mm slides	non-statutory	£9	N/A	N/A	Service Withdrawn
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Libraries	Negatives of privately owned images	non-statutory	£9	N/A	N/A	Service withdrawn
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Libraries	Conservation work	non-statutory	£50ph	£55ph	Full cost recovery	Plus materials
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Photocopies and print outs in the search room					
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	A4 photocopy archive	Non-statutory	£1.60	£1.60	Full cost recovery	Prices to remain the same for 2025-26 to retain number of sales
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	A3 photocopy archive	Non-statutory	£2.10	£2.10	Full cost recovery	Prices to remain the same for 2025-26 to retain number of sales
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	A4 photocopy library item	Non-statutory	£0.55	£0.60	Full cost recovery	Inflation rise
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	A3 photocopy library item	Non-statutory	£0.80	£0.90	Full cost recovery	Inflation rise

COSMIC Schedule of Fees & Charges: Proposed rates for 2025-26

Unless otherwise specified, or term time, prices for 2025-26 start from 1 April 2025

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2024-25	Proposed charge for 2025-26 General Inflation rates for non-stat rates 2.25% or 5.5% if covers CCC staff costs	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	A4 Microform print self service	Non-statutory	£1.10	£1.10	Full cost recovery	Prices to remain the same for 2025-26 to retain number of sales
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	A3 Microform print self service	Non-statutory	£1.60	£1.60	Full cost recovery	Prices to remain the same for 2025-26 to retain number of sales
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	IT printout black and white	Non-statutory	£0.25	£0.30	Full cost recovery	Matched with Libraries
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	IT printout colour	Non-statutory	£0.55	£0.80	Full cost recovery	Matched with Libraries
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Photocopies and print outs by post					
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Photocopies or printouts	non-statutory	Minimum Charge of £10.50 (including postage) for up to 5 pages then £1 for each additional page	Minimum Charge of £11.00 (including postage) for up to 5 pages then £1 for each additional page	Full cost recovery	Inflation rise
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Certified Copies	non-statutory	£26	£28	Full cost recovery	Inflation rise
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Photo permit - use of own camera in the search room	non-statutory	£10.50	£11.00	Full cost recovery	Inflation rise
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Digital Photography by post					
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	A4 Colour print	non-statutory	£7.00	£7.50	Full cost recovery	Inflation rise
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	A3 Colour print	non-statutory	£11.50	£12.00	Full cost recovery	Inflation rise
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Plus Handling Charge	non-statutory	UK: £4.50 Rest of the world: £11.00 or actual postage if in excess	UK: £5.00 Rest of the world: £12.00 or actual postage if in excess	Full cost recovery	Inflation rise
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Digital Photography by email					
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Per Photograph	non-statutory	£7.00	£7.50	Full cost recovery	Inflation rise
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Per email (max. 5jpegs per email)	non-statutory	£3.50	£4.00	Full cost recovery	Inflation rise
Strategy and Partnerships	Communities, Social Mobility and Inclusion	Cultural and Community Services	Archives	Specialist photography by FSB Scanning Bureau	non-statutory	Prices available on application	Prices available on application	Full cost recovery	Prints larger than A3 have to be done by an external company and are quoted for on spec.

COSMIC Schedule of Fees & Charges: Proposed rates for 2025-26

Unless otherwise specified, or term time, prices for 2025-26 start from 1 April 2025

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2024-25	Proposed charge for 2025-26 General Inflation rates for non-stat rates 2.25% or 5.5% if covers CCC staff costs	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Strategy and Partnerships	Highways and Transport	Policy, Insight and Programmes	Policy, Insight and Programmes	Road traffic collision (accident) data	non-statutory	<p>£370+VAT standing charge for all data queries.</p> <p>Extra fee for larger requests exceeding 1,000 collisions (£106+VAT per additional 500 collisions).</p> <p>Extra fee for alternative data export formats (£425+VAT).</p> <p>Extra fee for PDF map of collisions: -Up to 25 collisions: £370+VAT - 26-50 collisions: £400+VAT - 51-75 collisions: £425+VAT - 76-100 collisions: £450+VAT - 101-150 collisions: £475+VAT - 151-200 collisions: £500+VAT - 201-250 collisions: £530+VAT - 251+ collisions: Not available.</p> <p>Data can be downloaded for free at: https://cambridgeshireinsight.org.uk/roads-transport-and-active-travel/cambridgeshire-collision-data/</p>	<p>£390+VAT standing charge for all data queries.</p> <p>Extra fee for larger requests exceeding 1,000 collisions (£112+VAT per additional 500 collisions).</p> <p>Extra fee for alternative data export formats (£450+VAT).</p> <p>Extra fee for PDF map of collisions: -Up to 25 collisions: £390+VAT - 26-50 collisions: £425+VAT - 51-75 collisions: £450+VAT - 76-100 collisions: £475+VAT - 101-150 collisions: £500+VAT - 151-200 collisions: £530+VAT - 201-250 collisions: £560+VAT - 251+ collisions: Not available.</p> <p>Data can be downloaded for free at: https://cambridgeshireinsight.org.uk/roads-transport-and-active-travel/cambridgeshire-collision-data/</p>	Full cost recovery	