

## HIGHWAYS AND TRANSPORT POLICY AND SERVICE COMMITTEE ACTION LOG

This action log as at 5th September 2022 captures the actions on service actions within the remit of this Committee including that are still ongoing on going from the former Highways and Community Infrastructure Committee. This log updates Members on the progress on the compliance in delivering the necessary actions.

### Minutes of Highways and Community Infrastructure Committee 16th January 2018

Minute number	Item title	Responsible officer(s)	Action	Comments	Completed
45.	Minutes and Action Log – Skanska Enhanced Pothole Repair Service	Jon Munslow	<p>Discuss with Milestone the feasibility of offering an enhanced pothole repair service.</p> <p>This was raised again at the Highways and Transport Committee on 15<sup>th</sup> September</p>	<p>Officers are reviewing the Dragon Patcher system as part of a wider review of how we deal with potholes. A series of Workshops with Highways Improvement Board Members is underway. As part of the workshops the costs, use and benefits of the Dragon Patcher are being investigated. The workshop is looking at potential proactive approaches for pothole and surface defect repairs.</p> <p>This will now be monitored through Highways Improvement Board.</p>	Complete

## Minutes of Highways and Transport Committee 19th January 2021

66.	Cambridgeshire County Council Commuted Sum Proposals	Jon Munslow	Final consultation document to be circulated to committee Members, who could then comment accordingly. Action required.	Following discussion with the Chair the proposals are being developed into a draft "Commuted Sum Policy" by an officer working group, to be shared with Members of the committee in July prior to undertaking a formal consultation process Following some delays in the process work on developing draft policy is now at an advanced stage, consultation document will be shared with H&T members as soon as possible Report to be presented to March Committee	Complete
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## Minutes of Highways and Transport Committee 22 June 2021

Minute number	Item title	Responsible officer(s)	Action	Comments	
5.	Minutes Action Log	Mike Williams	Member highlighted highways planning guidance for making walking and cycling the most attractive option. It was requested that it be added to the Action Log	<p>A Public Rights Of Way &amp; Non Motorised User Routes Design Guide committee report was presented to committee on 7 December 2021</p> <p>It was agreed that a Draft Design Guide would be developed and a consultation would take place with stakeholders, scheme promoters, developers and user groups. It is intended that this consultation will take place in the Autumn 2022</p> <p>Proposed agenda item for December Committee Update report describing current position and next steps on the agenda 6<sup>th</sup> December</p> <p>Report to be presented to March Committee</p>	Complete

## Minutes of Highways and Transport Committee 4 October 2022

Minute number	Item title	Responsible officer(s)	Action	Comments	
116.	Business Planning	Sue Procter	A Member expressed concern over staffing issues and the reliance on agency staff and difficulty recruiting staff. Can we formerly ask that we do some bench-marking. Particularly with other local highway authorities and how they are approaching the difficulties.	Resources paper planned for March Committee feedback on this will be included within this report. Report to be presented to March Committee	Complete
117.	Finance Monitoring Report	Sue Procter / Sarah Heywood	Number of vacancies – can we be updated on recruitment and the number of interims in post	Resources paper planned for March Committee. Report to be presented to March Committee	Complete

## Minutes of Highways and Transport Committee 6 December 2022

Minute number	Item title	Responsible officer(s)	Action	Comments	
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124.	Civil Parking Enforcement	David Allatt	Members requested the updated financial summary be circulated to the Committee	Email sent from Daniel Snowdon on 15 December with this information to committee members	Complete
125.	Finance Monitoring Report	<del>Sue Procter</del> David Allatt/ Sarah Heywood	A split was requested of the following figure:  <b>Park &amp; Ride (+£637K):</b> There is a pressure on the Guided Bus Maintenance due to the installation of a temporary fence and safety measures on the southern section of the busway. Also access charge income has not yet recovered to pre-Covid levels	DA has provided these figures and they have been circulated to members via Dan Snowdon	Complete