

Schools Forum Minutes Action Log

The Action Log was updated following the November Forum meeting and captures the actions from meetings of the Cambridgeshire Schools Forum requiring a response / or the response undertaken and completed since the last Action Log update. Due to the Covid-19 crisis any updates will be provided orally at the meeting

Minutes 17th July 2020

Item	Minute number and report title	Officer Responsible	Action	Response	Action status
1..	Minute 157 Update on High Needs Recovery Plan	Jon Lewis / Councillor Bywater	It was agreed that the Director in consultation with the Chairmen of the Children and Young People Committee and Schools Forum should prepare a letter of representation to Government to request additional funding.	<p>The Service Director, Education explained at the November meeting this had moved on since the last meeting as he had now met with MPs. The suggestion was that rather than just Forum writing to Government requesting additional funding, a more effective course of action would be that a joint letter of representation should be sent.</p> <p style="color: red;">Oral Update to be provided</p>	Action ongoing
2..	Minute 158 Schools and Dedicated Schools Grant (DSG) Financial Health - Schools Balance Mechanism	Martin Wade	There was a request that the text setting out the mechanism be looked at again to ensure that there was reference to any proposed intervention strategy having the involvement of the receiving trust if there was a proposal to convert it to an academy. It was agreed to amend accordingly and also that the same should also apply where schools were being brokered between trusts.	This would be taken on board as part of the consultation to be undertaken in the spring.	Action ongoing

Item	Minute number and report title	Officer Responsible	Action	Response	Action status
3	Minute 160 Review of Membership and Proportionality – need for more ethnic diversity in the Forum membership	Jon Lewis / Chairman	There was highlighted a lack of ethnic diversity on Forum with one observer suggesting that appointment processes should be reviewed to recognise the need for Forum to embrace a greater degree of ethnic diversity in its membership and that this should be taken into consideration when making future appointments. It was agreed that the Director would highlight this suggestion to the Representative Groups that approved Maintained and Academy sector appointments. The Chairman also undertook to take the suggestion away to discuss it further with the Academy sector representatives.	The Service Director, Education stated that he would undertake a review of the forum membership ahead of the next meeting and that he would ask that ethnicity and diversity be considered throughout the process. Oral Update to be provided	Action Ongoing

Minutes 6th November 2020

	Agenda Item	Officer	Action	Response	Status
6.	Minute 165 Schools Funding Update Covering Report - November 2020	Jon Lewis	Organise Meeting with Rt Hon Nick Gibb MP	See action 1 minute 157 above	Action Ongoing

	Agenda Item	Officer	Action	Response	Status
9.	Minute 165 Schools Funding Update Covering Report - November 2020	TBC	Organise a meeting with schools that qualify for Sparsity funding to understand the challenges and impacts	Oral Update to be provided	

Minutes 6th November 2020

	Agenda Item	Officer	Action	Response	Status
	Minute 170 Update on Schools Forum Membership	Jon Lewis	Linked to Minute 160 above The Service Director: Education stated that he would speak to Andrew Reed to establish a way forward for filling the vacancies ahead of the next meeting.	Oral Update to be provided	
	Minute 171 School Funding Update Report – December 2020	Martin Wade	Forum to receive the in year position of the budget at every forum meeting.	Included in Funding Update Presentation	Action Completed