

**TO:** Cambridgeshire and Peterborough Fire Authority

**FROM:** Deputy Chief Executive Officer - Matthew Warren

**PRESENTING OFFICER:** Democratic Services Officer – Dawn Cave

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## **DATES OF FIRE AUTHORITY MEETINGS 2021-22**

### **1. PURPOSE**

- 1.1 To consider the scheduling and co-ordination of dates of meetings of the Authority and its Committees.

### **2. RECOMMENDATIONS**

- 2.1 The Authority is asked to agree the schedule of meetings for 2021/22.

### **3. RISK ASSESSMENT**

- 3.1 **Political** – It is important to agree the schedule of meetings for 2021/22 in advance to ensure the effective operation of the Fire Authority’s democratic process.

### **4. SCHEDULE OF MEETINGS**

- 4.1 A schedule of meetings for 2021/22 is attached at **Appendix A**. The schedule has been prepared taking into account future key meetings proposed for Cambridgeshire County Council and, where available, Peterborough City Council. School holidays, including half term dates, have also been avoided where possible.
- 4.2 The schedule includes the 2020/21 dates, including additional and date changes made during the year.

**APPENDIX A****CALENDAR OR MEETINGS 2020/21**

<b>MEETING</b>	<b>Time</b>	<b>July</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>
Overview & Scrutiny	2.00pm	23/07/20		01/10/20			07/01/21			15/04/21		
Policy & Resources	<b>2.00pm</b>	16/07/20		22/10/20		17/12/20	28/01/21		<b>25/03/21</b>			24/06/21
FIRE AUTHORITY Seminar	2.00pm (10:00am)			22/10/20				11/02/21				17/06/21
Performance Review	10.30am											
Appeals			10/09/20		10/11/20		21/01/21		25/03/21			03/06/21
Joint Consultative Committee	10.00am	16/07/20	20/09/20		26/11/20		07/01/21			01/04/21		29/06/21

**CALENDAR OF MEETINGS 2021/22**

<b>MEETING</b>	<b>Time</b>	<b>July</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>
Overview & Scrutiny	2.00pm	22/07/21		07/10/21			12/01/22			21/04/22		
Policy & Resources	2:00pm	15/07/21		21/10/21		16/12/21	27/01/22			28/04/22		23/06/22
FIRE AUTHORITY Seminar	2.00pm (10:00am)				04/11/21			10/02/22				16/06/22
Performance Review	10.30am											
Appeals			02/09/21		09/11/21		20/01/22		24/03/22			02/06/22
Joint Consultative Committee	10.00am	15/07/21	23/09/21		30/11/21		12/01/22			21/04/22		28/06/22