

**HEALTH & WELLBEING BOARD MINUTES ACTION LOG AND UPDATES FROM 17 MARCH AND 21 APRIL 2016**

<b>MINUTE &amp; ITEM TITLE</b>	<b>ACTION REQUIRED / UPDATE</b>	<b>STATUS</b>
<b>120. Better Care Fund</b>	<p>Updated Terms of Reference document for Cambridgeshire Executive Partnership Board to be brought to a future Health and Wellbeing Board meeting. <b>Action: G Hinkins / R Yule</b></p> <p><b>UPDATE:</b> On HWB Agenda Plan as to be scheduled.</p>	<b>COMPLETED</b>
<b>136. Addressing the Findings of the Transport and Health JSNA</b>	<p>This JSNA to be sent to the Leaders of the County Council, Cambridge City Council, and South Cambridgeshire District Council <b>Action: I Green</b></p> <p><b>UPDATE:</b> The JSNA has been raised at Cambridgeshire Public Service Board (CPSB); officers have worked with District Councils to arrange briefings to their management teams and/or members. The Director of Public Health has attended the Huntingdonshire District Council management team to provide a briefing on the JSNA and discuss next steps.</p>	<b>COMPLETED</b>
<b>149. Progress on HWB Priority 4</b>	<p>Circulate a briefing to HWB members on the work being done on universal credit and provision of support in benefits sanction cases in Children, Families and Adults Services (CFA) and in the District Councils <b>Action: A Loades/ I Green</b></p> <p><b>UPDATE:</b></p>	<b>ONGOING</b>
<b>164. HWB Strategy – Priority 1</b>	<p>The Service Director undertook to find out more about FACET’s (Fenland Area Community Enterprise Trust’s) provision of courses for people with autism and convey the answer to the Member reporting that these courses had ceased. <b>Action: M Teasdale</b></p> <p><b>UPDATE:</b> Enquiries continue; the findings will be reported to the Member once a reply has been received from FACET.</p>	<b>ONGOING</b>
<b>180. Community Resilience Strategy</b>	<p>The Board’s District Council support officer undertook to liaise with the Service Director on local planning in South Cambridgeshire, with the aim of avoiding duplication and identifying gaps in what was in place <b>Action: S Ferguson/I Green</b></p>	<b>ONGOING</b>

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	<b>UPDATE:</b>	
<b>181. Older People's and Adult Community Services (OPACS) Contract</b>	<p>The CCG Chief Strategy Officer and the Executive Director: CFAS were examining various issues including Doddington Court; Chief Strategy Officer to share his response to the Executive Director with Councillor Cornwell <b>Action: A Loades</b></p> <p><b>UPDATE:</b> Termination of OPACS contract on agenda for 26 May (agenda item 9)</p>	<b>ONGOING</b>
<b>189. Update on Cambridge University Hospitals NHS Foundation Trust – Strategic Impact and Direction</b>	<p>The Deputy Director of Quality, CCG, to provide an update on the availability of home births <b>Action: K Handscomb</b></p> <p><b>UPDATE:</b> The CCG Director of Quality; Nurse Member has confirmed that all the CCG's providers provide support for home births and the availability of home births is not a problem for Cambridgeshire residents</p>	<b>COMPLETED</b>
<b>192. Cambridgeshire New Housing Developments and the Built Environment JSNA</b>	<p>The Senior Health Improvement Specialist to check the apparently high figure (69% in Cambridgeshire and Peterborough) for the percentage of residents of new communities who had seen or spoken to a GP in the past six months <b>Action: / I Green</b></p> <p><b>UPDATE:</b></p>	<b>ONGOING</b>
<b>193. Update on termination of OPACS Contract</b>	<p>The CCG's Director of Corporate Affairs to circulate the list of 34 issues to Board members <b>Action: J Bawden</b></p> <p><b>UPDATE:</b> List has been circulated</p>	<b>COMPLETED</b>
<b>194. HWB Development Day – feedback from working group's discussions</b>	<p>The Senior Health Improvement Specialist to send the presentation of the working group's recommendations to District Council Member Forum members and seek their views. <b>Action: I Green</b></p> <p><b>UPDATE:</b> Working group's recommendations refined in discussion at HWB on 21 April and revised terms of reference and standing orders agreed by Council on 10 May 2016.</p>	<b>COMPLETED</b>

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<b>195. Planning for the Better Care Fund 2016-17</b>	<p>Draft of Plan to be circulated to members for comment and final draft of the BCF Plan to be discussed at a special meeting of the Board on 21 April 2016  <b>Action: G Hinkins</b></p> <p><b>UPDATE:</b> Draft circulated and final plan signed off by the Director of Public Health in association with the Chair and Vice-Chair of the Health and Wellbeing Board, in accordance with delegated authority from HWB meeting on 21 April.</p>	<b>COMPLETED</b>
<b>201. Membership of the Cambridgeshire HWB</b>	<p>Recommend the Board's preferred option to Council  <b>Action: A Lynes / R Yule</b></p> <p><b>UPDATE:</b> Council agreed the proposed changes to the HWB's terms of reference and standing orders at its meeting on 10 May 2016 – see Item 5 on HWB agenda for 26 May</p>	<b>COMPLETED</b>
	<p>Organise a development session in June 2016 to develop future ways of working  <b>Action: A Lynes</b></p> <p><b>UPDATE:</b> Development session arranged, provisionally for Tuesday 14 June</p>	<b>COMPLETED</b>