

## Strategy, Resources and Performance Committee Agenda Plan

### Notes

The definition of a key decision is set out in the Council's Constitution in Chapter A2 (How the Council Operates), Part 4.4.

\* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public.

The following are standing agenda items which are considered at every Committee meeting:

- Minutes of previous meeting and Action Log
- Agenda Plan, Training Plan and Appointments to Outside Bodies and Internal Advisory Groups and Panels

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
12/03/26	Integrated Finance Management Report for Period 10 2025/2026	S Howarth	2026/002	27/02/26	04/03/26
	Corporate Risk Register	M Claydon	Not applicable		
	Change Portfolio Report	J Lacey-Holland	Not applicable		
	Economic Strategy and Action Plan	E George	2026/028		
	Corporate Services Performance Report Quarter 3	R Hallam	Not applicable		
	Council's Artificial Intelligence Policy	M Hudson	Not applicable		
	Armed Forces Covenant Refresh	T Kelly	Not applicable		
12/05/26 [Reserve]				29/04/26	01/05/26

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
02/07/26	Integrated Finance Management Report for Period 2 2026/2027	S Howarth	2026/003	22/06/26	24/06/26
	Integrated Finance Management Report for Period 12 2025/2026	S Howarth	2026/004		
	Treasury Management Report Quarter 4*	S Howarth	Not applicable		
	Annual Risk Report	M Claydon	Not applicable		
	Customer Feedback Report	T Spiers	Not applicable		
	Corporate Services Performance Report Quarter 4	R Hallam	Not applicable		
24/09/26 [Reserve]				14/09/26	16/09/26
22/10/26	Integrated Finance Management Report for Period 5 2026/2027	S Howarth	2026/019	12/10/26	14/10/26
	Business Planning and Budget Setting 2027/28 – 2029/30	J Lacey-Holland/ T Kelly	Not applicable		
	Quality of Life Survey Results	R Hallam	Not applicable		
	Corporate Services Performance Report Quarter 1	R Hallam	Not applicable		
	Corporate Risk Register	M Claydon	Not applicable		
	Health and Safety Policy and Annual Report	L Fulcher/ S Wood	Not applicable		
	Change Portfolio Report	J Lacey-Holland	Not applicable		
17/12/26	Integrated Finance Management Report for Period 7 2026/2027	S Howarth	2026/020	07/12/26	09/12/26
	Business Planning Proposals for 2026-31	J Lacey-Holland/ T Kelly	Not applicable		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Treasury Management Report – Quarter 2*	S Howarth	Not applicable		
28/01/27	Integrated Finance Management Report for Period 8 2026/2027	S Howarth	2027/001	18/01/27	20/01/27
	Full Draft Business Plan and Budget*	T Kelly	Not applicable		
	Section 25 Report	M Hudson	Not applicable		
	Corporate Services Performance Report Quarter 2	R Hallam	Not applicable		
25/03/27	Integrated Finance Management Report for Period 10 2026/2027	S Howarth	2027/002	15/03/27	17/03/27
	Corporate Risk Register	M Claydon	Not applicable		
	Change Portfolio Report	J Lacey-Holland	Not applicable		
	Corporate Services Performance Report Quarter 3	R Hallam	Not applicable		

To be programmed: Annual Customer Feedback Report 2026-27 – June 2027

# STRATEGY, RESOURCES AND PERFORMANCE COMMITTEE TRAINING PLAN

The Training Plan below includes topic areas for S,R&P approval. Following sign-off the training and development sessions will be worked up and scheduled.

Ref	Subject	Desired Learning Outcome/Success Measures	Priority	Date	Responsibility	Nature of training	Cllrs Attending (All or S,R&P)	Attendance (including via L&D site):
1.	Treasury Management	To understand and be able to discharge responsibilities around treasury management and scrutiny of treasury management activities.		To be confirmed	M Hudson T Kelly S Howarth	An hour on Teams	All	
2.	Performance Management and measuring performance	To understand how performance is reported to Policy and Service Committees and the role of Members in scrutinising performance.		24 April 2026	J Lacey-Holland	An hour on Teams	All	
3.	Strategic Framework Workshop	This will inform the business planning process.		25 February 2026	J Lacey-Holland	An hour on Teams	All	
4.	Customer Feedback Training	To understand how the Council manages complaints.		30 January 2026	Michael Hudson Jo Green	An hour on Teams	All	

Ref	Subject	Desired Learning Outcome/Success Measures	Priority	Date	Responsibility	Nature of training	Cllrs Attending (All or S,R&P)	Attendance (including via L&D site):
5.	How to manage risk	To understand the Council's risk management processes and the respective roles of officers and Committees in identifying and managing risk		23 September 2025	S Grace M Claydon	An hour on Teams	All	Bradnam Bulat S Fisher Goodliffe Green Morgan Thornhill C Whelan Wilson Young
6.	Cyber Security			6 January 2026	M Hudson S Roy K Foley	An hour on Teams	All	Bradnam Bulat Dupré M Fisher Goodliffe Green Hathorn Ioannides McDonald Meschini Poulton Seeff Sidlow A Whelan C Whelan Young

Ref	Subject	Desired Learning Outcome/Success Measures	Priority	Date	Responsibility	Nature of training	Cllrs Attending (All or S,R&P)	Attendance (including via L&D site):
7.	Emergency Planning	Floods/flooding, how the Local Resilience Forum works and the role of Members.		17 October 2025	S Thomas	An hour on Teams	All	Bulat Bradnam Caine Gardener Ioannides Kerr Manning Morgan Navarro C Whelan R Wyatt
8.	Managing Information	Understand their roles and responsibilities in relation to data protection and Freedom of Information.		To be confirmed	E Duncan B Stevenson	An hour on Teams	All	
9.	Danger Zones for Members	This will cover avoiding, predetermination and bias, declaring interests, publicity code and social media.		10 December 2025	E Duncan T Crisp M Rowe	An hour on Teams	All	Clark M Fisher S Fisher Green Levien McDonald Seeff C Whelan
10.	Digital Skills for Members.	To stay up-to-date with latest technology trends.			M Hudson	An hour on Teams	All	
11.	Managing my Social Media				M Hall	An hour on Teams	All	

Ref	Subject	Desired Learning Outcome/Success Measures	Priority	Date	Responsibility	Nature of training	Cllrs Attending (All or S,R&P)	Attendance (including via L&D site):
12.	Media Training			26 January 2026	M Hall S Silk	An hour on Teams	Chairs and Vice-Chairs of Policy and Service Committees	
13.	Media protocol and publicity code for all Members			4 February 2026	M Hall S Silk	An hour on Teams		

As at 19 January 2026