

CORPORATE PARENTING
SUB-COMMITTEE

Minutes-Action Log



Summary

The Action Log is a list of all of the things that people have been asked to do at earlier meetings. It is included at each meeting so that members can check that everything is being done. It was last updated on 28 August 2020.

Minutes of the meeting on 18 September 2019

117.	Young People's Participation	Nicola Curley	The Assistant Director, Children's Services stated that an Instagram Story could be produced which would outline the topics that had been discussed at the Sub-Committee meeting. The Chairman supported this as an approach.	<p>07.11.19: The Assistant Director is taking a request to the next Voices Matter panel for them to help officers think through how we can make an Instagram story of the Committee purposeful for them. Tony Darnell from the CCC communications team is involved with this work. A further update will be provided after the discussions with Voices Matter.</p> <p>25.08.20: Tony Darnell and Sika Smith (Lead Practice Improvement Manager) have met to consider this action. Given the recent decision to change the format of the Sub-Committee, it was decided that Sub-Committee and the Participation Team will need to focus on developing the relationship and link with the Children in Care Council. The informal meetings will provide a more effective and comfortable forum for children and young people to talk about what is important to them and also to hear feedback from Members and Officers on the issues they have raised, specifically on practice and service developments.</p>	Completed
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Meeting on 20 November 2019

126.	Education transport for children in care and care leavers	Kate Knight	To meet with the Strategic Education Place Planning Manager and the Lead Corporate Parenting Manager to discuss how to start collecting the necessary information now to inform future decision-making on Post-18 education transport provision.	<p>10.01.20: Joe Gilbert and Rebecca McCullen to progress this with Clare Buckingham as part of their wider work on the Local Offer.</p> <p>04.03.20: Officers are collating and costing journey information for the past three years.</p>	Completed
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				<p>The results will be presented to the Sub-Committee when this work is complete.</p> <p>24.08.20: Joe Gilbert (Local Offer PA) and Rebeca McCallum, Employment, Education and Training Coordinator have compiled the statistics of post- 18 transportation trends in relation to Higher Education for the past four years. These now need to be costed by the Education Transport Department. Clare Buckingham has confirmed that this activity will progress within her service. No further actions relevant to the Sub-Committee Action Log.</p>	
127.	Cambridgeshire County Council Guide to Corporate Parenting for Elected Members	Fiona van den Hout	The Head of Corporate Parenting stated that there was a clear process around enquiries received from councillors or MPs and that she would reflect on how best this might be presented in the guide.	<p>10.01.20: The Head of Corporate Parenting discussing how best to present this with the Complaints Team. It is likely to be provided via the monthly Members' Newsletter.</p> <p>24.08.20: Jo Shickell, Customer Care Team Manager has confirmed that the Children's Services Customer Care Team will respond to any queries from Elected Members should they wish to raise a complaint or make an enquiry on behalf of their constituents. The Children's Services Customer Care Team contact details are available on CAMWEB. Jo Shickell also confirmed in January that Dan Snowdon (link officer in democratic services) has been asked to review the induction/training manual for Councillors, following each election which includes material for Members on complaints. No further actions relevant to the Sub-Committee Action Log</p>	Completed

131.	Local Offer for Care Leavers	Lesley Liston	<p>To establish with HR what the Council currently did in its role as an employer to support care leavers and what more could potentially be done in the future. Members also wanted to know the Council's current policy in relation to employing care leavers and what allowances, if any, were or could properly be made in relation to employing care leavers who might not hold comparable formal qualifications to their peers.</p>	<p>09.12.19: Raised with HR. There is not currently a policy specifically looking at this. A meeting will be arranged to update them on the discussions at the Sub-Committee meeting on 20 November 2019 and so HR can look potential processes to encourage managers to consider Care Leavers when recruiting. Discussions have also taken place with the LGSS Apprenticeship Team and this is something that they are looking at in relation to National Apprenticeship week in February 2020. A further update will be provided.</p> <p>19.02.20: The Local Government Association are currently working with CCC to support the development of an Apprenticeship Strategy and Action Plan. Officers have fed into this work that the needs of Children Leaving Care need to be taken into account.</p> <p>24.08.20 An update to Members in relation to Apprenticeships will be provided at the Care Leavers Members Seminar/training workshop that is currently being organised. No further actions relevant to the Sub-Committee Action Log</p>	Completed
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Meeting on 15 January 2020					
141.	Agenda Plan	Mark Cowdell	The six month update report on the refreshed strategy for reducing the number of children in care and care leavers who were not in education, employment and training (NEET) to the Sub-Committee in March 2020 to include details of what work is being done with providers to support English and maths skills Post 16.	04.03.20: The update report has been deferred. The next report will include details of what work is being done with providers to support English and maths skills Post 16. 22.07.20: The report was submitted to the Children and Young People Committee on 7 July 2020.	Completed

Meeting on 15 July 2020					
146.	Action Log	Nicola Curley	The Chairwoman commented that a number of actions had been outstanding for some time and asked that they should be cleared before the next meeting.	24.08.20: Outstanding actions have been cleared from the Action Log in agreement with Cllr Every	Completed
148.	Proposals for future engagement with Children in Care and Care Leavers and format of Corporate Parenting Sub-Committee meetings	Nicola Curley/ Fiona Van Den Hout/ Sika Smith	The Chairwoman suggested it would be helpful for Members to have some training in preparation for the informal meetings with children and young people. This should include clear parameters around behaviours and expectations for the meetings. The Assistant Director for Children's Services suggested that a workshop should be arranged to address this with herself, the Head of Corporate Parenting and the Lead Practice Improvement Manager.	24.08.20: It has been agreed to hold a workshop in October in advance of the informal meeting to be held in November	On-going

151.	Corporate Parenting Performance Report	Nicola Curley	Members welcomed the concise digest of information, but expressed some reservations at the loss of some interpretive and narrative detail. Officers suggested that this might be usefully explored as part of the proposed workshop in advance of the introduction of the new format of Sub-Committee meetings.	24.08.20: The format of the performance report will be discussed at the workshop being held in October	On-going
		Nicola Curley	Members asked that officers look again at navigation around the diagrams so that it was clear what narrative was associated with each table.		
153.	Sub-Committee Workshop and Training Plan	Fiona Van Den Hout	Members asked that Substitute members of the Corporate Parenting Sub-Committee should be invited to attend future training sessions.	24.08.20: It is agreed that Substitute members of the Sub-Committee will be invited to future training sessions	Completed
		Richenda Greenhill	Members asked that Group Leaders should be consulted on whether the Member Seminar programme should re-start or if a stand-alone seminar on care leavers could be offered.	27.07.20: Group Leaders do not want to re-start the Members' Seminar programme at this stage, but are content for services to offer stand-alone seminars where appropriate. These should be arranged for 4.00pm where possible to maximise attendance. Seminars should also be recorded and uploaded to the Members' area on Camweb so that those Members who were unable to attend can watch it later.	Completed
		Nicola Curley	The Assistant Director for Children's Services undertook to review and revise the workshop and training plan in consultation with the Chairwoman so that it would reflect	28.08.20: Cllr Every and Fiona Van Den Hout have revised the workshop and training plan.	Ongoing

			<p>the new themes and working practices agreed by the Sub-Committee earlier in the meeting (minute 148 refers). This would include arranging a workshop to discuss what training was needed during the next 12 months to upskill members and substitute members of the Corporate Parenting Sub-Committee, to ensure that all councillors were fully aware of their role and responsibilities as corporate parents and to identify any relevant skills or expertise they might be able to offer.</p>		
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