

ADULTS COMMITTEE TRAINING PLAN

To: **ADULTS**

Meeting Date: **24 May 2018**

From: **Charlotte Black, Service Director: Adults**

Electoral division(s): **All**

Forward Plan ref: **Key decision:**
No

Purpose: **To summarise the training outlined during 2017/18 and to introduce the draft training plan for the Adults Committee for 2018/19.**

Recommendation: **The Committee are asked to comment and make suggestions for the Committee's training plan for 2018/19**

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1. BACKGROUND

- 1.1** It is stipulated in the Cambridgeshire County Council constitution that all Committees will have a training plan developed and in place for existing and new members for that Committee.

2. MAIN ISSUES

- 2.1** Since May 2017, the Adults Committee has conducted several training and visits to introduce Members to Adults and Safeguarding. This included utilising reserve committee meeting dates as workshops for Members to attend to further fulfil their knowledge base. The training plan has grown throughout the year and Workshops have been developed to meet Member needs. There have been a small number of training events which has not been undertaken and these have been transferred onto the 2018/19 training plan. Appendix 1 outlines the training which has been undertaken to end March 2018.
- 2.2** In general most visits and training have been well attended from Members of the Adults Committee. Initial feedback has suggested that the workshops have been well received and the induction visits have been valuable and the Adults Committee were informed of key areas and developments. In addition feedback from staff included that they really value the member engagement and was seen as an important part of their development also.
- 2.3** The draft Committee training plans for 2018/19 can be found in Appendix 2 and the Adults Committee are asked to comment and make further suggestions for training plan. It is suggested that the workshops should be continued as part of the training plan for Committee in 2018/19, where possible utilising the reserve committee dates.
- 2.4** The Committee will review the plan at forthcoming Committee meetings.

3. ALIGNMENT WITH CORPORATE PRIORITIES

3.1 Developing the local economy for the benefit of all

There are no significant implications for this priority.

3.2 Helping people live healthy and independent lives

There are no significant implications for this priority.

3.3 Supporting and protecting vulnerable people

There are no significant implications for this priority.

4. **SIGNIFICANT IMPLICATIONS**

4.1 **Resource Implications**

There are no significant implications within this category.

4.2 **Procurement/Contractual/Council Contract Procedure Rules Implications**

There are no significant implications for this priority.

4.3 **Statutory, Legal and Risk Implications**

There are no significant implications for this priority.

4.4 **Equality and Diversity Implications**

There are no significant implications for this priority.

4.5 **Engagement and Communications Implications**

There are no significant implications for this priority.

4.6 **Localism and Local Member Involvement**

Please see section 2.1 and 2.2

4.7 **Public Health Implications**

There are no significant implications for this priority.

Source Documents	Location
None	

Appendix 1

Adults Committee Training Plan 2017/18

Below is an outline of completed training committee sessions and visits.

Date	Timings	Topic	Presenter	Location	Audience
30 June	1-4:30pm	Local Government Finance	<i>Chris Malyon</i>	KV Room	Completed
7 th July	2-4pm	Safeguarding (<i>Children's & Adults</i>)	<i>Theresa Leavy / Sarah-Jane Smedmor / Claire Bruin</i>	KV Room	Completed
September (12 & 20 Sept)	9.00-17.00	Induction to Adults Services - A service -users journey from Short Term & Access services such as Adult Early Help, Reablement and Assistive Technology through to Long Term Older People's services, including an overview of Discharge Planning – a day visiting various teams.	<i>Head of Service lead (Jackie / Vicky)</i>	Various	Completed
21 November	TBC	Local Government Finance	<i>Chris Malyon</i>	KV Room	Completed
11 th January	11:30am	An overview of the Adults Social Care review process, current performance and overview of the finance	<i>Claire Bruin</i>	KV Room	Completed All Adults Members
8 th March	11am	An overview of Learning Disability Partnership, Physical Disability services and Adults Social Care	<i>Claire Bruin / Tracy Gurney</i>	Room 128	Completed All Adults Members invited

Training to be arranged:

- Visit to the Multi-agency Safeguarding Hub (MASH) / Visit to Respite care and day services
- Commissioning Services – what services are commissioned and how our services are commissioned across P&C
- An overview of Carers Strategy (*this was presented at Committee*)
- Adults Social Care and Support Plans

Appendix 2

Draft Adults Committee Training Plan 2018/19

Below is an outline of dates and topics for potential training committee sessions and visits. The preference would be to organise training and visits prior to Committee meetings and utilising existing Reserve Committee dates:

Date	Timings	Topic	Presenter	Location	Audience
12 April	2:30-4:30pm	Adults Positive Challenge	Geoff Hinkins	KV Room	Completed
TBC		Safeguarding: <ul style="list-style-type: none">- Overview of safeguarding- Visit to the Multi-agency Safeguarding Hub (MASH)- Visit to Respite care and day services	Helen Duncan		
<i>Ongoing</i>		Induction to Adults Services - A service-users journey from Short Term & Access services such as Adult Early Help, Reablement and Assistive Technology through to Long Term Older People's services, including an overview of Discharge Planning – a day visiting various teams.	Jackie Galwey	Various	All Members
TBC		Commissioning Services – what services are commissioned and how our services are commissioned across P&C	Oliver Hayward	TBC	All Members
TBC		An overview of the Adults Social Care: <ul style="list-style-type: none">- Support plans- Process- Performance	Jackie Galwey	TBC	All Adults Members
TBC		An overview of Adults social care finance	Stephen Howarth / Charlotte Black	TBC	
TBC		An overview of the Council's work in relation to Carers	Jackie Galwey		

Reserve Committee dates for 2018/19:

- 12 April 2018
- 7 June 2018
- 16 August 2018
- 14 February 2019