

TO: Policy and Resources Committee

FROM: Assistant Director Service Transformation – Tamsin Mirfin

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PROPOSED CHANGES TO CAMBRIDGESHIRE AND PETERBOROUGH FIRE AUTHORITY SCHEME OF DELEGATION

1. Purpose

- 1.1 The national landscape for the governance of fire and rescue services is changing and developing and in this national context, it is important to keep the Fire Authority's own governance documents updated.
- 1.2 There have been recent changes to the Public Procurement Legislations therefore, the Scheme of Delegation has been reviewed and amended to reflect these changes.

2. Recommendations

- 2.1 The Committee is asked to;
 - 2.1.1 consider and approve the wording changes to the Scheme of Delegation (Appendix 1),
 - 2.1.2 subject to approval of recommendation 2.1.1 authorise the publication of the amended Scheme of Delegation.
- 2.2 A further review of the Scheme of Delegation is to be conducted and returned to the Fire Authority as part of the annual review of the constitutional document suite in December 2025.

3. Risk Assessment

- 3.1 **Political** - the proposed changes to the documents bring them up to date and complete a review process in the interests of transparency and clarity.

4. Background

- 4.1 In line with the changes to procurement regulations, namely the Procurement Regulations 2024, the Procurement Act 2023 and the National Procurement

Policy Statement, the Service has reviewed and updated the Contract Standing Orders to ensure compliance with these changes.

- 4.2 These changes revise the previous thresholds for regulated procurement activities. Therefore, it is proposed that the Scheme of Delegation is updated to reflect these changes and align with the Contract Standing Orders.

5. Proposed Changes

- 5.1 New delegations have been added at Paragraphs 3.4.17, 3.4.18 and 3.4.19 for the Chief Fire Officer/Chief Executive Officer to make clearer reference to the Contract Standing Orders and the ability of the Chief Fire Officer/Chief Executive Officer to enter into contracts on behalf of the Authority.
- 5.2 These delegations have been reflected for the Deputy Chief Fire Officer and the Assistant Chief Fire Officer in the absence of the Chief Fire Officer/Chief Executive Officer, at Paragraphs 4.3.16, 4.3.17, 5.3.18 and 5.3.19.
- 5.3 Delegations to the Section 151 Officer have been removed as these no longer align to the Contract Standing Orders.
- 5.4 The table at Paragraph 9 has been updated to refer to the values listed in the Contract Standing Orders.

6. Conclusion

- 6.1 The changes highlighted at Paragraph 5 above and within the attached appendix are recommended to ensure the Fire Authority's governance framework reflects the recent changes to both procurement regulation and legislation.

BIBLIOGRAPHY

Source Documents	Location	Contact Officer
Scheme of Delegation	Hinchingbrooke Cottage Brampton Road Huntingdon	Tamsin Mirfin Assistant Director Service Transformation 07900 267944 tamsin.mirfin@cambsfire.gov.uk