

**CAMBRIDGE CITY LOCAL HIGHWAY IMPROVEMENT MEMBER PANEL MEMBERSHIP**

**To: Cambridge City Joint Area Committee**

**Meeting Date: 22<sup>nd</sup> October 2019**

**From: Executive Director, Place & Economy**

**Electoral division(s): All**

**Forward Plan ref: Key decision: No**

**Purpose: To agree membership of the Local Highway Improvement (LHI) Member Assessment Panel for the 2020/21 Programme.**

**Recommendation: The Committee is recommended to:**

- a) Agree membership of the Cambridge City Local Highways Improvement Member Panel, consisting of three City Councillors and three County Councillors; and**
- b) Agree that a member of the panel who is unable to attend a panel meeting be authorised to nominate another member of the same Council to attend as a substitute or alternate.**

<b><i>Officer contact:</i></b>	<b><i>Member contacts:</i></b>
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## 1. BACKGROUND

- 1.1 The Committee at its meeting on 14 July 2015 agreed to establish a Local Highway Improvement (LHI) Member Assessment Panel to prioritise LHI applications, to be consistent with the other district areas. The panel was made up of three City Councillors and three County Councillors. At its meeting on 26 January 2016, the Committee further agreed that panel members be authorised to nominate a substitute or alternate member, should they not be available to attend a panel meeting.
- 1.2 Applicants are invited to present their applications to this panel, which is to be held over a full day on **Wednesday 29th January 2020**.
- 1.3 The method of prioritisation follows a standard process applied in all district council areas across the county. This involves individual members assigning a score out of five for each of the four category aims (persistent issue, road safety, community impact and added value) of the initiative for each application. The average score for each application is then used to create a prioritised list. A blank scorecard can be found in **Appendix 1**.
- 1.4 Funding is allocated according to priority, starting with the application with the highest score and continuing down the priority list until the funding is fully utilised. Any applications with a score less than 1 are not allocated funding.
- 1.5 The prioritised list of applications with funding allocations is then presented to the Highways & Infrastructure Committee for approval, alongside the other district council areas in March each year.

## 2. PROPOSAL

- 2.1. The Committee is asked to nominate and agree membership of the LHI Member Panel to assess applications received for the 2020/21 programme year. This should consist of three City Councillors and three County Councillors **who are available to attend for the whole day on Wednesday 29<sup>th</sup> January 2020**.
- 2.2. Should a nominated member of the LHI Panel not be available on the day of the panel meeting, it is proposed that this member be free to nominate their own substitute to attend the meeting in their place.

## 3. ALIGNMENT WITH CORPORATE PRIORITIES

### 3.1. A good quality of life for everyone

There are no significant implications for this priority.

### 3.2. Thriving places for people to live

The Local Highway Improvement Scheme and Member Panel process support local communities to improve the infrastructure in their community and therefore have a positive impact on this corporate priority.

### **3.3. The best start for Cambridgeshire’s children**

There are no significant implications for this priority.

## **4. SIGNIFICANT IMPLICATIONS**

### **4.1. Resource Implications**

There are no significant implications for this category.

### **4.2. Procurement/Contractual/Council Contract Procedure Rules Implications**

There are no significant implications for this category.

### **4.3. Statutory, Risk and Legal Implications**

There are no significant implications for this category.

### **4.4. Equality and Diversity Implications**

There are no significant implications within this category.

### **4.5. Engagement and Consultation Implications**

There are no significant implications within this category.

### **4.6. Localism and Local Member Involvement**

It is hoped that the changes will enable full attendance of the panel by Local Members.

### **4.7. Public Health Implications**

There are no significant implications within this category.

<b>Implications</b>	<b>Officer Clearance</b>
<b>Have the resource implications been cleared by Finance?</b>	Yes Name of Financial Officer: Sarah Heywood
<b>Have the procurement/contractual/ Council Contract Procedure Rules implications been cleared by the LGSS Head of Procurement?</b>	Yes Name of Officer: Gus da Silva
<b>Has the impact on statutory, legal and risk implications been cleared by the Council’s Monitoring Officer or LGSS Law?</b>	Yes Name of Legal Officer: Fiona McMillan

<b>Have the equality and diversity implications been cleared by your Service Contact?</b>	Yes Name of Officer: Elsa Evans
<b>Have any engagement and communication implications been cleared by Communications?</b>	Yes Name of Officer: Sarah Silk
<b>Have any localism and Local Member involvement issues been cleared by your Service Contact?</b>	Yes Name of Officer: Richard Lumley
<b>Have any Public Health implications been cleared by Public Health</b>	Yes Name of Officer: Iain Green

<b>Source Documents</b>	<b>Location</b>
14 July 2015 and 26 January 2016 CJAC Committee Papers – Local Highway Improvement Scheme	<a href="https://cmis.cambridgeshire.gov.uk/ccc_live/Committees/tabid/62/ctl/ViewCMIS_Committee_Details/mid/381/id/11/Default.aspx">https://cmis.cambridgeshire.gov.uk/ccc_live/Committees/tabid/62/ctl/ViewCMIS_Committee_Details/mid/381/id/11/Default.aspx</a>

