

# Audit and Accounts Committee Agenda Plan

Agenda Item No: 12

The following are standing agenda items which are considered at every Committee meeting:

- Minutes of previous meeting and Minutes Action Log
- Financial Reporting and Related Matters Update, covering progress with the production and audit of the Council’s statement of accounts.
- Internal Audit Progress Report including progress of Implementation of Management Actions, Internal Audit Plan Update, Update on the value of the National Fraud Initiative and Risk Register.
- Agenda plan
- Training plan

+ indicates a report which is exempt from publication

Meeting Date	Report title	Frequency of report	Lead officer/ Report author	Final reports to reach Democratic Services	Agenda publication
28/11/25	Internal Audit Progress Report	Each meeting	Head of Internal Audit and Risk Management		20/11/25
	Financial Reporting and Related Matters	Each meeting	Head of Finance		
	Debt Management Update	Biannual	Head of Finance Operations		
	Executive Director Assurance Report	Each meeting	TBC		
	Consultancy and Agency Spend Last went in Jan 2025	Biannual	Head of Procurement and Commercial/ Head of Human Resources and Recruitment		
	Corporate Risk Register	Biannual	Head of Internal Audit and Risk Management		
	Audit and Accounts Committee Annual Report 2024/25	Annual	Head of Internal Audit and Risk Management		

Meeting Date	Report title	Frequency of report	Lead officer/ Report author	Final reports to reach Democratic Services	Agenda publication
	Cambridgeshire County Council External Audit Plan 2025/26	Annual	Head of Finance/ KPMG		
	Pension Fund Annual Report and Statement of Accounts 2024/25	Annual	Funding and Investment Manager		
	Annual Whistleblowing Report	Annual	Head of Internal Audit and Risk Management		
05/02/26	Internal Audit Progress Report	Each meeting	Head of Internal Audit and Risk Management		28/01/26
	Financial Reporting and Related Matters	Each meeting	Head of Finance		
	Executive Director Assurance Report	Each meeting	TBC		
	Cambridgeshire County Council Statement of Accounts 2024/25 and Audit Results Report	Annual	Head of Finance/ KPMG		
26/03/36	Internal Audit Progress Report	Each meeting	Head of Internal Audit and Risk Management		18/03/26
	Financial Reporting and Related Matters	Each meeting	Head of Finance		
	Executive Director Assurance Report	Each meeting	TBC		
	Draft Internal Audit Plan 2026/27	Annual	Head of Internal Audit and Risk Management		

Meeting Date	Report title	Frequency of report	Lead officer/ Report author	Final reports to reach Democratic Services	Agenda publication
21/05/26	Notification of Chair and Vice Chair 2026/27	Annual			13/05/26
	Internal Audit Annual Report	Annual	Head of Internal Audit and Risk Management		
	Financial Reporting and Related Matters	Each meeting	Head of Finance		
	Executive Director Assurance Report	Each meeting	TBC		
	Consultancy and Agency Spend Last went in Jan 2025	Biannual	Head of Procurement and Commercial/ Head of Human Resources and Recruitment		
	Debt Management Update	Biannual	Head of Finance Operations		

To be scheduled:

1. Procurement and Commercial Annual Report – Head of Procurement (last taken July 2024)