

COMMUNITIES AND PARTNERSHIP COMMITTEE – AGENDA PLAN AND APPOINTMENTS – MAY 2019

To: Communities and Partnership Committee

Meeting Date: 30th May 2019

From: Service Director: Communities and Safety
Cambridgeshire County Council and Peterborough City Council

Electoral division(s): All

Forward Plan ref: Not applicable *Key decision:* No

Purpose: To review the Committee's agenda plan and to consider, review and agree any appointments to outside bodies, internal advisory groups / panels, partnership liaison and advisory groups or Council Champion appointments within the Committee's remit.

Recommendation: It is recommended that the Committee:

- a) Review its agenda plan attached at Appendix 1;
- b) Agree the appointments to outside bodies as detailed in Appendix 3; and
- c) Agree the appointments to internal advisory groups and panels as detailed in Appendix 4.

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1. BACKGROUND

- 1.1 This Committee reviews its agenda plan at every meeting and reviews its appointments to Outside Bodies and Internal Advisory Groups and Panels on an annual basis at its May meeting, although occasionally additional appointments are required during the year.
- 1.2 The County Council's Constitution states that the Communities and Partnership Committee has the authority to nominate representatives to Outside Bodies other than the Combined Authority, Greater Cambridge Partnership, Cambridgeshire and Peterborough Fire Authority, the County Councils Network Council and the Local Government Association.

2 AGENDA AND TRAINING PLANS

- 2.1 The Agenda Plan is attached at **Appendix 1**.
- 2.2 The Committee is advised that given the increased tendency to hold workshops and training sessions after Committee meetings, both the agenda plan and training plan will henceforth be combined in one single document, known as the Agenda Plan.

3. APPOINTMENTS

- 3.1 Following the decision at Full Council to transfer Cultural Services from the Highways and Infrastructure Committee to the Communities and Partnership Committee, a number of appointments to outside bodies and internal advisory groups have also been transferred to the Communities and Partnership Committee. These include:

Outside Bodies

- Clay Farm Centre Advisory Group
- St Neots Museum Management Committee

Internal Advisory Groups

- County Advisory Group on Archives & Local Studies (CAGALS)
- Libraries Steering Group

A further outside body which was appointed by Highways and Infrastructure Committee and which had previously been omitted from the Council's Outside Bodies List, is The Library Presents. This body has also been added to those appointed to by the Communities and Partnership Committee.

- 3.2 The Annual Report on Outside Bodies, presented to Full Council on May 14th 2019, included reports from all Council representatives and those relevant to the Committee are attached at **Appendix 2**. The Committee is asked to consider the comments made by representatives and to address the following concerns before making the appointments:
 - To decide whether there is a need for representation on the **Cambridge Council for Voluntary Service**, after the 2018-2019 representative suggested that the body should feel able to contact any Councillor as opposed to just one representative.

- To clarify whether meetings of the **Cambridgeshire and Peterborough Association of Local Councils (CAPALC) District Committees** are still taking place, given that three 2018-2019 Council representatives have not received any communication.
- To clarify whether the **Huntingdonshire Area Partnership** still meets, after the 2018-2019 Council representative suggested that it may have been disbanded.

- 3.3 The Outside Bodies where appointments are required to be made by the Communities and Partnership Committee are set out in **Appendix 3** to this report. The current representative(s) is indicated and it is proposed that the Committee agree the appointments to these bodies.
- 3.4 The internal advisory groups and panels where appointments are required are set out in **Appendix 4** to this report. The current representative(s) is indicated. It is proposed that the Committee should agree the appointments to these bodies.
- 3.5 Should any further appointments arise between publication of the agenda and the Committee meeting they will be orally reported.

4. ALIGNMENT WITH CORPORATE PRIORITIES

4.1 A good quality of life for everyone

There are no significant implications for this priority.

4.2 Thriving places for people to live

There are no significant implications for this priority.

4.3 The best start for Cambridgeshire's children

There are no significant implications for this priority.

5. SIGNIFICANT IMPLICATIONS

5.1 There are no significant implications within these categories:

- Resource Implications
- Procurement/Contractual/Council Contract Procedure Rules Implications
- Statutory, Legal and Risk Implications
- Equality and Diversity Implications
- Engagement and Communications Implications
- Localism and Local Member Involvement
- Public Health Implications

Implications	Officer Clearance
Have the resource implications been cleared by Finance?	Not applicable
Have the procurement/contractual/ Council Contract Procedure Rules implications been cleared by Finance?	Not applicable
Has the impact on statutory, legal and risk implications been cleared by LGSS Law?	Not applicable
Have the equality and diversity implications been cleared by your Service Contact?	Not applicable
Have any engagement and communication implications been cleared by Communications?	Not applicable
Have any localism and Local Member involvement issues been cleared by your Service Contact?	Not applicable
Have any Public Health implications been cleared by Public Health	Not applicable

Source Documents	Location
None	

COMMUNITIES AND PARTNERSHIP COMMITTEE AGENDA PLAN		Cambridgeshire County Council	<p style="text-align: right;"><u>Appendix 1</u></p> <p style="text-align: right;">Published on 21st May 2019</p>
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Notes

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is five clear working days before the meeting.

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
30/05/19	Skills Strategy and Delivery Plan	Pat Carrington	Not applicable	16/05/19	21/05/19
	Update on Hate Crime 3rd Party Reporting Centre	Rob Hill	Not applicable		
	Committee Delivery Plan Update and Revised Approach for 2019/20	Adrian Chapman	Not applicable		
	Libraries Future Model – Civic Programme	Christine May	Not applicable		
	Review of Tackling Poverty Strategy Delivery	Sarah Ferguson	Not applicable		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Budget Monitoring - Finance and Performance Report	Tom Kelly / Martin Wade / Adrian Chapman	Not applicable		
	Community Champions Oral Update	Community Champions	Not applicable		
	Agenda Plan, Training Plan and Appointments to Outside Bodies and Council Champions	Adrian Chapman / S Ferguson/ C May	Not applicable		
04/07/19	Adult Learning & Skills Service – Final Proposals for Arm's Length Service	Pat Carrington	Key Decision	21/06/2019	26/06/2019
	Innovate & Cultivate Fund – Endorsement of Recommendations	Elaine Matthews	Not applicable		
	Review of Shared and Integrated Services Programme	Amanda Askham	Not applicable		
	Risk Register	Adrian Chapman	Not applicable		
	Think Communities and Cambs 2020	Adrian Chapman	Not applicable		
	Update on the Operating Model for Tackling Homelessness in Cambridgeshire'	Sarah Ferguson	Not applicable		
	Budget Monitoring - Finance and Performance Report	Tom Kelly / Martin Wade / Adrian Chapman	Not applicable		
	Community Champions Oral Update	Community Champions	Not applicable		
	Agenda Plan, Training Plan and Appointments to Outside Bodies and Council Champions	Adrian Chapman / S Ferguson/ C May	Not applicable		
<i>(08/08/19)</i>	RESERVE DATE				

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
05/09/19	Service Business Planning	Adrian Chapman	Not applicable	23/08/2019	28/08/2019
	Cambs 2020 Update	Adrian Chapman	Not applicable		
	White Ribbon Campaign Update	Rob Hill	Not applicable		
	Service Delivery Board Quarterly Report	Ian Phillips	Not applicable		
	Support Cambridgeshire	Sarah Ferguson	Key Decision		
	Review of the C&P Committee	Adrian Chapman	Not applicable		
	Budget Monitoring - Finance and Performance Report	Tom Kelly / Martin Wade / Adrian Chapman	Not applicable		
	Community Champions Oral Update	Community Champions	Not applicable		
	Agenda Plan, Training Plan and Appointments to Outside Bodies and Council Champions	Adrian Chapman / S Ferguson/ C May	Not applicable		
10/10/19	Business Planning	Adrian Chapman	Not applicable	27/09/2019	02/10/2019
	Hate Crime Update	Rob Hill	Not applicable		
	Budget Monitoring - Finance and Performance Report	Tom Kelly / Martin Wade / Adrian Chapman	Not applicable		
	Community Champions Oral Update	Community Champions	Not applicable		
	Agenda Plan, Training Plan and Appointments to Outside Bodies and Council Champions	Adrian Chapman / S Ferguson/ C May	Not applicable		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
21/11/19	Part Workshop focused on Demand Management	Adrian Chapman	Not applicable	08/11/2019	13/11/2019
	Local Council Plan Progress Report	Sarah Ferguson	Not applicable		
	Adult Skills 6-monthly report	Pat Carrington	Not applicable		
	Budget Monitoring - Finance and Performance Report	Tom Kelly / Martin Wade / Adrian Chapman	Not applicable		
	Community Champions Oral Update	Community Champions	Not applicable		
	Agenda Plan, Training Plan and Appointments to Outside Bodies and Council Champions	Adrian Chapman / S Ferguson/ C May	Not applicable		
12/12/19	Business Planning	Adrian Chapman	Not applicable	29/11/2019	04/12/2019
	Budget Pressures	Adrian Chapman	Not applicable		
	Cambs 2020 Update	Adrian Chapman	Not applicable		
	Innovate and Cultivate Fund – Endorsement of Recommendations	Elaine Matthews	Not applicable		
	Budget Monitoring - Finance and Performance Report	Tom Kelly / Martin Wade / Adrian Chapman	Not applicable		
	Community Champions Oral Update	Community Champions	Not applicable		
	Agenda Plan, Training Plan and Appointments to Outside Bodies and Council Champions	Adrian Chapman / S Ferguson/ C May	Not applicable		
23/01/20	Demand Management Update	Adrian Chapman	Not applicable	10/01/2020	15/01/2020

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Innovate & Cultivate Fund – End of Year Evaluation Report	Elaine Matthews	Not applicable		
	Budget Monitoring - Finance and Performance Report	Tom Kelly / Martin Wade / Adrian Chapman	Not applicable		
	Community Champions Oral Update	Community Champions	Not applicable		
	Agenda Plan, Training Plan and Appointments to Outside Bodies and Council Champions	Adrian Chapman / S Ferguson/ C May	Not applicable		
(13/02/20)	RESERVE DATE				
12/03/20	Innovate & Cultivate Fund – End of Year Evaluation Report	Elaine Matthews	Not applicable	28/02/2020	04/03/20

	Cambs 2020 Update	Adrian Chapman	Not applicable		
	Budget Monitoring - Finance and Performance Report	Tom Kelly / Martin Wade / Adrian Chapman	Not applicable		
	Community Champions Oral Update	Community Champions	Not applicable		
	Agenda Plan, Training Plan and Appointments to Outside Bodies and Council Champions	Adrian Chapman / S Ferguson/ C May	Not applicable		

**CAMBRIDGE AND DISTRICT CITIZENS ADVICE BUREAU
MANAGEMENT COMMITTEE**

Background

To provide free, independent, confidential and impartial advice to the public. Its aims are to provide the advice people need for the problems they face and improve the policies and practices that affect people's lives.

Information

No. of representatives:	1
Meetings per annum:	4-6
Approved by:	Communities & Partnership Committee
Guidance Classification:	Charity and limited company

Representative for 2018/19:	Councillor L Jones (Lab)
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Report by Representative

Councillor Jones

This is a vital resource for residents, with nearly 18,000 people being helped during 2017-18 with independent, confidential and impartial advice about a range of problems, including housing (13% of requests), debt (27%) and benefits (23%). It is a major partner in ongoing work to reduce homelessness. Demand for CAB advice increased by 8% last year and the number of food vouchers issued doubled. It is increasing its outreach advice work, for example at Addenbrooke's and its web presence, with 2000 visits to the website each month. It is in the forefront of work with GPs on social prescribing, designed to improve people's health and reduce demand for acute services. It is useful to have a county presence on the board of trustees, not least because links between the County Council and CAB need strengthening to understand fully and make better use of its capabilities.

CAMBRIDGE COUNCIL FOR VOLUNTARY SERVICE

Background

Cambridge CVS is an independent registered charity, set up by local organisations as an infrastructure and network organisation to help and support community and voluntary groups in Cambridge City and South Cambridgeshire.

Information

No. of representatives:	1
Meetings per annum:	4
Approved by:	Communities & Partnership Committee
Guidance Classification:	Non-voting observer on a Charity
Representative for 2018/19:	Councillor L Nethsingha (LD)

Report by Representative

Councillor Nethsingha

I am not sure how valuable it is to have a representative.

There may be times when it is useful, but they should also feel able to contact any councillor.

CAMBRIDGE SPORTS HALL TRUST **MANAGEMENT COMMITTEE**

Background

A management committee administering the running of the Kelsey Kerridge Sports Hall in Cambridge.

Information

No. of representatives:	1
Meetings per annum:	6
Approved by:	Communities & Partnership Committee
Guidance Classification:	Charity

Representative for 2018/19:	Councillor N Kavanagh (Lab)
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Report by Representative

Councillor Kavanagh

The Kelsey Kerridge Sports Centre, located at Parkers Piece in Cambridge, offers a wide variety of sports and leisure facilities to a great range of participants. The Centre remains in a sound financial position and this good financial management has enabled significant investment to be made in its facilities. Anglia Ruskin University has strong links with the Centre and it is important to maintain County representation, though our presence is not imperative, to support the Centre's contribution to the health of people in the City and surrounding communities.

CAMBRIDGESHIRE AND PETERBOROUGH ASSOCIATION OF LOCAL COUNCILS DISTRICT COMMITTEES (CAPALC)

Background

- East Cambridgeshire
- Fenland
- Huntingdonshire
- South Cambridgeshire

The District Associations have a direct feed into the strategic direction and governance of CAPALC, as each of the District Association chairmen have a seat on the CAPALC Board.

Information

No. of representatives: 4 (1 to each District)
Meetings per annum: 4
Approved by: Communities & Partnership Committee
Guidance Classification: Unincorporated Association Member

Representatives for 2018/19: Councillor A Costello (Con)
Councillor L Every (Con)
Councillor J Gowing (Con)
Vacancy (sub)

Report by Representative

The three representatives have not been invited to any meetings.

CLAY FARM CENTRE ADVISORY GROUP

Background

The Advisory Group will support and make recommendations to the Centre Manager and /or Partnership review meetings.

Information

No. of representatives:	1
Meetings per annum:	4
Approved by:	Highways & Community Infrastructure Committee
Guidance Classification:	Other Public Body representative
Representative for 2018/19:	Councillor A Taylor (LD)

Report by Representative

Councillor Taylor

I have attended two meetings of the Advisory Group since being appointed last year. The group comprises the centre manager, representatives from the local community groups, two city councillors, one of whom is a local member, and myself, as the County Council representative. The most pressing issue we have discussed is construction problems meaning that the building intended for the doctor's surgery is not yet fit for occupation and use. This has a knock-on effect on the on-site chemist's and the centre's general viability. Another recent initiative has been the naming of the community rooms in the building. The names of celebrated former residents of Trumpington were chosen following a poll of centre users. We also discuss the centre's programme and events, and liaison with other local community centres.

COMMUNITY SAFETY PARTNERSHIPS

Background

Statutory Crime and Disorder Reduction Partnerships (CDRPs, also known as Community Safety Partnerships) were set up in each district council area of Cambridgeshire in 1998 (Cambridge City, East Cambridgeshire, Fenland, Huntingdonshire and South Cambridgeshire (Crime Reduction Partnership)). The partnerships are responsible for carrying out a three yearly audit to review the levels and patterns of crime, disorder and misuse of drugs, to analyse and consult on the results, and subsequently develop a three-year strategy for tackling crime and disorder and combating the misuse of drugs.

Information

No. of representatives:	5 (1 to each District)
Meetings per annum:	3-4
Approved by:	Communities & Partnership Committee
Guidance Classification:	Other Public Body representative
Representatives for 2018/19:	Councillor A Costello (Con)
	Councillor L Every (Con)
	Councillor J French (Con)
	Councillor L Nieto (Con)
	Councillor C Richards (Lab)

Report by Representative

Councillor Costello

The Huntingdonshire Community Safety Partnership meet four times annually but occasionally meetings clash with Council business and so I cannot always attend but do send apologies. Most of the session consists of reports on new projects or updates on existing ones that focus on providing safety in our communities. A particular town or an area of a town which has been highlighted as requiring support and/or intervention will have been thoroughly researched and outcomes presented. Equally, subjects such as Fraud and Cybercrime, Domestic Violence amongst others will be considered with the latest data and police actions.

Councillor Every

The East Cambridgeshire Community Safety Partnership has been working on 3 strategic priorities over the last 3 years and are currently setting new priorities for the next. These priorities were: Vulnerability and Risk; Diversion and Intervention and Community Cohesion and Engagement. The Partnership has been refreshed with new members joining and is proving to be a very effective vehicle for work with the community. The multi-agency members work is based on research of need for the area undertaken by the County Council. Most notable successes have been support of the Prevent and Hate crime agenda and the Partnership's; Eyes and Ears' Campaign, achievement of accreditation of the 'White Ribbon' award and very positive work on anti-social behaviour. This Partnership works very closely with the County

Council and this has enabled strong partnership working and sharing of good practice. Involvement on the Partnership has supported the work of the County's Community and Partnership Committee's agenda.

Councillor Nieto

I would recommend to continue with this. There is still work to do and it's important that County and District continue working together and for members to have this opportunity.

EAST ANGLIA RESERVE FORCES AND CADETS ASSOCIATION

Background

To raise, recruit and administer the Territorial Army Volunteer Reserve and Cadet Forces.

Information

No. of representatives:	1
Meetings per annum:	2
Approved by:	Communities & Partnership Committee
Guidance Classification:	Unincorporated Association Member
Representative for 2018/19:	Councillor M McGuire (Con)

Report by Representative

Councillor McGuire

I attend meetings of the East Anglia – Reserve Forces and Cadet Association (EA-RFCA) usually held in Waterbeach, as both Armed Forces Champion for Cambridgeshire and as Chairman of the Community Covenant Board.

In September of last year, in my role as Armed Forces Champion I had the privilege of joining and meeting our Reserve Forces (Royal Anglians) during their training with the Italian Alpine Forces in the Italian Alps. Whilst tough on my old legs, this was an amazing opportunity to see what our Reserves, including CCC employees, do to contribute to the efforts of our Armed Forces. Also on this MOD totally-funded trip was Cllr John Fox, the Armed Forces Champion for Peterborough.

Last year too, the County Council was successful in achieving the Ministry of Defence's Employer Recognition Scheme Silver. In early November Sarah Ferguson and I attended a MOD Function at Emmanuel College where I received on behalf of the Council the Silver Award Certificate. Our thanks should go to Anita Howard, a member of Sarah's staff for her efforts in submitting our application for this recognition.

FENLAND ASSOCIATION FOR COMMUNITY TRANSPORT (FACT) BOARD

Background

The purpose of the Board of FACT is:

- a) to monitor current progress to date, to have an overview of current services and provide advice where required, suggest improvements, and
- b) to steer FACT (and HACT, its parallel service in Huntingdonshire) towards meeting future need, including new initiatives, projects, potential sources of funding.

Information

No. of representatives: 1

Meetings per annum: 4

Approved by: Economy & Environment Committee

Guidance Classification: Member of a Management Board of a "Registered Society" under the Co-operative and Community Benefit Society Act 2014

Representative for 2018/19: Councillor C Boden (Con)

HINCHINGBROOKE COUNTRY PARK JOINT GROUP

Background

To monitor the operation of Hinchingsbrooke Country Park.

Information

No. of representatives:	1
Meetings per annum:	2
Approved by:	Communities & Partnership Committee
Guidance Classification:	Other Public Body Representative
Representative for 2018/19:	Councillor A Costello (Con)

Report by Representative

Councillor Costello

I only recently joined the Hinchingsbrooke Country Park Joint Group as a previous member could no longer attend, so consequently I have only attended the one meeting. Cambridgeshire County Council owns the site whilst Huntingdonshire District Council manage the Park and the staff. At the moment the main concern of the Group is to establish a 99 year lease with the County in order to financially develop the Park for the benefit of all residents within Huntingdonshire.

HUNTINGDON FREEMEN'S TRUST

Background

A charity assisting individuals and organisations falling within the Huntingdon Town Council area only.

Information

No. of representatives:	1 (4 year appointment)
Meetings per annum:	11
Approved by:	Communities & Partnership Committee
Guidance Classification:	Trustee of a Charity
Representative for 2018/19:	Councillor M Shellens (LD)

Report by Representative

Councillor Shellens

Huntingdon Freeman's Trust supports the people of Huntingdon through charitable donations. At their monthly meetings, the trustees determine which of the applications to accept, be they relatively small grants for residents who have lived in Huntingdon for at least 6 months, for carpet, or a cooker for those without, or for a mobility scooter, for students to defray some of the cost of accommodation, or larger grants to help with the cost of running one of the many charitable organisations that exist to make better the life of people in the town. The trustees also have responsibility for supervising the securities and land holding that generate the wherewithal to finance these contributions.

HUNTINGDONSHIRE AREA PARTNERSHIP

Background

Information

No. of representatives:	1
Meetings per annum:	3-4
Approved by:	Communities & Partnership Committee
Guidance Classification:	Other Public Body Representative
Representative for 2018/19:	Councillor A Costello (Con)

Report by Representative

Councillor Costello

Huntingdonshire Area Partnership has not met for some time and I believe has been disbanded. At the one and only meeting I attended, I was really impressed by a presentation of a project named 'Essentials by Sue'. This scheme helps young people who require necessary toiletries by attracting donations and distributing them in confidential settings. An Officer and I organised a working party with a Member and Officer from the District Council to develop the work in Huntingdonshire. To date the project is up and running in Huntingdon and Ramsey and will be launched in Yaxley and Farcet during April.

HUNTS FORUM OF VOLUNTARY ORGANISATIONS

Background

Hunts Forum of Voluntary Organisations is an umbrella body for voluntary and community groups in Huntingdonshire. It is an independent, non-profit making group formed from a coalition of local voluntary organisations and run by an elected committee of voluntary sector representatives. It supports voluntary and community organisations with information, advice and training.

Information

No. of representatives:	2
Meetings per annum:	4
Approved by:	Communities & Partnership Committee
Guidance Classification:	Other Public Body Representative
Representatives for 2018/19:	Councillor A Costello (Con) Councillor S Criswell (Con)

Report by Representative

Councillor Costello

Hunts Forum of Voluntary Organisations is an umbrella group that supports, as the title suggests, local voluntary organisations, not just in Huntingdonshire but in other areas of the county as well. They can help with training and financial advice but generally are there at the end of a phone or with a visit. The Executive Committee meet four times annually to oversee and monitor the work undertaken and to offer advice and assistance where needed.

Councillor Criswell

Hunts Forum delivers support for voluntary organisations and parish councils across the county. They receive funding from HDC and us at CCC. They provide advice, training and help access funding. They also lobby locally and nationally on behalf of the VS. The CEO sits on strategic bodies and is therefore able to provide valuable feedback in both directions. Hunts forum is also a partner in the Support Cambridgeshire contract that CCC commissions. I attend Board meetings as a non-voting member on behalf of CCC. This provides useful linkage with the VS and gives me oversight of activities that we help fund.

PETERBOROUGH AND CAMBRIDGESHIRE COMMUNITY COVENANT (MILITARY) BAND

Background

The Armed Forces Covenant Board aims to improve the outcomes and life choices of military personnel, reservists, their families and veterans living in Cambridgeshire and Peterborough. The Covenant Board also aims to enhance the relationship between civilian and military communities.

Information

No. of representatives:	1
Meetings per annum:	4
Approved by:	Communities & Partnership Committee
Guidance Classification:	Other Public Body Representative
Representative for 2018/19:	Councillor M McGuire (Con)

Report by Representative

Councillor McGuire

The Armed Forces Community Covenant for Cambridgeshire was signed by the County's 'great and good' in November 2011. A Community Covenant Board was set up soon afterwards under the auspices of the County Council. I currently chair the Board. The Covenant is a promise between the nation, the Government and the MOD, ensuring that those who serve or who have served in the Armed Forces and their families, are treated fairly and are not disadvantaged by their service. Regular serving persons, reservists, veterans and their spouses and dependent children, including bereaved families are all covered under the covenant. It came into being after the Armed Forces Act 2011 and has ensured changes to legislation in areas such as Housing and Education. It covers all aspects of life with a particular focus on health and wellbeing, education, employment, housing, family life and community integration.

In 2018, the cross party/cross department ministerial board was created to ensure that support for the whole military community is considered in all aspects of government. Since the signing, the community covenant and the corporate covenant were merged to form one covenant pledge simply referred to as the 'Covenant'. Currently there are two covenant boards locally, one covering Cambridgeshire and one covering Peterborough. There has been limited capacity within these boards to develop and coordinate the covenant work – not least as a result of 'involved people', both military and civilian, moving on. To respond to this a bid was made to employ a covenant officer across both boards to develop covenant work across the geographical county, with the aim of improving the lives of the armed forces community past and present. Our bid was successful and in February of this year Vikki Barr joined our staff as the Covenant Development Officer. She will be employed for two years to formalise and drive the Action Plan which will reflect the main project aims. Vikki is line-managed by Sarah Ferguson.

The county will see an increase in its serving population as Bassingbourn and RAF Wyton expand. The Future Accommodation Model, in which military families will be encouraged to move away from Military housing and live in private rented or own their own properties, will also disperse serving families even more making it harder for them to be counted in the current statistics. Our schools have a total of 891 service children attending (2018/2019) over 159 different schools.

SOHAM AND DISTRICT SPORTS ASSOCIATION MANAGEMENT COMMITTEE

Background

Charity providing sport for the local community.

Information

No. of representatives:	1
Meetings per annum:	4
Approved by:	Communities & Partnership Committee
Guidance Classification:	Unincorporated Association Member
Representative for 2018/19:	Councillor M Goldsack (Con)

Report by Representative

Councillor Goldsack

I have attended two meetings of the group and have seen significant improvement to the premises and operation in the period. Investment has been made in converting a squash court to a studio that can be used for events, such as was used for the Soham Station presentation by British Rail. The group remains in good financial order but faces challenges moving forward. They are engaged with ECDC officers to assist but hopefully the long term future of SDSA remains ambitious and reflects the needs of a fast growth area.

ST NEOTS MUSEUM MANAGEMENT COMMITTEE

Background

Provides advice and management support to St Neots Museum for the benefit of the local community.

Information

No. of representatives: 1
Meetings per annum: 2
Approved by: Highways & Community Infrastructure Committee
Guidance Classification: Other Public Body Representative

Representative for 2018/19: Councillor D Wells (Con)

Report by Representative

Councillor Wells

I am the County Council's representative on the management committee for the St Neots Museum. The museum is very active in organising exhibitions and outside events illustrating the history of St Neots and surrounding villages. These include a current art exhibition focussed on the new A14 development and a planned summer English Civil War event. The museum's engagement with toddlers, schools and adult groups (e.g. a Dementia Group), dovetails strongly with the County Council's wider communities and partnership agenda. This year it is preparing a National Lottery Heritage Fund (NLHF) expression of interest for a major expansion, including more outreach to difficult to reach groups and areas of deprivation in St Neots and district.

THE LIBRARY PRESENTS

Background

'The Library Presents' brings a high quality, diverse selection of arts activities into the heart of villages and towns across the county, including performances, exhibitions and film, digital art and workshops.

Information

No. of representatives: 1
Meetings per annum: *To be confirmed*
Approved by: Highways & Community Infrastructure Committee
Guidance Classification: *To be confirmed*

Representative for 2018/19: Councillor L Harford (Con)

Report by Representative

WISBECH COMMUNITY DEVELOPMENT TRUST

Background

A charity organisation, set up in November 2001, to manage the Oasis Community Centre. The new Centre was built in March 2005 and is available to the whole community.

The Trust is made up of 13 Trustees, 9 of these are local residents and 4 are representatives from strategic organisations, one from Fenland District Council (FDC), NHS, College of West Anglia (CWA) as well as one from Cambridgeshire County Council. The Trustees employ staff to do the day-to-day running of the Centre and oversee that this happens to the benefit of the community.

Information

No. of representatives:	1
Meetings per annum:	To be agreed
Approved by:	Communities & Partnership Committee
Guidance Classification:	Trustee of a Charity and Company Director

Representative for 2018/19:	Councillor S Tierney (Con)
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Report by Representative

Councillor Tierney

The primary work of this committee is to oversee the management and running of the Oasis Centre in the Waterlees Ward of Wisbech. The Centre is an important facility for one of the most deprived (at least, on paper) wards in the country and also serves the wider Town of Wisbech. The Committee functions well and is assisted by very able staff who are delivering the services in a competitive environment with some success. Concerns about the financial direction have been mitigated by moving to a more commercial way of thinking.

CAMBRIDGESHIRE COUNTY COUNCIL APPOINTMENTS TO OUTSIDE BODIES: POLICY & SERVICE COMMITTEES

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS	GUIDANCE CLASSIFICATION	COMMITTEE TO APPROVE
Cambridge Council for Voluntary Service Cambridge CVS is an independent registered charity, set up by local organisations as an infrastructure and network organisation to help and support community and voluntary groups in Cambridge City and South Cambridgeshire.	4	1 Observer Status	Councillor L Nethsingha (LD)	Mark Freeman CEO 01223 464696 mark@cambridgecvcs.org.uk enquiries@cambridgecvcs.org.uk	Non-voting observer on a Charity	Communities and Partnership
Cambridge & District Citizens Advice Bureau Management Committee To provide free, independent, confidential and impartial advice to the public. Its aims are to provide the advice people need for the problems they face and improve the policies and practices that affect people's lives.	4 – 6	1	Councillor L Jones (L)	Rachel Talbot Chief Executive Officer 01223 222660 rachelT@cambridgecab.org.uk	Charity and limited company (confirmation of Member status needed)	Communities and Partnership

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS	GUIDANCE CLASSIFICATION	COMMITTEE TO APPROVE
Cambridge Sports Hall Trust Management Committee A management committee administering the running of the Kelsey Kerridge Sports Hall in Cambridge.	6	1	Councillor N Kavanagh (Lab)	Peter Jakes Accountant/ Company Secretary Kelsey Kerridge Sports Centre Queen Anne Terrace Cambridge CB1 1NA Tel: (01223) 462226 Fax: (01223) 363889 peterjakes@btconnect.com	Charity (confirmation of Member status needed)	Communities and Partnership
Cambridgeshire and Peterborough Association of Local Councils (CAPALC) District Committees: <ul style="list-style-type: none"> • East Cambridgeshire • Fenland • Huntingdonshire • South Cambridgeshire The District Associations have a direct feed into the strategic direction and governance of CAPALC as each of the District Association chairmen have a seat on the CAPALC Board.	4	1 to each	Councillor L Every (Con) Councillor J Gowing (Con) Councillor A Costello (Con) Councillor K Cuffley (Con)	Ian Dewar (County Executive Officer) 01480 375629 ceo@capalc.org.uk	Unincorporated Association Member	Communities and Partnership

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Clay Farm Centre Advisory Group The Advisory Group will support and make recommendations to the Centre Manager and /or Partnership review meetings.	4	1	Councillor A Taylor (LD)	Sally Roden, Neighbourhood Community Development Manager, Cambridge City Council Sally.rodan@cambridges.gov.uk 01223 457861 mobile 07920210957	Other Public Body representative	Communities and Partnership (formerly HCI)

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS	GUIDANCE CLASSIFICATION	COMMITTEE TO APPROVE
Community Safety Partnerships Statutory Crime and Disorder Reduction Partnerships (CDRPs, also known as Community Safety Partnerships) were set up in each district council area of Cambridgeshire in 1998. The partnerships are responsible for carrying out a three yearly audit to review the levels and patterns of crime, disorder and misuse of drugs, to analyse and consult on the results, and subsequently develop a three-year strategy for tackling crime and disorder and combating the misuse of drugs. <ul style="list-style-type: none"> Cambridge City East Cambridgeshire Fenland Huntingdonshire South Cambridgeshire (Crime Reduction Partnership) 	3-4	1 on each	Councillor C Richards (Lab) Councillor L Every (Con) Councillor J French (Con) Councillor A Costello (Con) Councillor L Nieto (Con)	Sarah Ferguson Service Director 01223 729099 Sarah.Ferguson@cambridgeshire.gov.uk Nicky Phillipson Head of Strategic Partnerships and Commissioning Cambridgeshire Office for the Police & Crime Commissioner 0300 333 3456 nicky.phillipson@cambs.pnn.police.uk	Other Public Body representative	Communities and Partnership

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East Anglia Reserve Forces & Cadets Association To raise, recruit and administer the Territorial Army Volunteer Reserve and Cadet Forces.	2	1	Councillor M McGuire (Con)	Mr T. G. Louth Executive Officer Springfield Tyrells 250 Springfield Road CHELMSFORD CM2 6BU 01245 244800 (switchboard) <u>ea-offman@rfea.mod.uk</u>	Unincorporated Association Member	Communities and Partnership
Fenland Strategic Partnership The Fenland Strategic Partnership aims to make a difference by working better together across different sectors. The partnership has consulted extensively with the local community to identify the most important issues specific to Fenland.	2	1	Councillor S Count (Con)	Fenland District Council Fenland Hall County Road MARCH PE15 8NQ	Other Public Body representative	Communities and Partnership
Hinchingbrooke Country Park Joint Group To monitor the operation of Hinchingbrooke Country Park.	2	1	Councillor A Costello (Con)	Claire Bulman Huntingdonshire District Council Claire.Bulman@huntingdonshire.gov.uk	Other Public Body representative	Communities and Partnership

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Huntingdon Freeman's Trust A charity assisting individuals and organisations falling within the Huntingdon Town Council area only. [Term of Office is for four years from 20 May]	11	1	Councillor M Shellens (LD)	Ruth Black Chief Executive 01480 414909 ceo@huntingdonfreemen.org.uk	Trustee of a Charity	Communities and Partnership
Huntingdonshire Area Partnership Meetings are chaired by Daniel Beckett, (daniel.beckett@godmanchesterbaptist.org). Cambridgeshire County Council's Children and Young People's Area Partnerships' Manager is Gill Hanby (gill.hanby@cambridgeshire.gov.uk).	3-4	1	Councillor A Costello (Con)	Dawn Shepherd Business Support Officer St Ives Locality/Hunts SEND SS/ PA for Sarah Tabbitt Unit 7 The Meadow, Meadow Lane St Ives PE27 4LG dawn.shepherd@cambridgeshire.gov.uk 01480 699173	Other Public Body representative	Communities and Partnership

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Hunts Forum of Voluntary Organisations Hunts Forum of Voluntary Organisations is an umbrella body for voluntary and community groups in Huntingdonshire. It is an independent, non-profit making group formed from a coalition of local voluntary organizations and run by an elected committee of voluntary sector representatives. It supports voluntary and community organisations with information, advice and training.	4	2	Councillor S Criswell (Con) Councillor A Costello (Con)	Julie Farrow Hunts Forum of Voluntary Organisations 01480 420601 julie@huntsforum.org.uk	Other Public Body representative	Communities and Partnership

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Peterborough and Cambridgeshire Community Covenant (Military) Board The Armed Forces Covenant Board aims to improve the outcomes and life choices of military personnel, reservists, their families and veterans living in Cambridgeshire and Peterborough. The Covenant Board also aims to enhance the relationship between civilian and military communities.	4	1	Councillor M McGuire (Con)	Sarah Ferguson Assistant Director: Housing, Communities & Youth Community & Safety 01223 729099 sarah.ferguson@cambridgeshire.gov.uk Anita Howard Community Engagement Manager Strengthening Communities 01223 715588 anita.howard@cambridgeshire.gov.uk	Other Public Body representative	Communities and Partnership

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Soham & District Sports Association Management Committee Charity providing sport for the local community.	4	1	Councillor M Goldsack (Con)	Mrs Sharon Hickmott Manager Ross Peers Sports Centre College Close Soham ELY CB7 5HP 01353 722662 sdsa@rosspeers-sportscentre.co.uk	Unincorporated Association Member	Communities and Partnership
St Neots Museum Management Committee Provides advice and management support to St Neots Museum for the benefit of the local community. The museum curator is Liz Davies.	2	1	Councillor D Wells (Con)	Geoff Watts Chairman 01480 214163 curators@stneotsmuseum.org.uk	Other Public Body representative	Communities and Partnership (formerly HCI)

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The Library Presents 'The Library Presents' brings a high quality, diverse selection of arts activities into the heart of villages and towns across the county, including performances, exhibitions and film, digital art and workshops.	To be confirmed	1	Councillor L Harford (Con)	To be confirmed	To be confirmed	Communities and Partnership (formerly HCI)
Wisbech Community Development Trust A charity organisation, set up in November 2001, to manage the Oasis Community Centre. The new Centre was built in March 2005 and is available to the whole community. The Trust is made up of 13 Trustees, 9 of these are local residents and 4 are representatives from strategic organisations, one from Fenland District Council (FDC), NHS, College of West Anglia (CWA) as well as one from Cambridgeshire County Council. The Trustees employ staff to do the day-to-day running of the Centre and oversee that this happens to the benefit of the community.	tbc	1	Councillor S Tierney (Con)	Chris Stevens Oasis Centre & Trust Manager Wisbech Community Development Trust Oasis Community Centre St. Michael's Avenue WISBECH PE13 3NR 01945 461526 contact@theoasiscentre.co.uk	Trustee of a Charity and Company Director	Communities and Partnership

APPOINTMENTS TO INTERNAL ADVISORY GROUPS AND PANELS

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS	COMMITTEE TO APPROVE
County Advisory Group on Archives and Local Studies The County Archives and Local Studies Advisory Group exists to provide a forum for those who share an interest in the preservation and use of the documentary heritage of Cambridgeshire (including the historic county of Huntingdonshire).	2	4	Councillor T Sanderson (Ind) Councillor J Scutt (L) Councillor A Taylor (LD) Councillor P Topping (Con) Councillor N Harrison (LD) (<u>substitute</u>)	Alan Akeroyd Archives & Local Studies Manager 01223 699489 alan.akeroyd@cambridgeshire.gov.uk	Communities and Partnership (formerly HCI)
Innovate and Cultivate Fund Bid Assessment Panel To consider bids to the Innovate and Cultivate Fund which will result in the commissioning of services being delivered by others to communities in Cambridgeshire.		5	Councillor S Criswell (Con) Councillor K Cuffley (Con) Councillor L Every (Con) Councillor L Dupre (Lib Dem) Councillor C Richards (Lab) Substitutes: Councillor I Manning (Lib Dem)	Elaine Matthews Elaine.Matthews@cambridgeshire.gov.uk 01223 706385	Communities and Partnership

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Libraries Steering Group	To be confirmed	5	Vacancy Councillor Criswell Councillor Joseph Councillor A Taylor Councillor J Scutt	Christine May, Interim Service Director (Infrastructure Management)	Communities and Partnership (formerly HCI)
Poverty Working Group Cross party working group to lead the development of a poverty/ social mobility strategy and action plan. The full scope of the work to be determined by the working group, which is expected to start work as soon as practically possible.	Monthly for Four Months	7	1. Councillor Costello (Con) 2. Councillor Criswell (Con) 3. Councillor Dupre (LD) 4. Councillor French (Con) 5. Councillor Richards or Meschini (to be confirmed) (Lab) 6. Councillor T Sanderson (Ind.) 7. Councillor S Hoy (appointed by CYP Committee)	Sarah Ferguson Sarah.Ferguson@cambridgeshire.gov.uk	Communities and Partnership
Shared Services Working Group To discuss shared opportunities between Cambridgeshire County Council and Peterborough City Council and to participate in joint workshops along with officers and other members.	TBC	5	Councillor S Bywater (Con) Councillor S Count (Con) Councillor S Criswell (Con) Councillor N Harrison (Lib Dem) Councillor E Meschini (Lab) (Lab) Substitutes: Councillor I Bates (Con) Councillor R Hickford (Con) Councillor P Hudson (Con) Councillor P Downes (Lib Dem) Councillor L Dupre (Lib Dem) Any Labour Councillor to sub	Lynsey Barron Peterborough and Cambridgeshire Shared Services Programme Manager lynsey.barron@cambridgeshire.gov.uk	Communities and Partnership