

## Policy and Resources Committee Work Programme

## Meetings 2022/23

Date	Time	Venue
2022		
Wednesday 26 January	1400 hours	SHQ
Thursday 28 April	1400 hours	SHQ
Thursday 23 June	1400 hours	SHQ
Tuesday 12 July	1400 hours	SHQ
Friday 21 October	1400 hours	SHQ
Tuesday 20 December	1400 hours	SHQ
2023		
Tuesday 31 January	1400 hours	SHQ
Wednesday 26 April	1400 hours	SHQ
Thursday 22 June	1400 hours	SHQ

## Work Programme 2022/23

<b>Wednesday 26 January 2022</b>			
Time	Agenda Item	Member/Officer	
1400	Minutes of Policy and Resources Committee Meeting 15 December 2021	Dawn Cave	
	Minutes of Overview and Scrutiny Committee Meeting 12 January 2022	Dawn Cave	
	Action Log	Dawn Cave	
	<b><u>Decision</u></b> Appointment of Chair		
	Election of Vice-Chair		
	Draft Fire Authority Budget 2022/23 and Medium Term Financial Strategy 2022 to 2028	Deputy Chief Executive Officer	
	<b><u>Information and Monitoring</u></b> Fire Authority Programme Management – Monitoring Report	Head of Service Transformation	
	Work Programme 2021/22		
<b>Thursday 28 April 2022</b>			

<b>Time</b>	<b>Agenda Item</b>	<b>Member/Officer</b>	
1400	Minutes of Policy and Resources Committee Meeting 26 January 2022	Dawn Cave	
	Minutes of Overview and Scrutiny Committee Meeting 21 April 2022	Dawn Cave	If available
	Action Log	Dawn Cave	
	<b><u>Decision</u></b> TBC		
	<b><u>Audit Reports</u></b> TBC		
	<b><u>Information and Monitoring</u></b> Revenue and Capital Budget Monitoring Report 2022/23	Deputy Chief Executive Officer	
	Annual Review of the Operation of the ICT Shared Service Agreement	Head of ICT and OHU	
	Strategic Risk and Opportunity Management Register – Monitoring Report	Head of Service Transformation	
	Work Programme 2022/23		

#### **Thursday 23 June 2022**

<b>Time</b>	<b>Agenda Item</b>	<b>Member/Officer</b>	
1400	Minutes of Policy and Resources Committee Meeting 28 April 2022	Dawn Cave	
	Minutes of Overview and Scrutiny Committee Meeting 21 April 2022	Dawn Cave	If not available at 28 April 2022 meeting
	Action Log	Dawn Cave	
	<b><u>Decision</u></b> Appointment of Chair		
	Election of Vice-Chair		
	Annual Treasury Management Review	Deputy Chief Executive Officer	
	<b><u>Audit Reports</u></b> TBC		
	<b><u>Information and Monitoring</u></b> Revenue and Capital Budget Monitoring Report 2022/23	Deputy Chief Executive Officer	
	Fire Authority Programme Management - Monitoring Report	Head of Service Transformation	
	Work Programme 2022/23		

#### **Tuesday 12 July**

<b>Time</b>	<b>Agenda Item</b>	<b>Member/Officer</b>	
1400	Minutes of Policy and Resources Committee Meeting 23 June 2022	Dawn Cave	
	Minutes of Overview and Scrutiny Committee Meeting 6 July 2022	Dawn Cave	If available
	Action Log	Dawn Cave	
	<b><u>Decision</u></b> TBC		
	<b><u>Audit Reports</u></b> TBC		

	<b>Information and Monitoring</b> Revenue and Capital Budget Monitoring Report 2022/23	Deputy Chief Executive Officer	
	Strategic Risk and Opportunity Management Register – Monitoring Report	Head of Service Transformation	
	Work Programme 2022/23		
<b>Friday 21 October</b>			
<b>Time</b>	<b>Agenda Item</b>	<b>Member/Officer</b>	
1400	Minutes of Policy and Resources Committee Meeting 12 July 2022	Dawn Cave	
	Minutes of Overview and Scrutiny Committee Meeting 6 July* and 6 October 2022	Dawn Cave	*If not available at 12 July 2022 meeting
	Action Log	Dawn Cave	
	<b>Decision</b> TBC		
	<b>Audit Reports</b> TBC		
	<b>Information and Monitoring</b> Revenue and Capital Budget Monitoring Report 2022/23	Deputy Chief Executive Officer	
	Fire Authority Programme Management - Monitoring Report	Head of Service Transformation	
	Work Programme 2022/23		
<b>Tuesday 20 December</b>			
<b>Time</b>	<b>Agenda Item</b>	<b>Member/Officer</b>	
1400	Minutes of Policy and Resources Committee Meeting 21 October 2022	Dawn Cave	
	Minutes of Overview and Scrutiny Committee Meeting	Dawn Cave	If any outstanding
	Action Log	Dawn Cave	
	<b>Decision</b> TBC		
	<b>Audit Reports</b> TBC		
	<b>Information and Monitoring</b> Revenue and Capital Budget Monitoring Report 2022/23	Deputy Chief Executive Officer	
	Strategic Risk and Opportunity Management Register – Monitoring Report	Head of Service Transformation	
	Work Programme 2022/23		
<b>2023</b>			
<b>Tuesday 31 January</b>			
<b>Time</b>	<b>Agenda Item</b>	<b>Member/Officer</b>	
1400	Minutes of Policy and Resources Committee Meeting 20 December 2022	Dawn Cave	

	Minutes of Overview and Scrutiny Committee Meeting 19 January 2023	Dawn Cave	
	Action Log	Dawn Cave	
	<b><u>Decision</u></b> TBC		
	<b><u>Audit Reports</u></b> TBC		
	<b><u>Information and Monitoring</u></b> Revenue and Capital Budget Monitoring Report 2022/23	Deputy Chief Executive Officer	
	Fire Authority Programme Management - Monitoring Report	Head of Service Transformation	
	Work Programme 2022/23		

### Wednesday 26 April

Time	Agenda Item	Member/Officer	
1400	Minutes of Policy and Resources Committee Meeting 31 January 2023	Dawn Cave	
	Minutes of Overview and Scrutiny Committee Meeting 20 April 2023	Dawn Cave	If available
	Action Log	Dawn Cave	
	<b><u>Decision</u></b> TBC		
	<b><u>Audit Reports</u></b> TBC		
	<b><u>Information and Monitoring</u></b> Revenue and Capital Budget Monitoring Report 2023/24	Deputy Chief Executive Officer	
	Annual Review of the Operation of the ICT Shared Service Agreement	Head of ICT and OHU	
	Strategic Risk and Opportunity Management Register – Monitoring Report	Head of Service Transformation	
	Work Programme 2023/24		

### Thursday 22 June

Time	Agenda Item	Member/Officer	
1400	Minutes of Policy and Resources Committee Meeting 26 April 2023	Dawn Cave	
	Minutes of Overview and Scrutiny Committee Meeting 20 April 2023	Dawn Cave	If not available at 26 April 2023 meeting
	Action Log	Dawn Cave	
	<b><u>Decision</u></b> Appointment of Chair Election of Vice-Chair		
	Annual Treasury Management Review	Deputy Chief Executive Officer	
	<b><u>Audit Reports</u></b> TBC		
	<b><u>Information and Monitoring</u></b> Revenue and Capital Budget Monitoring Report 2023/24	Deputy Chief Executive Officer	

	Fire Authority Programme Management - Monitoring Report	Head of Service Transformation	
	Work Programme 2023/24		