



HEALTH COMMITTEE

Minutes-Action Log

Introduction:

This log captures the actions arising or outstanding from the previous Minute action log from the Health Committee from the meetings on 25th June 9th July 2020 and 6th August 2020 and updates Members on progress in delivering the necessary actions.

Item	Action to be taken by	Action	Comments	Status & Estimated Completion Date
Meeting of 25th June 2020				
<p>1. MINUTE 308 HEALTHY CHILD PROGRAMME'S RESPONSE TO COVID-19</p> <p>GP Surgery Hours being extended to enable working parents to take their babies to be vaccinated outside normal working hours</p>	<p>Raj Lakshman</p>	<p>There was a request as this was a particular concern to the Committee that this issue should be taken up at the next available CCG liaison meeting in terms of potentially varying GP's contracts to allow / encourage such activities outside of normal surgery hours.</p>	<p>An e-mail circulated to the Committee on 4th August attached a link to a letter dated 31st July from Sir Simon Stevens to NHS trusts, GP practices and Primary Networks. Community Health Services and NHS 111 providers setting out details of the third phase of the NHS response to Covid-19 which includes that immunisation and screening are being prioritised.</p> <p>A report on child immunisation uptake is included on the current September Committee agenda. A report on the 'Best Start in Life Programme' is scheduled to come forward to the October Committee meeting.'</p>	<p>ACTION COMPLETED</p>

<p>2. MINUTE 310 HEALTH COMMITTEE AGENDA PLAN</p> <p>a) Arranging meetings between Members of the Committee and the CCG</p>	<p>Kate Parker</p>	<p>During discussion regarding liaison meetings starting up again the question was raised why there was never any meetings between Members and CCS. Officers were asked to look into setting up a meeting with CCS.</p>	<p>Issues around establishing liaison meetings with CCS is to be discussed at the next Chair/Vice Chair Leads Advance Briefing meeting on 24th September.</p>	<p>ONGOING</p>
<p>3. MINUTE 310 HEALTH COMMITTEE AGENDA PLAN</p> <p>b) Reporting mechanism for appointees to agreed outside bodies / joint liaison group meetings.</p>	<p>Kate Parker</p>	<p>The Chairman requested that officers should look to devising a reporting mechanism for appointees to the agreed outside bodies reporting back to the Committee. There was also a similar request for some form of feedback from the joint liaison group meetings.</p>	<p>A report system is in place for Liaison meetings. An update report has been added to the forward agenda plan to come forward to the October Committee meeting.</p>	<p>ONGOING</p>
<p>MEETING OF 9TH JULY 2020</p>				
<p>4. MINUTE 314. COVID-19 UPDATE</p>	<p>Liz Robin</p>	<p>As the number of teams involved was so complex, to provide a better understanding, a</p>		

<p>Diagram for website to help provide better understanding of groups involved</p>		<p>structure chart should be produced for the website, showing in diagrammatic representation how they interacted and if possible including a case study for illustrative purposes.</p>	<p>The revised Local Outbreak Control Plan with a governance diagram and a clear explanation of the role of the surveillance cell, outbreak management team and other cells has now been published and is on the Council website and can be viewed at the following link:</p> <p>https://www.cambridgeshire.gov.uk/residents/coronavirus/coronavirus-covid-19-test-and-trace</p>	<p>ACTION COMPLETED</p>
<p>5) MINUTE 316 AGENDA PLAN</p> <p>Updates on Re-opening Minor Injuries Unit (MIU) at Doddington</p>	<p>Kate Parker / Jan Thomas to provide appropriate updates</p>	<p>The Chairman indicated that as this was an area of particular interest to the Committee it would be looking for updates to future meetings.</p>	<p>Discussion with CCG is ongoing as to the appropriate timing to bring updates back to Health Committee. Issues around the minor injuries unit were raised at the relevant liaison meetings last month.</p> <p>An update from Cambridgeshire and Peterborough CCG in their Covid 10 Health Update circulated on on 8th August indicated that they were working to re-open the Doddington MIU in the autumn but with no firm date provided.</p>	<p>ONGOING</p>
<p>MEETING OF 6TH AUGUST 2020</p>				
<p>6) MINUTE 319 HEALTH COMMITTEE ACTION LOG – Homeless Update</p>	<p>Val Thomas</p>	<p>The Chairman had requested that the issue of the public aspects of homelessness should be discussed at the August Chair and Vice Chair/ Lead member briefing.</p>	<p>A report titled ‘Homelessness – safeguarding the benefits of additional services provided – linking with Housing Board and Suzanne Hemingway’ has been added to the Agenda Plan to come forward to the October Committee meeting.</p>	<p>ACTION ONGOING</p>

<p>7) MINUTE 321.COVID-19 update - Cambridgeshire and Peterborough Local Outbreak Board</p>	<p>Democratic Services</p>	<p>More information was sought regarding the Cambridgeshire and Peterborough Local Outbreak Engagement Board meeting due to be held the next day the 7th August 2020. The Chairman requested that the YouTube stream link be circulated to Committee members.</p>	<p>The YouTube link for the Local Outbreak Engagement Board meeting was e-mailed to the Health Committee by James Veitch Democratic Services on 7th August 2020. The link to the u-tube recording of the actual meeting was sent out to Committee members on an email from Rob Sanderson Democratic Services dated 1st September.</p>	<p>ACTION COMPLETED</p>
<p>8. MINUTE 322. – PUBLIC HEALTH GRANT 2020-21 – tackling obesity</p>	<p>Val Thomas</p>	<p>The Chairman requested that a report on the actions to tackle obesity should be considered at a future meeting.</p>	<p>Further discussion on this took place at the Advanced Chair’s briefing and a task & finish group is currently exploring this further.</p>	<p>ACTION ONGOING</p>