

EqlA for Commercial Framework

Action being taken

Which service and directorate are you submitting this for (this may not be your service and directorate)

Directorate - Finance and Resources
Service - Procurement
Team - Procurement

Details of person undertaking assessment

Your name - Clare Ellis
Your job title - Head of Procurement and Commercial
Directorate - Finance and Resources
Service - Procurement
Team - Procurement
Your phone - 01480372345
Your email - clare.ellis@cambridgeshire.gov.uk
Proposal being assessed - Commercial, Commissioning and Procurement Framework
Business plan proposal number - Cambridgeshire County Council

Proposal details

Key service delivery objectives and outcomes - Describe the objectives the service is working towards and the current outcomes being achieved, to give context to your proposal. If this is a new service and these needs/objectives have never been met before, please state this instead of describing the current outcomes.

The Procurement and Commercial Team work with service areas to support their delivery of consistent and high quality approaches to commissioning, procurement and contract management. The Procurement Team was brought in house from LGSS in 2021 and the Commercial and Procurement teams were joined under the corporate restructure in September 2022. Currently the work of the team falls under the Council's Sustainable Procurement Strategy.

What is the proposal, describe what is changing and why - It is felt that the Council needs a framework document that reflects the whole commissioning, procurement and contract management cycle. Both to ensure consistency of approach across the Council and to ensure we can meet our forthcoming obligations under the Procurement Act 2023. To that end a new Commercial, COmmissioning and Procurement Framework has been developed to replace the Sustainable Procurement Strategy.

What information did you use to assess who would be affected by this proposal? e.g. statistics, consultation documents, studies, research, customer feedback, briefings, comparative policies etc -

- The Procurement and Commercial Team works with key stakeholders across all service areas, it is these stakeholders and their teams who will be affected by this proposal.
- Are there any gaps in the information you used to assess who would be affected by this proposal? - No
- Does the proposal cover - Specific teams

Which particular employee groups/service user groups will be affected by this proposal? e.g. all staff in 'X' team, all staff in 'y' location, all customers receiving 'x' service, all customers in 'y' area

- Those colleagues who work in commissioning or contract management roles across the Council, their teams and their managers.
- Does the proposal relate to the equality objectives set by the Council's EDI Strategy? - No
- Will people with particular protected characteristics or people experiencing socio-economic inequalities be over/under represented in affected groups - About in line with the population
- Does the proposal relate to services that have been identified as being important to people with particular protected characteristics/who are experiencing socio-economic inequalities? - No
- Does the proposal relate to an area with known inequalities? - No
- What is the significance of the impact on affected persons? The aim here is to focus your mind on the lived experiences of the people impacted by our decisions, understanding they are part of these people's wider lives. Think about how serious the impact of this change will be, not by itself but as part of wider cumulative impact. For example, disabled people's lives cost more, and disabled people are often poorer, than non-disabled people. So, a cut to a service that disabled people use is likely to be part of a cumulative experience of financial difficulties and challenges to living as full a life as possible
- This is an internal document designed to improve the way in which we commission, procure and contract management all contracts with 3rd parties. In that way, communities generally should see an improvement in the services delivered by 3rd party providers.
- Category of the work being planned - Other – Framework

Identifying impacts on specific minority/disadvantage groups

- Is it foreseeable that people from any protected characteristic group(s) or people experiencing socio-economic inequalities will be impacted by the implementation of this proposal (including during the change management process)? - No

EqIA screening – no foreseeable risk

Provide an explanation as to why this proposal will not have an impact on each of the following characteristic/group of people.

Where the same explanation applies to more than one group you can reduce duplication by referencing against the relevant characteristic/group where that information has already been stated

- Age - The Framework covers delivery of the commissioning, procurement and contract management cycle, various contracts will be covered by that cycle. Ensuring a consistent approach should improve the quality of the delivery of those contracts.
- Disability - The Framework covers delivery of the commissioning, procurement and contract management cycle, various contracts will be covered by that cycle. Ensuring a consistent approach should improve the quality of the delivery of those contracts.
- Gender reassignment - The Framework covers delivery of the commissioning, procurement and contract management cycle, various contracts will be covered by that cycle. Ensuring a consistent approach should improve the quality of the delivery of those contracts.
- Marriage and civil partnership - The Framework covers delivery of the commissioning, procurement and contract management cycle, various contracts will be covered by that cycle. Ensuring a consistent approach should improve the quality of the delivery of those contracts.
- Pregnancy and maternity - The Framework covers delivery of the commissioning, procurement and contract management cycle, various contracts will be covered by that cycle. Ensuring a consistent approach should improve the quality of the delivery of those contracts.
- Race - The Framework covers delivery of the commissioning, procurement and contract management cycle, various contracts will be covered by that cycle. Ensuring a consistent approach should improve the quality of the delivery of those contracts.
- Religion or belief (including no belief) - The Framework covers delivery of the commissioning, procurement and contract management cycle, various contracts will be covered by that cycle. Ensuring a consistent approach should improve the quality of the delivery of those contracts.
- Sex - The Framework covers delivery of the commissioning, procurement and contract management cycle, various contracts will be covered by that cycle. Ensuring a consistent approach should improve the quality of the delivery of those contracts.

- Sexual orientation - The Framework covers delivery of the commissioning, procurement and contract management cycle, various contracts will be covered by that cycle. Ensuring a consistent approach should improve the quality of the delivery of those contracts.
- Socio-economic inequalities - The Framework covers delivery of the commissioning, procurement and contract management cycle, various contracts will be covered by that cycle. Ensuring a consistent approach should improve the quality of the delivery of those contracts.

Approval details

To ensure a robust, respectful, and transparent approval process:

- Please do not enter your own details here, even if you are a Head of Service (or equivalent) or more senior. This is to ensure that someone else reviews your work
- Please do not enter the details of someone you line manage and/or with less authority than you.

Head of service - Tom Kelly

Head of service email - tom.kelly@cambridgeshire.gov.uk

I confirm that this HoS is correct