



Cambridgeshire & Peterborough Combined Authority
Reports from Constituent Council Representatives on the Combined
Authority

Audit and Governance Committee
13 January 2023 and 27 January 2023
Councillor Graham Wilson

Overview and Scrutiny Committee
10 January 2023 and 23 January 2023
Councillor Mike Atkins
Councillor Mark Goldsack

Combined Authority Board
25 January 2022
Councillor Lucy Nethsingha

The above meetings have taken place in January 2023.

Audit and Governance Committee – 13 and 27 January 2023

The Audit and Governance Committee met on 13 January 2023 and 27 January 2023; the decision summaries are attached as appendices 1 and 2.

Overview and Scrutiny Committee – 10 and 23 January 2023

The Overview and Scrutiny Committee met on 10 January 2023 and 23 January 2023; the decision summaries are attached as appendices 3 and 4.

Combined Authority Board – 25 January 2023

The Combined Authority Board met on 25 January 2023; the decision summary is attached as Appendix 5.

The agendas and minutes of the meetings are on the Combined Authority's website
– Link in the appendices.

Audit and Governance Committee Decision Summary

Meeting: 13 January 2023
 Agenda/Minutes: [Audit and Governance Committee](#)
 Chair: John Pye (Chair and Independent Person)

Summary of decisions taken at this meeting.

| Item | Topic | Decision <i>[None of the decisions below are key decisions]</i> |
|------|---|--|
| 1 | Apologies and Declarations of Interests | Apologies were received from Councillor Wilson and Councillor Ali No disclosable interests were declared. |
| 2 | Chair's Announcements | Members were instructed to disregard Chapters 4 and 7 of Appendix 2 (working copy of the revised Constitution) as the Governance Arrangements Report, which detailed a proposed new committee structure, meant that further amendments to these chapters of the Constitution would be required. The subsequent amendments would be reported to the committee at a later date. |
| 3. | Procurement Policy | <p><u>RESOLVED:</u></p> <ol style="list-style-type: none"> 1. That the Audit & Governance Committee submit the following feedback to the Combined Authority Board ahead of their review of the policy at their meeting on 25 January 2023. <ol style="list-style-type: none"> a) That the impact of the new procurement policy needed to be monitored over the first year to see if there were any adverse consequences; either to value for money or on fair competition. b) That the policy should include an annual review of the nature and size of contracts. |

| Item | Topic | Decision <i>[None of the decisions below are key decisions]</i> |
|------|-------------------------------|--|
| | | <p>c) That the policy should define what is meant by a 'local supplier'.</p> <p>d) That every effort should be made to minimise the bureaucracy of the procurement process in order to aid small businesses.</p> |
| 4. | Revisions to the Constitution | <p><u>RESOLVED:</u></p> <ol style="list-style-type: none"> 1. That the Monitoring Officer be invited to redraft some sections of the Constitution, as outlined in the feedback given to the Combined Authority Board, to improve clarity and avoid ambiguity. 2. That the draft be reviewed for grammatical and spelling errors, and for consistency of language eg. the use of Combined Authority or Combined Authority Board 3. That the committee's comments on the revisions to the Constitution be fed back to the Board ahead of their meeting on 25 January 2023. |
| 5. | Governance Arrangements | <p><u>RESOLVED:</u></p> <ol style="list-style-type: none"> a) That the committee's comments on the governance arrangements, be fed back to the Combined Authority Board ahead of their meeting on 25 January 2023. b) There was confusion about the way that the voting arrangements were articulated in the draft. The committee could not support the proposals as currently presented, ie that only Members of the Board would be entitled to vote, as their understanding was that the new thematic committees were there to reduce the workload of the Combined Authority Board. However, the |

| Item | Topic | Decision <i>[None of the decisions below are key decisions]</i> |
|------|-------|---|
| | | <p>committee was supportive of the general move to thematic committees and the delegation of work <i>if</i> they were given the ability to vote.</p> <ol style="list-style-type: none"> 1. The terminology be reviewed so that there was a consistent approach rather than, for example, the alternating use of thematic, and executive, committees. 2. The Monitoring Officer confirmed that under the terms of the 2017 order that combined authorities were unable to pay allowances. However, in order to assist the constituent councils with their own remuneration deliberations, the Cambridgeshire and Peterborough Combined Authority should provide assessments of the work involved in committee roles. 3. The Combined Authority Board would have to take particular care of conflicts of interest when ratifying the appointments of chairs of the committee, given that constituent councils were likely to put forward members with experience and ability in these roles who likely sat on other committees and boards. 4. It was not clear how the concept of informal advisory groups would work in practice and how they linked in with the committees. It was felt it would be useful to include information on who calls for these groups, how their brief was set and how they were organised. It was suggested that in six months' time and in the light of some experience, further clarity on their operation should be provided. 5. The Combined Authority Board needed to establish resource requirements and make suitable financial provision to deliver the governance requirements. 6. The Key Functions of the Combined Authority Board (as shown in Appendix A to the report) be amended so that they better captured the requirements of |

| Item | Topic | Decision <i>[None of the decisions below are key decisions]</i> |
|------|--------------------------------|---|
| | | <p>the authority's response to the concerns expressed in the external auditor's letter of 1 June 2022. These include:</p> <ul style="list-style-type: none"> a. That the Combined Authority Board's responsibility for driving performance of key deliverables and performance measures for good growth be elevated to a key function and included in the list (a)- (q) and reflected throughout the terms of reference. b. A dynamic element to the key functions be included so that for example (a) should read to set, <i>review, keep up to date and revise</i> the long-term vision of the Combined Authority. c. That a substantive reference to communication and consultation be included as, for example, consultation on the budget was a statutory responsibility d. That the wording of (n) - to exercise general power of competence - be exemplified with a much clearer and stronger statement as to its meaning. <p>7. The voting arrangements of the Combined Authority Board be explained and set out in the Terms of Reference.</p> |
| 11. | Date and Time of Next Meetings | <p>Friday 27 January 2023 10.00am</p> <p>Venue: Pathfinder House, Huntingdon</p> |

Audit and Governance Committee Decision Summary

Meeting: 27 January 2023
 Agenda/Minutes: [Audit and Governance Committee](#)
 Chair: John Pye (Chair and Independent Person)

Summary of decisions taken at this meeting.

| Item | Topic | Decision <i>[None of the decisions below are key decisions]</i> |
|------|--|---|
| 1 | Apologies and Declarations of Interests | Apologies were received from Councillors Harvey, Brown, Ali and Wilson. No disclosable interests were declared. |
| 2 | Chair's Announcements | On Tuesday 24 th January the Combined Authority was notified by the Department for Levelling Up, Housing and Communities (DLUHC) of a Best Value Notice. Audit and Governance members were sent an email by the Chief Executive on Tuesday evening to notify them of this. The notice clarified more formally DLUHC concerns, already shared with the Combined Authority following the Ernst and Young Auditor's letter issued to the Combined Authority on 1st June 2022. The Member Behaviour – Lessons Learned Review that was due to come to the meeting had been withdrawn. The Monitoring Officer felt that it would not have been an effective report as there were items that could not be currently disclosed. The Chair agreed that this report would come instead to a later meeting, after the code of conduct investigation had been concluded |
| 3 | Minutes of the Previous Meeting and Action Notes | <u>RESOLVED:</u> a) That the minutes of the meetings held on 2 December 2022 and 13 January 2023 be approved. |

| Item | Topic | Decision [<i>None of the decisions below are key decisions</i>] |
|------|--------------------------------|---|
| | | b) That the Action Log be noted. |
| 4. | Improvement Framework | <p><u>RESOLVED</u> That the committee:</p> <p>a) Recommend that future IIB Highlight reports to the Audit & Governance Committee mark progress against the concerns outlined in the External Auditor's letter of 1 June 2022.</p> <p>b) Note the Improvement Framework Report that was presented to the Combined Authority Board on 25 January 2023.</p> |
| 5. | Internal Audit Progress Report | <p><u>RESOLVED:</u></p> <p>a) That the Internal Audit progress report against the audit plans for 2021/22 and 2022/23 as provided by the Combined Authority's internal auditors, RSM, be noted.</p> |
| 6. | External Audit Plan | <p><u>RESOLVED:</u> That the committee:</p> <p>a) Recommend that the terms of reference of the new Shareholder Board be reviewed to ensure that they sufficiently consider the risk highlighted in the External Auditor's Plan in regard to the recoverability of long-term investment with subsidiary entities.</p> <p>b) Note the initial audit plan for the financial year 2021/22 as provided by the Combined Authority's external auditors, Ernst and Young LLP.</p> |

| Item | Topic | Decision <i>[None of the decisions below are key decisions]</i> |
|------|--|---|
| 7. | Climate Action Plan | <p><u>RESOLVED:</u></p> <p>That the committee:</p> <p>a) Note the revised Terms of Reference for the Climate Working Group.</p> |
| 8. | Review of Corporate Risk Register and Risk Register Improvements | <p><u>RESOLVED:</u></p> <p>That the committee:</p> <p>a) Note the Risk Management process update following the recent Internal Audit Report of Risk Management.</p> <p>b) Note the full Risk Register and accompanying narrative.</p> |
| 9. | Code of Conduct, Social Media and Monitoring Officer Protocols | <p><u>RESOLVED</u></p> <p>That the committee:</p> <p>a) Note the Code of Conduct complaint information.</p> <p>b) Support and recommend to the Board the Social Media Protocol.</p> <p>c) Support and recommend to the Board the Monitoring Officer Protocol.</p> |
| 10. | Information Governance Update | This item was withdrawn due to time constraints and would be rescheduled. |
| 11. | Revisions to the CPCA Constitution | <p><u>RESOLVED:</u></p> <p>That the committee:</p> |

| Item | Topic | Decision <i>[None of the decisions below are key decisions]</i> |
|------|--------------------------------|--|
| | | a) Supports and recommends the revisions to the Constitution detailed in this report to the next meeting of the Combined Authority Board. |
| 12. | Work Programme | <p><u>RESOLVED:</u></p> <p>That the committee:</p> <p>a) Notes the current work programme for the Audit and Governance Committee for the 2022-23 municipal year.</p> |
| 13. | Date and Time of Next Meetings | <p>Friday 24 March 2023 10:00am</p> <p>Venue: Pathfinder House, Huntingdon</p> |

Overview and Scrutiny Committee Decision Summary

Meeting: 10 January 2023
 Agenda/Minutes: [Overview and Scrutiny Committee](#)
 Chair: Lorna Dupré

Summary of decisions taken at this meeting.

| Item | Topic | Decision <i>[None of the decisions below are key decisions]</i> |
|------|---|---|
| 1&2. | Apologies & Declarations of Interest | <p>Apologies were received from Councillors Dupre, Goldsack and Dew.</p> <p>Councillor Cane attended as a substitute for Councillor Dupre and Councillor Count as a substitute for Councillor Goldsack.</p> <p>In Councillor Dupre's absence, Councillor Sharp, the Vice-Chair, took on the role of Chair for the meeting.</p> <p>There were no declarations of interest.</p> |
| 3. | Minutes of the previous meeting and Action Log | <p><u>RESOLVED</u></p> <p>That the minutes of the meeting held on 28 November 2022 be approved as a correct record and that the Action Log be noted.</p> |
| 5. | Budget and Medium-Term Financial Plan (MTFP) Consultation | <p><u>RESOLVED:</u></p> <p>The committee resolved to submit the following recommendations to the Combined Authority Board as their formal response to the consultation:</p> <p>That:</p> |

| Item | Topic | Decision <i>[None of the decisions below are key decisions]</i> |
|------|-------|--|
| | | <ol style="list-style-type: none"> 1. The CPCA Board should commit to maintaining at least the current level of spending on bus services for the next two years. The board is best placed to decide how to source this funding which would be c£14m (£7m per annum). This commitment would give some assurance to residents that they can continue to travel to work and school, and to access services, and that the Cambridgeshire and Peterborough Combined Authority had a credible, fit for purpose transport system on which residents could depend. This guarantee on funding should be given whilst longer term solutions for delivering services, such as franchising, are explored. The Combined Authority Board should be mindful that in the current climate bus operators could be expected to be further supported by Combined Authority subsidy and therefore maintaining the current level of spending did not necessarily guarantee the same level of services. 2. The Board should keep a particularly close eye on the risk of slippage on capital projects and review the work of Internal Audit so that where issues are identified they can establish how best to address and overcome them. 3. The Overview and Scrutiny Committee review in advance the process and methodology of any future proposed MTFP consultation. Oversight by the Committee will ensure that the questions asked are focussed and prioritise the CPCA's vision and strategy and will also allow members to make recommendations to encourage greater engagement by the public. 4. If the organisation aspires to delivering more ambitious projects that will be reliant on government funding, then the budget for securing this funding needs to be increased. 5. The impact on social inequalities and the environment should be evident in all CPCA funding decisions. |

| Item | Topic | Decision <i>[None of the decisions below are key decisions]</i> |
|------|-------------------------------|--|
| | | <p>6. If the Board decide that a Mayoral Precept is the best option to raise funds then it should identify and guarantee what the money raised will be spent on. E.g. It has been identified that a precept of £12 per household at Band D council tax (with corresponding amounts for higher and lower bands) would raise the £3.5 million that it is estimated will be needed to maintain the current level of bus services.</p> |
| 11. | Date and Time of Next Meeting | Monday 23 January 2023 at 11am. |

Overview and Scrutiny Committee Decision Summary

Meeting: 23 January 2023
 Agenda/Minutes: [Overview and Scrutiny Committee](#)
 Chair: Lorna Dupré

Summary of decisions taken at this meeting.

| Item | Topic | Decision <i>[None of the decisions below are key decisions]</i> |
|------|--|---|
| 1&2. | Apologies & Declarations of Interest | Apologies were received from Councillors Harvey, Van de Weyer, Miscandlon and Smith. Councillor Fane attended as a substitute for Councillor Harvey. There were no declarations of interest. |
| 3. | Minutes of the previous meeting and Action Log | <u>RESOLVED</u> That the minutes of the meeting held on 10 January 2023 be approved as a correct record and that the Action Log be noted. |
| 5. | Improvement Framework | <u>RESOLVED:</u> That the Improvement Framework report going to the Combined Authority Board on 23 January 2023 be noted and that the following feedback be submitted to the Board: a) On reviewing the new governance arrangements that form part of the Improvement Plan, the committee highlighted the need for Overview and Scrutiny to be fully integrated with the new committee structure, and for members to be fully engaged and informed. |

| Item | Topic | Decision <i>[None of the decisions below are key decisions]</i> |
|------|-------|---|
| | | <p>b) In order to fulfil a developing role, the information provided to the Overview and Scrutiny Committee needed to be much more timely. The move to a Forward Plan giving up to six months' notice of items of business was welcomed and would aid the Committee to look ahead for priority strands of work.</p> <p>c) There was concern about the possible risk of non-alignment of the LTCP with emerging government guidance and although officers allayed concerns to a degree and stated that there were unlikely to be any surprises, the Board would need to be mindful of governmental delays impacting the pace of the Improvement Plan's implementation in this regard.</p> <p>d) The Mayoral Ambition Statement and the Combined Authority's Corporate Strategy needed to be triangulated with the objectives of government as without this alignment there was a danger that the funding to deliver projects would not be forthcoming.</p> <p>e) Given the focus on the Bus Strategy, more realistic timescales for bus franchising needed to be set. The Chief Executive outlined to members that in two years' time the Combined Authority could be at the point of agreeing the business case for franchising but then there would need to be another period of time to implement plans and put in place the considerable number of staff that would be needed. The Chief Executive also referenced the need to factor in any unforeseen financial risk should the bus franchising operation not go to plan. This could further delay decision making or potentially derail the project if this underwriting of financial risk was not accepted by the CPCA. It was felt that this detail and nuance was not coming through in reports and documents.</p> |

| Item | Topic | Decision <i>[None of the decisions below are key decisions]</i> |
|------|---|---|
| | | f) The committee noted the number of amber ratings in the report and would ask Board members to consider whether they were content that these were just due to a change of scope and more realistic timelines, or whether there were any other issues that should be of concern. |
| 6. | Local Transport and Connectivity Plan | <p><u>RESOLVED:</u></p> <p>That the committee:</p> <p>1. Note the report which provides an update on the local Transport and Connectivity Plan, specifically in relation to the DfT guidelines deadlines and progress to date.</p> |
| 7. | Demand Responsive Transport | <p><u>RESOLVED:</u></p> <p>That the committee:</p> <p>1. Note the report which provides an update on the Combined Authority's use of Demand Responsive Transport (DRT) and the Ting trial in particular</p> |
| 8. | Budget Scrutiny – Responses to the Consultation | <p><u>RESOLVED:</u></p> <p>That the responses to the consultation be noted.</p> |
| 10. | Combined Authority Board Agenda | Members did not put forward any questions to be asked at the CA Board meeting on 25 January 2023. |
| 10. | Overview and Scrutiny Work Programme | <p><u>RESOLVED:</u></p> <p>a) That the draft work programme as shown at Appendix 1 be noted.</p> <p>b) That the February reserve meeting date be used for a virtual session to discuss how Overview and Scrutiny will operate within the new committee structure and the development of strategic objectives.</p> |

| Item | Topic | Decision <i>[None of the decisions below are key decisions]</i> |
|------|-------------------------------|---|
| 11. | Date and Time of Next Meeting | Monday 20 March 2023 at 11am. |

Combined Authority Board Decision Summary

Meeting: 25 January 2023
Agenda/Minutes: Combined Authority Board
Chair: Mayor Nik Johnson

Summary of decisions taken at this meeting.

Part 1 - Governance Items

1.1 Announcements, Apologies for Absence and Declarations of Interest

Apologies for absence were received from Mayor Dr Nik Johnson and Police and Crime Commissioner Darryl Preston, substituted by Deputy Police and Crime Commissioner John Peach.

Declarations of interest were made by Alex Plant in relation to Item 4.1: Climate and Strategy Business Case January 2023, in that his employer Anglia Water is a landowner; and by Councillor C Boden in relation to Item 5.2: Bus Assessment Framework and Tendering of Services, in that he is a trustee of one of the service providers. Councillor Boden did not speak or vote on Item 5.2, recommendation b).

1.2 Combined Authority Membership Update January 2023

It was resolved to:

- a) Ratify the appointments by South Cambs District Council of Cllr Natalie Warren-Green as the member and Cllr Peter McDonald as the substitute on the Skills Committee for the remainder of the municipal year 2022/23.

- b) Ratify the appointment by South Cambs District Council of Cllr Brian Milnes as the substitute member for Transport and Infrastructure Committee for the remainder of the municipal year 2022/23.
- c) Ratify the appointments by Peterborough City Council of Cllr Marco Cereste as the member and Cllr Jackie Allen as the substitute on the Housing Committee for the remainder of the municipal year 2022/23.
- d) Note the appointment by Peterborough City Council of Cllr Sainsbury as the substitute on the Combined Authority Board for the remainder of the municipal year 2022/23.
- e) Note the appointment by South Cambs District Council of Cllr John Williams as the substitute member for the Employment Committee for the remainder of the municipal year 2022/23.
- f) Note the appointment by Cambridgeshire County Council of Cllr Michael Atkins as the substitute member for the Audit and Governance Committee for the remainder of the municipal year 2022/23.
- g) Note the appointment of John O'Brien as the non-voting co-opted member representative for the Integrated Care System for the remainder of the municipal year 2022/23.
- h) Note the appointment by Peterborough City Council of Cllr Oliver Sainsbury as the member and Cllr Wayne Fitzgerald as the substitute member of the Employment Committee for the remainder of the municipal year 2022/23.

1.3 Minutes – 30 November 2022 and Action Log

The minutes of the meeting on 30 November 2022 were approved as an accurate record and signed by the Statutory Deputy Mayor. The Action Log was noted.

1.4 Petitions

No petitions were received.

1.5 Public Questions

There was one public question from Kelly Whitley, local resident. A copy of the question and response (when published) are available to view [here](#).

Part 2 – Finance

2.1 Mayor's Draft Budget and Mayoral Precept 2023-24 (KD2022/064)

It was resolved to:

- a) Consider the proposal to implement a Mayoral General Precept of £12 (Band D).
- b) Approve the Mayor's draft budget for 2023-24 incorporating the Mayoral General Precept

2.2 2023/24 Budget and Medium-term Financial Plan 2023 to 2027 (KD2022/063)

It was resolved to:

- a) Approve the amount and apportionment of the Transport Levy for the 2023-24 financial year, incorporating a 2% increase, as set out below:

Total Levy: £13,494,390

- i) Peterborough City Council £3,615,714
- ii) Cambridgeshire County Council £9,878,676

- b) Approve the revenue budget for 2023/24 and the Medium-Term Financial Plan 2023/24 to 2026/27.

- c) Approve the Capital Programme 2023/24 to 2026/27
- d) Note the Section 73 Officer's statutory Section 25 Statement

2.3 Budget Monitoring Report

It was resolved to:

- a) Note the financial position of the Combined Authority for the year to date.

2.4 Cambridgeshire and Peterborough Combined Authority Corporate Strategy and Business Plan 2023-2025

It was resolved to:

Approve the Cambridgeshire and Peterborough Combined Authority Corporate Strategy and Business Plan 2023-2025.

Part 3 – Improvement

3.1 Combined Authority Monthly Highlights Report: January 2023

It was resolved to:

Note the content of this report.

3.2 Improvement Plan Update - December 2022

It was resolved to:

- a) Note the progress against the Corporate Improvement Plan in December 2022.
- b) Note the outcome from the inaugural meeting of the Independent Improvement Board held on 17 January 2023.
- c) Note the proposals for a three-month assessment of progress against the key deliverables identified in the Chief Executive's assessment.

3.3 Combined Authority Governance Arrangements

With the consent of the Board, this report was deferred to the meeting on 22 March 2022.

Part 4 – Combined Authority Decisions

4.1 Climate and Strategy Business Case January 2023 (KD2022/082)

It was resolved to:

Approve the Business Case for Meanwhile at Core Site, North East Cambridge project and approve £1.0m from capital and £120k revenue from the subject to approval line in the medium term financial plan (MTFP).

4.2 Market Towns Programme – Approval of Project Proposals (Funding Call 9 – January 2023) (KD2022/077)

It was resolved to:

- a) Approve the project proposal received under Market Towns Programme from East Cambridgeshire District Council for the town of Littleport to the sum of £1,000,000;

- b) Approve the project proposal received under Market Towns Programme from Fenland District Council for the town of Whittlesey to the sum of £260,000;
- c) Note that the Whittlesey Town Projects proposal will be reviewed and agreed by CPCA Programme Audit & Risk Committee (PARC) to the sum of £195,000;
- d) Approve the request received from Fenland District Council to extend the grant longstop completion date for the Fenland Market Town Parking Management project from 31st March 2024 to 31st December 2025.

4.3 Cambridgeshire and Peterborough Growth Company Business Plan 2022-2023

It was resolved to:

- a) Approve the Growth Company Business Plan for 2023.
- b) Give consent for the updated business plan to be adopted by the Cambridgeshire and Peterborough Growth Company Ltd.

4.4 University of Peterborough - Finalisation and completion of legal documentation for the Peterborough HE Property Company (PropCo1)

It was resolved to:

Delegate authority to the Director of Housing and Development, in consultation with the Monitoring Officer and the Deputy Finance Officer, to sign a Development Management Agreement between CPCA and PropCo1 (Peterborough HE Property Company Limited).

4.5 University of Peterborough - finalisation and completion of legal documentation for the Peterborough R&D Property Company (PropCo2)

It was resolved to:

Delegate authority to the Director of Housing and Development, in consultation with the Monitoring Officer and Chief Finance Officer, to sign a Development Management Agreement between the CPCA and PropCo2 (Peterborough R&D Property Company Limited).

Part 5 – Transport and Infrastructure Committee Recommendations to the Combined Authority

5.1 Local Transport and Connectivity Plan January 2023

It was resolved to:

Approve the drawdown of £100,000 of STA funding, and the application of a £178.5k ringfenced grant received from the Department for Transport (DfT), to undertake the next stages of the Local Transport and Connectivity Plan (LTCP).

5.2 Bus Assessment Framework and Tendering of Services (KD2022/084)

It was resolved to:

- a) Note the outline programmes for the continued development of the Bus Strategy, the review of the Bus Franchising business case, and refreshed Bus Service Improvement Plan programme and the additional resources being used to accelerate this work;
- b) Approve the procurement and retrospectively approve retendering of the services provided by the 6 contracts as listed at 2.10 of this report. To also approve the budget for these services.

- c) Approve the extension of the current 23 contracts with providers for a period of 12 months subject to budget approval for these services. These contracts will be reviewed as part of a full review of services;
- d) Feedback on the development of the Local Bus Service Assessment Framework; and
- e) Approve the reappointment of the current suppliers for the provision of the ENTCS (English National Concessionary Travel Scheme). In addition to approve the budget for this service.
- f) Delegate authority to the Interim Head of Transport to enter into contracts with successful bidders as at recommendation b), to enter into contracts to extend the period as stated at recommendation c) and to enter into contracts with the suppliers as at recommendation e).

5.3 A1260 Nene Parkway J32/2 Full Business Case (KD2022/062)

It was resolved to:

- a) Approve the Full Business Case in Appendix 1.
- b) Approve the drawdown of £5,850,000 from the subject to approval line in the MTFP to begin construction
- c) Approve £3,441,880 from the Transforming Cities Fund programme also for construction of this scheme.
- d) Delegate authority to the Interim Head of Transport in consultation with the Chief Finance Officer and Monitoring Officer to enter into a Grant Funding Agreement with Peterborough City Council.

5.4 March Area Transport Study: Broad Street Construction Funds (KD2022/067)

It was resolved to:

- a) Approve the drawdown of £4,149,825 for the construction of MATS Broad Street.
- b) Approve the drawdown of £300,000 for the completion of the FBC 2.

- c) Delegate authority to the Interim Head of Transport in consultation with the Chief Finance Officer and Monitoring Officer to enter into Grant Funding Agreements with Cambridgeshire County Council.

5.5 Fengate Phase 1 Construction Funds (KD2022/068)

It was resolved to:

- a) Approve the drawdown of £6,665,696 to construct the Fengate Access Study Improvement Schemes.
- b) Delegate authority to the Interim Head of Transport in consultation with the Chief Finance Officer and Monitoring Officer to enter into Grant Funding Agreements with Peterborough City Council.

5.6 Local Transport Model Full Business Case (KD2022/079)

It was resolved to:

- a) Agree the full business case for the Transport Model including the timeline and future arrangements for the delivery of the Model.
- b) Approve the drawdown of £1.721m allocated within the Medium-Term Financial Plan for the delivery of the model.

5.7 Authorisation of expenditure on ZEBRA zero emissions buses project (KD2022/080)

It was resolved to:

Approve capital expenditure of £2,994,000 of funds allocated to the approved ZEBRA Business Case

Part 6 – Skills Committee Recommendations to the Combined Authority

6.1 ARU Peterborough Phase 3 Full Business Case and monitoring arrangements for the new University (KD2022/051)

It was resolved to:

- a) Approve the University of Peterborough Phase 3 Living Lab, Full Business Case.
- b) Note the following next steps for the development of a University Programme Business Case:
 - i. In consultation with the University partners and shareholders of PropCo1 and PropCo2, review governance arrangements with a view to developing a programme related governance structure.
 - ii. Preparation of the Campus Outline Planning Application for the potential future ambition.
 - iii. Further progress update against progress measures agreed with partners including outline for the University of Peterborough Programme Business Case.

6.2 Wave 4 Skills Bootcamps (KD2022/074)

It was resolved to:

- a) Accept the Grant Funding from the Department of Education in the sum of £2,878,150.00 to deliver Wave Four Skills Bootcamps for the 2023-2024 financial year.
- b) Approve an addition of a corresponding budget for delivery of the Wave Four Skills Bootcamps in the 2023-2024 budget.
- c) Delegate authority to the Interim Associate Director of Skills, in consultation with the Chief Finance Officer and Monitoring Officer to:

- i. enter into, sign and award grant agreements or awards to training providers to deliver Wave Four Skills Bootcamps with existing providers, where procurement regulations allow and enter into contracts with new providers for Wave Four following an appropriate procurement exercise, and
- ii. where appropriate, extend contracts with existing providers.

Part 7 – Governance Reports

7.1 Constitution Review

With the consent of the Board, this report was deferred to the meeting on 22 March 2022.

7.2 Procurement Policy

It was resolved to:

- a) Approve the attached procurement policy.
- b) Delegate authority to the Monitoring Officer in consultation with the Chief Finance Officer/S.73 Officer and the Chief Executive Officer to amend the policy when the expected changes in law come into force, later this year.

7.3 Implementation of Subsidy Control Act 2022

It was resolved to:

- a) Note the commencement of the UK Subsidy Control Regime on 4th January 2023 and the implications of this for the Combined Authority;

- b) Subject to (c) below, unanimously agree the delegation of authority to each of the Combined Authority's Executive Directors to sign off Subsidy Control Assessments on behalf of the Combined Authority in consultation with the Monitoring Officer and Chief Finance Officer, and to note that such delegation will be added to the Standing List of Delegations to Officers contained in the Constitution
- c) Approve the delegation of authority to the Combined Authority's Chief Executive in consultation with the Mayor, the Monitoring Officer and Chief Finance Officer to sign off Subsidy Control Assessments for subsidies that are subject to referral to the national Subsidy Advice Unit, and to note that such delegation will be added to the Standing List of Delegations to Officers contained in the Constitution

7.4 Forward Plan January 2022

It was resolved to approve the Forward Plan for January 2023.