

BID Directorate COVID-19 EMERGENCY PLANNING HIGHLIGHT REPORT

SERVICE AREA:	Commercial
REPORT AUTHOR:	Amanda Askham, Director Business Improvement and Development
REPORTING PERIOD:	w/e 24 May 2020

KEY ACTIVITY HEADLINES

Priority areas remain as previous report. In addition to previously noted ongoing work, this week:

- Proposal have been agreed to review business plans with income generating services to support in reducing risk and creating opportunities from market and customer changes.
- Investment training session set for 19th June. A survey has been circulated to Members to gain opinion of training needs.
- Work continues to give support to Energy Investment Unit to explore commercial opportunities from our renewable energy initiatives. This has been extended to work with Transformation to develop and support a wider Masterplan taking into account the Climate Change Strategy and local plans.
- Commercial Team are reviewing commercial risks for Cambridgeshire County Council and reflecting any changes in impact/actions as a response to COVID-19.

RISKS / CHALLENGES (AND MITIGATION)

As described in detail in previous Highlight Reports, the main risks to the commercial work are financial, relating to reductions in returns from investments and income generation activities.

WORKFORCE UPDATE

- Capacity remains an issue as requests for commercial advice and input to mitigate negative impacts of Covid-19 and to contribute to recovery activity increase daily.
- No reports of illnesses or high risk isolation required to date.

FINANCIAL IMPACT (increase in costs / reduction in income)

The main commercial risks remain:

- Potential reduction in income from investments.
- Delay in deployment of multi class credit investment funds.
- Income from sales of e-learning to other councils
- Impact on expected savings contract and procurement efficiencies

RECOVERY ACTIVITY (plans being considered / future steps)

The Commercial Team are working across multiple Services, agencies and the business community, to identify and plan recovery work streams. These areas of work have been highlighted in previous reports and cover:

- Income generation
- The Cambridgeshire and Peterborough focused Economic Recovery Sub-Group.
- Supply chain impact

COMMUNICATIONS

- Regular updates provided to Director, BID DMT and daily Transformation Team management meetings.
- Further communications to be provided directly into groups and work streams via SROs (eg, Steve Cox, Chris Malyon, Jon Lewis)