

HEALTH & WELLBEING BOARD ACTION LOG: AUGUST 2017

| MINUTE & ITEM TITLE | ACTION REQUIRED / UPDATE | STATUS |
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| Meeting Date: 30 March 2017 | | |
| <p>268. Review of the Better Care Fund (BCF)</p> | <p>To provide a draft letter for the Chairman’s signature to the Department for Communities and Local Government setting out the Board’s concerns about the delay in issuing guidance on the 2017-19 Better Care Fund and the importance of aligning the BCF timeframe with other relevant financial planning considerations.</p> <p>UPDATE 03.05.17: The Chairman wrote to the Right Hon Jeremy Hunt MP, Secretary of State for Health on 3 May 2017, side-copied to the Right Hon Sajid Javid MP, Secretary of State for Communities and Local Government.</p> <p>UPDATE 06.06.17: A response received from the Private Secretary to the Parliamentary Under Secretary of State for Health advising that the future of the Better Care Fund will be a matter for the next Government. Should the Board wish to write again following the General Election the Department will be happy to respond in full. The Chairman has asked that the Board consider this when it next receives a report on the BCF (September 2017).</p> <p>UPDATE 15.07.17: The Board requested that the Chairman write again to central government setting out members’ concern that guidance on the 2017-19 Better Care Fund had only just been issued a quarter of the way into the first year of its operation and highlighting the importance of aligning the BCF timeframe with other relevant financial planning considerations</p> <p>UPDATE 13.09.17: Chairman to discuss the draft reply with officers.</p> <p style="text-align: right;">Action: G Hinkins</p> | <p>On-going</p> |

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| 7. A Person's Story | <p>To circulate a link to the newsletter produced by the Community Safeguarding Network to all members of the Board.</p> <p style="text-align: right;">Action: R Greenhill</p> <p><u>UPDATE 11.07.17, 28.07.17, and 08.08.17:</u> A link to the CSN newsletter requested from Barbara Law.</p> | On-going |
| 8. Safeguarding Adults Board Annual Report 2016/17 | <p>To explore the possibility of future voluntary sector representation on the Safeguarding Adults Board with the Board's Independent Chair.</p> <p style="text-align: right;">Action: C Bruin</p> <p>Updates requested 28.07.17 & 23.08.17</p> | On-going |
| | <p>To circulate information about the Modern Slavery and Discrimination course offered by the SAB to all members for information</p> <p style="text-align: right;">Action: C Bruin</p> <p>Updates requested 28.07.17 & 23.08.17</p> | On-going |
| 9. Cambridgeshire Pharmaceutical Needs Assessment 2017 | <p>To clarify whether the position in relation to the out of hours service provided by Hertfordshire Urgent Care described on page 49 of the PNA was the same as the service provided by IC24 in Norfolk.</p> <p style="text-align: right;">Action: Jessica Bawden</p> <p><u>UPDATE 24.08.17:</u> Awaiting an update from the CCG project lead.</p> | On-going |

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| | <p>To look at ways in which the Sustainability and Transformation Plan could link into the services offered by community pharmacies and to facilitate a joined up approach between the acute care sector and pharmacies.</p> <p style="text-align: right;">Action: Scott Haldane</p> <p>UPDATE 28.07.17: The STP System Delivery Unit confirms that linkages between community pharmacy and relevant Improvement Projects currently being made.</p> | Completed |
| 10. Sustainability and Transformation Plan (STP) Update Report | <p>To ensure that each STP update report going forward would pick up the workforce issue in addition to any stand-alone reports on workforce issues which might be submitted to the Board.</p> <p style="text-align: right;">Action: Scott Haldane</p> <p>UPDATE 28.07.17: Each future STP report will incorporate a workforce update. In addition, the STP System Delivery Unit would be happy to offer an additional workshop/ development session specifically on workforce issues as required.</p> | Completed |
| 10. Sustainability and Transformation Plan (STP) Update Report | <p>To include information on the role of care workers and voluntary sector input in future STP update reports.</p> <p style="text-align: right;">Action: Scott Haldane</p> <p>UPDATE 28.07.17: This will be incorporated in update reports from November 2017 onwards, as some work needs to be undertaken to ensure the information is routinely available.</p> | Completed |
| | <p>To provide Healthwatch with more information on the proposals being formulated in relation to the Stakeholder Group.</p> <p style="text-align: right;">Action: Scott Haldane</p> | Completed |

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| | <p>UPDATE 09.08.17: Aidan Fallon contacted Val Moore and Sandie Smith direct to ask how they would like to proceed to ensure that Healthwatch has the opportunity to be briefed on and input views and comments in relation to the proposed revised STP Board and Stakeholder Group arrangements.</p> | |
| | <p>To bring details to the next meeting of those areas where public and stakeholder engagement was already in place and those areas where gaps remained.</p> <p style="text-align: right;">Action: Scott Haldane</p> | <p>Completed</p> |
| <p>12. Renewing the Joint Cambridgeshire Health and Wellbeing Strategy</p> | <p>UPDATE 28.07.17: This will be incorporated into the next STP update report.</p> <p>To explore whether a Joint Health and Wellbeing Strategy which concentrated on one or two clearly identified outcomes over an agreed period would meet the duty placed on the Board under statute in advance of the discussion at the development session on 8 September.</p> <p style="text-align: right;">Action: Liz Robin</p> <p>Update 21.08.17: Addressed as part of the preparation for the Board's development session in September.</p> | <p>Completed</p> |
| | <p>To ensure that invitations to the stakeholder event planned for the afternoon of 21 September 2017 should be issued as soon as possible to maximise attendance.</p> <p style="text-align: right;">Action: Kate Parker</p> | <p>Completed</p> |
| | <p>To ensure that the development session on 8 September 2017 included the following:</p> <ul style="list-style-type: none"> • A refresher on the purpose of Health and Wellbeing Boards, including what they were required to do by statute and what they could choose to do; • How the Board monitored progress on the strategies it approved and ensured that these were delivering the outcomes required; | <p>Completed</p> |

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| | <ul style="list-style-type: none">• Reviewing how the Board operated in Cambridgeshire now that it had been in operation for a number of years. <p style="text-align: right;">Action: Liz Robin</p> <p>Update 21.08.17: Addressed as part of the preparation for the Board's development session in September.</p> | |
| Item 13: Forward Agenda Plan | <p>To liaise with officers at Cambridge City Council to explore the work being done in the City on homelessness and related issues and to consider at the Health and Wellbeing Support Group whether and how this might be considered at a future Board meeting.</p> <p style="text-align: right;">Action: Kate Parker</p> <p>UPDATE 28.07.17: Officers at Cambridge City invited to provide some information to the Health and Wellbeing Support Group meeting in November 2017 to inform consideration of whether this issue should be added to the Board's forward agenda plan for future discussion.</p> | Completed |
| Item 13: Forward Agenda Plan | <p>To approach Winter Comfort to invite a representative to provide the Person's Story at the meeting on 23 November 2017.</p> <p style="text-align: right;">Action: Julie Farrow</p> <p>Updates requested 28.07.17 & 23.08.17</p> | On-going |