

Article 13 – Finance, Contracts and Legal Matters

13.01 Financial Management and Contracts

The management of the Council's financial affairs, including the letting and management of contracts, will be conducted in accordance with the Financial and Contract Procedure Rules set out in Part 4 of this constitution.

13.02 Legal Proceedings

The Monitoring Officer is authorised to institute, defend or participate in any legal proceedings in any case where such action is necessary to give effect to decisions of the Council or in any case where the Service Director of Legal and Governance considers that such action is necessary to protect the Council's interests.

13.03 Authentication of Documents

Where any document is necessary to any legal procedure or proceedings on behalf of the Council, it will be signed by the Service Director of Legal and Governance or any other person they have authorised, unless any enactment otherwise authorises or requires, or the Council has given requisite authority to some other person.

13.04 Common Seal of the Council

The common seal of the Council will be kept in a safe place in the custody of the Service Director of Legal and Governance. A decision of the Council, or of any part of it, will be sufficient authority for sealing any document necessary to give effect to the decision. The common seal will be affixed to those documents which in the opinion of the Service Director of Legal and Governance should be sealed. The affixing of the common seal will be attested by the Service Director of Legal and Governance or some other person they have authorised.