

This log captures the actions arising from the Cambridgeshire Local Pension Board and will form an outstanding action update from meetings of the Board to update Members on the progress on compliance in delivering the necessary actions. Action log updated as at 17th September 2019.

Minute	Report Title	Action for	Action	Comments	Status	Due date
Minutes of 3rd May 2019						
88.	Governance and Compliance report	Mark Whitby	An Exit Cap Consultation had been received with a June / July deadline. The response, which would be the subject to prior consultation with the Board, would be provided at the October meeting.	Included as an appendix in the October Governance and Compliance Report.	Completed.	October 19
93.	Data Improvement Plan Progress Report	Joanne Walton	The Chairman suggested that while the new layout was an improvement, it would be helpful if in the table the timescale column could be expanded to provide perhaps two interim milestone targets as currently the target dates appeared to look as if they were being set up to fail.	To consider revised layout to include milestones.	Completed.	October 19

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96.	Cambridgeshire Pension Board Effectiveness Review Actions	Democratic Service	Democratic Services to review the terms of reference and the delegated authorities so that all Pension related Committee functions are included in one place.	Democratic Services updated the County Council Constitution in July so now all the Pension related Committee functions are included in one place and this revised version has been published on the CIMIS website. Democratic Services are currently awaiting information from Pensions officers regarding proposed changes to the Terms of reference with the aim of providing revised terms of reference for consideration at the Board meeting in January.	Ongoing.	Jan 2020

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98.	Re-Appointments to the Board	Democratic Services	<p>It was suggested that officers needed to consider the future succession arrangements as there could not be an expectation that the three re-appointments would wish to serve for a further four year term after 2023 and unless arrangements were undertaken in good time, there might be a position where the Board was not able to function for a period if the full membership was not achieved.</p> <p>It was suggested officers might wish to look in the future of whether it was possible to appoint by thirds.</p>		<p>Report by Democratic Services included on the agenda</p> <p>Noted.</p>	<p>Completed</p> <p>March 2020</p>

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Minutes of 5th July 2019						
109.	Administration Report	Michelle Oakensen	In relation to Appendix 3 (Receipt of Employee and Employer contributions), the jump in the number of Employers paid late in April 2019 probably related to the financial year end. Officers agreed to look into this and respond to the Board with their findings.	Two reasons have been provided for the jump in late paying employers; 1) dealing with year-end processes and 2) there was confusion by a few employers thinking they needed a new payment schedule but this was not the case, they needed to change the year on the drop down menu.	Completed.	
111.	Risk Monitoring	Michelle Oakensen	Officers advised that there had originally been one cyber risk identified, but this had since been encapsulated in Risk 12, but they were happy to review it, with a view to putting more detail under controls to ensure that everything was covered	Included as part of the Risk Monitoring Review for this meeting.	Completed.	

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114.	Reports presented to the Pensions Committee on 13 th June	Democratic Services	Councillor Meschini indicated that she preferred to receive reports electronically	<p>Democratic Services agreed in the meeting that they are happy to send future reports electronically.</p> <p>Members to note that Pension Fund Committee meeting private minutes are unable to be circulated electronically to members without Cambridgeshire County Council e-mail addresses, however these will be provided in the papers and electronic copies can be requested and sent outside of the system.</p>	Completed.	
114.	Reports presented to the Pensions Committee on 13 th June	Cory Blose	Officers agreed to send an explanation on why the employer pooling consultation on the timing and future stages of the Employer pooling consultation.	This was circulated to the employers by Cory on 16 th July 2019.	Completed.	