

**ECONOMY & ENVIRONMENT COMMITTEE TRAINING PLAN\***

***A description of each training session is provided on page 2.***

***The text in red bold italics indicates that the details are yet to be confirmed.***

Ref	Subject	Responsibility / Lead officer	Date	Venue booked? Y/N	Invitation sent to? (Cat)	Agenda sent? Y/N (Lead officer)	Reminder sent? Y/N (Cat)	Nature of training	Cllrs Attending	% of total
1.	The budget and ETE business planning process**	Amanda Askham	Wed 9 <sup>th</sup> Aug 10am-12pm	Y KV Room	Y			Seminar		
2.	Introduction to major infrastructure delivery	Stuart Walmsley	Tue 22 <sup>nd</sup> Aug 2-4pm	Y KV Room	Y			Seminar		
3.	Ely Bypass	Brian Stinton, Stuart Walmsley	Fri 25 <sup>th</sup> Aug 10am-1pm	Y Conference room	Y			Site visit, seminar		
4.	<b>Waterbeach Waste Management Park [Organised by H&amp;CI Committee]</b>	<b>Adam Smith</b>	<b>Tbc - H&amp;CI rep to organise a new date for this visit in Autumn 2017</b>	<b>N</b>	<b>N</b>			Site visit		
5.	<b>The Combined Authority</b>	<b>Democratic Services</b>	<b>Tbc – Autumn 2017</b>	<b>N</b>	<b>N</b>			Seminar		
6.	Connecting Cambridgeshire	Noelle Godfrey	Mon 4 <sup>th</sup> Sep 2-4pm	Y KV Room	Y			Seminar		
7.	Adult Skills and Learning	Lynsi Hayward-Smith	Mon 11 <sup>th</sup> Sep 2-4pm	Y KV Room	Y			Seminar		
8.	County's role in Growth and Development	Sass Pledger, Juliet Richardson	Mon 2 <sup>nd</sup> Oct 2-4pm	Y KV Room	Y			Seminar		
9.	Flood Risk Management Strategy and work	Sass Pledger, Julia Beeden	Wed Oct 25 <sup>th</sup> 2-4pm	Y KV Room	Y			Seminar		
10.	Energy Strategy and work	Sass Pledger, Sheryl French	Mon 13 <sup>th</sup> Nov 10am-12pm	Y KV Room	Y			Seminar		
11.	County Planning Minerals and Waste	Sass Pledger, Emma Fitch	Wed 29 <sup>th</sup> Nov 2-4pm	Y KV Room	Y			Seminar		
12.	Major railway projects	Jeremy Smith	Mon 18 <sup>th</sup> Dec 2-4pm	Y KV Room	Y			Seminar		
13.	<b>A14 Upgrade</b>	<b>Stuart Walmsley</b>	<b>Tbc – Mar 2018</b>	<b>N Swavesey</b>	<b>N</b>			Site visit, seminar		

\* Note:

- The training sessions are primarily for E&E Committee Members and Substitutes, but will be open to all County Councillors, with the exception of:
  - site visits - a limited number of visitors can be accommodated during site visits. H&CI Committee may be invited if space is available.
  - the budget and ETE business planning process – targeted to ETE. H&CI Committee may be invited if space is available.
- Members can ask officers for one-to-one meetings if they would like to discuss topics further.
- In addition to the E&E training plan, Member Seminars are to re-start in October 2017 (contact Democratic Services for more information).

\*\* In addition, the following finance training is available to all Members (please contact Democratic Services for dates and more information):

- One to One Budget Information Sessions, open to all Councillors by appointment – Michelle Rowe
- Local Government Finance (First Session), Chris Malyon
- Local Government Finance (Second Session), Chris Malyon
- Local Government Finance (Third Session), Chris Malyon

Ref	Subject	Date	Description of training
1.	The budget and ETE business planning process**	Wed 9 <sup>th</sup> Aug 10am-12pm	The learning outcomes will be: <ul style="list-style-type: none"> <li>• An overview of the Council's budget and how it works in ETE</li> <li>• A understanding of the business planning process and cycle</li> <li>• The committee process for approving, delivering and monitoring business cases and transformation ideas</li> </ul>
2.	Introduction to major infrastructure delivery	Tue 22nd Aug 2-4pm	tbc
3.	Ely Bypass – site visit and seminar	Fri 25 <sup>th</sup> Aug 10am - 1pm	This training will include: <ul style="list-style-type: none"> <li>• An overview of the project development and the work on site</li> <li>• A visit onto the site</li> </ul>
4.	<b>Waterbeach Waste Management Park [Organised by H&amp;CI Committee]</b>	<b>Tbc - H&amp;CI rep to organise a new date for this visit in Autumn 2017</b>	The training will include a presentation from officers on our responsibilities, how we deliver our services and working with our partners. There will also be a presentation from our contractor Amey who will provide an overview of the waste treatment technology and services delivered through the PFI contract. This will be followed by a tour of the Waterbeach site, please wear appropriate footwear and clothing as it is a working site (PPE will be provided by Amey).
5.	<b>The Combined Authority</b>	<b>Tbc – Autumn 2017</b>	This training will cover: <ul style="list-style-type: none"> <li>• The role of E and E Committee and where it sits in relation to the decision making role and functions of the Combined Authority.</li> </ul>
6.	Connecting Cambridgeshire	Mon 4th Sep 2-4pm	tbc
7.	Adult Skills and Learning	Mon 11 <sup>th</sup> Sep 2-4pm	The training aims to answer some key questions: <ul style="list-style-type: none"> <li>• What does the service do?</li> <li>• How does it support the priorities of the County Council?</li> <li>• How does it work in partnership and plan for local delivery?</li> <li>• How does it link to the Employment and Skills policy?</li> <li>• Some examples of the work in local areas</li> </ul>
8.	County's role in Growth and Development, including <ul style="list-style-type: none"> <li>• pre-apps</li> <li>• CIL and S106</li> </ul>	Mon 2 <sup>nd</sup> Oct 2-4pm	The role of Growth and Development: <ul style="list-style-type: none"> <li>• statutory planning responses for planning, transport and county community infrastructure (library, adult social care)</li> <li>• transport assessment role for strategic sites with close working relationship with policy TIPF, MID and Highways DC</li> <li>• Education planning for new school and school extensions for growth where necessary in response to planning applications.</li> <li>• Support and defence of application and districts at appeal.</li> <li>• Travel for Cambridgeshire sustainable travel planning role</li> <li>• Representation to local plans to ensure county functions have sufficient leverage and policy support and reference in local plans.</li> <li>• Liaison with City Deal and LEP for leverage of developer funding to support economic and residential development</li> <li>• Negotiation, drafting and agreement of S106 agreements with associated development. Including large site provision for education and transport, such as funding for new schools, significant highway improvements and city deal funding.</li> </ul>
9.	Flood Risk Management Strategy and work	Wed Oct 25 <sup>th</sup> 2-4pm	The training will cover: <ul style="list-style-type: none"> <li>• The County Council's statutory duties and responsibilities in flood risk management</li> <li>• The importance of joint working with other risk management authorities and other internal teams</li> <li>• From investigation to delivery (Surface Water Management Plans)</li> <li>• How Members can help</li> <li>• The Flood and Water Team structure</li> </ul>
10.	Energy Strategy and work	Mon 13 <sup>th</sup> Nov 10am-12pm	The training will cover: <ul style="list-style-type: none"> <li>• Strategic overview – Disruption and change in the energy market and its relevance to the Council</li> <li>• Progress with the Local Energy Investment Strategy for Greater Cambridge Greater Peterborough Local Enterprise Partnership area</li> <li>• The East Anglian Local Innovation Project</li> <li>• Progress delivering the Council's Corporate Energy Strategy including: <ul style="list-style-type: none"> <li>– Schools programme</li> <li>– CCC buildings</li> <li>– Solar Park</li> <li>– Smart Energy Grid</li> <li>– Procurement</li> <li>– Other projects</li> </ul> </li> </ul>

Ref	Subject	Date	Description of training
11.	County Planning Minerals and Waste	Wed 29 <sup>th</sup> Nov 2-4pm	The County Planning, Minerals and Waste training will set out the roles and responsibilities of the team, including the types of planning applications determined and how this function feeds into the wider growth agenda across Cambridgeshire.
12.	Major railway projects	Mon 18 <sup>th</sup> Dec 2-4pm	tbc
13.	<b>A14 site visit</b>	<b>Tbc – Mar 2018</b>	<p>Organised primarily for E&amp;E Committee, however H&amp;CI Committee may also attend where there are spaces available (spaces are limited to 20).</p> <p>This site visit will include:</p> <ul style="list-style-type: none"> <li>• a presentation on the scheme background, scheme objectives, scheme overview, progress to date and work planned</li> <li>• visit to the Mobile Visitor Centre and the Traffic Management Control Centre</li> </ul>