

Business Case

A/R.6.255 Children in Care - Placement composition and reduction in numbers

A/R.6.266 Children in care stretch target - Demand Management

Project Overview

Project Title	A/R.6.255 Children in Care - Placement composition and reduction in numbers & A/R.6.266 Children in care stretch target - Demand Management		
Project Code	TR001532	Business Planning Reference	A/R.6.255
Business Planning Brief Description	This business case describes how by a mixture of continued recruitment of our own foster carers and a projected reduction in overall numbers of children in care, overall costs associated with looking after children and young people in Cambridgeshire can be reduced in 2020/21 by a net amount of £2m compared with the budget for 2019/20. This is savings target in cash terms once allowances have been made for demography and other growth elements to the budget.		
Senior Responsible Officer	Lou Williams: Service Director Children & Safeguarding		

Project Approach

Background

Why do we need to undertake this project?

There are two main reasons for this project being required:

- Outcomes for Children:** There are significantly higher numbers of children in care in Cambridgeshire than our statistical neighbour average. There are currently around 780 children and young people in care in Cambridgeshire. If we were looking after a similar number as the average of our statistical neighbours, we would have closer to 630 in care. Councils should only look after children for whom there is no safe alternative, and should identify permanency outside the care system for all children who come into care as quickly as possible. Permanency options include safe return to parents or extended family, possibly under an order such as a Special Guardianship Order, or through adoption. Our high numbers suggest that we are not delivering the best possible outcomes in these areas. Higher numbers in care were a consequence of the previous structure within children's social care. A comprehensive restructure was completed in November 2018 and this will result in a reducing population of children in care, but this will take some time to take effect.
- Placement Mix:** When children need to be looked after, they are best placed with foster carers. There are two main sources of foster carers – those we recruit ourselves, and those recruited by Independent Fostering Agencies [IFAs]. Those we recruit ourselves are more likely to be local than those recruited by IFAs, and we know our carers better, meaning that we can place children with those who we are confident will 'fit' well within their family. Both are important factors since a more local carer means less disruption to family, friends and school networks for the child or young person, while improved matching means that there is less likelihood that a placement comes to an unplanned end, disrupting the lives of the children concerned.
- Financial:** Looking after children is very expensive and our current looked after numbers are placing a considerable financial pressure on the Council. If this continues, the likelihood is that we will need to find savings from prevention and early help or other areas of the service, which will mean reduced levels of support available to vulnerable children and young people in the community, eventually

risking higher numbers requiring support by specialist services. Placement mix also has a significant financial impact; foster care placements provided by an IFA are around twice the average cost of an in-house alternative and, given that they can be further away, may also result in higher costs in other areas including those associated with contact with birth families, to and from school and similar.

What would happen if we did not complete this project?

As implied by the above section, the Council will continue to experience significant financial pressures risking the delivery of important community-based services for vulnerable children and young people, while those in care are likely to experience poorer outcomes.

Approach

Aims / Objectives

Reduce overall numbers in care through improved permanency planning, the steady implementation of Family Safeguarding in Cambridgeshire by March 2020, and continued focused activity on recruitment and retention of foster carers in line with the targets set out in the tables below. (See 'assumptions, constraints and communications' section)

Limited investment in a finance officer role to be located within corporate parenting service to assist in controlling expenditure on placement related issues, including in respect of oversight of legal order and connected carer payments.

Project Overview - What are we doing

There are three main strands to achieving the savings:

- Implementation of Family Safeguarding;
- Focused recruitment of our own foster carers;
- Continued focus on securing permanency for children in care outside of the care system.

Implementation of Family Safeguarding

Cambridgeshire County Council has been awarded funding from the DfE (Department of Education) to establish this model. It already operates in Peterborough. The model brings adult-facing practitioners into children's teams. These practitioners are experienced in working with mental and emotional ill health, domestic abuse and substance and alcohol misuse. These factors, known as the 'toxic trio' are the most common ones that adults in families are struggling with where children are subject to child protection or children in need plans. Locating these adult practitioners in children's teams means that the adults in the family are much more likely to receive effective multi-disciplinary support for the challenges they face. Very often, for example, community based mental health services would not work with these parents as they would not meet eligibility thresholds. Adults struggling with substance and alcohol misuse can find travelling to clinics challenging, but are much more easily able to access services if they at least initially come to them.

Family Safeguarding resulted in around an 8% reduction in numbers in care in Hertfordshire. In Peterborough, there has not been a clear reduction in overall numbers, but the rate of children in care in Peterborough has remained constant over the last two years, while those within the statistical neighbour group have grown significantly. Peterborough has around 370 children and young people in care; it would have 430 if its rate per 10,000 was in line with its statistical neighbour group.

Given that Cambridgeshire will begin Family Safeguarding with higher than expected numbers in the care system, it is reasonable to expect that the introduction of the model will bring a reduction in numbers coming into the care system as it becomes established. The model will be implemented by March 2020, and should become embedded during 2020/21.

Placement Mix: Continued focus on recruitment of our own foster carers

Cambridgeshire has a strong focus on recruiting our own foster carers through an on-going programme of

campaigns and publicity. The target for the current financial year is a net increase of 24 households, which should result in a net increase of around 35 new fostering placements. The nature of fostering means that some carers will leave over the course of a year, meaning that securing a net increase of 24 households will mean over recruitment. The target for 2020/21 is also for a net increase in fostering households of 24.

There is a long lead in time in recruitment since carers have to be trained and assessed before they can be approved – a process that typically takes around six months. Numbers in the pipeline would indicate that the above target should be achievable, however, with an additional 23 fostering placements with in-house carers from the start of 2020 compared with the position as of July 2019. This would mean that numbers in in-house foster placements should increase from 207 to 230.

Continued focus on securing permanency for children in care outside of the care system

A system that is working well should offer the right focused support to the most vulnerable families so that issues are addressed and children can remain safely at home. This is a core expectation of the new Family Safeguarding approach. Where it appears not to be safe for children to remain at home, decisions should be made quickly. This is so that we reduce the likelihood of children suffering avoidable harm, and that we intervene when they are still young. It is easier to identify adopters for younger children and long term outcomes are better the younger that children are placed for adoption. Adoptions can and are successful for older children up to the age of 10, but judicial attitudes and availability of adopters combine to make it much more difficult in practice for adoption to be commonly progressed for children aged 5 and over.

Children coming into care at aged 8 and above are much more likely to remain in care for much or all of their childhoods. This is why it is important to make decisions about vulnerable children at the earliest age possible. Of course, families with older children move into the county, or serious challenges and difficulties may only become apparent as children become older, but our aim should be to offer the best support to families in order to maintain family relationships, while acting assertively in the best long term interest of children where there is clear evidence that their families are unable or unwilling to make the changes required.

Once children are in care, we need to balance the need for them to feel safe and secure in their placement with an openness of mind that families can make changes and, particularly as the child becomes older, this may mean that children can return home. However good we are as corporate parents, their birth family will always remain so and for a child in a long term foster placement, once they have left care, their longer term relationships may well remain with their birth family. This is an area that can challenge those working with children in care, and is one that we will continue to address to ensure that where it is safe and appropriate for them to do so, children and young people in care can return home even if the original plan was for them to remain in care until age 18.

Impact

The impact of the interplay of these factors are the ones that will drive forward a reduction in overall costs by a target of £2m during 2020/21. This follows a savings target in 2019/20 of £2m, against which the current projected £650k overspend needs to be viewed.

What assumptions have you made?

The most significant assumption is that the overall placement budget for 2019/20 comes in on line. There are some challenging aspects to this assumption; the budget has a £2m savings target and the projected overspend as of the end of July 2019 is £650k. This overspend is associated with the fact that numbers in care have remained stubbornly difficult to reduce, while spontaneous arrivals of unaccompanied asylum seeking young people offer an additional challenge, with 12 coming into our care from mid-June to mid-July. In addition, a serious incident in Cambridge at the start of the year has resulted in a number of high cost placements for a group of adolescents with a projected cost in excess of £600k, partly offset by a reserves contribution to date of £350k.

At the same time, the independent fostering market is showing every sign of being overwhelmed by growing numbers in care across the country. The number in care nationally began rising rapidly in 2017/18, a process

that accelerated in 2018/19. Figures for 2019/20 will be available in the autumn, and there is every indication from market indications that the growth in numbers has continued. This means that it is more difficult to find foster placements, meaning that children and young people for whom a foster placement would have been available last year are now more likely to be placed within residential provision. This has significant cost implications since an IFA placement is around £850 per week, while residential placements start at over £3,000 per week.

While the budget is under pressure, it is committed at current placement costs; and as new in-house carers come on stream there will be some mitigation to costs, while any success in reducing numbers will also help to ease pressures.

The original expectation was that numbers in care should fall to the average of our statistical neighbours by the end of the 2020/21 financial year. Based on current numbers and that these have not reduced as expected to date this financial year, this target would appear to be very challenging to achieve in 18 months. Projections below are therefore modelled on different outcomes.

Cost avoidance associated with reductions in numbers in care are assumed to be based on the typical IFA rate of £850 per week. Increased availability of an in-house foster placements are assumed to result in a cost avoided of £400 per week based on the same IFA typical rate. In-house recruitment is assumed to be taking place at an even rate across the year and to result in 30 additional foster placements by year end, allowing for some slippage from the usual assumption of 1.6-1.8 placements per household, but assuming the net increase of 24 households is achieved. In year reductions in numbers in care are modelled at three different rates in the examples below.

Table 1: Illustrating the impact on cost-avoidance through increased in-house carer recruitment

Compared with the position as of July 2019, 23 additional in-house fostering placements contribute a full year cost avoidance of £478,400 from the start of April 2020. Additional cost avoided based on a steady increase by 2.5 in-house fostering households is as set out in the table below:

Month	Additional in-House Placements	Cost avoided based on remainder of 2020/21 year
Additional Placements from 2019/20	23	478400
End April 2020	2.5	48000
May 2020	2.5	44000
June 2020	2.5	39000
July 2020	2.5	35000
August 2020	2.5	30000
September 2020	2.5	26000
October 2020	2.5	22000
November 2020	2.5	17000
December 2020	2.5	13000
January 2021	2.5	9000
February 2021	2.5	5000
March 2021	2.5	0
Total cost avoidance for Year		766400

Clearly, if in-house recruitment does not achieve the targets in the current year, then there is a significant risk to the potential cost avoidance in 20/21 since we lose the full-year impact of every additional in-house placement that is not achieved.

Reducing overall numbers of children in care

There are three potential scenarios illustrated below, each modelled over the full year, based on an assumption that reductions in placement numbers are reduced at the weekly IFA typical rate of £850 per week. Clearly, reductions in numbers made at the beginning of the year create a larger cost avoidance than those made towards the end of the year.

Month	Number in Care			Cost Avoided		
	Low Optimism	Middle Optimism	High Optimism	Low Optimism	Middle Optimism	High Optimism
Beginning of year	780	780	780			
End April 2020	775	770	780	204000	408000	408000
May 2020	770	765	770	187000	187000	448800
June 2020	765	755	760	165750	331500	331500
July 2020	760	750	750	148750	148750	297500
August 2020	755	740	740	127500	255000	255000
Sept 2020	750	730	730	110500	221000	331500
Oct 2020	745	720	715	93500	187000	280500
Nov 2020	740	715	700	72250	72250	216750
Dec 2020	735	710	685	55250	55250	165750
Jan 2021	730	705	670	38250	38250	76500
Feb 2021	725	695	660	21250	42500	42500
March 2021	720	680	650	0	0	0
Total cost avoid for year: Reducing Numbers in Care				1224000	1946500	2854300
Total Cost Avoided: Placement Mix [See Table 1]				766400	766400	766400
Total Cost Avoided Placement Mix and Reduced Numbers				1990400	2712900	3620700

This assumes that numbers in care do not reduce further over the current financial year, and only begin to do so as Family Safeguarding becomes fully established from March 2020. Should overall numbers decline as the current financial year continues, then the starting point for 2020/21 will clearly be easier.

It is important to note that predicting placement numbers and mix is a very difficult challenge; and we are in a position where maintaining numbers at present levels is undermined annually by a rapidly increasing population of children in the County. We will also not know the extent to which numbers among our statistical neighbours have increased in 2018/19 until the autumn; it may well be the case that we need to adjust our expected performance accordingly if the next round of national statistics continues to show a general picture of increased numbers in care.

Taking all this into account, what the table above shows is that through a combination of increased in-house carers and some reduction in numbers in care, a savings target of around £2M should be achievable, even if there is some slippage in placement mix or overall numbers. The 'High Optimism' column is just that – achieving this is very unlikely but it does illustrate how relatively small changes in overall numbers in care have a big impact on levels of spend.

From a risk perspective, given the volatility of this budget and the needs that are reflected within it, only relatively small rises in overall numbers can have an equally significant impact in the adverse direction.

There will be a need to slightly over-achieve savings in order to fund the proposed finance officer role within the corporate parenting service. The expectation is that this role will essentially more than pay for itself through enhanced scrutiny of legal order and connected carer payments, among other duties.

What constraints does the project face?

Constraints are limited to the highly unpredictable nature of the care population. A continued influx of spontaneous unaccompanied asylum seeking young people would, for example, increase the risk that reductions in overall numbers are delayed.

Delivery Options

Has an options and feasibility study been undertaken?

Scope / Interdependencies

Scope

What is within scope?

External Placement Budgets and in-house fostering services

What is outside of scope?

Project Dependencies

Title

Volatility children in care numbers and growing child population

Cost and Savings

See accompanying financial information in Table 3

Non Financial Benefits

Non Financial Benefits Summary

As discussed above, we should only look after the right children for the right length of time if we are to enable them to achieve the best long term outcomes. While much of this paper covers financial aspects, it remains the case that the primary driver for these changes is to improve outcomes for children. This is to be achieved by ensuring that as many as possible are safely able to remain within their birth families through Family safeguarding, and those who do need to come into care are placed with well-matched local foster carers.

Title

Risks

Title

Project Impact

Equality Impact Assessment

Who will be affected by this proposal?

Children in care

What positive impacts are anticipated from this proposal?

Fewer children come into care, with more remaining safely at home with their birth families, who have been enabled to make the changes needed in order to provide good care for their children. This avoids harmful disruption to family ties. Where children do come into care, they are more likely to be placed with local in-house foster carers, minimizing disruption to family and friendship relationships, reducing the likelihood of placement disruptions and making it easier to reunite families successfully once parents have made the changes they need to make.

What negative impacts are anticipated from this proposal?

None

Are there other impacts which are more neutral?

None

Disproportionate impacts on specific groups with protected characteristics

Details of Disproportionate Impacts on protected characteristics and how these will be addressed

N/A as there are no negative impacts anticipated

Business Case

A/R.6.267 Children's Disability 0 - 25 Service

Project Overview

Project Title	A/R.6.267 Children's Disability 0 - 25 Service		
Project Code	TR001544	Business Planning Reference	
Business Planning Brief Description	This business case describes how we can bring forward £50k of the planned £100k saving for 2021/22 to the 2020/21 financial year.		
Senior Responsible Officer	Lou Williams: Service Director Children & Safeguarding		

Project Approach

Background

Why do we need to undertake this project?

There are two main reasons for this project being required:

- **Outcomes for Children:** We have recently completed a restructure within the 0-25 service, which aligns this with the structure in the rest of children's social care – i.e. away from the unit model to one based on teams. There are clear benefits in doing this. The restructure has identified a £50k saving against budgeted staffing costs under the previous model.
- **Financial:** The unit cost of providing children's services in Cambridgeshire is high, in relative to our statistical neighbours, as illustrated by the chart below for 2017/18 [and it should be remembered that there was further investment in the Cambridgeshire service in 2018/19, meaning that our position may have moved further to the left since 2017/18]. There is a pressing need to identify ways in which we can reduce expenditure and particularly in areas where the impact is likely to be limited.

What would happen if we did not complete this project?

The Council will face increasing financial challenge unless we can bring our levels of expenditure down, and particularly in those areas where the evidence demonstrates that relative to similar authorities, expenditure is higher than would be expected, as is the case in children's services

Approach

Aims / Objectives

The restructure completed in 2019/20 has resulted in a £50k saving against staffing costs compared with the previous structure, as well as bringing the 0-25 service in line structure-wise with the rest of children's social care.

Project Overview - What are we doing

The £50k saving opportunity has arisen through a re-structure process and enables us to bring forward £50k of planned £100k savings from 2021/2 into the 2020/21 financial year.

Impact

There is no adverse impact from these changes.

What assumptions have you made?

None

What constraints does the project face?

None

Delivery Options

Has an options and feasibility study been undertaken?

Scope / Interdependencies

Scope

What is within scope?

0-25 services

What is outside of scope?

Project Dependencies

Title

Volatility children in care numbers and growing child population

Cost and Savings

See accompanying financial information in Table 3

Non Financial Benefits

Non Financial Benefits Summary

The new structure based on specialist teams is already improving management oversight.

Title

Risks

Title

Project Impact

Equality Impact Assessment

Who will be affected by this proposal?

N/A

What positive impacts are anticipated from this proposal?

The team structure is a more effective one than the previous unit model

What negative impacts are anticipated from this proposal?

No negative impacts have been identified

Are there other impacts which are more neutral?

None

Disproportionate impacts on specific groups with protected characteristics

Details of Disproportionate Impacts on protected characteristics and how these will be addressed

None

Business Case

A/R 6.257 Early Help offer within Children's Services

Project Overview

Project Title	A/R 6.257 Early Help offer within Children's Services		
Project Code	TR001545	Business Planning Reference	
Business Planning Brief Description	This business case describes how we can save a total of £750k through a combination of ensuring that early help services are as effective and efficient way as possible, and by not re-investing savings from the decision to end the MST (Multi Systemic Therapy) contract as from 31 August 2019.		
Senior Responsible Officer	Lou Williams: Service Director Children & Safeguarding		

Project Approach

Background

Why do we need to undertake this project?

There are two main reasons for this project being required:

- **Outcomes for Children:** Cambridgeshire is a relative high spender on children's services overall and invests significant resources into early help services. Analysis of available data suggests that there is a culture of over-intervention, particularly in some parts of the County at all levels of support for children, including within children's social care. Over-intervention in the lives of children is not associated with good outcomes, and risks the unintentional creation of a culture of dependency. A whole-scale review of the way we work with vulnerable children and families across the whole system will be needed over the next 12-24 months, which will take place alongside the development of the Family Safeguarding model within children's social care services. This provides an opportunity to consider the delivery model across Early Help, as we look to ensure that the offer is in line with the Family Safeguarding approach, is proportionate to need and avoids risks of over-intervention, and fits as seamlessly as possible alongside the offer from universal and other services including schools and health services.
- **Financial:** The unit cost of providing children's services in Cambridgeshire is high, relative to our statistical neighbours. There is Therefore a pressing need to identify ways in which we can reduce expenditure and particularly in areas where the impact is likely to be limited.

What would happen if we did not complete this project?

The Council will face increasing financial challenge unless we can bring our levels of expenditure down, and particularly in those areas where the evidence demonstrates that relative to similar authorities, expenditure is higher than would be expected, as is the case in children's services.

Approach

Aims / Objectives

The aim of this proposal is not to reduce numbers of front-line workers, although the proposal does include freezing the additional investment into early help that was originally proposed as part of ending of the contract with Family Psychology Mutual to deliver MST (Multi Systemic Therapy) in the County. This will then form part of a broader review of early help services to ensure that we are delivering services as effectively and efficiently as possible. We need to make sure that our early help services are sufficiently resourced to work

intensively with families where there is greatest risk of their needs escalating to the point where statutory services may need to become involved. We also need to ensure that we are supporting our key partner agencies to meet emerging needs without families experiencing being 'referred on' wherever possible.

Project Overview - What are we doing

The £750k savings that are proposed through this business case will be achieved through two main means:

- Not re-investing savings from ending the contract with Family Psychology Mutual to deliver MST;
- Reviewing the operation of Early Help Services to ensure that they are delivered as efficiently as possible.

Savings associated with ending the MST contract: £216k

In February 2019, the Council made the decision to end the contract with Family Psychology Mutual to deliver Multi-Systemic Therapy. This decision was taken following national research that identified that outcomes for young people accessing MST were not statistically different from those accessing more traditional early help services. Part of this proposal was for half of the funding for the MST contract to be re-invested in early help services, a figure equivalent to £316k. Of this, £100k has been earmarked to support community development initiatives, leaving £216k.

Given the evidence that Cambridgeshire has high unit costs in relation to the delivery of children's services and has a significant budget gap in 2020/21, it is proposed that this additional investment no longer takes place.

Delivering greater efficiency in Early Help Services

As noted above, we aim to maintain current levels of staffing in relation to front-line workers. An initial review of management capacity suggests that there is scope for considerable savings. Proposals would result in a reduction of around 10-15 Full Time Equivalent posts. We will do all we can to avoid any redundancies but it is unlikely that this will be possible for all members of staff placed at risk should these proposals progress. The service is aware of these proposals coming to Committee in October.

Impact

These proposals will result in officers being placed at risk of redundancy, although we will do all we can to ensure that suitable alternative roles are identified. There is therefore a clear risk of personal impact on any members of our staff for whom redundancy is unavoidable. Any redundancy costs will be met from the corporate budget as the changes will result in permanent savings to the Council.

What assumptions have you made?

We are of the view that we can achieve the £750k without reducing numbers of front-line practitioners, but this assumption has yet to be fully tested. Any shortfall is, however, likely to be small and will be possible to make up from small reductions from other parts of children's services. We do not envisage reducing front-line practitioners.

As noted above, the indications are that overall spending on children's service is relatively high in Cambridgeshire. To some extent this is related to numbers in care, but there are indications that we have a culture of over involvement in the lives of children and families at all levels in the system.

The Family Safeguarding approach, for which the Council has received government funding in order to establish in the County, will help us to address this initially within children's social care, but ultimately more widely across the system.

Our partners have an important role to play in supporting and addressing emerging needs among children with whom they work. Children and families will often find additional support provided through a school, for example, as being easier to engage with, as opposed to agreeing to a referral to an external service like the

Council's early help services. Families can perceive the referral process as stigmatizing, and some will be concerned that they may become known to children's social care.

There are some areas of the County where some partners have very limited resources. Some schools in South Cambridgeshire receive limited additional pupil premium funding as they serve a relatively affluent pupil population, and are also small because of their rural location. This can provide a challenge for them in providing additional support to individual pupils. One aspect of our developing towards more place-based approaches to supporting communities – our Think Communities programme – is to develop creative approaches with the local community to supporting those who are more vulnerable. It is likely that any longer term reviews of early help provision in Cambridgeshire will be undertaken as part of our developing Think Communities strategy.

These approaches will become increasingly important as the population of children and young people continues to increase, while available funding is likely to continue to reduce. An assumption moving forward therefore is that while current relative levels of expenditure are relatively high, this can be reduced in the context of otherwise rising demand resulting from population growth and reductions in available resources across all agencies working with children, young people and their families.

What constraints does the project face?

There are constraints that relate to ensuring that the necessary HR and associated policies are adopted, including the requirement to undertake a full consultation and assess any adverse community impact. These processes will need to be concluded in advance of the beginning of the 2020/21 financial year if full year savings are to be achieved in that year.

Delivery Options

Has an options and feasibility study been undertaken?

Scope / Interdependencies

Scope

What is within scope?

Early Help services across the County

What is outside of scope?

Project Dependencies

Title

Volatility children in care numbers and growing child population

Cost and Savings

See accompanying financial information in Table 3

Non Financial Benefits

Non Financial Benefits Summary

Over-intervention in the lives of children and their families is not a good thing. It can result in families feeling unfairly stigmatised and risks creating a culture of dependency. Beginning to critically reassess our services as part of business planning processes enables us to assure ourselves that we are intervening with the right children at the right time and at the right level of service. We may find that the pattern is not even across the

authority, and that some communities or areas require additional resources, while others need less. This will enable us to be confident that we deliver an evidence-based and equitable service across the County as a whole.

Title

Risks

Title

Project Impact

Equality Impact Assessment

Who will be affected by this proposal?

A number of our staff – likely to be equivalent to 10-15 FTE (Full Time Equivalent posts) – who would be placed at risk of redundancy as a result of these proposals.

What positive impacts are anticipated from this proposal?

Making savings that are only likely to have a limited impact on front-line delivery is an important factor in enabling the Council to meet challenging financial constraints while continuing to support

What negative impacts are anticipated from this proposal?

Limited/minimal for users of our services

Are there other impacts which are more neutral?

Limited/minimal for our service users

Disproportionate impacts on specific groups with protected characteristics

Details of Disproportionate Impacts on protected characteristics and how these will be addressed

None

Business Case

A/R.6.269 Review of Education Support Functions

Project Overview

Project Title	A/R.6.269 Review of Education Support Functions		
Project Code	TR001537	Business Planning Reference	
Business Planning Brief Description	A review of the support functions across the Education Directorate, including Education Business Support		
Senior Responsible Officer	Jonathan Lewis		

Project Approach

Background

Why do we need to undertake this project?

- To improve the efficiency and effectiveness of Business Support as part of the Education Directorate
- To bring all aspects of Education Business Support together, following recent changes in structure within People and Communities.
- To embed the People and Communities working practices, currently employed by other directorates within People and Communities.
- To identify other possible efficiencies across the Education Directorate in order to release savings

What would happen if we did not complete this project?

If this project were not completed then required savings would not be made and areas of inefficiency across the Education Directorate would remain.

Approach

Aims / Objectives

- To improve the efficiency and effectiveness of Business Support as part of the Education Directorate
- To bring all aspects of Education Business Support together, following recent changes in structure within People and Communities.
- To embed the People and Communities working practices, currently employed by other directorates within People and Communities.
- To identify other possible efficiencies across the Education Directorate in order to release savings

Project Overview - What are we doing

Last year DMT agreed to undertake a P&C Business Support review to create greater flexibility across services and ensure business support is more aligned to business need.

The review included establishing some guiding principles for business support; changing the generic job descriptions outside of the Admin Job Families framework to better reflect the business requirements of business support services now and in the future and to ensure a workforce development plan to meet the emerging learning and development needs of staff is in place.

Using the principles of the overall review the Education directorate will assess the work currently undertaken by Business Support and identify areas where efficiencies can be made, as well as areas where current resource is not adequate, resulting in a Business Support function more aligned to the directorate's needs.

A wider review of the Education directorate will be undertaken to assess the functions currently being

provided and identify areas where services can be streamlined or reduced

What assumptions have you made?

What constraints does the project face?

Delivery Options

Has an options and feasibility study been undertaken?

Scope / Interdependencies

Scope

What is within scope?

Education support functions, including Education Business Support, SAT Business Support, SEND Business Support, and other related functions across Education.

What is outside of scope?

Education savings discussed in other business cases, or savings related to other directorates

Project Dependencies

Title

Cost and Savings

See accompanying financial information in Table 3

Non Financial Benefits

Non Financial Benefits Summary

Title

Efficiency and ease of use

Risks

Title

Loss of expertise

Loss of efficiency

Project Impact

Equality Impact Assessment

Who will be affected by this proposal?

At this stage of the business planning process, proposals have not been fully developed. Equality Impact Assessments will be conducted in full at the appropriate time to assess the impact which changes will have on citizens and staff.

What positive impacts are anticipated from this proposal?

What negative impacts are anticipated from this proposal?

Are there other impacts which are more neutral?

Disproportionate impacts on specific groups with protected characteristics

Details of Disproportionate Impacts on protected characteristics and how these will be addressed

Business Case

A/R.6.202 - Youth Justice / Youth Support

Project Overview

Project Title	A/R.6.202 - Youth Justice / Youth Support		
Project Code	TR001536	Business Planning Reference	
Business Planning Brief Description	Three identified areas to reduce spending in the youth offending service and youth support services with limited impact on service delivery.		
Senior Responsible Officer	Anna Jack		

Project Approach

Background

Why do we need to undertake this project?

The Youth Justice and Youth Support Service contribution towards the Council's business plan. Savings identified fall across three areas, one element of the proposal calls closure to an historic funding arrangement for a local youth project.

What would happen if we did not complete this project?

The Council would need to find savings from other service areas.

Approach

Aims / Objectives

To achieve a saving of £30k for 2020/21

Project Overview - What are we doing

- Reducing the youth offending officer capacity of the Youth Offending Service by 0.3 - 0.5 FTE (exact amount to be confirmed) amounting to £15k saving
- Reduce the Youth Support Service Community Reach fund by £9k, leaving a residual £25,475.
- End grant to Gauntlet Auto Project of £6k (now a registered charity)

What assumptions have you made?

That the case-load of the Youth Offending Service can be managed with reduced Youth Offending Officer time, being absorbed into business as usual

Reducing the Community Reach Fund won't make a significant difference to the capacity of the Youth and Community Coordinators to develop and initiate local projects working alongside young people and communities.

The Gauntlet project will move to becoming self-sustaining

What constraints does the project face?

The potential for additional burden to be placed on the Youth Offending Service with reduced capacity.

Delivery Options

Has an options and feasibility study been undertaken?

Scope / Interdependencies

Scope

What is within scope?

Youth Offending Service and Youth Support Service

What is outside of scope?

Any other aspects of the service

Project Dependencies

Title

Cost and Savings

See accompanying financial information in Table 3

Non Financial Benefits

Non Financial Benefits Summary

Ending of an historical arrangement with one grant funded organization, which is anomalous

Title

Risks

Title

Project Impact

Equality Impact Assessment

Who will be affected by this proposal?

Young Offenders and community groups/ organisations

What positive impacts are anticipated from this proposal?

- Contribution towards the Council's business plan
- Ending of an historical grant agreement with a project which is now anomalous

What negative impacts are anticipated from this proposal?

- Reduced offer to young offenders through reduced capacity of the YOS
- Reduced capacity to invest in community and youth focused initiatives
- Ending of funding to Gauntlet could impact on the viability of the project

Are there other impacts which are more neutral?

None

Disproportionate impacts on specific groups with protected characteristics

Details of Disproportionate Impacts on protected characteristics and how these will be addressed

Young people aged 10 – 17 who are the beneficiaries of the Youth Offending Service and youth support services.

The Gauntlet project will continue to run as a registered charity.

