

HEALTH & WELLBEING BOARD ACTION LOG: JANUARY 2017

MINUTE & ITEM TITLE	ACTION REQUIRED / UPDATE	STATUS
Meeting Date: 17.09.15		
<p>149: Progress on HWB Priority 4</p>	<p>Circulate a briefing to HWB members on the work being done on universal credit and provision of support in benefits sanction cases in Children, Families and Adults Services (CFA) and in the District Councils</p> <p>UPDATE 07/07/16: The CFA Child Poverty Group was considering the wider issues; District Councils leading on Universal Credit. District Council leads to progress provision of information on universal credit.</p> <p>UPDATE 09/11/16: Mike Hill to pursue and feedback. Claire Bruin to speak to Lisa Faulkner and feedback.</p> <p>UPDATE 06/01/17: Given the time elapsed no further action is proposed.</p> <p style="text-align: right;">Action: I Green / M Hill / C Bruin</p>	<p>No further action</p>

MINUTE & ITEM TITLE	ACTION REQUIRED / UPDATE	STATUS
Meeting Date: 14.01.16		
180. Community Resilience Strategy	<p>The Board's District Council support officer undertook to liaise with the Service Director on local planning in South Cambridgeshire, with the aim of avoiding duplication and identifying gaps in what was in place</p> <p>UPDATE 09/11/16: This has been overtaken by the Transformation Programme which Sue Grace is leading and there is on-going dialogue. Liz Robin to check the position with Sue Grace before this action is closed.</p> <p>UPDATE 06/01/17: This action is confirmed as complete.</p> <p style="text-align: right;">Action: L Robin</p>	Completed
Meeting Date: 26.05.16		
214: Quality Premium 2016-17:CCG Choice of Local Indicators	<p>CCG Head of Operational Planning to supply list of factors on which the quality premium bonus would be awarded, and to supply implementation plan</p> <p>UPDATE 07/07/16: This work was expected to be completed in late July, when the information requested could be supplied to the HWB.</p> <p>UPDATE 09/11/16: Sue Last to send a briefing to the Board with a list of the quality premium factors.</p> <p>UPDATE 30/11/16: A brief report be submitted to the Board's January meeting, including details of where progress was and was not being made.</p> <p style="text-align: right;">Action: S Last</p>	On-going

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Meeting Date: 07.07.16		
224: Cambridgeshire Summary Joint Strategic Needs Assessment (JSNA) 2016	<p>Issues around freehold properties estate management issues / key worker housing to be the subject of further discussions between the District Support Officer and Matthew Winn.</p> <p>UPDATE 09/11/16: Alex Parr to liaise with Iain Green to confirm that this discussion has taken place.</p> <p>UPDATE 06/01/17: This action is confirmed as complete.</p> <p style="text-align: right;">Action: A Parr/ I Green</p>	Completed
226: Long-Term Conditions JSNA – update report	<p>Details of specific work areas which were not implementing the JSNA findings to be circulated to all HWB members so that they could help unblock them.</p> <p>UPDATE 09/11/16: Liz Robin to speak to A Mavrodaris and provide feedback.</p> <p style="text-align: right;">Action: L Robin</p>	On-going
Meeting Date: 15.09.16		
235. Safeguarding Adults Board Annual Report 2015-16	<p>To share with the Board any recommendations arising from the review of the increase in reported cases of abuse and/ or neglect in care homes in 2015-16 compared to the previous year when this information was available.</p> <p style="text-align: right;">Action: C Bruin</p>	On-going

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236. Cambridgeshire Local Safeguarding Children Board (LSCB) Annual Report 2015-16	<p>To draft a letter to NHS England for the Chairman's signature seeking an assurance that an adequate mechanism is in place to ensure that they are able to discharge their statutory duties if they are not able to attend meetings with the LSCB.</p> <p style="text-align: right;">Action: A Jarvis</p> <p>UPDATE 23/10/16: Awaiting confirmation from Andy Jarvis that the response from NHS England in relation to Minute 236 above covers the points to be raised.</p>	In progress
238. Community Resilience Strategy	<p>To arrange a workshop to bring together representatives from District and partner organisations and officers.</p> <p>UPDATE 09/11/16: Claire Bruin to speak to Sarah Ferguson and provide feedback.</p> <p style="text-align: right;">Action: C Bruin/ S Ferguson</p>	On-going
Meeting Date: 17 November 2016		
244. Health and Care System Sustainability and Transformation Programme - MOU	<p>Officers would explore the inclusion of an enabling clause regarding shared risk and gain in the Local Authority Appendix to the MOU. If it was not possible to include such a clause an explanation of why this was not possible would be provided.</p> <p>UPDATE 06/01/17: A short clause was added to the MOU.</p> <p style="text-align: right;">Action: L Robin</p>	Completed
	<p>The Chief Executive of Cambridgeshire County Council and Peterborough City Council would be invited to sign off the Local Authority Appendix on behalf of both authorities.</p> <p>UPDATE 20/12/16: The Chief Executive agreed to sign off the MOU on behalf of Cambridgeshire County Council.</p> <p style="text-align: right;">Action: L Robin</p>	On-going

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	<p>District and City Councillors would each take the STP MOU Local Authority Appendix through their own democratic processes (for example, Cabinet) before final sign-off by the Chairman of the Health and Wellbeing Board.</p> <p>UPDATE 06/01/17: Work is continuing with regards to sign off by district and city councils.</p> <p style="text-align: center;">Councillors Abbott, Cornwell, Ellington, Schuman and Palmer</p>	On-going
	<p>The Voluntary and Community Sector representative would provide feedback on where she felt the voluntary sector could contribute via the Chief Executive of the Cambridgeshire and Peterborough NHS Foundation Trust.</p> <p style="text-align: right;">Action: J Farrow/ A Thomas</p>	On-going
245. Forward Agenda Plan	<p>Reports on the Cambridgeshire and Peterborough Health and Care System Sustainability and Transformation Programme to be made by the Chief Officer, Cambridgeshire and Peterborough Clinical Commissioning Group. The January report to include an update on organisational planning.</p> <p style="text-align: right;">Action: T Dowling</p>	Completed
	<p>Add an item on dual diagnosis of mental health and substance misuse issues to the January agenda.</p> <p style="text-align: right;">Action: R Greenhill</p> <p>UPDATE 30.11.16: Added to the Forward Agenda Plan for March 2017.</p>	Completed

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	<p>Reflect on whether any information items on the March agenda might be circulated outside of the meeting.</p> <p>Update: The forward Agenda for March was discussed at the Health and Wellbeing Officer Support Group meeting, and items were identified which could be circulated outside the meeting.</p> <p style="text-align: right;">Action: L Robin</p>	Completed
	<p>Consider the inclusion of a development session on understanding county council, district and city council and NHS budgets and budget processes.</p> <p style="text-align: right;">Action: L Robin/ K Parker</p>	On-going
	<p>Add an item on Primary Care Strategy to the January agenda.</p> <p style="text-align: right;">Action: R Greenhill</p> <p>UPDATE 30.11.16: Added to the Forward Agenda Plan for January 2017.</p>	Completed
	<p>Add a development session on the future development of primary care in Cambridgeshire, including the location of services, integrated use of the estate and estate development.</p> <p style="text-align: right;">Action: K Parker</p>	On-going
	<p>Add a report on the output from the November development session to the agenda for the January meeting.</p> <p style="text-align: right;">Action: R Greenhill</p> <p>UPDATE: Added to the Forward Agenda Plan for January 2017.</p>	Completed