

ADULTS COMMITTEE



Thursday, 11 June 2020

Democratic and Members' Services
Fiona McMillan
Monitoring Officer

14:00

Shire Hall
Castle Hill
Cambridge
CB3 0AP

COVID-19

During the Covid-19 pandemic Council and Committee meetings will be held virtually for Committee members and for members of the public who wish to participate. These meetings will held via Zoom and Microsoft Teams (for confidential or exempt items). For more information please contact the clerk for the meeting (details provided below).

AGENDA

Open to Public and Press

CONSTITUTIONAL MATTERS

- 1. Notification of Chairman/woman and Vice-Chairman/Woman**
- 2. Apologies for absence and declarations of interest**
Guidance on declaring interests is available at
<http://tinyurl.com/ccc-conduct-code>
- 3. Minutes - 12 May 2020**
[Minutes - 12 May 2020](#)
- 4. Action Log**
- 5. Petitions and Public Questions**

5 - 6

KEY DECISIONS

6. Adult Social Care Providers - Temporary 10% resilience payment

To follow

DECISIONS

7. Cambridgeshire County Council's Response to Covid -19

To follow

INFORMATION AND MONITORING

8. Adults Committee Agenda Plan, Training Plan and Appointments to Outside Bodies and Internal Advisory Groups and Panels 7 - 20

9. Exclusion of Press and Public

To resolve that the press and public be excluded from the meeting on the grounds that the agenda contains exempt information under Paragraphs 1, 2 & 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as amended, and that it would not be in the public interest for this information to be disclosed information relating to any individual, information which is likely to reveal the identity of an individual and information relating to the financial or business affairs of any particular person (including the authority holding that information).

KEY DECISION

10. Request to Commission Additional Block Contract Residential, Nursing and Planned Respite Care - EXEMPT

- Information relating to any individual;
- Information which is likely to reveal the identity of an individual;
- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

11. Date of Next Meeting

2 July 2020

The Adults Committee comprises the following members:

Councillor Anna Bailey (Chairwoman) Councillor David Ambrose Smith (Vice-Chairman)

Councillor Adela Costello Councillor Sandra Crawford Councillor Derek Giles Councillor Mark Goldsack Councillor Nichola Harrison Councillor Mark Howell Councillor David Wells and Councillor Graham Wilson

For more information about this meeting, including access arrangements please contact

Clerk Name: Tamar Oviatt-Ham

Clerk Telephone: 01223 715668

Clerk Email: tamar.oviatt-ham@cambridgeshire.gov.uk



ADULTS COMMITTEE

Minutes Action Log

Introduction:

This log captures the actions arising from the Adults Committee up to the meeting on **12 May 2020** and updates Members on progress in delivering the necessary actions.

This is the updated action log as at 22 May 2020

Meeting 7 November 2019

Minute No.	Report Title	Action to be taken by	Action	Comments	Status	Review Date
233.	LEARNING DISABILITY PARTNERSHIP - BASELINE 2020/21 (POOLED BUDGET REVIEW)	Mubarak Darbar	Members discussed the report and requested updates on progress.	Project on hold due to COVID-19	On Hold	

Meeting 12 March 2020

Minute No.	Report Title	Action to be taken by	Action	Comments	Status	Review Date
267.	ADULT SOCIAL CARE SERVICE USER SURVEY 2019	Tina Hornsby	Queried whether it was possible to produce a breakdown of the results by district. Officers explained that work was ongoing to build in this capability to the new Power BI reporting and the reporting would also cover service user groups and age. Officers explained that they would share the first cut of this information with the Committee when it was available.	Request fed back to the Business Intelligence Team and a district level report will be provided in September.	Complete	

Meeting 12 May 2020

Minute No.	Report Title	Action to be taken by	Action	Comments	Status	Review Date
275.	COVID-19 RESILIENCE FUNDING TO SUPPORT INDEPENDENT SECTOR PROVIDERS OF ADULT SOCIAL CARE	Will Patten	Members requested to see examples of the newsletter circulated to Providers	Examples of Provider Newsletters circulated to Members on 26 May 2020	Complete	
276.	COVID-19 - UPDATE REPORT ON THE COUNCIL'S RESPONSE	Charlotte Black	A Member queried what the national guidance was in terms of homelessness in relation to the pandemic and the future strategy. Officers explained that national guidance was still awaited and that they would share this with the Committee when more guidance was received.	The national guidance from Government at the end of March required all rough sleepers and homeless people in unsuitable accommodation to be placed in self-contained accommodation that was consistent with requirements for social distancing. In many cases these are local hotels or guesthouses. That guidance is still in force and is being delivered by district councils and Peterborough City Council. Further guidance and support is expected very shortly from Government to support rough sleepers on to pathways into accommodation rather than back on to the streets once the lockdown is lifted.	Complete	
276.	COVID-19 - UPDATE REPORT ON THE COUNCIL'S RESPONSE	Charlotte Black	A Member raised her concerns in relation to death rates in care homes being six times higher than in hospitals and referred to the current ONS data. She commented that full testing of all individuals would help GPs diagnose real causes of deaths. Officers commented that it was not clear from looking at the ONS figures that death rates were six times as high but that they would review the figures and clarify this for the Committee.	Update circulated to the Committee	Complete	
277.	AGENDA PLAN	Tamar Oviatt-Ham	A Member commented that Brexit preparation review needed to be added to a Committee later in the year		Complete	

**ADULTS COMMITTEE AGENDA PLAN, TRAINING PLAN AND APPOINTMENTS
TO OUTSIDE BODIES AND INTERNAL ADVISORY GROUPS AND PANELS**

To: Adults Committee

Meeting Date: 11 June 2020

From: Chief Executive

Electoral division(s): All

Forward Plan ref: No **Key decision:** Not applicable

Outcome: To review the Committee's agenda plan and training plan, and to consider appointments to outside bodies and internal advisory groups and panels.

It is important that the Council is represented on a wide range of outside bodies to enable the Council to provide clear leadership to the community in partnership with citizens, businesses and other organisations.

Recommendation: It is recommended that the Adults Committee:

- (i) review its agenda plan attached at Appendix 1;
- (ii) review its training plan attached at Appendix 2;
- (iii) agree the appointments to outside bodies as detailed in Appendix 3; and
- (iv) agree the appointments to Internal Advisory Groups and Panels as detailed in Appendix 4.

<i>Officer contact:</i>		<i>Member contacts:</i>	
Name:	Tamar Oviatt-Ham	Names:	Councillors Bailey & Ambrose-Smith
Post:	Democratic Services Officer	Post:	Chair/Vice-Chair
Email:	Tamar.oviatt-ham@cambridgeshire.gov.uk	Email:	annabailey@hotmail.co.uk david.ambrose-smith@cambridgeshire.gov.uk
Tel:	01223 715668	Tel:	01223

1. BACKGROUND

- 1.1 The Adults Committee reviews its agenda plan and training plan at every meeting.
- 1.2 The General Purposes Committee has previously agreed to refer appointments to Outside Bodies, Internal Advisory Groups and Panels and Partnership Liaison and Advisory Groups to the relevant Policy and Service Committee. Details of Adults Committee current appointments to Outside Bodies are attached at Appendix 3 and its appointments to Internal Advisory Groups and Panels at Appendix 4.
- 1.3 The Committee agreed on 13 July 2017 to delegate, on a permanent basis between meetings, the appointment of representatives to any outstanding outside bodies, groups, panels and partnership liaison and advisory groups, within the remit of the Adults Committee, to the Executive Director for People and Communities, in consultation with the Chairwoman of Adults Committee.
- 1.4 It is important that the Council is represented on a wide range of outside bodies to enable the Council to provide clear leadership to the community in partnership with citizens, businesses and other organisations.

2. MAIN ISSUES

- 2.1 The outside bodies where appointments are required are set out in **Appendix 3** to this report. The current representative(s) is indicated. It is proposed that the Committee should agree the appointments to these bodies.
- 2.2 The internal advisory groups and panels where appointments are required are set out in **Appendix 4** to this report. The current representative(s) is indicated. It is proposed that the Committee should agree the appointments to these bodies.

3. ALIGNMENT WITH CORPORATE PRIORITIES

3.1 A good quality of life for everyone

There are no significant implications for this priority.

3.2 Thriving places for people to live

There are no significant implications for this priority.

3.3 The best start for Cambridgeshire's children

There are no significant implications for this priority.

3.4 Net zero carbon emissions for Cambridgeshire by 2050

There are no significant implications for this priority.

4. SIGNIFICANT IMPLICATIONS


4.1 There are no significant implications within these categories:

- Resource Implications
- Procurement/Contractual/Council Contract Procedure Rules Implications
- Statutory, Legal and Risk Implications
- Equality and Diversity Implications
- Engagement and Communications Implications
- Localism and Local Member Involvement
- Public Health Implications

Implications	Officer Clearance
Have the resource implications been cleared by Finance?	Not applicable
Have the procurement/contractual/ Council Contract Procedure Rules implications been cleared by the LGSS Head of Procurement?	Not applicable
Has the impact on statutory, legal and risk implications been cleared by the Council's Monitoring Officer or LGSS Law?	Not applicable
Have the equality and diversity implications been cleared by your Service Contact?	Not applicable
Have any engagement and communication implications been cleared by Communications?	Not applicable
Have any localism and Local Member involvement issues been cleared by your Service Contact?	Not applicable

Have any Public Health implications been cleared by Public Health	Not applicable
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Source Documents	Location
Adults Committee 13 July 2017	Adults Committee 13 July 2017

ADULTS POLICY AND SERVICE COMMITTEE AGENDA PLAN	Published on 1 June 2020 Updated on 2 June 2020		Cambridgeshire County Council
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Notes

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is five clear working days before the meeting.

The following are standing agenda items which are considered at every Committee meeting:

- Minutes of previous meeting and Action Log;
- Finance Report;
- Agenda Plan, and Appointments to Outside Bodies.

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for reports	Agenda despatch date
11/06/20	Cambridgeshire County Council's Response to Covid -19	W Ogle Welbourn		29/05/20	03/06/20
	Commissioning of additional block bed capacity in care homes	W Patten	2020/021		
	Adult Social Care Providers - Temporary 10% resilience payment	S Torrance	2020/041		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for reports	Agenda despatch date
02/07/20	Care Home Support Plan	C Black		26/06/20	30/06/20
	Cambridgeshire County Council's Response to Covid -19	W Ogle Welbourn			
13/08/20	Cambridgeshire County Council's Response to Covid -19	W Ogle Welbourn		31/07/20	05/08/20
10/09/20	Housing Related Support	O Hayward	2020/022	28/08/20	02/09/20
	Quarterly Performance Report – Q1	T Barden	Not applicable		
	Service Budgets	C Black / W Patten	Not applicable		
	Annual Customer Services report	C Black	Not applicable		
	Risk Register	C Black	Not applicable		
	Deep Dive (TBC)	TBC	Not applicable		
08/10/20	Business Planning	C Black/W Patten	Not applicable	25/09/20	30/09/20
	Annual Safeguarding Board Report	J Proctor	Not applicable		
	Carer's survey report	C Black	Not applicable		
	Brexit Preparation - Update	Sue Grace	Not applicable		
12/11/20	Business Planning	C Black/W Patten	Not applicable	30/10/20	04/11/20
	Adults Positive Challenge Update report	C Black	Not applicable		
	Deep Dive (TBC)	TBC	Not applicable		
10/12/20	Quarterly Performance Report – Q2	T Barden	Not applicable	27/11/20	02/12/20

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for reports	Agenda despatch date
	Delayed Transfers of Care Update	C Black	Not applicable		
	Deep Dive (TBC)	TBC	Not applicable		
	Business Planning	C Black/W Patten	Not applicable		
14/01/21	CPFT Annual Report	F Adley	Not applicable	23/12/21	06/01/21
	Adults Positive Challenge Update report	C Black	Not applicable		
	Adults Self-Assessment	C Black	Not applicable		
	Service Directors Joint Report (Commissioning / Adults)	C Black / W Patten	Not applicable		
<i>18/02/21 Provisional date</i>				<i>05/02/21</i>	<i>10/02/21</i>
18/03/21	Quarterly Performance Report – Q3	T Barden	Not applicable	05/03/21	10/03/21
	Deep Dive (TBC)	TBC	Not applicable		
	Annual Service User's survey	C Black	Not applicable		
	Adults Positive Challenge Report	C Black	Not applicable		
<i>15/04/21 Provisional date</i>				<i>02/04/21</i>	<i>07/04/21</i>
03/06/21	Deep Dive	TBC	Not applicable	20/05/21	25/05/21

To be programmed:

- Integrated Community Equipment Service Procurement D Mackay KD

- Deep Dive - Respond to Pressures in Older People Bed-Based Care - C Black / W Patten
- Learning Disability Partnership Baseline 2020/21 (Pool Budget Review) Update M Darbar
- Delayed Transfers of Care Update C Black
- Early Intervention & Prevention Pseudo Framework G Hodgson KD

CAMBRIDGESHIRE COUNTY COUNCIL APPOINTMENTS TO OUTSIDE BODIES: POLICY & SERVICE COMMITTEES

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS	GUIDANCE CLASSIFICATION	COMMITTEE TO APPROVE
Cambridgeshire and Peterborough Sustainability and Transformation Partnership Board To focus on the medium and long-term strategy of the STP and answer the 'big' questions, to set the vision for Cambridgeshire and Peterborough's population based on health needs, and ensure the programme is structure to enable this to be delivered.	TBC	1	Councillor A Bailey (Con) Substitute – Councillor D Ambrose-Smith	Catherine Pollard Executive Programme Director Cambridgeshire & Peterborough Sustainability and Transformation Partnership System Delivery Unit Catherine.pollard3@nhs.net 07803 033322	Other Public Body representative	Adults Committee

Appendix 3

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS	GUIDANCE CLASSIFICATION	COMMITTEE TO APPROVE
<p>Learning Disabilities Partnership Board</p> <p>Members of the Board include people with learning disabilities and people on the autistic spectrum (Speak Out Leaders), carers, representatives from voluntary organisations, service providers and the Learning Disability Partnership (County Council and health services).</p> <p>The role of the Board includes:</p> <ul style="list-style-type: none"> • Providing an opportunity for people to be involved in the decisions made about services that affect them and their carers. • Raising issues/concerns heard by the Speak Out Leaders from people with learning disabilities or on the autistic spectrum across the county. 	4	1	Councillor Adela Costello (Con)	<p>Tracy Gurney Head of Operations, Learning Disability Partnership</p> <p>01223 714692</p> <p>tracy.gurney@cambridgeshire.gov.uk</p>	Other Public Body representative	Adults

Appendix 3

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS	GUIDANCE CLASSIFICATION	COMMITTEE TO APPROVE
Older People's Partnership Board The OPPB brings together Older People, their representatives, the public and third sector, to work together to ensure the highest quality and best value services for older people across Cambridgeshire.	4	1	Councillor Mark Goldsack Councillor David Ambrose-Smith (Con)	Carol Williams Strategic Development Manager, Adults and Safeguarding 01223 706130 Partnership.Boards@cambridgeshire.gov.uk	Other Public Body representative	Adults
Physical Disability and Sensory Impairment Partnership Board Members of the Board include people with lived experience of physical disability and/or sensory impairments, representatives from voluntary organisations and representatives from statutory services such as health and social care. The role of the Board is to enable the voice of those with a physical disability and/or sensory impairments to be heard and to work together to ensure the highest quality and best value services for people locally	4	1	Councillor Mark Howell (Con) Councillor Adela Costello	Carol Williams Strategic Development Manager, Adults and Safeguarding 01223 706130 Partnership.Boards@cambridgeshire.gov.uk	Other Public Body representative	Adults

As at 02 May 2020

APPOINTMENTS TO INTERNAL ADVISORY GROUPS AND PANELS

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS	COMMITTEE TO APPROVE
Adults Safeguarding Board Under the terms of the Care Act 2014, each Local Authority must set up a Safeguarding Adult Board (SAB), with core membership from the Local Authority, police and the National Health Service (specifically the local Clinical Commissioning Group/s). The Cambs & P'boro Board sits below the Executive Safeguarding Partnership Board. The Board is responsible for progressing the Executive Safeguarding Partnerships Board's business priorities through the business plan.	4	1	Councillor M Howell (Con) Councillor D Ambrose-Smith (Con)	Sam Cook safeguardingboards@cambridgeshire.gov.uk	Adults

Appendix 4

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS	COMMITTEE TO APPROVE
Housing Related Support Member Reference Group This will be a time limited reference group who's input will help determine the models we are seeking to commission through a competitive tender process which is currently due to commence in April 2020.	2 meetings – (Feb & March)	10 (five each from Adults & Children and Young People Committees)	<u>Adults</u> Councillor D Connor Councillor Anna Bailey (Con) Councillor M Goldsack (Con) Councillor N Harrison (Lib Dem) Councillor M Howell (Con) Councillor D Wells (Con) <u>Children and Young People</u> Councillor D Ambrose Smith (Con) Councillor L Every (Con) Councillor A Hay (Con) Councillor S Hoy (Con) Councillor S Taylor (Ind)	Lisa Sparks Commissioner – Housing Related Support lisa.sparks@cambridgeshire.gov.uk 01223 699277 Mobile: 07900163590	Adults Children and Young People
Mental Health Governance Board Provide the strategic governance overview of the delegated Service as set out in the Section 75 Agreement.	6	1	Councillor D Wells (C)	Charlotte Wolstenholme Business Support Assistant Older People's Mental Health Team charlotte.wolstenholme@cambridgeshire.gov.uk 01223 715940	Adults