

BID Directorate COVID-19 EMERGENCY PLANNING HIGHLIGHT REPORT

SERVICE AREA:	Business Intelligence
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REPORTING PERIOD:	w/e 17 May 2020

KEY ACTIVITY HEADLINES

In addition to previously noted ongoing work, the team:

- Produced final analysis on schools' orders for digital devices for disadvantaged children
- Produced information to support NHS England planning for recovery and shared with CCG
- Produced weekly traffic movement briefing for MAIC and SCG based on Police ANPR camera data, local authority traffic sensors and Google data, indexed against national
- Matched shielded children to school census to share info with schools about vulnerable pupils
- Completed testing on new HR dashboard

RISKS / CHALLENGES (AND MITIGATION)

- We are planning for moving to Papworth in June, we are working with Project Team to arrange moving our lockers, we are making use of 'managing remotely' training sessions offered by L&D, and having weekly co-ordination meetings leading up to our move in a few weeks.

WORKFORCE UPDATE

- No Covid-19 workforce issues to report.
- Long term resourcing could become an issue. We now have 3 staff who have left or on maternity leave who we are not able to replace at the moment, we need to consider how to restart recruitment processes in the context of extended 'work from home guidance' (which is likely to continue until at least July). We are considering these uncertainties and our resourcing plan as a management team, this will include proposing acting up arrangements and carefully managing priorities.

FINANCIAL IMPACT (increase in costs / reduction in income)

No additional risk to report.

RECOVERY ACTIVITY (plans being considered / future steps)

- Working with Transformation / Finance on business planning activity in CCC. Supporting development of scenario planning approach.
- Working with Intelligence Cell on supporting recovery planning for health and social care system.

COMMUNICATIONS

- Daily contact with Director, formal reporting to Director weekly
- Twice weekly extended management meeting to deal with issues of the day and resourcing/team resilience.
- Continued daily contact with services