

CAMBRIDGESHIRE PENSION FUND

Pension Fund Board

Date: 04 November 2022

Report by: Internal Audit

| | |
|-----------------------|--|
| Subject: | Internal Audit Report 2021-22 |
| Purpose of the Report | To present the findings of Internal Audit during 2021-22. |
| Recommendation | The Local Pension Fund Board are asked to note the internal audit work during 2021-22. |
| Enquiries to: | Jen Morris - Head of Audit & Risk Management Jen.Morris@westnorthants.gov.uk |

1. Background

- 1.1 Internal auditing is an independent, objective assurance and consulting activity designed to add value and improve an organisation's operations. It helps an organisation accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control and governance processes.
- 1.2 The work of Internal Audit complements and supports the work of external auditors in forming their opinion on the financial accounts. Internal audit work is coordinated with the external auditors and they place reliance on the work of internal audit to reduce the level of testing they undertake themselves. This reduces overall costs by avoiding unnecessary duplication of effort and supports delivery of an efficient and effective service.

2. Report Content

- 2.1 During 2021-22, Internal Audit's work focused on the administration of the Cambridgeshire Pension Fund.
- 2.2 The audit assessed the adequacy of design and implementation of controls for the administration of the pension fund. Based on the completion of our work, we gave a **substantial** opinion assurance to the control environment in place and a **satisfactory** assurance opinion for compliance. The full report is included as Appendix 1.
- 2.3 Internal Audit findings were noted by the Pension Fund Committee in October 2022.

3. Relevant Fund Objectives

- 3.1 The audit work undertaken was designed to support the Pension Service in achieving its objectives through the effective management of risk. The work therefore supports all of the objectives of the Pension Service, in particular.

| |
|---|
| Manage the fund in a fair and equitable manner, having regard to what is in the best interest of the fund's stakeholders, particularly the scheme members and employers. <i>Objective 2</i> |
| Continually monitor and measure clearly articulated objectives through business planning. <i>Objective 4</i> |
| Continually monitor and manage risk, ensuring the relevant stakeholders are able to mitigate risk where appropriate. <i>Objective 5</i> |

4. Risk Management

- 4.1 Good governance ensures that the Pension Fund is appropriately managed and has oversight by audit to ensure transparency.
- 4.2 The risks associated with failing to independently assess the Pension Fund has been captured in the fund's risk register as detailed below.

| Risk Mitigated | Residual Risk |
|--|---------------|
| Contributions to the Pension Fund are not received on the correct date and/or for the correct amount. | Amber |
| Risk of fraud and error. | Green |
| Failure to understand and monitor risk and compliance. | Green |
| Failure to administer the scheme in line with regulations and guidance. | Green |
| Incorrect/poor quality data held on the Pension Administration and Payroll platforms or delays with receiving information leading to incorrect information/delayed provision of information to members and stakeholders. | Green |

- 4.3 Please see full details of the [Cambridgeshire Pension Fund Risk Register](#).

5. Finance & Resources Implications

- 5.1 There are no finance or resource implications associated with this report.

6. Communication Implications

| | |
|-----------------------|--|
| Direct Communications | The work of auditors is transparent and reported to the Pension Committee. |
| Website | The report will also be published on internet. |

7. Legal Implications

- 7.1 The requirement for an internal audit function derives from Section 151 of the Local Government Act 1972. All principal local authorities and other relevant bodies subject to the Accounts and Audit Regulations 2015 in England should make provision for internal audit in accordance with the code.

8. Consultation with Key Advisers

- 8.1 Consultation with the Pension Fund's advisers was not required for this report.

9. Alternative Options Considered

9.1 Not applicable

10. Background Papers

10.1 Not applicable

11. Appendices

11.1 Appendix 1 – Internal Audit Report: Administration of the Cambridgeshire Pension Fund 2021-22

| Checklist of Key Approvals | |
|---|--------------------------|
| Has this report been cleared by Head of Pensions? | Mark Whitby – 12/09/2022 |