

MINUTES
ACTION LOG HIGHWAYS AND TRANSPORT COMMITTEE

Introduction:

This action log as at 7th September **2020** captures the actions on service actions within the remit of this Committee including that are still ongoing on-going from the dis-established Highways & Infrastructure and Economy and Environment Committees. This log updates Members on the progress on the compliance in delivering the necessary actions.

MINUTES OF HIGHWAYS AND INFRASTRUCTURE COMMITTEE 16TH JANUARY 2018					
MINUTE NO.	REPORT TITLE	ACTION TO BE TAKEN BY	ACTION	COMMENTS	STATUS
45.	Minutes and Action Log – Skanska Enhanced Pothole Repair Service	Graham Hughes / Richard Lumley	Discuss with Skanska the feasibility of offering an enhanced pothole repair service.	Part of a wider, longer term piece of work looking at possible delivery models (including future funding) for highway services. Given the current COVID situation, delivery of work is currently being reassessed and re-programmed. Whilst repair standards are now back to normal, resources are currently focussed on the delivery of road space reallocation work and recovery of urban centres. The Service remains under capacity due to redeployment	On Hold This action is on hold with the aim of revisiting later in the year.

				whilst Skanska are not yet back to operating at full capacity regarding resource.	
MINUTES OF HIGHWAYS AND INFRASTRUCTURE COMMITTEE 9TH JULY 2019					
MINUTE NO.	REPORT TITLE	ACTION TO BE TAKEN BY	ACTION	COMMENTS	STATUS
123.	Finance and Performance Report – May 2019 – A14 Legacy	Steve Cox	Suggested that a report was brought to the Committee every six months regarding the legacy of the A14. All local members impacted could be consulted.	Discussions are ongoing with Highways England about this and the de-trunking of the existing A14. A Member queried when this report would be presented to the Committee. Officers stated they would add this report to the forward agenda plan for the new Highways and Transport Committee.	IN PROGRESS – update scheduled for the November meeting
124.	Road Casualty Data Annual Report a) Progress report on CRASH training received by Police officers.	Matt Staton	Requested that a training progress report be brought back to the Committee from the Road Safety Partnership Board regarding the CRASH training received by Police officers.	CRASH was picked up in the Road Safety Partnership strategy paper that was brought to committee in July 2020 including adjustment of historical trend figures etc.	COMPLETED
124.	Road Casualty Data Annual Report b) Road Safety Research Project Loughborough	Matt Staton	The Chairman commented that the findings of the research project regarding likely collision sites being undertaken with Loughborough University could	Matt Staton to liaise with Loughborough University in relation to published outputs from the project. The information was to be presented to a Members	ON HOLD

	University - regarding likely collision sites		be brought to the committee for information and comment.	Seminar. Due to the lockdown restrictions Group Leaders have currently suspended the Member Seminar Programme	
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MINUTES OF HIGHWAYS AND INFRASTRUCTURE COMMITTEE 4TH DECEMBER 2019

MINUTE NO.	REPORT TITLE	ACTION TO BE TAKEN BY	ACTION	COMMENTS	STATUS
146. See also 311b)	Finance Monitoring Report – October 2019	Graham Hughes/ Richard Lumley	Concerns were raised regarding the perceived inequitable nature of the Local Highways initiatives (LHI) bid process to some parts of the County. Officers to establish whether it was possible to resolve the anomalies found within this process.	A review of the LHI process was started pre COVID-19 and a discussion held with members in March 2020. The review remains paused due to the Highway services ongoing response to Covid. Although staff have returned from redeployment, attention has shifted to delivery of the active travel fund. This programme of work is time critical and therefore project resource has been re-tasked to support delivery of these schemes.	ON HOLD

MINUTES OF ECONOMY AND ENVIRONMENT COMMITTEE 5TH MARCH 2020

MINUTE NO.	REPORT TITLE	ACTION TO BE TAKEN BY	ACTION	COMMENTS	STATUS
311.	INTEGRATED TRANSPORT BLOCK (ITB) FUNDING ALLOCATION PROPOSALS				
a)	Reducing length of LHI Panel meetings making decisions on individual schemes	Action: Richard Lumley	Concerns were raised by members and the Chairman Cllr Bates regarding the length of time panels were expected to meet to make decisions, citing a panel meeting of over 11 hours which was not seen as being efficient. There was a request that this should be reviewed and improvements suggested initially for consideration by the Chairman and Vice Chairman.	An e-mail response was sent to E and E Committee on 25 th March explaining that ordinarily the Local Highways Initiatives (LHI) panel meetings are held over two days where there are large numbers of applications for the panel to review. This year there was an issue with Member availability in a couple of the areas, with members cancelling at short notice. This left a small window to re-arrange the panels before the March Highways & Infrastructure Committee, at which the prioritisation lists were to be approved. Officers worked with local members to agree new dates and times, taking on board the member preference to hold panels in one sitting rather than across two days.	

				<p>On hold – The review remains paused due to the Highway services ongoing response to Covid. Although staff have returned from redeployment, attention has shifted to delivery of the active travel fund. This programme of work is time critical and therefore project resource has been re-tasked to support delivery of these schemes.</p>	<p>ACTION ON HOLD</p>
<p>b)</p>	<p>Review of scoring criteria to help review to achieve more equitable distribution of funding across the County.</p> <p>See also 146b raised at former H and Committee in December 2019.</p>	<p>Action: Elsa Evans / Andy Preston</p>	<p>A number of Fenland schemes had been put forward but on scoring against the criteria, they had received low scores. Officers were asked to look into how a more equitable distribution of funding across the region could be achieved in the future including rural isolation weighting. Further to this, the Committee requested that officers review the current criteria for ways to improve its equitability and come back initially to the Chairman and Vice Chairman with any proposed amendments.</p>	<p>A response was sent on 26th March 2020 explaining that officers' intention was to review the ITB prioritisation methodology in the summer in advance of prioritisation in the autumn for the 2021/22 funding allocation. Review would then be reported to the Chairman and Vice-Chairman later in the summer for their initial consideration, with any changes to the criteria to be the subject of a report back to Committee. The review is expected to take place at the next Chairman and Vice Chairman briefing on 8th September 2020 and will be taken from there.</p>	<p>ACTION ONGOING</p>

MINUTES OF HIGHWAYS AND INFRASTRUCTURE COMMITTEE 7TH MAY 2020

MINUTE NO.	REPORT TITLE	ACTION TO BE TAKEN BY	ACTION	COMMENTS	STATUS
173.	Cambridgeshire County Council's Response to Covid-19 Updated List of roads requiring repair as result of A14 works	<i>Graham Hughes / Richard Lumley</i>	Query on whether the Council were asking Highways England to repair local roads damaged by the work on the A14 as the roads were quieter. The Service Director for Highways and Transport stated that he would circulate an updated list of the roads needing to be repaired to the Committee.	A List of locations has been produced, pulling together feedback from County Councillors and those sites identified by the Highway Maintenance team. This list has been shared with Highways England (HE) and is currently being reviewed by the HE project team.	ACTION COMPLETED

MINUTES OF HIGHWAYS AND TRANSPORT COMMITTEE 16TH JUNE 2020

MINUTE NO.	REPORT TITLE	ACTION TO BE TAKEN BY	ACTION	COMMENTS	STATUS
5.	A10/ A142 ROUNDABOUT / LANCASTER WAY ROUNDABOUT IMPROVEMENTS	Chairman in consultation with Officers.	Write to the Cambridgeshire and Peterborough Combined Authority (CPCA) to bring to the attention of the A10 Project Board the vital importance of pedestrian and cycling infrastructure within their proposed designs	A draft was prepared and sent to the Chairman on 3 rd September.	ACTION ONGOING

8.	COVID 19 UPDATE REPORT	Steve Cox	Members requested a breakdown of the numbers of staff that had been redeployed during the pandemic, and where they had been re-deployed to in order to gain an understanding of capacity within the directorate.	65 officers were redeployed from Place and Economy and by the end of June 48 Officers had returned to the department with 17 officers still deployed supporting the Covid -19 Response. An update at 26 th August showed only three staff were now still redeployed supporting Covid 19 activity being co-ordinated by the Hub.	ACTION COMPLETED
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MINUTES OF HIGHWAYS AND TRANSPORT COMMITTEE 7TH JULY 2020

MINUTE NO.	REPORT TITLE	ACTION TO BE TAKEN BY	ACTION	COMMENTS	STATUS
15	WISBECH ACCESS STRATEGY PHASE 1 DELIVERY	Andy Preston	Request for another local County Council Member Councillor King to be added to the Steering group due to the amount of housing growth in his electoral division	The Constitution has been changed and Councillor King has now been added.	ACTION COMPLETED

16.	CAMBRIDGESHIRE AND PETERBOROUGH ROAD SAFETY PARTNERSHIP STRATEGY a) Wider Distribution of Strategy	Matt Staton	a) Strategy should be circulated to all District, Town and Parish Councils and other identified interested parties.	A wider distribution will be undertaken in October as part of a coordinated communication across partners related to the new strategy	ACTION ONGOING
	b) Peterborough and Hinchingsbrooke Hospitals	Action: Matt Staton	b) Referencing that Addenbrooke's Hospital was a major trauma centre, the Chairman asked where Peterborough and Hinchingsbrooke Hospitals fitted in and asked the officer to provide a written response outside of the meeting.	This was discussed and clarified with the Chairman following the meeting. A written response was therefore no longer required.	ACTION NO LONGER REQUIRED
OUTSIDE BODIES DELEGATED AUTHORITY APPROVALS BETWEEN MEETINGS					
Parking and Traffic Regulations Outside London Adjudication Joint Committee (PATROL) & Bus Lane Adjudication Joint Committee (BLASJC) As there was still a vacancy on the above outside organisation committees following Councillor McGuire's resignation, due to his Chairman of the Council commitments and as an appointment was unable to be made at the June meeting,, Councillor Amanda Taylor the current substitute, was approached to enquire whether she would be interested in taking over as the main Council appointment. Having obtained her agreement and to avoid any further delay, the Executive Director in consultation with the Chairman and Vice Chairman exercised the discretion granted by the Committee to make appointments between meetings to					

appoint Councillor Taylor as the Council's main representative.

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