

**CHILDREN AND YOUNG
PEOPLE COMMITTEE**

Minutes-Action Log



Introduction:

This log captures the actions arising from Children and Young People Service Committee meetings and updates Members on progress. It was last updated on **5 December 2019**.

Minutes of the meeting on 9 July 2019					
230.	Fenland and East Cambridgeshire Opportunity Area Update	Jon Lewis	To highlight schools within the Opportunity Area which had accessed support and include some of the qualitative information available around the programme when presenting the validated 2019 examination results.	14.08.19: The date of the report containing unvalidated examination reports to be confirmed. 10.09.19: Unvalidated results will be included in the Service Director's report in November 2019. 12.11.19: Validated results will be included in the Service Director for Education's report to the committee in January 2020.	Information to be included in the Service Director's report January 2020

Minutes of the meeting on 8 October 2019

252.	People and Communities Risk Register	Wendi Ogle-Welbourn	To report Members' comments on the ambiguity of the term 'triggers' to the Strategic Management Team for consideration.	<p>04.11.19: This will be discussed at the next Risk Board in November with a view for SMT to agree wording. The 'Triggers' are there to highlight to the Risk Owner that if any of these are currently being experience within the service, the risk would need to be reassessed and further controls might be needed.</p> <p>05.12.19: This was discussed at the Risk Board on 12 November 2019 and it was agreed to relook at the language alongside of the annual review of the risk management guidance in January 2020.</p>	To be reviewed in January 2020
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Minutes of the meeting on 12 November 2019

264.	Schools Funding update	Jon Lewis	The Service Director for Education stated that Transformation Funding had been used to fund a post to look in detail at issues around the High Needs Block. The findings would be included in his update report to the Committee in January 2020	15.11.19: To be included in the January Schools Funding report.	To be included in the January report.
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Minutes of the meeting on 16 December 2019

277.	Performance Report – Quarter 2 2019/20	Hannah Parkinson	A Member asked whether the arrow indicating direction of travel on the target relating to pupils receiving a place at their first choice secondary school was pointing in the wrong direction. Officers undertook to check this and report back.	06.01.20: Officers have checked and confirm the direction of travel arrow was pointing in the wrong direction. This will be corrected in future reports.	Completed
			To include more narrative to explain any anomalies in the figures.	06.01.20: The required updates will be included from the March 2020 report onward.	Completed