

## People and Communities: Schedule of Fees & Charges

Directorate	Policy Line	Service	Description of charge	Stat / non stat	2020-21 current Charge(£)	2021-22 Proposed charge (£) (3% inflation)	Full/Partial cost recovery?	Additional information
People & Communities	Adults & Safeguarding	Adult Social Care	Deferred payment set up / administration charge	Non-Statutory	£130 for setting up the agreement £25 for a change in the agreement £25 for closing	£130 for setting up the agreement £25 for a change in the agreement £25 for closing	Partial	
People & Communities	Adults & Safeguarding	Adult Social Care	Self funder arrangement fee	Non-Statutory	£400 Annually recurring charge.	£400 Annually recurring charge.		For those that have capital above the LA funding threshold (£23k) but would like their care arranged by CCC
People & Communities	Cambridgeshire Music	<b>Cambridgeshire Music Tuition</b>						
People & Communities	Cambridgeshire Music	Cambridgeshire Music	Area Music Centres	Non-Statutory	£50 per term per student	Being reviewed in February 2021	Partial	Subsidised by Music Education Hub New charges start in September
People & Communities	Cambridgeshire Music	Cambridgeshire Music	Arts therapies	Non-Statutory	£51 per session per client	Being reviewed in February 2021	Partial	Subsidised by Grants New prices start from 1 April
People & Communities	Cambridgeshire Music	Cambridgeshire Music	Connect	Non-Statutory	£37.5 per one hour live video lesson (pro rata for shorter lessons)	Being reviewed in February 2021	Partial	Subsidised by Music Education Hub, pilot project run at low cost now implemented at normal instrumental learning rates. New prices start from 1 April
People & Communities	Cambridgeshire Music	Cambridgeshire Music	County Playing Day	Non-Statutory	N/A	Being reviewed in February 2021		Not currently running
People & Communities	Cambridgeshire Music	Cambridgeshire Music	County Youth Orchestra; County Youth Jazz Orchestra and County Youth Wind Orchestra	Non-Statutory	£75 per term per student	Being reviewed in February 2021	Partial	Subsidised by Music Education Hub New charges start in September
People & Communities	Cambridgeshire Music	Cambridgeshire Music	CPD Conference	Non-Statutory	N/A	Being reviewed in February 2021		Not currently running
People & Communities	Cambridgeshire Music	Cambridgeshire Music	Curriculum Music Lessons	Non-Statutory	£46 per one hour session per school	Being reviewed in February 2021	Full	New prices start from 1 April
People & Communities	Cambridgeshire Music	Cambridgeshire Music	Ensembles coaching	Non-Statutory	£41 per one hour session per school	Being reviewed in February 2021		Subsidised by Music Education Hub New prices start from 1 April
People & Communities	Cambridgeshire Music	Cambridgeshire Music	Instrumental and Vocal Studies	Non-Statutory	£37.50 per one hour lesson (pro rata for shorter lessons)	Being reviewed in February 2021	Partial	Subsidised by Music Education Hub New prices start from 1 April
People & Communities	Cambridgeshire Music	Cambridgeshire Music	Instrumental Loan	Non-Statutory	£36 per instrument per term	Being reviewed in February 2021	Partial	Subsidised by Music Education Hub New prices start from 1 April
People & Communities	Cambridgeshire Music	Cambridgeshire Music	Music Library	Non-Statutory	£10 per hire of set of music	Being reviewed in February 2021	Partial	No change from 19/20 to 20/21
People & Communities	Cambridgeshire Music	Cambridgeshire Music	Music Live	Non-Statutory	N/A	Being reviewed in February 2021		Not currently running
People & Communities	Cambridgeshire Music	Cambridgeshire Music	Octave Early Years	Non-Statutory	to be confirmed	Being reviewed in February 2021		Change to reflect market tolerance.
People & Communities	Cambridgeshire Music	Cambridgeshire Music	Whole class ensemble tuition (Overture, Octave KS1, Trio)	Non-Statutory	£19 per hour	Being reviewed in February 2021	Partial	Subsidised by Music Education Hub New prices start from 1 April

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People & Communities	Cambridgeshire Music	Cambridgeshire Music	Room Hire - Studios 2-6	Non-Statutory	£15 per hour - Annexe; £10 per hour - Studio 1; £5 per hour - Studios	Being reviewed in February 2021	Full	New prices start from 1 April
People & Communities	Cambridgeshire Music	Cambridgeshire Music	Ensembles projects	Non-Statutory	Brass Smash £30 per participant	Being reviewed in February 2021	Partial	Subsidised by Music Education Hub New prices start from 1 April
People & Communities	Cambridgeshire Music	Cambridgeshire Music	School of Rock and Pop	Non-Statutory	£36 per student per term	Being reviewed in February 2021	Partial	Subsidised by Music Education Hub New charges start in September
People & Communities	Cambridgeshire Music	Cambridgeshire Music	Sing Chat & Rhyme	Non-Statutory	£5 per one hour session per family	Being reviewed in February 2021	Partial	Grant subsidised New prices start from 1 April
People & Communities	Cambridgeshire Music	Cambridgeshire Music	Sing For Your School	Non-Statutory	£160/53/45 project fee per school depending on level of engagement; £6.50 ticket price	Being reviewed in February 2021	Partial	Subsidised by Music Education Hub New prices start from 1 April
People & Communities	Cambridgeshire Music	Cambridgeshire Music	Transitions	Non-Statutory	£39 per one hour session per client	Being reviewed in February 2021	Full	Grant subsidised New prices start from 1 April
People & Communities	0-19 Organisation & Planning	<b>0-19 Place and Planning organisation service</b>						
People & Communities	0-19 Organisation & Planning	0-19 Place and Planning organisation service	School Admissions Academy Service Level Agreement (SLA)	Non-Statutory	Service Package 1a Transitions Validation:  £395.00 net/Academic Year (Primary)  £1995.00 net/Academic Year (Secondary)  Service Package 2a and 2b Appeals: no charge	Under review		Package 1a Prices from September tbc  Service Packages 2a and 2b- there is no longer a charge for this service

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People & Communities	0-19 Organisation & Planning	0-19 Place and Planning organisation service	School Admissions Voluntary Aided & Foundation School Service Level Agreement (SLA)	Non-Statutory	Service Package 1a Transitions Validation:  £395.00 net/Academic Year (Primary)  £1995.00 net/Academic Year (Secondary)  Service Package 2a and 2b Appeals: no charge	Under review		Package 1a Prices from September tbc  Service Packages 2a and 2b- there is no longer a charge for this service
People & Communities	Home to School Transport - Mainstream	Home to School Transport - Mainstream	Mainstream Transport	Statutory	Free	Free		Providing the student meets the Home to School/College Travel Assistance Policy criteria there is no charge to the family for their transport. For students not meeting the criteria please see Spare Seats
People & Communities	Home to School Transport - Mainstream	Home to School Transport - Mainstream	Mainstream Spare seats	Non-Statutory	£250 per term (£750 per academic year) September 2020 to August 2021	Tbc		Prices per academic year
People & Communities	Home to School Transport - Mainstream	Home to School Transport - Mainstream	Post 16 Transport - low income households	Non-Statutory	£130 per term (£390 full academic year) September 2020 to August 2021	Tbc		Prices per academic year
People & Communities	Home to School Transport - Special	Home to School Transport - Special	SEND Post 16 payers	Non-Statutory	£205 per term (£615 per academic year) September 2020 to August 2021	Tbc		Prices per academic year
People & Communities	0-19 Organisation & Planning	Education Welfare Benefits	Free Schools Meals for Primary and Secondary Academy schools	Non-Statutory	£9 per eligible child (no change)	Tbc		Prices cover academic year
People & Communities	Schools Intervention Service	<b>Primary Schools Adviser Support</b>						
People & Communities	Schools Improvement service	Adviser Support	Primary Adviser / Associate Support	Non-Statutory	£100 / £103	Under review		Per hour
People & Communities	Schools Improvement service	Adviser Support	Primary Adviser / Associate Support	Non-Statutory	£480 / £494.40	Under review		Per day

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People & Communities	Schools Improvement service	Adviser Support	Primary School Improvement Offer Service Level Agreement (SLA) Subscription LA Schools	Non-Statutory	£2070 - £3105	Under review		Per Annum	
People & Communities	Schools Improvement service	Adviser Support	Primary School Improvement Offer Service Level Agreement (SLA) Subscription Academies	Non-Statutory	£2270 - £3415	Under review		Per Annum	
People & Communities	Schools Improvement service	Adviser Support	Primary School Improvement Courses, conferences and Briefings	Non-Statutory	Multiple charging structure	Under review		Per course/conference/briefing Prices from 1 September	
Commercial & Investments	The ICT Service	<b>The ICT Service</b>							
Commercial & Investments	The ICT Service	The ICT Service	School ICT Consultancy and Training support	Non-Statutory	£530 £345 £67 £247 £35 £50 £95 £175	£530 £345 £150 247 £35 £50 £97 £185		Full Day Consultancy Half Day Consultancy One Hour Consultancy - remote or onsite Minimum 2 hours Consultancy onsite 1 1/4 Hours Training Session 1 1/4 - 2 Hours Training Session 2 - 4 Hours Training Session 4+ Hours Training Session	
Commercial & Investments	The ICT Service	The ICT Service	ICT equipment installation support	Non-Statutory	£120 £89 £25 £67 £248 £442 £326 £583	£125 £89 £25 £69 £199 £399 £260 £485		Installations: Gold Installations: Silver Installations: Bronze 1st/2nd Line Remote Support per hour 1st/2nd Line Onsite Half Day 1st/2nd Line Onsite Full Day Senior Technician Fixed Fee Half Day Senior Technician Fixed Fee Full Day	
People & Communities	Public Library Services	Libraries	<b>Borrowing Charges</b>						
People & Communities	Public Library Services	Libraries	Books	Statutory	Free	Free			
People & Communities	Public Library Services	Libraries	eBooks	Non-statutory	Free	Free			
People & Communities	Public Library Services	Libraries	Magazines	Non-statutory	Free	Free			
People & Communities	Public Library Services	Libraries	eMagazines/eNewspapers	Non-statutory	Free	Free			
People & Communities	Public Library Services	Libraries	Audio book or language course- junior/ young adult	Non-statutory	Free	Free			
People & Communities	Public Library Services	Libraries	Audio book or language course - adult	Non-statutory	£1.60	£1.00		Reduction due to competition from free digital services.	
People & Communities	Public Library Services	Libraries	eAudio book	Non-statutory	Free	Free			

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People & Communities	Public Library Services	Libraries	DVD	Non-statutory	£1	£1		All lengths of DVD
People & Communities	Public Library Services	Libraries	Music CD	Non-statutory	£1.10	£1.00		Reduce to £1 to bring in line with other AV. Provision to be reviewed for 22-23
People & Communities	Public Library Services	Libraries	<b>Overdue Charges</b>					
People & Communities	Public Library Services	Libraries	Books and magazines- Junior	Non-statutory	5p per day (maximum £1)	5p per day (maximum £1.50)		Daily fines to remain the same. Increase maximum fine only.
People & Communities	Public Library Services	Libraries	Books and magazines- Adult	Non-statutory	25p per day (maximum £5)	25p per day (maximum £6.00)		Daily fines to remain the same. Increase maximum fine only.
People & Communities	Public Library Services	Libraries	eBooks/eMagazines/eNews papers	Non-statutory	N/A	N/A		
People & Communities	Public Library Services	Libraries	Audio book or language course- Junior	Non-statutory	5p per day (maximum £1)	5p per day (maximum £1.50)		Daily fines to remain the same. Increase maximum fine only.
People & Communities	Public Library Services	Libraries	Audio book or language course- Adult	Non-statutory	70p (maximum £13)	50p (maximum £12.00)		Align with book overdues (x 2 for daily and max fines)
People & Communities	Public Library Services	Libraries	eAudio book	Non-statutory	N/A	N/A		
People & Communities	Public Library Services	Libraries	DVD	Non-statutory	70p per day (20p per short) (Maximum £13 or £5 short)	50p per day (20p per short) (maximum £12 or £5 short)		Aligns with other charges
People & Communities	Public Library Services	Libraries	Music CD	Non-statutory	50p per day (Max. £9)	50p per day (Max £12)		Aligns with other charges
People & Communities	Public Library Services	Libraries	<b>Membership</b>					
People & Communities	Public Library Services	Libraries	Membership Card	Statutory	Free	Free		
People & Communities	Public Library Services	Libraries	Replacement card- adult/junior	Non-statutory	£2.25/£1.25	£2.50 / £1.50	Full	
People & Communities	Public Library Services	Libraries	Lost/damaged loan items	Non-statutory	Variable rate dependent on item value. Full cost	Variable rate dependent on item value. Full cost	Full	
People & Communities	Public Library Services	Libraries	Reading Groups	Non-statutory	£35	£35	Partial	
People & Communities	Public Library Services	Libraries	<b>Requests</b>					

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People & Communities	Public Library Services	Libraries	Vocal scores	Non-statutory	Under 25 copies £11 internal, £21 external	Under 25 copies £11 internal, £21 external		(no change - suspended throughout Covid)	
People & Communities	Public Library Services	Libraries	Vocal scores	Non-statutory	25 - 50 copies £21 internal, £41 external	25 - 50 copies £21 internal, £41 external		(no change - suspended throughout Covid)	
People & Communities	Public Library Services	Libraries	Vocal scores	Non-statutory	Over 50 copies £31 internal, £62 external	Over 50 copies £31 internal, £62 external		(no change - suspended throughout Covid)	
People & Communities	Public Library Services	Libraries	Items not in Cambridgeshire stock	Non-statutory	£8.50	£8.50			
People & Communities	Public Library Services	Libraries	British Library Loan	Non-statutory	£18.00	£18.00	Full cost recovery		
People & Communities	Public Library Services	Libraries	Reservation of Cambridgeshire adult stock	Non-statutory	£1.00	£1.00		Free reservations offered throughout Covid 19 recovery period	
People & Communities	Public Library Services	Libraries	Reservation of SPINE stock	Non-statutory	£2.00	£2.00		Agreement within SPINE	
People & Communities	Public Library Services	Libraries	<b>Printing and Copying</b>						
People & Communities	Public Library Services	Libraries	A4 black and white	Non-statutory	20p	20p		Additional print from any device to be offered in 2020. Need to ensure it remains competitive to launch servicem ensure take up and generate additional income.	
People & Communities	Public Library Services	Libraries	A4 colour	Non-statutory	75p	75p		Additional print from any device to be offered in 2020. Need to ensure it remains competitive to launch servicem ensure take up and generate additional income.	
People & Communities	Public Library Services	Libraries	A3 black and white (copying only)	Non-statutory	40p	40p		Additional print from any device to be offered in 2020. Need to ensure it remains competitive to launch servicem ensure take up and generate additional income.	
People & Communities	Public Library Services	Libraries	A3 colour (copying only)	Non-statutory	£1.25	£1.25		Additional print from any device to be offered in 2020. Need to ensure it remains competitive to launch servicem ensure take up and generate additional income.	
People & Communities	Public Library Services	Libraries	A4/A3 microfilm	Non-statutory	75p/£1.25	75p/£1.25		Additional print from any device to be offered in 2020. Need to ensure it remains competitive to launch servicem ensure take up and generate additional income.	
People & Communities	Public Library Services	Libraries	<b>Fax</b>						
People & Communities	Public Library Services	Libraries	UK first page/ extra page	Non-statutory	£1.25/65p	£1.25/65p		Declining service, not being maintained in libraries as replaced by scanning.	
People & Communities	Public Library Services	Libraries	Europe first page/ extra page	Non-statutory	£2.25/£1.00	£2.25/£1.00		Declining service, not being maintained in libraries as replaced by scanning.	

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People & Communities	Public Library Services	Libraries	World first page/ extra page	Non-statutory	£2.85/£1.10	£2.85/£1.10		Declining service, not being maintained in libraries as replaced by scanning.	
People & Communities	Public Library Services	Libraries	Receiving first page/ extra page	Non-statutory	60p/25p	60p/25p		Declining service, not being maintained in libraries as replaced by scanning.	
People & Communities	Public Library Services	Libraries	<b>Internet and Email</b>						
People & Communities	Public Library Services	Libraries	Online reference resources	Statutory	Free	Free			
People & Communities	Public Library Services	Libraries	Internet and email access	Non-statutory	Free	Free		Free from 1 April 2019	
People & Communities	Public Library Services	Libraries	Wi-Fi access	Non-statutory	Free	Free			
People & Communities	Public Library Services	Libraries	<b>Events</b>						
People & Communities	Public Library Services	Libraries	Adult	Non-statutory	£5 - £10 donation	£0-£25		Dependant on event type	
People & Communities	Public Library Services	Libraries	Children	Non-statutory	50p donation	£0-£5		Dependent on event type	
People & Communities	Public Library Services	Libraries	<b>Central Library - Cambridge Room Hire Charges</b>						
People & Communities	Public Library Services	Libraries	Meeting room 1	Non-statutory	£26.50 ph (commercial) £15.00 ph (Council partner) £12.25 ph (community)	£26.50 ph (commercial) £15.00 ph (Council partner) £12.25 ph (community)		Due to uncertainty of room hire going forward we propose to freeze prices. No room hire has happened throughout the Covid crisis	
People & Communities	Public Library Services	Libraries	Meeting room 2	Non-statutory	£26.50 ph (commercial) £15.00 ph (Council partner) £12.25 ph (community)	£26.50 ph (commercial) £15.00 ph (Council partner) £12.25 ph (community)			
People & Communities	Public Library Services	Libraries	Meeting room 3	Non-statutory	£44.50 ph (commercial) £24.00 ph (Council partner) £21.00 ph (community)	£44.50 ph (commercial) £24.00 ph (Council partner) £21.00 ph (community)			
People & Communities	Public Library Services	Libraries	Conference room	Non-statutory	£50.50 ph (commercial) £30.00 ph (Council partner) £24.00 ph (community)	£50.50 ph (commercial) £30.00 ph (Council partner) £24.00 ph (community)			

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Directorate	Policy Line	Service	Description of charge	Stat / non stat	2020-21 current Charge(£)	2021-22 Proposed charge (£) (3% inflation)	Full/Partial cost recovery?	Additional information
	Public Library Services		Foyer Space	Non-statutory	£360.50 per week / £141.60 per day (commercial) £202.90 per week / £88.05 per day (council Partner) £173 per week / £58.70 per day (community)	£360.50 per week / £141.60 per day (commercial) £202.90 per week / £88.05 per day (council Partner) £173 per week / £58.70 per day (community)		
People & Communities	Public Library Services	Libraries	Exhibition space	Non-statutory	£200.00 pw (commercial) £120.00 pw (Council partner) £96.00 pw (community)	£200.00 pw (commercial) £120.00 pw (Council partner) £96.00 pw (community)		
People & Communities	Public Library Services	Libraries	<b>Chatteris Library Room Hire Charges</b>					
People & Communities	Public Library Services	Libraries	Meeting room 1	Non-statutory	£22.50 ph (commercial) £12.50 ph (Council partner) £7.50 ph (community)	£18.50 ph (commercial) £9.50 ph (Council partner) £6.50 ph (community)		Rates reduced to align with similar room size across the county
People & Communities	Public Library Services	Libraries	<b>Cherry Hinton Library Room Hire Charges</b>					
People & Communities	Public Library Services	Libraries	Community Space	Non-statutory	£5.75 ph (not for profit groups in the local community) £14.25 ph (all other bookings)	£5.75 ph (not for profit groups in the local community) £14.25 ph (all other bookings)		
People & Communities	Public Library Services	Libraries	<b>Ely Library Room Hire Charges</b>					
People & Communities	Public Library Services	Libraries	Meeting room 1	Non-statutory	£22.50 ph (commercial) £12.50 ph (Council partner) £7.50 ph (community)	£22.50 ph (commercial) £12.50 ph (Council partner) £7.50 ph (community)		
People & Communities	Public Library Services	Libraries	Interview room 1	Non-statutory	£15.00 ph (commercial) £7.50 ph (Council partner) £5.75 ph (community)	£15.00 ph (commercial) £7.50 ph (Council partner) £5.75 ph (community)		
People & Communities	Public Library Services	Libraries	<b>Huntingdon Library Room Hire Charges</b>					
People & Communities	Public Library Services	Libraries	Meeting room 1	Non-statutory	£18.50 ph (commercial) £9.50 ph (Council partner) £6.50 ph (community)	£18.50 ph (commercial) £9.50 ph (Council partner) £6.50 ph (community)		
People & Communities	Public Library Services	Libraries	Meeting room 2	Non-statutory	£22.50 ph (commercial) £12.50 ph (Council partner) £7.50 ph (community)	£22.50 ph (commercial) £12.50 ph (Council partner) £7.50 ph (community)		
People & Communities	Public Library Services	Libraries	Meeting room 1 and 2	Non-statutory	£26.00 ph (commercial) £14.75 ph (Council partner) £8.50 ph (community)	£26.00 ph (commercial) £14.75 ph (Council partner) £8.50 ph (community)		



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People & Communities	Public Library Services	Libraries	Interview Rooms & Pods	Non-statutory	£15.00 ph (commercial) £7.50 ph (Council partner) £6.00 ph (community)	£15.00 ph (commercial) £7.50 ph (Council partner) £6.00 ph (community)			
People & Communities	Public Library Services	Libraries	Exhibition space	Non-statutory	£60.00 pw (commercial) £47.50 pw (Council partner) £35.00 pw (community)	£60.00 pw (commercial) £47.50 pw (Council partner) £35.00 pw (community)			
People & Communities	Public Library Services	Libraries	<b>March Library Room Hire Charges</b>						
People & Communities	Public Library Services	Libraries	Meeting room 1	Non-statutory	£22.50 ph (commercial) £12.50 ph (Council partner) £7.50 ph (community)	£22.50 ph (commercial) £12.50 ph (Council partner) £7.50 ph (community)			
People & Communities	Public Library Services	Libraries	Interview room	Non-statutory	£15.00 ph (commercial) £7.50 ph (Council partner) £5.50 ph (community)	£15.00 ph (commercial) £7.50 ph (Council partner) £5.50 ph (community)			
People & Communities	Public Library Services	Libraries	<b>Milton Road Library Room Hire Charges</b>						
People & Communities	Public Library Services	Libraries	Meeting Room 1&2	Non-statutory	£30 ph (commercial) £15 ph (Council partner) £11 ph (community)	£30 ph (commercial) £15 ph (Council partner) £11 ph (community)		New service launched late 2019 so prices frozen	
People & Communities	Public Library Services	Libraries	Meeting Room 3	Non-statutory	£40 ph (commercial) £20 ph (Council partner) £15 ph (community)	£40 ph (commercial) £20 ph (Council partner) £15 ph (community)		New service launched late 2019 so prices frozen	
People & Communities	Public Library Services	Libraries	Kitchen	Non-statutory	£10 ph (commercial) £5 ph (Council partner) Free (community)	£10 ph (commercial) £5 ph (Council partner) Free (community)		New service launched late 2019 so prices frozen	
People & Communities	Public Library Services	Libraries	Whole Lib	Non-statutory	£50 ph (commercial) £25 ph (Council partner) £20 ph (community)	£50 ph (commercial) £25 ph (Council partner) £20 ph (community)		New service launched late 2019 so prices frozen	
People & Communities	Public Library Services	Libraries	<b>Ramsey Library Room Hire Charges</b>						
People & Communities	Public Library Services	Libraries	Meeting room 1	Non-statutory	£22.50 ph (commercial) £12.50 ph (Council partner) £7.50 ph (community)	£22.50 ph (commercial) £12.50 ph (Council partner) £7.50 ph (community)			
People & Communities	Public Library Services	Libraries	Interview room	Non-statutory	£15.00 ph (commercial) £7.50 ph (Council partner) £6.00 ph (community)	£15.00 ph (commercial) £7.50 ph (Council partner) £6.00 ph (community)			
People & Communities	Public Library Services	Libraries	<b>Rock Road Library Room Hire Charges</b>						

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People & Communities	Public Library Services	Libraries	Community Space	Non-statutory	£5.75 ph (not for profit groups in the local community) £14.40 ph (all other bookings)	£5.75 ph (not for profit groups in the local community) £14.40 ph (all other bookings)		
People & Communities	Public Library Services	Libraries	<b>Soham Library Room Hire Charges</b>					
People & Communities	Public Library Services	Libraries	Meeting room 1	Non-statutory	£18.50 ph (commercial) £9.50 ph (Council partner) £6.25 ph (community)	£18.50 ph (commercial) £9.50 ph (Council partner) £6.25 ph (community)		
People & Communities	Public Library Services	Libraries	<b>St Ives Library Room Hire Charges</b>					
People & Communities	Public Library Services	Libraries	Meeting room 1	Non-statutory	£22.50 ph (commercial) £12.50 ph (Council partner) £7.50 ph (community)	£22.50 ph (commercial) £12.50 ph (Council partner) £7.50 ph (community)		
People & Communities	Public Library Services	Libraries	Meeting room 2	Non-statutory	£18.50 ph (commercial) £9.50 ph (Council partner) £6.50 ph (community)	£18.50 ph (commercial) £9.50 ph (Council partner) £6.50 ph (community)		
People & Communities	Public Library Services	Libraries	Foyer Space	Non-statutory	£58.00 pw (commercial) £37.00 pw (Council partner) £25.00 pw (community)	£58.00 pw (commercial) £37.00 pw (Council partner) £25.00 pw (community)		
People & Communities	Public Library Services	Libraries	<b>St Neots Library Room Hire Charges</b>					
People & Communities	Public Library Services	Libraries	Meeting room 1	Non-statutory	£12.00 ph (commercial) £7.50 ph (Council partner) £6.00 ph (community)	£12.00 ph (commercial) £7.50 ph (Council partner) £6.00 ph (community)		
People & Communities	Public Library Services	Libraries	Meeting room 2	Non-statutory	£12.00 ph (commercial) £7.50 ph (Council partner) £6.00 ph (community)	£12.00 ph (commercial) £7.50 ph (Council partner) £6.00 ph (community)		
People & Communities	Public Library Services	Libraries	Community space 1	Non-statutory	£22.50 ph (commercial) £12.50 ph (Council partner) £7.50 ph (community)	£22.50 ph (commercial) £12.50 ph (Council partner) £7.50 ph (community)		
People & Communities	Public Library Services	Libraries	Community space 2	Non-statutory	£22.50 ph (commercial) £12.50 ph (Council partner) £7.50 ph (community)	£22.50 ph (commercial) £12.50 ph (Council partner) £7.50 ph (community)		
People & Communities	Public Library Services	Libraries	Exhibition space	Non-statutory	£58.00 pw (commercial) £37.00 pw (Council partner) £25.00 pw (community)	£58.00 pw (commercial) £37.00 pw (Council partner) £25.00 pw (community)		
People & Communities	Public Library Services	Libraries	Foyer space	Non-statutory	£58.00 pw (commercial) £37.00 pw (Council partner) £25.00 pw (community)	£58.00 pw (commercial) £37.00 pw (Council partner) £25.00 pw (community)		
People & Communities	Public Library Services	Libraries	<b>Whittlesey Library Room Hire Charges</b>					
People & Communities	Public Library Services	Libraries	Meeting room 1	Non-statutory	£18.50 ph (commercial) £9.50 ph (Council partner) £6.50 ph (community)	£18.50 ph (commercial) £9.50 ph (Council partner) £6.50 ph (community)		

## People and Communities: Schedule of Fees & Charges

Directorate	Policy Line	Service	Description of charge	Stat / non stat	2020-21 current Charge(£)	2021-22 Proposed charge (£) (3% inflation)	Full/Partial cost recovery?	Additional information	
People & Communities	Public Library Services	Libraries	<b>Wisbech Library Room Hire Charges</b>						
People & Communities	Public Library Services	Libraries	Meeting room 1	non-statutory	£18.50 ph (commercial) £9.50 ph (Council partner) £6.50 ph (community)	£18.50 ph (commercial) £9.50 ph (Council partner) £6.50 ph (community)			
People & Communities	Public Library Services	Libraries	Meeting room 2	non-statutory	£18.50 ph (commercial) £9.50 ph (Council partner) £6.50 ph (community)	£18.50 ph (commercial) £9.50 ph (Council partner) £6.50 ph (community)			
People & Communities	Public Library Services	Libraries	Meeting room 1 and 2	non-statutory	£26.50 ph (commercial) £14.50 ph (Council partner) £8.50 ph (community)	£26.50 ph (commercial) £14.50 ph (Council partner) £8.50 ph (community)			
People & Communities	Public Library Services	Libraries	Interview room	non-statutory	£15.00 ph (commercial) £7.50 ph (Council partner) £5.75 ph (community)	£15.00 ph (commercial) £7.50 ph (Council partner) £5.75 ph (community)			
People & Communities	Public Library Services	Libraries	<b>Yaxley Library Room hire charges</b>						
People & Communities	Public Library Services	Libraries	Meeting room 1	non-statutory	£9.00 ph (not for profit groups in the local community) £7.35 ph (all other bookings)	£9.00 ph (not for profit groups in the local community) £7.35 ph (all other bookings)			
People & Communities	Public Library Services	Libraries	<b>Local Studies Research Services charges</b>						
People & Communities	Public Library Services	Libraries	30 mins	Non-statutory	Free	Free			
People & Communities	Public Library Services	Libraries	1 hour	Non-statutory	£32	£32	Full		
People & Communities	Public Library Services	Libraries	1.5 hours	Non-statutory	£48	£48			
People & Communities	Public Library Services	Libraries	2 hours	Non-statutory	£64	£64	Full		
People & Communities	Public Library Services	Libraries	Each Additional 30 min	Non-statutory	£16	£16			
People & Communities	Public Library Services	Libraries	Adopt a Book Scheme	Non-statutory	£25 per annum	£25 per annum		(New scheme 2019)	
People & Communities	Public Library Services	Libraries	<b>Libraries Extra</b>						
People & Communities	Public Library Services	Libraries	Libraries Extra	Non-statutory	£40 Individual,	Scheme ended		Scheme has now closed	
People & Communities	Public Library Services	Libraries	<b>Archives Services charges</b>						

## People and Communities: Schedule of Fees & Charges

Directorate	Policy Line	Service	Description of charge	Stat / non stat	2020-21 current Charge(£)	2021-22 Proposed charge (£) (3% inflation)	Full/Partial cost recovery?	Additional information
People & Communities	Archives	Archives	1 hour	Non-statutory	£35	To be reviewed November 2020	Full	
People & Communities	Archives	Archives	2 hours	Non-statutory	£70	To be reviewed November 2020	Full	
People & Communities	Archives	Archives	Specialist research for business or professional clients	Non-statutory	£80	To be reviewed November 2020	Full	
People & Communities	Archives	Archives	Replacement of lost CARN ticket	Non-statutory	£5.00	To be reviewed November 2020	Full	
People & Communities	Archives	Archives	<b>Reproduction Fees</b>					
People & Communities	Archives	Archives	Local, limited distribution publications (1-10 pictures)	Non-statutory	£5 per image or see additional info	To be reviewed November 2020		Reproduction online: £20 for 1-5 images, £30 for 6-10 images. Negotiable over 10 images.
People & Communities	Archives	Archives	Other publications and media use	Non-statutory	£100	To be reviewed November 2020		
People & Communities	Archives	Archives	<b>Outreach fees</b>					
People & Communities	Archives	Archives	Group Visits to Archives	Non-statutory	£60	To be reviewed November 2020	Partial	
People & Communities	Archives	Archives	Talks to groups outside the office	Non-statutory	£75	To be reviewed November 2020	Partial	
People & Communities	Archives	Archives	<b>Archives and Local Studies: Digitisation</b>					
People & Communities	Archives	Archives	Document up to A3	Non-statutory	£7.75	To be reviewed November 2020	Full	
People & Communities	Archives	Archives	Document between A3 and A1	Non-statutory	£12.75	To be reviewed November 2020	Full	

## People and Communities: Schedule of Fees & Charges

Directorate	Policy Line	Service	Description of charge	Stat / non stat	2020-21 current Charge(£)	2021-22 Proposed charge (£) (3% inflation)	Full/Partial cost recovery?	Additional information	
People & Communities	Archives	Archives	Document larger than A1	Non-statutory	£31.00	To be reviewed November 2020	Full	Requires two scans	
People & Communities	Archives	Archives	35mm transparency	Non-statutory	£7.50	To be reviewed November 2020	Full	At a specific DPI	
People & Communities	Archives	Archives	C19 lantern slide	Non-statutory	£7.50	To be reviewed November 2020	Full	At a specific DPI	
People & Communities	Archives	Archives	C19 glass plate	Non-statutory	£10.00	To be reviewed November 2020	Full	At a specific DPI	
People & Communities	Archives	Archives	Pre-digitised A4-A2	Non-statutory	£5.00	To be reviewed November 2020	Full		
People & Communities	Archives	Archives	Pre-digitised A1-A0	Non-statutory	£11.00	To be reviewed November 2020	Full		
People & Communities	Archives	Archives	Inclosure / tithe / estate maps	Non-statutory	£25.00	To be reviewed November 2020	Full		
People & Communities	Archives	Archives	Bulk scanning / large projects / volumes	Non-statutory	£25.00	To be reviewed November 2020	Full	Hourly rate	
People & Communities	Archives	Archives	Image retouching	Non-statutory	£40.00	To be reviewed November 2020	Full	Per image	
People & Communities	Archives	Archives	<b>Local Studies: Non-digitised images (from negatives)</b>						
People & Communities	Archives	Archives	6 x 4 BW	non-statutory	£5.00	To be reviewed in November 2020			
People & Communities	Archives	Archives	7 x 5 BW	non-statutory	£6.00	To be reviewed in November 2020			
People & Communities	Archives	Archives	8 x 6 BW	non-statutory	£7.00	To be reviewed in November 2020			
People & Communities	Archives	Archives	10 x 8 BW	non-statutory	£8.00	To be reviewed in November 2020			
People & Communities	Archives	Archives	12 x 9 BW	non-statutory	£10.00	To be reviewed in November 2020			

## People and Communities: Schedule of Fees & Charges

Directorate	Policy Line	Service	Description of charge	Stat / non stat	2020-21 current Charge(£)	2021-22 Proposed charge (£) (3% inflation)	Full/Partial cost recovery?	Additional information
People & Communities	Cultural & Community Services	Archives	35 mm slides	non-statutory	£2	To be reviewed in November 2020		
People & Communities	Archives	Archives	Negatives of privately owned images	non-statutory	£7	To be reviewed in November 2020		
People & Communities	Archives	Archives	Conservation work	non-statutory	£35 per hour, plus materials	To be reviewed in November 2020	Full	
People & Communities	Archives	Archives	<b>Photocopies and print outs in the search room</b>					
People & Communities	Archives	Archives	A4 photocopy	Non-statutory	£0.75	To be reviewed in November 2020	£0.75	
People & Communities	Archives	Archives	A3 photocopy	Non-statutory	£1.00	To be reviewed in November 2020	£1.00	
People & Communities	Archives	Archives	A4 Microform print self service	Non-statutory	£0.75	To be reviewed in November 2020	£0.75	
People & Communities	Archives	Archives	A3 Microform print self service	Non-statutory	£1.20	To be reviewed in November 2020	£1.20	
People & Communities	Archives	Archives	IT printout black and white	Non-statutory	£0.20	To be reviewed in November 2020	£0.20	
People & Communities	Archives	Archives	IT printout colour	Non-statutory	£0.50	To be reviewed in November 2020	£0.50	
People & Communities	Archives	Archives	<b>Photocopies and print outs by post</b>					
People & Communities	Archives	Archives	Photocopies or printouts	non-statutory	Minimum Charge of £6 (including postage) for up to 5 pages then £1 for each additional page	To be reviewed in November 2020		
People & Communities	Archives	Archives	Certified Copies	non-statutory	£20	To be reviewed in November 2020	Full	
People & Communities	Archives	Archives	Photo permit - use of own camera in the search room	non-statutory	£10	To be reviewed in November 2020		
People & Communities	Archives	Archives	<b>Digital Photography by post</b>					
People & Communities	Archives	Archives	A4 Colour print	non-statutory	£5.50	To be reviewed in November 2020	Full	
People & Communities	Archives	Archives	A3 Colour print	non-statutory	£8.50	To be reviewed in November 2020	Full	
People & Communities	Archives	Archives	Plus Handling Charge	non-statutory	UK: £3.50 Europe: £6.50 Rest of the world: £10.00 or actual postage if in excess	To be reviewed in November 2020	Full	
People & Communities	Archives	Archives	<b>Digital Photography by email</b>					
People & Communities	Archives	Archives	Per Photograph	non-statutory	£5.50	To be reviewed in November 2020		
People & Communities	Archives	Archives	Per email (max. 5jpegs per email)	non-statutory	£2.50	To be reviewed in November 2020		

## People and Communities: Schedule of Fees & Charges

Directorate	Policy Line	Service	Description of charge	Stat / non stat	2020-21 current Charge(£)	2021-22 Proposed charge (£) (3% inflation)	Full/Partial cost recovery?	Additional information
People & Communities	Archives	Archives	Specialist photography by FSB Scanning Bureau	non-statutory	Prices available on application	To be reviewed in November 2020	Full	Prints larger than A3 have to be done by an external company and are quoted for on spec.
People & Communities	Registration & Citizenship Services	Registrations	<b>Ceremonies</b>					
People & Communities	Registration & Citizenship Services	Registrations	Room 1 (stat fee ceremonies)	Statutory	£46	£46	Partial	A statutory ceremony only
People & Communities	Registration & Citizenship Services	Registrations	Venue marriage or CP Mon-Sat	non-statutory	£560	£580	Full	
People & Communities	Registration & Citizenship Services	Registrations	Venue marriage or CP Sun & current B/H	non-statutory	£655	£675	Full	
People & Communities	Registration & Citizenship Services	Registrations	<b>Ceremonies-Marriage or CP #</b>					
People & Communities	Registration & Citizenship Services	Registrations	Council Ceremony room Mon to Thurs all day	non-statutory	£235	£245	Full	
People & Communities	Registration & Citizenship Services	Registrations	Council Ceremony room Friday & Sat all day	non-statutory	£355	£365	Full	
People & Communities	Registration & Citizenship Services	Registrations	Council Ceremony room Sunday	non-statutory	£410	TBC on introduction of service	Full	Being considered as part of relocations
People & Communities	Registration & Citizenship Services	Registrations	<b>Ceremonies- Naming/ Renewals</b>					
People & Communities	Registration & Citizenship Services	Registrations	All Council Ceremony room fees as per marriage / cp	non-statutory	Usual Council Ceremony Room fees	Usual Council Ceremony Room fees	Full	
People & Communities	Registration & Citizenship Services	Registrations	Any venue Mon to Sat	non-statutory	Usual venue fees apply	Usual venue fees apply	Full	
People & Communities	Registration & Citizenship Services	Registrations	Any venue Sun or B/H	non-statutory	Usual venue fees apply	Usual venue fees apply	Full	
People & Communities	Registration & Citizenship Services	Registrations	<b>Ceremonies-Private Citizenship</b>					
People & Communities	Registration & Citizenship Services	Registrations	Then # applies	non-statutory	Usual Council Ceremony Room fees (No Sat Ceremonies)	Usual Council Ceremony Room fees (No Sat Ceremonies)	Full	
People & Communities	Registration & Citizenship Services	Registrations	<b>Approved Premise Approvals</b>					

## People and Communities: Schedule of Fees & Charges

Directorate	Policy Line	Service	Description of charge	Stat / non stat	2020-21 current Charge(£)	2021-22 Proposed charge (£) (3% inflation)	Full/Partial cost recovery?	Additional information
People & Communities	Registration & Citizenship Services	Registrations	Approval fee	non-statutory	£1,800	£1,800	Full	for a three year approval but can be extended to five years at no extra charge if Terms & Conditions are met
People & Communities	Registration & Citizenship Services	Registrations	<b>General Search</b>					
People & Communities	Registration & Citizenship Services	Registrations	S.31(2)(a), B&D Regn Act 1953; S.64(2)(a), Mge Act 1949- A general search in	Statutory	£18	£18	Partial	Search in registration index books (free search available on-line via CAMDEX anyway)
People & Communities	Registration & Citizenship Services	Registrations	<b>Certificates-Superintendent Registrar</b>					
People & Communities	Registration & Citizenship Services	Registrations	S.31(2)(c), B&D Regn Act 1953; S.64(2)(c), Mge Act 1949- Issuing a standard	Statutory	£11	£11	Full	Certificate
People & Communities	Registration & Citizenship Services	Registrations	S.10, Savings Bank Act 1887, as amended; S.178(1), Factories Act	Statutory	£11	£11	Full	Certificate
People & Communities	Registration & Citizenship Services	Registrations	S.33(1), B&D Regn Act 1953- Issuing a short certificate of birth	Statutory	£11	£11	Full	Certificate
People & Communities	Registration & Citizenship Services	Registrations	<b>Certificates- Registrar</b>					
People & Communities	Registration & Citizenship Services	Registrations	S.32(c), B&D Regn Act 1953; S.63(1)(b), Mge Act 1949- Issuing a standard	Statutory	£11	£11	Full	Certificate
People & Communities	Registration & Citizenship Services	Registrations	S.32(c), B&D Regn Act 1953; S.63(1)(b), Mge Act 1949- Issuing a standard	Statutory	£11	£11	Full	Certificate
People & Communities	Registration & Citizenship Services	Registrations	S.10, Savings Bank Act 1887, as amended; S.178(1), Factories Act	Statutory	£11	£11	Full	Certificate
People & Communities	Registration & Citizenship Services	Registrations	S.10, Savings Bank Act 1887, as amended; S.178(1), Factories Act	Statutory	£11	£11	Full	Certificate
People & Communities	Registration & Citizenship Services	Registrations	S.33(1), B&D Regn Act 1953- Any other short certificate of birth at the	Statutory	£11	£11	Full	Certificate
People & Communities	Registration & Citizenship Services	Registrations	S.33(1), B&D Regn Act 1953- Any other short certificate of birth after the	Statutory	£11	£11	Full	Certificate
People & Communities	Registration & Citizenship Services	Registrations	<b>Marriages-Superintendent Registrar</b>					



## People and Communities: Schedule of Fees & Charges

Directorate	Policy Line	Service	Description of charge	Stat / non stat	2020-21 current Charge(£)	2021-22 Proposed charge (£) (3% inflation)	Full/Partial cost recovery?	Additional information	
People & Communities	Registration & Citizenship Services	Registrations	S.27(7), Mge Act 1949- Attending outside his/her office to be given notice of	Statutory	£47 (housebound) £68 detained	£47 (housebound) £68 detained	Partial	Attending to take notice away from office	
People & Communities	Registration & Citizenship Services	Registrations	S.27(6), Mge Act 1949- Entering a notice of marriage in a marriage	Statutory	£35	£35	Partial	Giving legal notice. Additional £12 per person if not exempt	
People & Communities	Registration & Citizenship Services	Registrations	S.17(2), Marriage (Registrar General's Licence) Act 1970- Entering a notice of	Statutory	£3	£3	Partial	Giving legal notice.	
People & Communities	Registration & Citizenship Services	Registrations	S.51(2), Mge Act 1949- Attending a marriage at the residence of a house-bound	Statutory	£84 housebound, £94 detained	£84 housebound, £94 detained	Partial	Attending to take notice away from office	
People & Communities	Registration & Citizenship Services	Registrations	S.17(2), Marriage (Registrar General's Licence) Act 1970- Attending a marriage	Statutory	£3	£3	Partial	Exceptional circumstances marriage (one person with very limited life expectancy)	
People & Communities	Registration & Citizenship Services	Registrations	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships	Statutory	As set by the local authority	As set by the local authority	Full	See non stat fees	
People & Communities	Registration & Citizenship Services	Registrations	<b>Marriages- Registrar</b>						
People & Communities	Registration & Citizenship Services	Registrations	S.51(1), Mge Act 1949- Attending a marriage at the register office	Statutory	£46	£46	Partial	Marriage registration - statutory ceremony	
People & Communities	Registration & Citizenship Services	Registrations	S.51(1), Mge Act 1949- Attending a marriage at a registered building or the	Statutory	£88 (Detained person) £81 Housebound	£88 (Detained person) £81 Housebound	Partial	Marriage registration - church / chapel / housebound / detained (prison / secure health unit)	
People & Communities	Registration & Citizenship Services	Registrations	S.17(2), Marriage (Registrar General's Licence) Act 1970- Attending a marriage	Statutory	£2	£2	Partial	Exceptional circumstances marriage (one person with very limited life expectancy)	
People & Communities	Registration & Citizenship Services	Registrations	<b>Certification for Worship and Registration for Marriage-Superintendent Registrar</b>						
People & Communities	Registration & Citizenship Services	Registrations	S.5, Place of Worship Registration Act 1855- Certification of a place of	Statutory	£29	£29	Partial	Legal notification of a church / chapel being registered for worship	
People & Communities	Registration & Citizenship Services	Registrations	S.41(6), Mge Act 1949- Registration of a building for the solemnization of	Statutory	£123	£123	Partial	Legal notification of a church / chapel being registered for such ceremonies	
People & Communities	Registration & Citizenship Services	Registrations	S.43D Mge Act 1949- Registration of a building for the solemnization of	Statutory	£64	£64	Partial	Legal notification of a church / chapel being registered for such ceremonies	
People & Communities	Registration & Citizenship Services	Registrations	S.43D Mge Act 1949- Registration of a building for the solemnization of	Statutory	£123	£123	Partial	Legal notification of a church / chapel being registered for such ceremonies	

## People and Communities: Schedule of Fees & Charges

Directorate	Policy Line	Service	Description of charge	Stat / non stat	2020-21 current Charge(£)	2021-22 Proposed charge (£) (3% inflation)	Full/Partial cost recovery?	Additional information
People & Communities	Registration & Citizenship Services	Registrations	S.43D Mge Act 1949- Registration of a building for the solemnization of	Statutory	£64	£64	Partial	Legal notification of a church / chapel being registered for such ceremonies
People & Communities	Registration & Citizenship Services	Registrations	S.43D Mge Act 1949- Joint application for the registration of a building for	Statutory	£123	£123	Partial	Legal notification of a church / chapel being registered for such ceremonies
People & Communities	Registration & Citizenship Services	Registrations	<b>Certificates</b>					
People & Communities	Registration & Citizenship Services	Registrations	Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- For a certified copy	Statutory	£11	£11	Full	Certificate
People & Communities	Registration & Citizenship Services	Registrations	Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- For a certified copy	Statutory	£11	£11	Full	Certificate
People & Communities	Registration & Citizenship Services	Registrations	Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- For a certified extract	Statutory	£11	£11	Full	Certificate
People & Communities	Registration & Citizenship Services	Registrations	Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- For a certified extract	Statutory	£11	£11	Full	Certificate
People & Communities	Registration & Citizenship Services	Registrations	Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- For a certified copy	Statutory	£11	£11	Full	Certificate
People & Communities	Registration & Citizenship Services	Registrations	<b>Notices</b>					
People & Communities	Registration & Citizenship Services	Registrations	Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- Attestation by an	Statutory	£35	£35	Partial	Giving legal notice. Additional £12 per person if not exempt
People & Communities	Registration & Citizenship Services	Registrations	Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- Attendance of an	Statutory	£47 (housebound) £68 detained	£47 (housebound) £68 detained	Partial	Attending to take notice away from office
People & Communities	Registration & Citizenship Services	Registrations	Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- Attestation by an	Statutory	£3	£3	Partial	Additional process
People & Communities	Registration & Citizenship Services	Registrations	Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- Application to	Statutory	£60	£60	Full	Application to reduce the normal 28 day period - exceptional reasons only
People & Communities	Registration & Citizenship Services	Registrations	Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- Issue of Registrar-	Statutory	£15	£15	Partial	Exceptional circumstances marriage (one person with very limited life expectancy)
People & Communities	Registration & Citizenship Services	Registrations	Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- On giving notice to a	Statutory	£35	£35	Partial	Giving legal notice. Additional £12 per person if not exempt

## People and Communities: Schedule of Fees & Charges

Directorate	Policy Line	Service	Description of charge	Stat / non stat	2020-21 current Charge(£)	2021-22 Proposed charge (£) (3% inflation)	Full/Partial cost recovery?	Additional information
People & Communities	Registration & Citizenship Services	Registrations	<b>Registration</b>					
People & Communities	Registration & Citizenship Services	Registrations	Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- Signing by the civil	Statutory	£46	£46	Partial	Statutory minimum required
People & Communities	Registration & Citizenship Services	Registrations	Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- Attendance of the	Statutory	£81 housebound, £88 detained	£81 housebound, £88 detained	Partial	Attendance at church / chapel / housebound / detained (prison / secure health unit)
People & Communities	Registration & Citizenship Services	Registrations	Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- Attendance of the	Statutory	£2	£2	Partial	Exceptional circumstances marriage (one person with very limited life expectancy)
People & Communities	Registration & Citizenship Services	Registrations	Consideration by a Superintendent Registrar of a divorce/civil partnership	Statutory	£50	£50	full	All decree absolutes in this category require checking process
People & Communities	Registration & Citizenship Services	Registrations	Consideration by the Registrar General of a divorce/civil partnership	Statutory	£75	£75	full	All decree absolutes is this category require checking process
People & Communities	Registration & Citizenship Services	Registrations	Forename added within 12 months of birth registration (Space 17)	Statutory	£40	£40	full	Where a child's name is changed via "Space 17" amendment
People & Communities	Registration & Citizenship Services	Registrations	Consideration by Registrar / Superintendent Registrar of a correction application	Statutory	£75	£75	full	All formal corrections in this category require additional process
People & Communities	Registration & Citizenship Services	Registrations	Consideration by the Registrar General of a correction application	Statutory	£90	£90	full	All formal corrections in this category require additional process
People & Communities	Registration & Citizenship Services	Registrations	Waiver per individual notice	Statutory	£60 each	£60 each	full	Application to reduce the normal 28 day period - exceptional reasons only
People & Communities	Registration & Citizenship Services	Registrations	Letter provided by the Registrar General confirming that, on the	Statutory	£50	£50	full	
People & Communities	Registration & Citizenship Services	Registrations	<b>Other Fees (inc. VAT where applicable)</b>					
People & Communities	Registration & Citizenship Services	Registrations	Premium appointment	non-statutory	£40	TBC on introduction of service	Full	Not yet in use

## People and Communities: Schedule of Fees & Charges

Directorate	Policy Line	Service	Description of charge	Stat / non stat	2020-21 current Charge(£)	2021-22 Proposed charge (£) (3% inflation)	Full/Partial cost recovery?	Additional information
People & Communities	Registration & Citizenship Services	Registrations	Post & handling (standard)	non-statutory	£4.50	£5.00	Full	
People & Communities	Registration & Citizenship Services	Registrations	Signed for post & handling (UK)	non-statutory	£5.00	£5.50	Full	
People & Communities	Registration & Citizenship Services	Registrations	Signed for post & handling (Non-UK)	non-statutory	£11.00	£11.50	Full	
People & Communities	Registration & Citizenship Services	Registrations	Express	statutory	£35.00	£35.00		New statutory fee Feb 2019 - no longer able to offer any option other than express or standard
People & Communities	Registration & Citizenship Services	Registrations	Media use of ceremony room	non-statutory	£140	£140	Full	
People & Communities	Registration & Citizenship Services	Registrations	Ceremony amendment fee	non-statutory	£40	£40	Full	
People & Communities	Registration & Citizenship Services	Registrations	Ceremony cancellation fee - More than six months before the ceremony date	non-statutory	You will receive a full refund of the fees paid (subject to the inclusion of an administration fee).	You will receive a full refund of the fees paid (subject to the inclusion of an administration fee).	N/A	

## People and Communities: Schedule of Fees & Charges

Directorate	Policy Line	Service	Description of charge	Stat / non stat	2020-21 current Charge(£)	2021-22 Proposed charge (£) (3% inflation)	Full/Partial cost recovery?	Additional information
People & Communities	Registration & Citizenship Services	Registrations	Ceremony cancellation fee - Between six months and 3 months before the ceremony date	non-statutory	You will receive a 75% refund of the fees paid (subject to the inclusion of an administration fee).	You will receive a 75% refund of the fees paid (subject to the inclusion of an administration fee).	N/A	
People & Communities	Registration & Citizenship Services	Registrations	Ceremony cancellation fee - Between three months and 30 day before the ceremony date	non-statutory	You will receive a 50% refund of the fees paid (subject to the inclusion of an administration fee).	You will receive a 50% refund of the fees paid (subject to the inclusion of an administration fee).	N/A	
People & Communities	Registration & Citizenship Services	Registrations	Ceremony cancellation fee - Less than 30 days before the ceremony or failure to cancel in writing before the ceremony date	non-statutory	no refund will be made on any fees paid.	no refund will be made on any fees paid.	N/A	
People & Communities	Registration & Citizenship Services	Registrations	Notice admin fee (applies only if T & Cs not met), per notice	non-statutory	£35	£35	full	Will be revised as and when statutory notice fee is updated.
People & Communities	Registration & Citizenship Services	Registrations	Ceremony discussion (30 mins) A - Normal weekday opening hours (in an RO, not with person conducting)	non-statutory	£60	£60	full	
People & Communities	Registration & Citizenship Services	Registrations	Ceremony discussion (30 mins) B - Saturday (in an RO, not with person conducting)	non-statutory	£85	£85	Full	
People & Communities	Registration & Citizenship Services	Registrations	Request from Approved Premise to review / amend numbers / rooms (inc VAT)	non-statutory	£140	£140	Full	
People & Communities	Registration & Citizenship Services	Registrations	Request from Approved Premise to issue duplicate documentation (inc VAT)	non-statutory	£40	£40	Full	Plus postage & handling if by post instead of e-mail
People & Communities	Registration & Citizenship Services	Registrations	Passport PD2 form	non-statutory	£37	£37	Full	
People & Communities	Registration & Citizenship Services	Registrations	Additional fee for an "anywhere" non-statutory ceremony	non-statutory	£105	TBC on introduction of service	Full	This is for a new service, not yet available
People & Communities	Registration & Citizenship Services	Registrations	Notice amendment admin fee, per notice	non-statutory	£40	£40	Full	This is a new fee from 1st Jan 2019, for when a customer has to attend for such an amendment
People & Communities	Registration & Citizenship Services	Registrations	Duplicate authority, per authority	non-statutory	£40	£40	Full	This is a new fee in 18-19. Plus postage & handling

## People and Communities: Schedule of Fees & Charges

Directorate	Policy Line	Service	Description of charge	Stat / non stat	2020-21 current Charge(£)	2021-22 Proposed charge (£) (3% inflation)	Full/Partial cost recovery?	Additional information
People & Communities	Registration & Citizenship Services	Registrations	Name change deed (inc 1 certificate)	non-statutory	£70	TBC on introduction of service	Full	This is for a new service
People & Communities	Registration & Citizenship Services	Registrations	Additional name change deed certificates	non-statutory	£11.00	TBC on introduction of service	Full	This is for a new service
People & Communities	Coroners	Coroners	Document disclosed by a coroner by email to an interested person	Statutory	Free			Fees set by national legislation. We are not aware of any planned increases.
People & Communities	Coroners	Coroners	Recording of Inquest provided to PIP on CD	Statutory	£5			Fees set by national legislation. We are not aware of any planned increases.
People and Communities	Trading Standards	Trading Standards	<b>Primary Authority Fees</b>					
People and Communities	Trading Standards	Trading Standards	Annual fee of 4 hours; to include 3 hours of bespoke business advice, with the balance contributing to the overall management of the scheme.	Non - Statutory	£272.00	£280.00	Full	VAT is not applicable
People and Communities	Trading Standards	Trading Standards	Work undertaken under the formal Primary Authority Agreement	Non - Statutory	£68 p/h	£70 p/h	Full	VAT is not applicable
People and Communities	Trading Standards	Trading Standards	Out of county mileage to be charged on Primary Authority-related journeys	Non - Statutory	45p per mile	45p per mile	Full	New charge introduced to allow the Authority to recover its extensive mileage costs. This is inline with the charging practices of other Authorities.
People and Communities	Trading Standards	Trading Standards	<b>Business Advice Fees</b>					
People & Communities	Trading Standards	Trading Standards	Business advice provided outside of a Primary Authority agreement	Non - Statutory	£68 p/hr plus VAT charged in 15 minute intervals	£70 p/h plus VAT charged at 15 minute intervals	Full	
People & Communities	Trading Standards	Trading Standards	<b>Testing &amp; Verification Fees</b>					
People & Communities	Trading Standards	Trading Standards	All equipment and other weights and measures services, including Public Weighbridge Operators	Statutory	£68 per hour (minimum charge £34)	£70 p/h (minimum charge £35)	Full	
People & Communities	Trading Standards	Trading Standards	If site visit required	Statutory	Additional charge of £68	Additional charge of £70	Full	
People & Communities	Trading Standards	Trading Standards	Certificate of accuracy when requested following routine testing	Statutory	£34.00	£35.00	Full	
People & Communities	Trading Standards	Trading Standards	<b>Licensing Fees - Explosives</b>					

## People and Communities: Schedule of Fees & Charges

Directorate	Policy Line	Service	Description of charge	Stat / non stat	2020-21 current Charge(£)	2021-22 Proposed charge (£) (3% inflation)	Full/Partial cost recovery?	Additional information
People & Communities	Trading Standards	Trading Standards	New application where a minimum separation distance is prescribed (1 year duration)	Statutory	£185	£185	Fees set by legislation	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	New application where a minimum separation distance is prescribed (2 year duration)	Statutory	£243	£243	Fees set by legislation	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	New application where a minimum separation distance is prescribed (3 year duration)	Statutory	£304	£304	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	New application where a minimum separation distance is prescribed (4 year duration)	Statutory	£374	£374	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	New application where a minimum separation distance is prescribed (5 year duration)	Statutory	£423	£423	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	New application where <b>NO</b> minimum separation distance is prescribed (1 year duration)	Statutory	£109	£109	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	New application where <b>NO</b> minimum separation distance is prescribed (2 year duration)	Statutory	£141	£141	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	New application where <b>NO</b> minimum separation distance is prescribed (3 year duration)	Statutory	£173	£173	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	New application where <b>NO</b> minimum separation distance is prescribed (4 year duration)	Statutory	£206	£206	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	New application where <b>NO</b> minimum separation distance is prescribed (5 year duration)	Statutory	£238	£238	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	<b>Renewal</b> of licence where a minimum separation distance is prescribed (1 year duration)	Statutory	£86	£86	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020

## People and Communities: Schedule of Fees & Charges

Directorate	Policy Line	Service	Description of charge	Stat / non stat	2020-21 current Charge(£)	2021-22 Proposed charge (£) (3% inflation)	Full/Partial cost recovery?	Additional information
People & Communities	Trading Standards	Trading Standards	Renewal of licence where a minimum separation distance is prescribed (2 year duration)	Statutory	£147	£147	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	Renewal of licence where a minimum separation distance is prescribed (3 year duration)	Statutory	£206	£206	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	Renewal of licence where a minimum separation distance is prescribed (4 year duration)	Statutory	£266	£266	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	Renewal of licence where a minimum separation distance is prescribed (5 year duration)	Statutory	£326	£326	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	Renewal of licence where <b>NO</b> minimum separation distance is prescribed (1 year duration)	Statutory	£54	£54	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	Renewal of licence where <b>NO</b> minimum separation distance is prescribed (2 year duration)	Statutory	£86	£86	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	Renewal of licence where <b>NO</b> minimum separation distance is prescribed (3 year duration)	Statutory	£120	£120	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	Renewal of licence where <b>NO</b> minimum separation distance is prescribed (4 year duration)	Statutory	£152	£152	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	Renewal of licence where <b>NO</b> minimum separation distance is prescribed (5 year duration)	Statutory	£185	£185	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	Varying name of licensee or address of site	Statutory	£36	£36	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020



## People and Communities: Schedule of Fees & Charges

Directorate	Policy Line	Service	Description of charge	Stat / non stat	2020-21 current Charge(£)	2021-22 Proposed charge (£) (3% inflation)	Full/Partial cost recovery?	Additional information	
People & Communities	Trading Standards	Trading Standards	Any other kind of variation	Statutory	Charged at a reasonable cost to the authority of having the work carried out	Charged at a reasonable cost to the authority of having the work carried out	Full		
People & Communities	Trading Standards	Trading Standards	Transfer of licence or registration	Statutory	£36	£36	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020	
People & Communities	Trading Standards	Trading Standards	Replacement of licence or registration referred to above if lost	Statutory	£36	£36	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020	
People & Communities	Trading Standards	Trading Standards	Extended Fireworks Licence - Annual licence to sell fireworks outside the permitted periods as stated	Statutory	£500	£500	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020	
People & Communities	Trading Standards	Trading Standards	<b>Annual Fee - Certificate to store Petroleum</b>						
People & Communities	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding <b>2,500 litres (1 year duration)</b>	Statutory	£44	£44	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020	
People & Communities	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding <b>2,500 litres (2 year duration)</b>	Statutory	£88	£88	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020	
People & Communities	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding <b>2,500 litres (3 year duration)</b>	Statutory	£132	£132	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020	
People & Communities	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding <b>2,500 litres (4 year duration)</b>	Statutory	£176	£176	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020	
People & Communities	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding <b>2,500 litres (5 year duration)</b>	Statutory	£220	£220	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020	
People & Communities	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding <b>2,500 litres (6 year duration)</b>	Statutory	£264	£264	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020	

## People and Communities: Schedule of Fees & Charges

Directorate	Policy Line	Service	Description of charge	Stat / non stat	2020-21 current Charge(£)	2021-22 Proposed charge (£) (3% inflation)	Full/Partial cost recovery?	Additional information
People & Communities	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding <b>2,500 litres (7 year duration)</b>	Statutory	£308	£308	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding <b>2,500 litres (8 year duration)</b>	Statutory	£352	£352	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding <b>2,500 litres (9 year duration)</b>	Statutory	£396	£396	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding <b>2,500 litres (10 year duration)</b>	Statutory	£440	£440	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but <b>not exceeding 50,000 litres (1 year duration)</b>	Statutory	£60	£60	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but <b>not exceeding 50,000 litres (2 year duration)</b>	Statutory	£120	£120	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but <b>not exceeding 50,000 litres (3 year duration)</b>	Statutory	£180	£180	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but <b>not exceeding 50,000 litres (4 year duration)</b>	Statutory	£240	£240	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but <b>not exceeding 50,000 litres (5 year duration)</b>	Statutory	£300	£300	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020

## People and Communities: Schedule of Fees & Charges

Directorate	Policy Line	Service	Description of charge	Stat / non stat	2020-21 current Charge(£)	2021-22 Proposed charge (£) (3% inflation)	Full/Partial cost recovery?	Additional information
People & Communities	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but <b>not exceeding 50,000 litres (6 year duration)</b>	Statutory	£360	£360	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but <b>not exceeding 50,000 litres (7 year duration)</b>	Statutory	£420	£420	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but <b>not exceeding 50,000 litres (8 year duration)</b>	Statutory	£480	£480	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but <b>not exceeding 50,000 litres (9 year duration)</b>	Statutory	£540	£540	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but <b>not exceeding 50,000 litres (10 year duration)</b>	Statutory	£600	£600	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding <b>50,000 litres (1 year duration)</b>	Statutory	£125	£125	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding <b>50,000 litres (2 year duration)</b>	Statutory	£250	£250	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding <b>50,000 litres (3 year duration)</b>	Statutory	£375	£375	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding <b>50,000 litres (4 year duration)</b>	Statutory	£500	£500	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020

## People and Communities: Schedule of Fees & Charges

Directorate	Policy Line	Service	Description of charge	Stat / non stat	2020-21 current Charge(£)	2021-22 Proposed charge (£) (3% inflation)	Full/Partial cost recovery?	Additional information	
People & Communities	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding <b>50,000 litres (5 year duration)</b>	Statutory	£625	£625	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020	
People & Communities	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding <b>50,000 litres (6 year duration)</b>	Statutory	£750	£750	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020	
People & Communities	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding <b>50,000 litres (7 year duration)</b>	Statutory	£875	£875	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020	
People & Communities	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding <b>50,000 litres (8 year duration)</b>	Statutory	£1,000	£1,000	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020	
People & Communities	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding <b>50,000 litres (9 year duration)</b>	Statutory	£1,125	£1,125	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020	
People & Communities	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding <b>50,000 litres (10 year duration)</b>	Statutory	£1,250	£1,250	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020	
People & Communities	Trading Standards	Trading Standards	<b>Environmental Searches</b>						
People & Communities	Trading Standards	Trading Standards	Fees charged in respect of environmental searches carried out on request will include for up to two hours officer time	Statutory	£68 per hour (minimum charge £34)	£70 p/h (minimum charge £35)	Full		
People & Communities	Trading Standards	Trading Standards	Where environmental search requests are made that incur officer's time in excess of two hours, an additional charge of £33 per hour per officer, or part there of will be charged	Statutory	£33 per hour	£35 p/h			
People & Communities	Trading Standards	Trading Standards	<b>Fees Payable for Approval</b>						

## People and Communities: Schedule of Fees & Charges

Directorate	Policy Line	Service	Description of charge	Stat / non stat	2020-21 current Charge(£)	2021-22 Proposed charge (£) (3% inflation)	Full/Partial cost recovery?	Additional information
People & Communities	Trading Standards	Trading Standards	Manufacture only, or manufacture and placing on the market, of feed additives referred to in Article 10(1)(a) of Regulation 183/2005 other than those specified in Regulation 2(3), or of premixtures of such additives (Approvals)	Statutory	£451 one off	£451 one off	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	Placing on the market of feed additives referred to in Article 10(1)(a) of Regulation 183/2005 other than those specified in Regulation 2(3), or of premixtures of such (Approvals).	Statutory	£226 one off	£226 one off	Fees set by legislation.	Fees set by legislation. May be subject to increase April 2020
People & Communities	Trading Standards	Trading Standards	<b>Investigation fees</b>					
People & Communities	Trading Standards	Trading Standards	Hourly rate chargeable for Trading Standards Officer	Statutory	£68 per officer per hour, rounded up to the nearest hour	£70 per officer per hour, rounded up to the nearest hour	Full	
People & Communities	Trading Standards	Trading Standards	Hourly rate chargeable for Administrative Officer	Statutory	£40 per officer per hour, rounded up to the nearest hour	£41 per officer per hour, rounded up the the nearest hour	Full	
People & Communities	Trading Standards	Trading Standards	Hourly rate chargeable for Accredited Financial Investigator	Statutory	£68 per officer per hour, rounded up to the nearest hour	£70 per officer per hour, rounded up to the nearest hour	Full	
<b>Burwell House</b>								
People & Communities	Outdoor Education (includes Grafham Water)	Burwell House	Primary School 2 night residential - seasonal zone A	non-statutory	£131 - £171	Prices to be reviewed in December 2020		Prices in a range dependent on size of group. Seasonal Zone A
People & Communities	Outdoor Education (includes Grafham Water)	Burwell House	Primary School 2 night residential - seasonal zone B	non-statutory	£116 - £155	Prices to be reviewed in December 2020		Prices in a range dependent on size of group. Seasonal Zone B
People & Communities	Outdoor Education (includes Grafham Water)	Burwell House	Primary School 2 night residential- seasonal zone C	non-statutory	£108 - £147	Prices to be reviewed in December 2020		Prices in a range dependent on size of group. Seasonal Zone C

## People and Communities: Schedule of Fees & Charges

Directorate	Policy Line	Service	Description of charge	Stat / non stat	2020-21 current Charge(£)	2021-22 Proposed charge (£) (3% inflation)	Full/Partial cost recovery?	Additional information
People & Communities	Outdoor Education (includes Grafham Water)	Burwell House	Primary School 2 night residential- seasonal zone D	non-statutory	£97 - £127	Prices to be reviewed in December 2020		Prices in a range dependent on size of group. Seasonal Zone D
People & Communities	Outdoor Education (includes Grafham Water)	Burwell House	Youth group catered weekend residential visit	non-statutory	£85 - £113 + VAT	Prices to be reviewed in December 2020		Prices in a range dependent on size of group (Pricing in academic years)
People & Communities	Outdoor Education (includes Grafham Water)	Burwell House	Adult group catered weekend residential visit	non-statutory	£125 - £135 + VAT	Prices to be reviewed in December 2020		Prices in a range dependent on size of group (Pricing in academic years)
People & Communities	Outdoor Education (includes Grafham Water)	Burwell House	Self-catered course (groups of 39 or less)	non-statutory	£1650 + VAT	Prices to be reviewed in December 2020		(Pricing in academic years)
People & Communities	Outdoor Education (includes Grafham Water)	Burwell House	Self-catered course (groups of 40 or more)	non-statutory	£1850 + VAT	Prices to be reviewed in December 2020		(Pricing in academic years)
<b>Grafham Water</b>								
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 3 day, 2 night	non-statutory	£218.00	to be reviewed		April
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 3 day, 2 night	non-statutory	£232.00	to be reviewed		May
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 3 day, 2 night	non-statutory	£232.00	to be reviewed		June
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 3 day, 2 night	non-statutory	£232.00	to be reviewed		July
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 3 day, 2 night	non-statutory	£217.00	to be reviewed		Aug
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 3 day, 2 night	non-statutory	£190.00	to be reviewed		Sept

## People and Communities: Schedule of Fees & Charges

Directorate	Policy Line	Service	Description of charge	Stat / non stat	2020-21 current Charge(£)	2021-22 Proposed charge (£) (3% inflation)	Full/Partial cost recovery?	Additional information
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 3 day, 2 night	non-statutory	£195.00	to be reviewed		October
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 3 day, 2 night	non-statutory	£155.00	to be reviewed		November
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 3 day, 2 night	non-statutory	£109.00	to be reviewed		December
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 3 day, 2 night	non-statutory	£109.00	to be reviewed		January
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 3 day, 2 night	non-statutory	£165.00	to be reviewed		February
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 3 day, 2 night	non-statutory	£197.00	to be reviewed		March
<b>Grafham Water</b>								
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 5 day, 4 night	non-statutory	£376.00	to be reviewed		April
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 5 day, 4 night	non-statutory	£392.00	to be reviewed		May
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 5 day, 4 night	non-statutory	£392.00	to be reviewed		June
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 5 day, 4 night	non-statutory	£392.00	to be reviewed		July
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 5 day, 4 night	non-statutory	£374.00	to be reviewed		August

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Directorate	Policy Line	Service	Description of charge	Stat / non stat	2020-21 current Charge(£)	2021-22 Proposed charge (£) (3% inflation)	Full/Partial cost recovery?	Additional information
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 5 day, 4 night	non-statutory	£307.00	to be reviewed		September
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 5 day, 4 night	non-statutory	£300.00	to be reviewed		October
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 5 day, 4 night	non-statutory	£266.00	to be reviewed		November
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 5 day, 4 night	non-statutory	£218.00	to be reviewed		December
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 5 day, 4 night	non-statutory	£218.00	to be reviewed		January
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 5 day, 4 night	non-statutory	£252.00	to be reviewed		February
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 5 day, 4 night	non-statutory	£301.00	to be reviewed		March
<b>Grafham Water</b>								
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 2 day, 1 night	non-statutory	N/A	to be reviewed		April
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 2 day, 1 night	non-statutory	N/A	to be reviewed		May
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 2 day, 1 night	non-statutory	N/A	to be reviewed		June
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 2 day, 1 night	non-statutory	N/A	to be reviewed		July



## People and Communities: Schedule of Fees & Charges

Directorate	Policy Line	Service	Description of charge	Stat / non stat	2020-21 current Charge(£)	2021-22 Proposed charge (£) (3% inflation)	Full/Partial cost recovery?	Additional information
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 2 day, 1 night	non-statutory	N/A	to be reviewed		August
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 2 day, 1 night	non-statutory	N/A	to be reviewed		September
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 2 day, 1 night	non-statutory	N/A	to be reviewed		October
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 2 day, 1 night	non-statutory	N/A	to be reviewed		November
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 2 day, 1 night	non-statutory	N/A	to be reviewed		December
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 2 day, 1 night	non-statutory	£104.00	to be reviewed		January
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 2 day, 1 night	non-statutory	127	to be reviewed		February
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Residential visit - 2 day, 1 night	non-statutory	N/A	to be reviewed		March
<b>Grafham Water</b>								
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Day visit - full day	non-statutory	£51.50	to be reviewed		6 hours
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Day visit - half day	non-statutory	£31.00	to be reviewed		3 hours
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Day visit - school day	non-statutory	£41.20	to be reviewed		5 hours
<b>Grafham Water</b>								

## People and Communities: Schedule of Fees & Charges

Directorate	Policy Line	Service	Description of charge	Stat / non stat	2020-21 current Charge(£)	2021-22 Proposed charge (£) (3% inflation)	Full/Partial cost recovery?	Additional information
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Day Delegate rate - from	non-statutory	£25.75	to be reviewed		Per head
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	24 hr Delegate rate - from	non-statutory	£67.00	to be reviewed		Per head
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Refreshments - from	non-statutory	£1.60	to be reviewed		Per head
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Catering - from	non-statutory	£6.20	to be reviewed		Per head
People & Communities	Outdoor Education (includes Grafham Water)	Grafham Water Centre	Room hire - from	non-statutory	£64.00	to be reviewed		Evening
<b>Stibbington Centre</b>								
People & Communities	Outdoor Education (includes Grafham Water)	Stibbington Centre - CEES	Residential visit 3 day/2 night - seasonal Band A	non-statutory	£96 - £106 per pupil Mid Nov 2020 - end of Jan 2021	All prices to be reviewed by 30-11-2020		Prices in a range dependent on size of group: 20-24 pupils £106, 25-29 £101, 30+ pupils £96.
People & Communities	Outdoor Education (includes Grafham Water)	Stibbington Centre - CEES	Residential visit 3 day/2 night - seasonal Band B	non-statutory	£123 - £133 per pupil Sep - mid Nov 2020 / all of Feb 2021 / 12 – 23 July 2021	All prices to be reviewed by 30-11-2020		Prices in a range dependent on size of group. 20-24 pupils £133, 25-29 £128, 30+ pupils £123.
People & Communities	Outdoor Education (includes Grafham Water)	Stibbington Centre - CEES	Residential visit 3 day/2 night - seasonal Band C	non-statutory	£147 - £158 per pupil March 2021 - mid July 2021	All prices to be reviewed by 30-11-2020		Prices in a range dependent on size of group. 20-24 pupils £158, 25-29 £152, 30+ pupils £147.
<b>Stibbington Centre</b>						All prices to be reviewed by 30-11-2020		
People & Communities	Outdoor Education (includes Grafham Water)	Stibbington Centre - CEES	Day visits Cambs LA primary schools	non-statutory	£370 per class from September 2020	All prices to be reviewed by 30-11-2020		Prices set by academic year: Additional charge for Y5/6 river studies: £1 per pupil
People & Communities	Outdoor Education (includes Grafham Water)	Stibbington Centre - CEES	Day visits other primary schools	non-statutory	£370 per class from September 2020	All prices to be reviewed by 30-11-2020		Prices set by academic year: Additional charge for Y5/6 river studies: £1 per pupil
People & Communities	Outdoor Education (includes Grafham Water)	Stibbington Centre - CEES	Additional day visit charge for period lunch	non-statutory	£2.30 per pupil from September 2020	All prices to be reviewed by 30-11-2020		Optional Prices set by academic year

## People and Communities: Schedule of Fees & Charges

Directorate	Policy Line	Service	Description of charge	Stat / non stat	2020-21 current Charge(£)	2021-22 Proposed charge (£) (3% inflation)	Full/Partial cost recovery?	Additional information
People & Communities	Outdoor Education (includes Grafham Water)	Stibbington Centre - CEES	Day visits KS3, 4 and A Level	non-statutory	£390 per class from September 2020	All prices to be reviewed by 30-11-2020		Prices set by academic year
<b>Other CEES</b>								
People & Communities	Outdoor Education (includes Grafham Water)	Stibbington Centre - CEES	Consultancy and training service	non-statutory	£480	All prices to be reviewed by 30-11-2020		Prices set by academic year
People & Communities	Outdoor Education (includes Grafham Water)	Stibbington Centre - CEES	Consultancy and training service	non-statutory	£125	All prices to be reviewed by 30-11-2020		Prices set by academic year
People & Communities	Outdoor Education (includes Grafham Water)	Stibbington Centre - CEES	School based pupil workshops	non-statutory	£430	All prices to be reviewed by 30-11-2020		Prices set by academic year
People & Communities	Outdoor Education (includes Grafham Water)	Stibbington Centre - CEES	School based pupil workshops	non-statutory	£280	All prices to be reviewed by 30-11-2020		Prices set by academic year
People & Communities	Outdoor Education (includes Grafham Water)	Stibbington Centre - CEES	School based pupil workshops	non-statutory	£195	All prices to be reviewed by 30-11-2020		Prices set by academic year
People & Communities	Outdoor Education (includes Grafham Water)	Stibbington Centre - CEES	School based pupil workshops	non-statutory	£115	All prices to be reviewed by 30-11-2020		Prices set by academic year
People & Communities	Outdoor Education (includes Grafham Water)	Stibbington Centre - CEES	Professional development courses	non-statutory	£155	All prices to be reviewed by 30-11-2020		Prices set by academic year
People & Communities	Outdoor Education (includes Grafham Water)	Stibbington Centre - CEES	Professional development courses	non-statutory	£80	All prices to be reviewed by 30-11-2020		Prices set by academic year
People & Communities	Outdoor Education (includes Grafham Water)	Stibbington Centre - CEES	Professional development courses	non-statutory	£55	All prices to be reviewed by 30-11-2020		Prices set by academic year
People & Communities	Outdoor Education (includes Grafham Water)	Stibbington Centre - CEES	Hire of Stibbington Residential Centre	non-statutory	£400 + VAT	All prices to be reviewed by 30-11-2020		Prices set by academic year
People & Communities	Outdoor Education (includes Grafham Water)	Stibbington Centre - CEES	Hire of Stibbington Residential Centre - youth	non-statutory	£370 + VAT	All prices to be reviewed by 30-11-2020		Prices set by academic year