

**ADULTS COMMITTEE: MINUTES**

**Date:** Thursday 15 November 2018

**Time:** 2.00 pm to 4.30 pm

**Present:** Councillors A Bailey (Chairwoman), A Costello, S Crawford, N Harrison, D Giles, M Goldsack, M Howell (Vice-Chairman), D Wells and G Wilson

**Apologies:** Councillor J French

**130. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

Apologies received from Councillor J French. No declarations of interest received.

**131. MINUTES FROM THE MEETING HELD ON 18 OCTOBER 2018 AND ACTION LOG**

The minutes of the meeting held on 18 October 2018 were agreed as a correct record and signed by the Chairwoman.

Members requested that all ongoing actions had a review date **ACTION**

**132. PETITIONS AND PUBLIC QUESTIONS**

No petitions were received.

**133. CAMBRIDGESHIRE AND PETERBOROUGH HEALTH AND SOCIAL CARE SYSTEM PEER REVIEW AND CQC AREA REVIEW PREPERATIONS**

The Committee considered a report on the delivery of the Local Government Association Health and Social Care Systems Peer Review in preparation for a Care Quality Commission Area Review.

In discussing the report Members:

- Noted the authority was in a good position to move forward with integration.
- Welcomed the positive feedback on the organisation of the review.
- Noted an action plan had been developed and would come to the next meeting.
- Commented that the governance was complicated. It was clarified that this would be reviewed as part of the plan.

It was resolved unanimously to consider the content of the report and raise any questions.

### **134. JOINT WORKING WITH HEALTH – PRIORITIES**

The Committee received a report providing an overview and approach to joint working with Health and the current priorities. Attention was drawn to a number of key priorities for joint working with health in the report including system working to address Delayed Transfers of Care (DTOCs) and admission avoidance initiatives.

In discussing the report Members:

- Noted the population growth pressures in Cambridgeshire and Peterborough in particular over 85s with an expected population growth of nearly 130% by 2036.
- Noted the financial pressures and the joint working with health to address these pressures to develop community capacity to support people to maintain their independence and wellbeing preventing unnecessary escalation of needs.
- Discussed the pressure of DTOCs and the high level of GP referrals into A&E and how this was being addressed including significant investment from the better Care Fund and the review of the process for discharge. It was noted that the post July figures had shown a slight reduction with performance down to 6.9 % at Addenbrooke's and 8% at Hinchingbrooke.
- Noted that the slight spike in Community based delays was due to warm weather and infections.
- Noted the work that had been done so far to review best practice in comparator authorities.
- Highlighted the successful reablement recruitment campaign and noted that the team were now at full capacity.

It was resolved unanimously to note and comment on the report.

### **135. NHS CONTINUING HEALTHCARE (CHC) 'DEEP DIVE'**

The Committee received a report providing an overview of NHS Continuing Healthcare (CHC) and the County Council's responsibilities in relation to the process.

The report focused on the backlog of cases and the barriers in terms of achieving the 28 day assessment timeframe. The report highlighted the actions being taken by the Council to improve the NHS CHC process and the links to the national programme of improvement. It also focused on shared priorities and actions with the CCG to address a shared understanding of the challenges and risks that impact on the ability to deliver the requirements of the National Framework.

In examining the report Members:

- Noted that it was anticipated that the backlog would be cleared by February 2019.
- Sought clarity on the processes for the deceased, for cases remaining in the backlog.
- Welcomed the good work on a localised leaflet explaining the process.
- Noted content was also available from NHS England on YouTube.
- Welcomed the inclusion of the example of a completed checklist with the report.
- Questioned what was being done to tackle operational capacity in CCG and the Council. It was noted that this was constantly under review ensuring that all Social Workers felt competent in this area.
- Noted it was also being considered whether the Council has dedicated social workers in this area in the future.

It was resolved unanimously:

to consider the report and provide comments on the proposed developments

### **136. NEIGHBOURHOOD CARES PILOT – DEEP DIVE**

The Committee considered a report on the progress of the Neighbourhood Cares Pilot and the findings from the interim external evaluation report. The report highlighted the continuation of growth in numbers of people having contact with both teams, the integration of reablement workers within the teams, the review of skills sets within the teams and the importance of training. In summarising the interim findings the report highlighted that the early signs of the pilot were positive. Qualitative evidence suggested that the pilot had prevented the escalation of needs, impacting on clients' quality of life and had a positive impact on the development of community assets.

In discussing the report Members:

- Noted the positive outcomes already evident from the pilot.
- Discussed the main benefits to the teams in terms of empowerment and noted that there had been no turnover of staff.
- Noted that all work had been analysed in terms of the quality skills mix and getting the best value for money.
- Queried the disparity of numbers in Soham and St Ives. It was clarified that there were a lot of self funders in St Ives and that Soham had a greater number of older people.
- Discussed the evaluation process and the need to ensure that data was collected to show how many people were prevented from going into residential care, linking back to outcomes for individuals. Members were interested to see not just the cost of the intervention but the shelf life of the intervention.
- Noted that there had been an agreement to run the pilot for two years up until October 2019.
- Highlighted the importance of case studies to highlight the changes and show the real differences in ways of working and offering different options to individuals.
- Queried whether the 2<sup>nd</sup> year of the pilot could be broadened. It was highlighted that the teams were already fairly stretched but that the possibility would be reviewed with the consultants.
- Discussed the success of the marketing and promotion of the pilot by the Council.

It was resolved unanimously:

to consider the report and provide comments on progress, proposed development and issues raised by the interim external evaluation report.

### **137. ANNUAL SURVEY OF ADULTS SOCIAL CARE USERS**

The Committee received a report on actions undertaken following the results of the service user and carers surveys previously shared with Committee in March 2018. The report gave an overview of the local results and high level messages published by NHS Digital from the survey. It also highlighted the actions that had been fed into the Carers workstream of the Adults Positive Challenge Programme.

In considering the report Members:

- Noted that an analysis of the results would be fed back into the Adults Positive Challenge Programme and reported back to Committee alongside the wider self-assessment and action plan in the New Year.
- Noted that the 2018/19 Carers survey was underway and already had a 37.2% return which was positive. Members discussed the need to ensure young carers were encouraged to participate in the survey and asked that Centre 33 be included in this. **ACTION**
- Discussed the results under pain and discomfort and whether the Council has a role to improve this. It was explained that the survey goes to the Health and Wellbeing Board so this message would be put to them.

It was resolved unanimously:

to review the actions undertaken in response to the findings of the 2016/17 service user and carers surveys.

to note the early results from the service users survey 2017/18, analysis for which will be provided in more detail in the New Year.

### **138. SAFEGUARDING ADULTS BOARD ANNUAL REPORT – 2017/18**

The Committee received the annual Safeguarding Adults Board Report 2017 – 18. The report was the first report since the Cambridgeshire Board combined with the Peterborough Board. It demonstrated the progress made to create an effective set of arrangements across both Local Authorities, highlighting the key priorities

1. Domestic Abuse, in particular where there are elderly victims
2. Neglect
3. Self – neglect
4. Living with Mental Health Issues

During the reporting period concerns about safeguarding rose by 12%. Safeguarding concerns were mainly in relation to neglect in Cambridgeshire. This included self neglect.

In discussing the report Members:

- Noted the close relationship with the Children's Board and the Health and Wellbeing Board.
- Noted that safeguarding awareness month was in March this year and over 2000 professionals and service users were involved. This would run in February 2019. There would also be an annual Safeguarding Conference in March 2019.

- Discussed the definition of self – neglect and how hoarding needed to be separated from this in future reporting. It was also clarified that the next annual report would focus on human trafficking and modern slavery.
- Queried the backlog of learning disability mortality reviews. The backlog was currently at 50 and it was clarified that this was being worked through and learning from the reviews would be fed into the priorities.
- Requested that officers worked closely with Housing Officers to raise further awareness of hoarding as being more of a long term mental health issue. Labelling hoarding as a safeguarding issue was not effective and working with individuals with more complex mental health needs in a personalised approach was crucial.

It was resolved unanimously:

to note the Safeguarding Adults Board Annual report 2017/18

### **139. FINANCE AND PERFORMANCE REPORT – SEPTEMBER 2018**

The Committee received the September 2018 iteration of the Finance and Performance report. In presenting the report it was noted that People and Communities at the end of September forecasted an overall overspend of £2.7m, which was a reduction from a forecast £6.2 m overspend in August. This was mainly due to the agreement by General Purposes Committee to an allocation from the smoothing fund reserve to Children's Services, reflecting the extensive pressures faced by the service.

The report also included the savings tracker showing lines relating to Adults Committee. It showed the position for delivery of savings to the end of September. For Adults Committee there were around £16.5m of savings in the Business Plan for 2018/19, of these, around £14.3 m were expected to be delivered, with three saving lines rated as 'red' and one as 'black' (a black rating meaning work on the saving did not commence)

In discussing the report Members:

- Noted that there was a gap of £2 m in savings but that additional savings had been found in year to fill the gap. Some of these savings were permanent so would be factored into next year's budget.
- Discussed the issues around the Mosaic project and that a more detailed review of this needed to be carried out.
- Noted that some new money for DTOC had been received and this would be used to purchase some more domiciliary care, particularly over winter. The additional funding had not been reflected in the figures yet but would be £2.3 million.

- Queried the performance around adults in paid employment as this had stood at 53 service users not receiving a review for some time. Members requested a further investigation on this. **ACTION**

It was resolved unanimously to review and comment on the report.

#### **140. PEOPLE AND COMMUNITIES – RISK REGISTER**

The Committee considered a report providing an annual overview of the People and Communities Risk Register. The risk register contained the main strategic risks across the whole Directorate which included Adults. The register was reviewed by Senior Officers on a monthly basis.

The main focus for the Committee was on the following risk areas

- Safeguarding
- Partnership arrangements with the NHS being agreed
- Recruitment and retention of the social care workforce
- Market capacity
- Demand Management.

In discussing the report Members:

- Queried whether the effects of Brexit had been factored into the mitigating actions for risks. It was noted that there was an ongoing review of this.
- Noted that Risk 10 Partnership agreements with NHS are not agreed between partners was an ongoing key risk, but that conversations were still ongoing to look at options.

It was resolved unanimously:

to note and comment on the People and Communities risk register.

#### **141. AGENDA PLAN, APPOINTMENTS AND TRAINING PLAN**

Members noted the amendments made to the agenda plan and training plan.

The Chairwoman announced one amendment to appointments. Councillor Howell would now replace Councillor Cuffley on the Carers' Partnership Board.

#### **142. DATE OF NEXT MEETING**

Members noted the date of the next meeting as 13<sup>th</sup> December 2018 for which Councillors Giles and Wilson gave their apologies.

**Chairwoman**