

**Item: 3****ECONOMY AND  
ENVIRONMENT COMMITTEE****Minutes - Action Log**

This is the updated minutes action log as at 7<sup>TH</sup> August 2019 and captures the actions arising from the most recent Economy and Environment Committee meetings and updates Members on the progress on compliance in delivering the necessary actions.

**ACTIONS FROM THE 12<sup>TH</sup> APRIL 2018 COMMITTEE**

MINUTE NO.	REPORT TITLE	ACTION TO BE TAKEN BY	ACTION	COMMENTS	STATUS
105.	ELY SOUTHERN BYPASS – COST AND ADDITIONAL FUNDING REQUIREMENT	Rob Sanderson Democratic Services / Mairead Claydon Internal Audit	a) To inform Internal Audit of the Committee's requirement that it should review the costs of the project and what lessons could be learnt and that their conclusions should be shared with this Committee.	The report was considered at the 29 <sup>th</sup> July 2019 meeting of Audit and Accounts Committee. A revised cover report taking account of the discussion at the meeting with the Internal Audit Report as an appendix is scheduled to come forward to the October meeting.	ACTION ONGOING

**ACTIONS FROM 23RD MAY 2019 COMMITTEE MEETING**

237.	Finance and Performance Report – outturn 2018-19 - Bus Defects	Action: Andy Preston	Councillor Williams requested a briefing outside of the meeting on the latest position on Busway defects.	The Meeting which had originally been scheduled for an earlier date but had, to be re-arranged due to diary clashes took place on 1 <sup>st</sup> August between Graham Hughes, Cllr Bates and Cllr Williams.	COMPLETED
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ACTIONS FROM 11 <sup>TH</sup> JULY 2019 COMMITTEE MEETING					
MINUTE NO.	REPORT TITLE	ACTION TO BE TAKEN BY	ACTION	COMMENTS	STATUS
244.	<p><b>HIGHWAYS ENGLAND CONSULTATION ON A428 BLACK CAT TO CAXTON GIBBET IMPROVEMENTS</b></p> <p><b>a) Consultation response – distribution</b></p>	Jeremy Smith	The Chairman requested that the report response should be sent to other authorities / interested parties including Central Bedfordshire, Bedfordshire Borough Council, England's Economic Heartland, Oxon County Council Buckinghamshire County Council, Milton Keynes Council and Suffolk County Council.	The details were sent on 26.07.19	<b>COMPLETED</b>
	<b>b) Delegation to Executive Director Place and Economy, and the Chairman to agree the final joint response with partners</b>			The response was sent on 26 <sup>th</sup> July 2019.	<b>COMPLETED</b>

245.	<b>WELCOME GENOME CAMPUS OUTLINE PLANNING APPLICATION</b>				
	<b>Additional Transport Requirements</b>	<b>Juliet Richardson.</b>	To raise with the Trust the need to lay on additional buses at different times to cater for ancillary staff who tended to work different work patterns	<p>For the Committee's clarification the Committee report indicated that officers were still in discussions on the draft Heads of Terms for the Genome Campus. They included provisions to enhance local bus services, not just for commuter trips – So the issue raised is already in hand. The relevant extracts are as follows:</p> <ul style="list-style-type: none"> <li>■ Expansion and improved capacity of the existing Campus bus services (in line with stage of development delivery) to support the increasing population across the Campus. Off –peak timings and frequency of service level provisions to be agreed.</li> <li>■ Provision of appropriate off-peak services, which could include the shuttle service, a demand responsive element or the extension of the Citi7 service.</li> <li>■ Commitment to consult with nearby business parks e.g. Granta Park to explore opportunities for combined travel opportunities including bus services where practicable and feasible.</li> <li>■ Consider the feasibility of the local community to benefit from the</li> </ul>	<b>ONGOING BUT HAVING BEEN ACTIONED IN TERMS OF THE REQUEST MADE</b>

				Campus bus services through mechanisms such as registering with Wellcome and being issued a valid pass.	
<b>246.</b>	<b>REVIEW OF RISK REGISTER FOR PLACE AND ECONOMY</b>				
	<b>a) – first risk - title required</b>	<b>Andy Preston</b>	A Member highlighted that the first risk on page 86 did not have a title. Officers clarified that it was a financial related risk and would be updated.	Change made on 24.07.19	<b>COMPLETED</b>
	<b>b) Number of apprenticeships</b>	<b>Andy Preston</b>	Page 88 - in respect of the Apprenticeship scheme the Chairman asked how many there were in Place and Economy and where they were. Officers agreed to write with the details.	Response sent to Cllr Bates on 29.07.19.	<b>COMPLETED</b>