

Children and Young People Committee - Minutes Action Log

Purpose:

To capture the actions recorded in the minutes of Children and Young People Committee meetings and report responses.

Minutes – 12 March 2024

Minute	Report title	Officer responsible	Action	Response	Status
203.	Education Contracts	Sarah Callaghan	Undertook to provide a briefing note on progress around the education transport transformation programme and improved practices.	<p>This report has been rescheduled as we have gone out to procure an independent review of Home to School Transport and it would be sensible to include an update from the review alongside an update on the current transport transformation projects as part of the Transport Strategy update.</p> <p>CEF DMT met on 12 September and agreed to defer the report until February 2025.</p> <p>A briefing will be shared with CYP Committee members in November 2024.</p>	Ongoing
206.	Finance Monitoring Report January 2024	Sarah Callaghan	Officers undertook to confirm when a report on the preferred delivery option for Alconbury Weald Secondary and Special School would be brought to the Committee.	This report will now be tabled at the November 2024 Committee meeting to recommend that Members approve entering into contract with the contractor for the construction of Alconbury Weald Secondary School. (Please note on this action it also says Alconbury Weald Special School – this has already been built and opened this September. Previous	On-going

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				reports have been to Committee explaining that this campus would be split into two separate projects and it was agreed the Special School would be delivered first).	
206.	Finance Monitoring Report January 2024	Sarah Callaghan	Officers undertook to confirm when a planning decision was expected on Waterbeach New Town Primary.	A briefing will be circulated to all Committee members in November 2024	On-going

Minutes – 25 June 2024

Minute	Report title	Officer responsible	Action	Response	Status
216.	Finance Monitoring Report - Outturn	Sarah Callaghan	A detailed analysis of school balances including the multiple factors affecting them would be presented to committee in the autumn or early 2025.	A report will be provided at February's Committee	Ongoing

Minutes – 10 September 2024

Minute	Report title	Officer responsible	Action	Response	Status
225.	Education Capital Projects	Sarah Callaghan	Clarified that a note updating on Waterbeach Primary School would be provided to Members outside of the meeting.	Relates to action 206 above.	See action 206
226.	Children, Education and Families Risk Report	Sarah Callaghan	Stated that the authority was working with the Combined Authority on a number of transport pilots. The Chair clarified that a note on the pilots would be circulated to the Committee.	Please refer to action 203. A response to the CA transport pilots will be covered in the same briefing to committee members in November	Ongoing

Minutes – 8 October 2024

Minute	Report title	Officer responsible	Action	Response	Status
231.	Healthy Child Programme Commissioning Approach	Raj Lakshman	Members noted that the website included information on the nursing offer and mental health support. Information on childhood immunisations could be found on the Cambridgeshire Integrated Care System website and links to both websites would be circulated to members for reference.	Information circulated to members on 23 October 2024.	Complete

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232.	Music Education Hub Funding Consortium Agreement	Helen Gregg	Officers agreed to produce a briefing on the range of projects that had taken place and were planned across the county, by district, for members.	A briefing will be prepared for committee members and circulated in December 2024.	Ongoing
232.	Music Education Hub Funding Consortium Agreement	Helen Gregg	A communications programme had been developed and officers explained they would circulate further details on this following the meeting.	Further information will be included in the briefing mentioned in the above action.	Ongoing
232.	Music Education Hub Funding Consortium Agreement	Helen Gregg	Members questioned whether the new hub would enhance workforce development and CPD and new careers in music education and heard that this was a key focus through the programme and when the board was fully established a further briefing on progress would be brought to committee	Further information will be included in the briefing mentioned in the above action.	Ongoing
234.	Finance Monitoring Report – August 2024	Stephen Howarth	Members sought details of the amount of one of grant carried forward for the targeted support for children in social care budget. Officers to come back to members outside of the meeting with the figures..	Information circulated to members on 23 October 2024.	Complete