

Assets and Procurement Committee Minutes - Action log

This is the updated action log as at 9th July 2024 and captures the actions arising from the most recent Assets and Procurement Committee meetings and updates Members on the progress on compliance in delivering the necessary actions.

Assets and Procurement Committee minutes of 18th October 2023

Minute	Item	Officer	Action	Comments	Status
9.	Procurement Governance and Performance Report	Clare Ellis	Waivers: Member asked if a list could be provided by quarter, to cover the previous eight quarters, so any trends could be monitored, and that information was provided on (i) number of waivers as a percentage of contracts let in the period, and (ii) the value of contracts subject to waiver, grouped in bands.	The waiver information will be provided regularly with effect from the September Performance Report.	In progress

Assets and Procurement Committee minutes of 28th November 2023

Minute	Item	Officer	Action	Comments	Status
20.	This Land – publication of Shareholders Agreement	Michael Hudson	A Member asked officers to carefully consider the governance issues and potential conflict of responsibility that existed as a result of having a Councillor as a Director.	Officers are meeting at the end of January to review the governance arrangements and Committee will be updated in one of the next two upcoming meetings with options. A review of the arrangements of This Land in 2022, followed by further Council and Board effectiveness reviews have identified this a possible, but a report to the July Committee looks at the role of the Shareholder through this Committee and ensuring strong governance.	Ongoing

22.	Major Energy Projects – Progress Update	Sheryl French	Request to provide the Business Plan, time/cost metrics and current position of energy projects for Members.	An update will be provided to members in April. This is due to forecast electricity tariff changes (market changes) and project cost finalisations.	In progress
22.	Major Energy Projects – Progress Update	Sheryl French	Actual income figures for Triangle Farm and St Ives to be provided once those schemes started generating.	Triangle Farm/North Angle information circulated to Committee on 08/01/24. St Ives info to be circulated when available.	In progress
23.	Procurement Performance Report	Clare Ellis	Update on review of risk management of the Council's largest/highest risk contract to be provided in a future Committee report.	This is planned for the September Committee.	Ongoing

Assets and Procurement Committee 21st March 2024

37.	Land and Property Strategy 2024-29	Chris Ramsbottom	Circulate final version of Strategy.	Emailed to Committee on 03/07/24.	Complete
38.	Commercial, Commissioning and Procurement Framework	Clare Ellis	Circulate final version of Commercial, Commissioning and Procurement Framework.	Emailed to Committee on 25/04/24.	Complete
42.	Lease of Land at Whitehall Farm, Littleport for a Battery Energy Storage System	Chris Ramsbottom/ John Macmillan	Arrange a further Committee briefing on issues raised.	Briefing held 27th March 2024.	Complete