

**Corporate Services and LGSS Cambridge Office****Finance and Performance Report – January 2019****1. SUMMARY****1.1 Finance**

Previous Status	Category	Target	Current Status	Section Ref.
N/A	Income and Expenditure	Balanced year end position	Green	2.1 – 2.4
N/A	Capital Programme	Remain within overall resources	Green	3.2

**1.2 Performance Indicators – Current status: (see section 4)**

Monthly Indicators	Red	Amber	Green	Total
December (Number of indicators)	1	3	8	12

**2. INCOME AND EXPENDITURE**

Outturn Variance (Previous) £'000	Directorate	Budget £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %	Status
-96	Corporate & Customer Services	6,707	6,518	-200	-3.0%	Green
220	Corporate Savings & Funding	-1,039	-499	220	21.2%	Amber
-7	Business Improvement & Development	875	1,154	-5	-0.5%	Green
-43	Deputy Chief Executive	325	235	-43	-13.1%	Green
0	Legal & Governance	90	37	0	0.0%	Green
-1,738	Financing Costs	25,983	10,074	-1,738	-6.7%	Green
126	LGSS Managed	11,186	10,128	126	1.1%	Amber
<b>-1,537</b>	<b>Total</b>	<b>44,127</b>	<b>27,646</b>	<b>-1,639</b>	<b>-3.7%</b>	

**2.1 Overall Position**

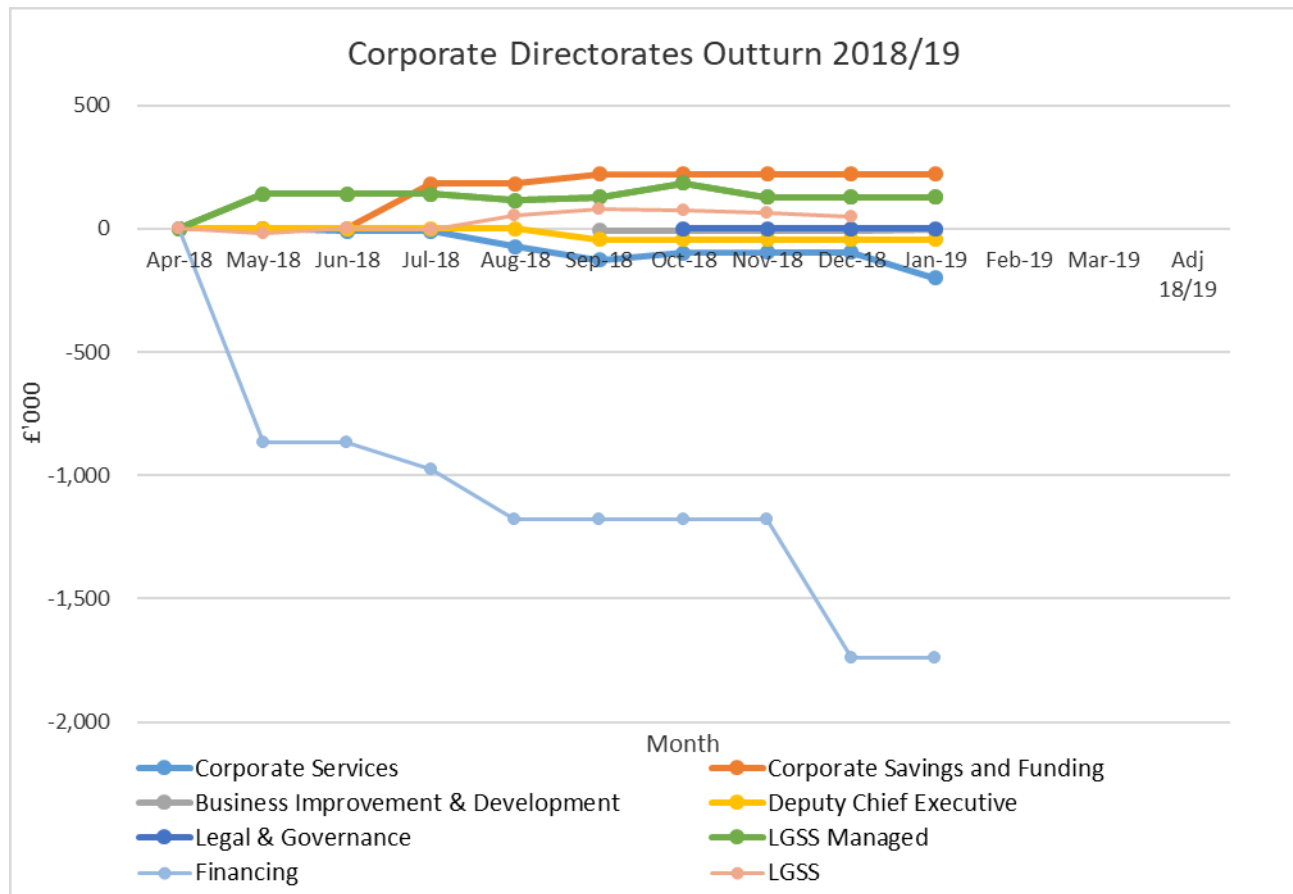
The service level budgetary control report for Corporate Services, LGSS Managed and Financing Costs for January 2019 can be found in [CS appendix 1](#).

The service level budgetary control report for LGSS Cambridge Office for January 2019 can be found in [LGSS appendix 1](#). Pressures and deficits within LGSS Operational budgets are the responsibility of the Joint Committee. Formal risk sharing arrangements are in place such that changes in service or financing impacting one partner are isolated from impacting other partners. In practice, this means that where there is risk (or additional requirements for) in-year savings for back-office services shared with or facing

Northamptonshire County Council, these do not impact on the service received by Cambridgeshire County Council (CCC) or impact any overspend to be handled by CCC.

Further analysis of the results can be found in [CS appendix 2](#) and [LGSS appendix 2](#)

*The appendices are published online only and not printed for Committee.*



### 2.1.1 Significant Issues – Corporate and Customer Services

Corporate and Customer Services budgets are currently predicting an underspend of £200k which is an additional underspend of £104k compared to the previous forecast. This is mainly due to reduced costs in Customer Services and IT & Digital.

Customer Services is reporting an underspend of £152k which is an increase of £101k from the previous forecast. This is due to several vacancies in the team which are expected to be filled in the coming months.

### 2.1.2 Significant Issues – Corporate Savings and Funding

Corporate Savings and Funding budgets are currently predicting an overspend of £220k, which is the same as last month. This is due to savings targets that are not expected to be met in the year.

There are no new exceptions to report this month.

### **2.1.3 Significant Issues – Business Improvement & Development**

Business Improvement & Development budgets are currently predicting an underspend of £5k, which is a decrease of £2k from the previous forecast.

There are no new exceptions to report this month.

### **2.1.4 Significant Issues – Deputy Chief Executive**

The Deputy Chief Executive budget is currently predicting an underspend of £43k, which is the same as the previous forecast.

There are no new exceptions to report this month.

### **2.1.5 Significance Issues- Legal and Governance**

The Legal and Governance budget is currently predicting a balanced outturn, which is the same as the previous forecast.

There are no new exceptions to report this month.

### **2.1.6 Significant Issues – LGSS Managed**

LGSS Managed budgets are currently predicting an overspend of £126k at year-end, which is the same as the previous forecast.

There are no new exceptions to report this month.

### **2.1.7 Significant Issues – Financing Costs**

Financing costs are currently predicting an underspend of £1.74m, which is the same as the previous forecast.

There are no new exceptions to report this month.

### **2.1.8 Significant Issues – LGSS Cambridge Office**

LGSS Cambridge Office is currently predicting an overspend of £48k, which is a decrease of £16k from last month. This is due to an increased underspend on Human Resources costs.

There are no new exceptions to report this month.

## 2.2 Additional Income and Grant Budgeted this Period

(De minimis reporting limit = £30,000)

There were no new items recorded during January 2019.

A full list of additional grant income for Corporate Services and LGSS Managed can be found in [CS appendix 3](#).

A full list of additional grant income for LGSS Cambridge Office can be found in [LGSS appendix 3](#).

## 2.3 Virements and Transfers to / from Reserves (including Operational Savings Reserve)

(De minimis reporting limit = £30,000)

The following virements have been made this month to reflect changes in responsibilities

### Corporate and Saving & Funding:

	£000	Notes
Customer Services	62	Virement from Children's Services to fund additional resources in the contact centre
IT and Digital Services	-46	Virement to PCC Shared Services savings target from shared head of IT and Digital
Non-material virements (+/- £30k)		

### Corporate and Saving & Funding:

	£000	Notes
PCC Shared Services	46	Virement from IT & Digital Services towards savings target
PCC Shared Services	27	Virement from Business Intelligence towards savings target
Non-material virements (+/- £30k)		

### Business Improvement and Development:

	£000	Notes
Business Intelligence	-27	Virement to PCC shared Services savings target from shared head of business intelligence from September 2018
Non-material virements (+/- £30k)		

A full list of Virement and Transfer for Corporate Services and LGSS Managed can be found in [CS appendix 4](#)

A full list of Virement and Transfers for LGSS Cambridge Office can be found in [LGSS appendix 4](#).

### **3. BALANCE SHEET**

#### **3.1 Reserves**

A schedule of the Corporate Services and LGSS Managed reserves can be found in [CS appendix 5](#).

A schedule of the LGSS Cambridge Office Reserves can be found in [LGSS appendix 5](#).

#### **3.2 Capital Expenditure and Funding**

##### Expenditure

- Corporate Services and Transformation schemes have a capital budget of £4.9m in 2018/19 and there is expenditure of £2.1m to date. In-year, an overspend of £1.0m is predicted. The total scheme forecast is on budget.

There are no new material variances to report this month.

- LGSS Managed has a capital budget of £6.0m in 2018/19 and there is expenditure of £1.3m to date. In-year, an underspend of £1.6m is forecast. The total scheme forecast is an underspend of £172k.

There are no new material variances to report this month.

- LGSS Cambridge Office has a capital budget of £0.1m in 2018/19 and there is no spend to date. In-year, a balanced position is forecast. The total scheme forecast is on budget.

There are no new material variances to report this month.

##### Funding

- Corporate Services and Transformation schemes have capital funding of £5.4m in 2018/19. The Corporate Services capital programme as a whole is forecasting an overspend of £1.0m, as detailed above.

There are no new material variances to report this month.

- LGSS Managed has capital funding of £6m in 2018/19. The LGSS Managed capital programme as a whole is forecasting an underspend of £1.6m in 2018/19, as reported above. This will reduce the Prudential Borrowing requirement by this amount.

There are no new material variances to report this month.

- LGSS Cambridge Office has capital funding of £0.1m in 2018/19. The LGSS Cambridge Office capital programme as a whole is forecasting a balanced outturn position, so the full amount of this funding is expected to be used.

There are no new material variances to report this month.

- A detailed explanation of the position for Corporate Services and LGSS Managed can be found in [CS appendix 6](#).

A detailed explanation of the position for LGSS Cambridge Office can be found in [LGSS appendix 6](#).

#### **4. PERFORMANCE**

- 4.1 The key performance indicators for Corporate and Customer Services and LGSS Managed Services are set out in [CS Appendix 7](#). Key performance indicators for LGSS Cambridge Office are not reported here as the information for these is not yet available.

The appendices to this report can be viewed in the [online version](#) of the report.