

## Children and Young People (CYP) Committee Training Plan

The training plan provides details of training sessions which have taken place during the current Council and topics for potential future training sessions and visits.

### PREVIOUS TRAINING 2021-2023

	Subject	Desired Learning Outcome/ Success Measures	Date	Responsibility	Format of Training	Audience	List of attendees	% of elected members of the Committee attending
1.	Children & Young People Committee induction	To brief Members of the role and responsibilities of the Children and Young People Committee	High	15.06.21 12.00-2.00pm	Executive Director: People and Communities	Teams	All CYP Members	Cllrs Ambrose Smith Atkins Bywater Bradnam Bird Bulat Coutts Daunton Goodliffe Gowing Hay Hoy Prentice Kindersley M King J King Sharp Slatter Thompson Taylor van de Ven
2.	Member Induction Programme: Corporate Parenting Sub-Committee	To brief new and returning Members and Substitute Members on the responsibilities of the	High	12.07.21	Nicola Curley/ Myra O'Farrell	Teams	Members and Substitute Members	Cllrs Ambrose Smith Bird Bradnam

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		Corporate Parenting Sub-Committee					of the Corporate Parenting Sub-Committee	Bulat Goodliffe M King Slatter van de Ven
3.	Safeguarding	To brief Members on safeguarding issues and responsibilities	High	08.10.21	Director of Children's Services	Teams	All Members	Cllrs Bulat Goodliffe Taylor Thompson Bird Bradnam Coutts Cox Condrion Gowing Nethsingha van de Ven Meschini
4.	Corporate Parenting and the Fostering Service		High	22.10.21 10.00am - 12.30pm	Assistant Director: Regional Adoption and Fostering	Virtual	All Members	Cllrs Atkins Bulat Goodliffe Hay Slatter Taylor Kindersley Nethsingha van de Ven
5.	Ofsted – Inspection Framework – Key areas of focus in assessing quality	Cambridgeshire children's services will have a focussed visit from Ofsted at some time in 2022, and a graded inspection in 2023. The aim:	Director of Children's Services	02.12.21 12pm – 1pm	Director of Children's Services	Virtual		

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		<p>Introduce to the framework for inspection used by Ofsted</p> <p>How we ensure that we are prepared for inspections.</p>						
6.	Education Finance	Members gain a clear understanding of education funding and council decision making.		10 <sup>th</sup> Jan 2022 12.30 – 2pm	Service Director: Education & Strategic Finance Business Partner	Teams	All CYP Members	Atkins, Bulat, Goodliffe, Daunton, Coutts, Meschini, Bywater, Slatter, Taylor, M King, Bradnam
7.	Education - Attainment	Members gain a clear understanding of the assessment system used in schools.		23 <sup>rd</sup> March 2022 12 – 1.30 pm	Service Director: Education	Teams	All CYP Members	Cllrs Atkins, Daunton, Bulat, Coutts, Hay, Kindersley, M King, Taylor
8.	Supporting the mental and emotional health needs of children in care/on the edge of care	To introduce CYP Members and the Corporate Parenting Sub Committee to the clinical framework and how it		7 <sup>th</sup> April 2022 1.30 – 2.30	Assistant Director Safeguarding and Quality Assurance	Virtual	CYP Members and Corporate Parenting	Cllrs Atkins, Bradnam, Goodliffe, M King, Hay,

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		supports our foster carers and contributes to the emotional wellbeing of children and young people.					Sub Committee	Hoy and Slatter
9.	The Role of the Foster Carer	To introduce CYP Members and the Corporate Parenting Sub Committee to the role of the Foster Carer, and the part they play in impacting positively on the lives of children in care		21 October 2022 – confirmed & booked 12pm-1pm	Ricky Cooper Fiona Van Den Hout	Virtual	All Members	Cllrs: G Wilson, C Daunton, A Whelan, H Cox Condron, S King, A Bradnam, A Bulat, S Taylor, B Goodliffe
10.	Estimating Demand for Education Provision Arising from New Housing Developments	To brief Members on the process of estimating demand for education provision for new housing developments.		28.09.23	Alan Fitz	Teams	CYP members and substitutes	Cllrs Ambrose Smith, Atkins, Bulat, Count, Coutts, Daunton, Goldsack, Goodliffe, Hay, Read, Slatter, Stone, Thompson

**CURRENT TRAINING JANUARY 2024 – DECEMBER 2024 – the majority of training sessions will be recorded and can be accessed via the members training area link - [Our Development for Members](#).**

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11.	Children & Young People and Corporate Parenting Committee overview	To brief Members of the role and responsibilities of the Children and Young People Committee and corporate parenting sub committee	Utilising reserve CYP committee  TBC	Executive Director Children Education and Families:  Martin Purbrick	Microsoft Teams/Member seminar	All Members		
12	Corporate Parenting Roles and Responsibility LGA Training	To brief Members and Substitute Members with responsibilities to represent Corporate Parenting	13 <sup>th</sup> May 2024	Service Director Quality Assurance and Practice Improvement:  Liz Clarke  and  Service Director Fostering and Adoption:  Ranjit Chambers.	Bespoke Training delivered in person at New Shire Hall.	All CYP members and Corporate Parenting Sub-committee	Attendees: Officers: Caroline Tote – LGA Trainer Ranjit Chambers Dee Revens Sophine Rankine Members: Cllr Bradham Cllr Alex Bulat Cllr Andrew Wood	Completed & recorded – recording accessed via <a href="#">Our Development for Members.</a>

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							Cllr Anne Hay Cllr Brian Milnes Cllr John Gowing Cllr Philippa Slatter Cllr Piers Coutts Cllr Ros Hathorn Cllr Adela Costello	
13.	Safeguarding refresher course	To brief Members on safeguarding issues and responsibilities	23 <sup>rd</sup> April 2024  12-1	Acting Service Director Targeted Support and Children Social Care:  Raul Burton	Microsoft Teams/Member seminar	All Members		Completed & recorded – recording accessed via <a href="#">Our Development for Members.</a>
14	Childs Journey (Broken down into 4 parts – see 4 a-d)	Members to obtain a briefing on the teams/ service objectives, by meeting managers and hearing about the day in	20 <sup>th</sup> September 2024 12 - 2	Representatives in Children Family and Education.	Virtual meeting	All CYP members and Corporate Parenting		Completed & recorded – recording accessed via <a href="#">Our</a>

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		the life of a Social Worker/Front line worker.		Led by Principal Social Worker Tapiwa Julius		Sub-committee		<a href="#">Development for Members.</a>
14a	Start of the Childrens Journey	Members to understand the Integrated front door, including, MASH (Multi-Agency Safeguarding Hub), MET (Missing and Exploited and Trafficked Team), Early Help Hub, Assessment Team and EDT (Emergency Duty Team).	20 <sup>th</sup> September 2024 12 - 2	Representatives in Children Family and Education.  Led by Principal Social Worker Tapiwa Julius	Virtual meeting	All CYP members and Corporate Parenting Sub-committee		Completed & recorded – recording accessed via <a href="#">Our Development for Members.</a>
14b	Early intervention and social care involvement for families subject to a Child in Need Plan, Child Protection or PLO.	Members to understand the Targeted Support, Family Safeguarding, Adolescent and Child Protection Conference.	20 <sup>th</sup> September 2024 12 - 2	Representatives in Children Family and Education.  Led by Principal Social Worker Tapiwa Julius	Virtual meeting	All CYP members and Corporate Parenting Sub-committee		Completed & recorded – recording accessed via <a href="#">Our Development for Members.</a>

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14c	Corporate Parenting Service including Children in Care teams and Care leavers teams	Members to understand the Children in Care teams and Care Leavers	20 <sup>th</sup> September 2024 12 - 2	Representatives in Children Family and Education.  Led by Principal Social Worker Tapiwa Julius	Virtual meeting	All CYP members and Corporate Parenting Sub-committee		Completed & recorded – recording accessed via <a href="#">Our Development for Members.</a>
14d	Fostering and Adoption	Members to understand with Fostering, Adoption and Supervised Contact services.	20 <sup>th</sup> September 2024 12 - 2	Representatives in Children Family and Education.  Led by Principal Social Worker Tapiwa Julius	Virtual meeting	All CYP members and Corporate Parenting Sub-committee		Completed & recorded – recording accessed via <a href="#">Our Development for Members.</a>
15	Ofsted – Inspection Framework – Key areas of focus in assessing quality	Understanding of Cambridgeshire children's services focus and graded inspections. The aim: Introduce to the framework for inspection used by Ofsted How we ensure that we are prepared for inspections.	29 <sup>th</sup> January 2024	Executive Director Children Education and Families:  Martin Purbrick	Microsoft Teams	CYP Members and Corporate Parenting sub committee		Completed – recording unavailable



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16	Meeting with Young People's Council)	Members to meet the young people's council and understand how the service engages with children in care to help improve delivery of service.	Autumn 2024	Head of Service Corporate Parenting:  Catherine Issacs	Microsoft Teams	CYP Members and Corporate Parenting sub committee		
17	Education - Finance	Members gain a clear understanding of education funding and council decision making.	January 2025  (January 2024 completed)	Service Director Education:  and Strategic Finance Business Partner	Microsoft Teams	All CYP Members		
18	Education - SEND	Members to gain a clear understanding of: <ul style="list-style-type: none"> <li>• What is SEND?</li> <li>• SEND Support in schools and settings</li> <li>• Exclusions</li> </ul>	Autumn 2024	Assistant Director: SEND & Inclusion	Microsoft Teams/Member seminar	All CYP Members		

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		<ul style="list-style-type: none"> <li>• Education, Health and Care Plans (EHCP)</li> <li>• High Needs Block and EHCP Demand in Cambridgeshire</li> <li>• Cambridgeshire's SEND Transformation Programme</li> </ul>						
19.	Performance Management Framework	An introduction to the Performance Management Framework and review of the Children and Young People's Committee's key performance indicators.	Autumn 2024	Executive Director Children Education and Families: Martin Purbrick and Service Director Education: and Business Intelligence	Microsoft Teams	All CYP Members and corporate parenting sub committee		
20	Place Planning 0-19; Admissions, Attendance, Elective	To brief Members about: <ul style="list-style-type: none"> <li>• the Council's statutory</li> </ul>	Autumn 2024	Assistant Director Education	Microsoft Teams	All Members		

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	Home Education (EHE), Children in Education/ Employment/Training	<p>responsibilities with regard to commissioning educational provision and DfE guidance which informs decisions on design and build projects</p> <ul style="list-style-type: none"> <li>• the roles and responsibilities of internal and external partner organisations, including the DfE, Multi-Academy Trusts and the Diocesan Boards for Education</li> <li>• the business planning processes involved in commissioning educational provision</li> </ul>		Capital & Place Planning:				
21	Education Transport	Members gain further understanding of education transport processes	November 2024	Assistant Director Education	Microsoft Teams	All CYP Members & appeal		

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				Capital & Place Planning:		committee members		
22	Education - Attainment	Members gain a clear understanding of the assessment system used in schools.	May 2025	Service Director Education:	Microsoft Teams	All CYP Members		
23	Supporting the mental and emotional health needs of children in care/on the edge of care	To introduce CYP Members and the Corporate Parenting Sub Committee to the clinical framework and how it supports our foster carers and contributes to the emotional wellbeing of children and young people.	Autumn 2024	Service Director Quality Assurance and Practice Improvement: Liz Clarke, joint with the CPFT.	Teams	CYP Members and Corporate Parenting Sub Committee		
24	Commissioning Services – what services are commissioned and how our services are	How: <ul style="list-style-type: none"> <li>Cambridgeshire's needs are <b>Analysed</b> to inform</li> </ul>	28 November 2024	Service Director: Commissioning & Head of Service	Microsoft Teams	All members		

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	commissioned across Children Services	<p>recommendations made to internal governance boards, and ultimately Committees.</p> <ul style="list-style-type: none"> <li>• How we work with internal and external partners and stakeholders to <b>Plan</b> and develop services responding to gaps in need and themes in demand.</li> <li>• What we <b>Do</b> to deliver this need, via open and transparent procurement activity</li> <li>• How we <b>Review</b> both internal and externally commissioned services to evidence value for money, positive outcomes and to</li> </ul>		Children's Commissioning				

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		continually shape service delivery.						
25	The role of the Standing Advisory Council on Religious Education (SACRE),		Autumn 2024	Service Director Education:				
26	Safeguarding & the Local Authority Designated Officer (LADO)	To brief Members on Safeguarding issues and responsibilities		Service Director QAPI/ Janet Farr	Virtual	All CPSC Members invited		
27	Meeting the Needs of Children in Care	To include briefings from Education, SEND, Clinical Team		Service Director/HOS CP	Virtual	All CPSC Members invited		
28	Secondary and Primary School Allocation of Places	About secondary and primary school allocation of places with particular focus around issues in Wisbech and Chesterton area	Thursday 9 <sup>th</sup> May 2024 12.30 - 1.30pm	Assistant Director Education Capital & Place Planning		All Members		Completed
29	Trauma informed training	Training specifically on trauma for Councillors to feel well informed on trauma	Dates offered in Sept (17 <sup>th</sup> or 23 <sup>rd</sup> Sept 4:15-6:15pm)	Virtual Schools	In person	All Elected Members		Completed

For more information contact [Emma Nederpel](#)