

## **ECONOMY & ENVIRONMENT COMMITTEE TRAINING PLAN\***

*A description of each training session is provided on page 2.*

**The text in red bold indicates that the details are yet to be confirmed.**

| Ref | Subject   | Responsibility / Lead officer                                | Date  | Venue booked?<br>Y/N               | Invitation sent out?<br>(Cat) | Agenda sent? Y/N<br>(Lead officer) | Attendance form sent<br>Y/N (TA) | Nature of training              | No. of Cllrs Attended  | % of total invited |
|-----|---|--|---|------------------------------------|-------------------------------|------------------------------------|----------------------------------|---------------------------------|--|--------------------|
| 1.  | The budget and ETE business planning process**  | Amanda Askham  | Wed 9 <sup>th</sup> Aug 2017<br>10am-12pm   | Y<br>KV Room                       | Y                             | n/a                                | Y                                | Seminar                         | 6  | 10%                |
| 2.  | Introduction to major infrastructure delivery   | *Send sheet to Tanya, Stuart Walmsley                        | Tue 22nd Aug 2017<br>2-4pm  | Y<br>KV Room                       | Y                             | Y                                  | Y                                | Seminar                         | David Ambrose Smith<br>Henry Bachelor<br>Ian Bates<br>Anna Bradnam<br>Kevin Cuffley<br>John Gowing<br>Anne Hay<br>Joan Whitehead<br>Donald Adey<br>Bill Hunt<br>Nichola Harrison<br>Josh Schumann<br>Tim Wotherspoon<br>Lorna Dupre<br>Anna Bailey<br>Matthew Shuter | 26%                |
| 3.  | Ely Bypass site visit   | Brian Stinton, Stuart Walmsley<br>(For E&E / H&CI if places) | Fri 25 <sup>th</sup> Aug 2017<br>10am-1pm   | Y<br>Conference room               | Y                             | Y                                  | Y                                | Site visit, seminar             | David Ambrose Smith<br>Ian Bates<br>Henry Batchelor<br>Lorna Dupre<br>Ian Gardener<br>Bill Hunt<br>Tom Sanderson<br>Tim Wotherspoon  | 24%                |
| 4.  | Waterbeach Waste Management Park site visit<br>[Organised by H&CI Committee. Dawn to also invite E&E] | Adam Smith   | Mon 12 Feb 2018<br>11am – 2pm   | Y                                  | Y                             |                                    |                                  | Site visit                      |  |                    |
| 5.  | The Combined Authority<br><u>This will be a seminar for all County Councillors.</u>                   | Martin Whiteley from the Combined Authority                  | Friday 16 March 2018<br>10.30am – 12.30pm<br><br>This will be a one hour plus slot on the above | Y KV Room                          | Y                             |                                    |                                  | Topic on Monthly Member Seminar |  |                    |
| 6.  | Connecting Cambridgeshire – Digital Connectivity  | Noelle Godfrey   | Mon 4th Sep 2017<br>2-3pm   | Y<br>KV Room                       | Y                             | n/a                                | Y                                | Seminar                         | David Ambrose Smith<br>Ian Bates<br>Adela Costello<br>Lorna Dupre<br>Lis Every<br>Mark Howell<br>David Jenkins<br>Noel Kavanagh<br>John Williams<br>Tim Wotherspoon  | 16%                |
| 7.— | <del>Adult Skills and Learning</del>  | <del>Lynsi Hayward-Smith</del>                               | <del>CANCELLED</del><br><del>No longer E&amp;E</del>  | <del>Y</del><br><del>KV Room</del> | <del>Y</del>                  |                                    |                                  | <del>Seminar</del>              |  |                    |

| Ref | Subject   | Responsibility / Lead officer   | Date                                       | Venue booked? Y/N     | Invitation sent out? (Cat) | Agenda sent? Y/N (Lead officer) | Attendance form sent Y/N (TA) | Nature of training  | No. of Cllrs Attended   | % of total invited |
|-----|---|---------------------------------|--|-----------------------|----------------------------|---------------------------------|-------------------------------|---------------------|---|--------------------|
| 8.  | County's role in Growth and Development   | Sass Pledger, Juliet Richardson | Mon 2 <sup>nd</sup> Oct 2017<br>2-4pm      | Y<br>KV Room          | Y                          | Y                               | Y                             | Seminar             | Donald Adey<br>David Ambrose Smith<br>Ian Bates<br>Anna Bradnam<br>Steve Criswell<br>Lis Every<br>Lynda Harford<br>Anne Hay<br>Linda Jones<br>Lina Joseph<br>Noel Kavanagh<br>Joshua Schumann | 20%                |
| 9.  | Flood Risk Management Strategy and work   | Sass Pledger, Julia Beeden      | Wed Oct 25 <sup>th</sup> 2017<br>2-4pm     | Y<br>KV Room          | Y                          | Y                               | Y                             | Seminar             | Ian Bates<br>Anna Bradnam<br>John Gowing<br>Mark Howell<br>Tom Sanderson<br>Joan Whitehead<br>John Williams<br>Tim Wotherspoon  | 13%                |
| 10. | Energy Strategy and work  | Sass Pledger, Sheryl French     | Mon 13 <sup>th</sup> Nov 2017<br>10am-12pm | Y<br>KV Room          | Y                          | Y                               | Y                             | Seminar             | Ian Bates<br>Anna Bradnam<br>John Gowing<br>Mark Howell<br>Joshua Schumann<br>Terry Rogers  | 10%                |
| 11. | County Planning Minerals and Waste  | Sass Pledger, Emma Fitch        | Wed 29 <sup>th</sup> Nov 2017<br>2-4pm     | Y<br>KV Room          | Y                          | Y                               | Y                             | Seminar             | David Connor<br>Anna Bradnam<br>Ian Gardener<br>John Gowing<br>Lynda Harford<br>Terry Rogers<br>Joan Whitehead<br>John Williams   | 13%                |
| 12. | Major railway projects  | Jeremy Smith                    | Mon 18 <sup>th</sup> Dec 2017<br>2-4pm     | Y<br>KV Room          | Y                          |                                 | Y                             | Seminar             | Donald Adey<br>David Ambrose Smith<br>Anna Bradnam<br>John Gowing<br>Ian Bates<br>Lis Every<br>Bill Hunt<br>Terry Rogers<br>Joan Whitehead<br>John Williams                                   | 16%                |
| 13. | <b>A14 site visit*<br/>(Possibly to also include H&amp;CI. Depending on number of spaces available)</b> | <b>Stuart Walmsley</b>          | <b>TBC</b>                                 | <b>N<br/>Swavesey</b> | <b>N</b>                   |                                 |                               | Site visit, seminar |   |                    |
| 14. | <b>New Developments</b>   | <b>TBC</b>                      | <b>TBC</b>                                 |                       |                            |                                 |                               |                     |   |                    |
| 15. | <b>Section 106</b>  | <b>TBC</b>                      | <b>TBC</b>                                 |                       |                            |                                 |                               |                     |   |                    |
| 16. | <b>Bus bill</b>   | <b>TBC</b>                      | <b>TBC</b>                                 |                       |                            |                                 |                               |                     |   |                    |

\* Note:

- The training sessions are primarily for E&E Committee Members and Substitutes, but will be open to all County Councillors, with the exception of:
  - site visits - a limited number of visitors can be accommodated during site visits. H&CI Committee may be invited if space is available.
  - the budget and ETE business planning process – targeted to ETE. H&CI Committee may be invited if space is available.
- Members can ask officers for one-to-one meetings if they would like to discuss topics further.
- In addition to the E&E training plan, Member Seminars are to re-start in October 2017 (contact Democratic Services for more information).

\*\* In addition, the following finance training is available to all Members (please contact Democratic Services for dates and more information):

- One to One Budget Information Sessions, open to all Councillors by appointment – Michelle Rowe
- Local Government Finance (First Session), Chris Malyon
- Local Government Finance (Second Session), Chris Malyon
- Local Government Finance (Third Session), Chris Malyon

| Ref | Subject   | Date   | Description of training   |
|-----|---|--|---|
| 1.  | The budget and ETE business planning process**  | Wed 9 <sup>th</sup> Aug<br>10am-12pm   | The learning outcomes will be: <ul style="list-style-type: none"> <li>An overview of the Council's budget and how it works in ETE</li> <li>A understanding of the business planning process and cycle</li> <li>The committee process for approving, delivering and monitoring business cases and transformation ideas</li> </ul>  |
| 2.  | Introduction to major infrastructure delivery   | Tue 22nd Aug<br>2-4pm  | tbc   |
| 3.  | Ely Bypass site visit   | Fri 25 <sup>th</sup> Aug<br>10am - 1pm   | This training will include: <ul style="list-style-type: none"> <li>An overview of the project development and the work on site</li> <li>A visit onto the site</li> </ul>  |
| 4.  | <b>Waterbeach Waste Management Park site visit [Organised by H&amp;CI Committee]</b>  | <b>Tbc - H&amp;CI rep to organise a new date for this visit in Autumn 2017</b> | The training will include a presentation from officers on our responsibilities, how we deliver our services and working with our partners. There will also be a presentation from our contractor Amey who will provide an overview of the waste treatment technology and services delivered through the PFI contract. This will be followed by a tour of the Waterbeach site, please wear appropriate footwear and clothing as it is a working site (PPE will be provided by Amey).   |
| 5.  | The Combined Authority  | 16 <sup>th</sup> March<br>2018   | This training will cover: <ul style="list-style-type: none"> <li>The role of E and E Committee and where it sits in relation to the decision making role and functions of the Combined Authority.</li> </ul>  |
| 6.  | Connecting Cambridgeshire – Digital Connectivity  | Mon 4th Sep<br>2-3pm   | <p>Training description:</p> <p>Ubiquitous digital connectivity is seen as vital to support economic growth and help our communities to thrive across Cambridgeshire and Peterborough.</p> <p>Cambridgeshire is already a leading digital county and the County Council has set ambitious targets to strive for &gt;99% connectivity by 2020 through its Connecting Cambridgeshire programme.</p> <p>Noelle Godfrey, Programme Director for Connecting Cambridgeshire &amp; Smart Cambridge, will lead this Members' training session to explain the Council's Digital Connectivity Blueprint for 21<sup>st</sup> Century Infrastructure, including:</p> <ul style="list-style-type: none"> <li>progress of the superfast broadband rollout - ahead of national targets</li> <li>work to increase mobile coverage and be among the first to get 5G services</li> <li>potential to expand Wifi provision in village halls and community buildings</li> <li>opportunities to use open data and technology to develop smart solutions</li> </ul> <p>There will be an opportunity for questions afterwards.</p>                                 |
| 7.  | Adult Skills and Learning   | Mon 11 <sup>th</sup> Sep<br>2-4pm  | The training aims to answer some key questions: <ul style="list-style-type: none"> <li>What does the service do?</li> <li>How does it support the priorities of the County Council?</li> <li>How does it work in partnership and plan for local delivery?</li> <li>How does it link to the Employment and Skills policy?</li> <li>Some examples of the work in local areas</li> </ul>   |
| 8.  | County's role in Growth and Development, including <ul style="list-style-type: none"> <li>pre-apps</li> <li>CIL and S106</li> </ul> | Mon 2 <sup>nd</sup> Oct<br>2-4pm   | The role of Growth and Development: <ul style="list-style-type: none"> <li>statutory planning responses for planning, transport and county community infrastructure (library, adult social care)</li> <li>transport assessment role for strategic sites with close working relationship with policy TIPF, MID and Highways DC</li> <li>Education planning for new school and school extensions for growth where necessary in response to planning applications.</li> <li>Support and defence of application and districts at appeal.</li> <li>Travel for Cambridgeshire sustainable travel planning role</li> <li>Representation to local plans to ensure county functions have sufficient leverage and policy support and reference in local plans.</li> <li>Liaison with City Deal and LEP for leverage of developer funding to support economic and residential development</li> <li>Negotiation, drafting and agreement of S106 agreements with associated development. Including large site provision for education and transport, such as funding for new schools, significant highway improvements and city deal funding.</li> </ul> |
| 9.  | Flood Risk Management Strategy and work   | Wed Oct 25 <sup>th</sup><br>2-4pm  | The training will cover: <ul style="list-style-type: none"> <li>The County Council's statutory duties and responsibilities in flood risk management</li> <li>The importance of joint working with other risk management authorities and other internal teams</li> <li>From investigation to delivery (Surface Water Management Plans)</li> <li>How Members can help</li> </ul>  |

| Ref | Subject                            | Date                                  | Description of training  |
|-----|------------------------------------|---------------------------------------|--|
|     |                                    |                                       | <ul style="list-style-type: none"> <li>The Flood and Water Team structure</li> </ul>   |
| 10. | Energy Strategy and work           | Mon 13 <sup>th</sup> Nov<br>10am-12pm | <p>The training will cover:</p> <ul style="list-style-type: none"> <li>Strategic overview – Disruption and change in the energy market and its relevance to the Council</li> <li>Progress with the Local Energy Investment Strategy for Greater Cambridge Greater Peterborough Local Enterprise Partnership area</li> <li>The East Anglian Local Innovation Project</li> <li>Progress delivering the Council's Corporate Energy Strategy including: <ul style="list-style-type: none"> <li>Schools programme</li> <li>CCC buildings</li> <li>Solar Park</li> <li>Smart Energy Grid</li> <li>Procurement</li> <li>Other projects</li> </ul> </li> </ul> |
| 11. | County Planning Minerals and Waste | Wed 29 <sup>th</sup> Nov<br>2-4pm     | The County Planning, Minerals and Waste training will set out the roles and responsibilities of the team, including the types of planning applications determined and how this function feeds into the wider growth agenda across Cambridgeshire.  |
| 12. | Major railway projects             | Mon 18 <sup>th</sup> Dec<br>2-4pm     |  |
| 13. | <b>A14 site visit</b>              | <b>Tbc – Mar 2018</b>                 | <p>Organised primarily for E&amp;E Committee, however H&amp;CI Committee may also attend where there are spaces available (spaces are limited to 20).</p> <p>This site visit will include:</p> <ul style="list-style-type: none"> <li>a presentation on the scheme background, scheme objectives, scheme overview, progress to date and work planned</li> <li>visit to the Mobile Visitor Centre and the Traffic Management Control Centre</li> </ul>  |