

Schools Forum Minutes Action Log

The Action Log was updated following the January Forum meeting and captures the actions from meetings of the Cambridgeshire Schools Forum requiring a response / or the response undertaken and completed since the last Action Log update. Due to the Covid-19 crisis any updates will be provided orally at the meeting

Minutes 17th July 2020

Item	Minute number and report title	Officer Responsible	Action	Response	Action status
1.	Minute 157 Update on High Needs Recovery Plan	Jon Lewis / Councillor Bywater	It was agreed that the Director in consultation with the Chairmen of the Children and Young People Committee and Schools Forum should prepare a letter of representation to Government to request additional funding.	Numerous meetings with the DFE and MPs. Verbal update required	Action ongoing
2.	Minute 158 Schools and Dedicated Schools Grant (DSG) Financial Health - Schools Balance Mechanism	Martin Wade	There was a request that the text setting out the mechanism be looked at again to ensure that there was reference to any proposed intervention strategy having the involvement of the receiving trust if there was a proposal to convert it to an academy. It was agreed to amend accordingly and also that the same should also apply where schools were being brokered between trusts.	To be discussed as part of the Financial Health paper the July meeting.	Action ongoing

Item	Minute number and report title	Officer Responsible	Action	Response	Action status
3	Minute 160 Review of Membership and Proportionality – need for more ethnic diversity in the Forum membership	Jon Lewis / Chairman	There was highlighted a lack of ethnic diversity on Forum with one observer suggesting that appointment processes should be reviewed to recognise the need for Forum to embrace a greater degree of ethnic diversity in its membership and that this should be taken into consideration when making future appointments. It was agreed that the Director would highlight this suggestion to the Representative Groups that approved Maintained and Academy sector appointments. The Chairman also undertook to take the suggestion away to discuss it further with the Academy sector representatives.	See Membership and Proportionality Report at July meeting	Action Ongoing

Minutes 6th November 2020

	Agenda Item	Officer	Action	Response	Status
6.	Minute 165 Schools Funding Update Covering Report - November 2020	Jon Lewis	Organise Meeting with Rt Hon Nick Gibb MP	See action 1 minute 157 above Verbal update required	Action Ongoing

	Agenda Item	Officer	Action	Response	Status
9.	Minute 165 Schools Funding Update Covering Report - November 2020	Martin Wade	Organise a meeting with schools that qualify for Sparsity funding to understand the challenges and impacts	A finance workshop was held for small schools on the 26th May to discuss the challenges faced and future opportunities. 23 of the 28 invited schools had governor representation at the session. Further meetings are being planned with Headteachers to focus in more detail on some of the key areas identified.	Ongoing

Minutes 6th November 2020

	Agenda Item	Officer	Action	Response	Status
	Minute 170 Update on Schools Forum Membership	Jon Lewis	Linked to Minute 160 above The Service Director: Education stated that he would speak to Andrew Reed to establish a way forward for filling the vacancies ahead of the next meeting.	See Membership and Proportionality Report at July meeting	Ongoing

Minutes 15th January 2021

	Agenda Item	Officer	Action	Response	Status
	Minute 177 School Funding Update Report – January 2021	Jon Lewis	The Service Director, Education stated that Early Years services were in a very difficult position and there were additional pressures on them in relation to settings remaining open to all children in the current lockdown, he stated that there were issues in relation to sustainability going forwards and the Local Authority was currently looking at a protection arrangement including seeking funding support. He explained that he would update the forum on any actions take going forward	See action below – will this be covered in one report? Verbal update required	Ongoing

	Minute 177 School Funding Update Report – January 2021	Jon Lewis	Report on COVID Impacts on the key sectors particularly in relation to early years and SEN due at the March Forum	Verbal update required	Ongoing
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