

## Schools Forum Minutes Action Log

The Action Log was updated following the November Forum meeting and captures the actions from meetings of the Cambridgeshire Schools Forum requiring a response / or the response undertaken and completed since the last Action Log update. Due to the Covid-19 crisis any updates will be provided orally at the meeting

### Minutes 17<sup>th</sup> July 2020

Item	Minute number and report title	Officer Responsible	Action	Response	Action status
1..	Minute 157 Update on High Needs Recovery Plan	Jon Lewis / Councillor Bywater	It was agreed that the Director in consultation with the Chairmen of the Children and Young People Committee and Schools Forum should prepare a letter of representation to Government to request additional funding.	The Service Director, Education explained at the November meeting this had moved on since the last meeting as he had now met with MPs. The suggestion was that rather than just Forum writing to Government requesting additional funding, a more effective course of action would be that a joint letter of representation should be sent.	Action ongoing
2..	Minute 158 Schools and Dedicated Schools Grant (DSG) Financial Health - Schools Balance Mechanism	Martin Wade	There was a request that the text setting out the mechanism be looked at again to ensure that there was reference to any proposed intervention strategy having the involvement of the receiving trust if there was a proposal to convert it to an academy. It was agreed to amend accordingly and also that the same should also apply where schools were being brokered between trusts.	This would be taken on board as part of the consultation to be undertaken in the spring.	Action ongoing

Item	Minute number and report title	Officer Responsible	Action	Response	Action status
3	Minute 160 Review of Membership and Proportionality – need for more ethnic diversity in the Forum membership	Jon Lewis / Chairman	There was highlighted a lack of ethnic diversity on Forum with one observer suggesting that appointment processes should be reviewed to recognise the need for Forum to embrace a greater degree of ethnic diversity in its membership and that this should be taken into consideration when making future appointments. It was agreed that the Director would highlight this suggestion to the Representative Groups that approved Maintained and Academy sector appointments. The Chairman also undertook to take the suggestion away to discuss it further with the Academy sector representatives.	<p>The Service Director, Education stated that he would undertake a review of the forum membership ahead of the next meeting and that he would ask that ethnicity and diversity be considered throughout the process.</p> <p><u>An oral update to be provided on any progress</u></p>	Action Ongoing

# Minutes 6th November 2020

	Agenda Item	Officer	Action	Response	Status
4.	Minute 165 Schools Funding Update Covering Report - November 2020	Martin Wade	Circulate the total representation of school in consultation responses	After removing duplicates and allowing for the total number of schools represented by multi-academy trusts approximately 106 different schools were represented. The consultation was sent to 255 separate schools across Primary, Secondary and Special, so this figure equates to approximately 42% (but some returns did not specify who they were representing)	Action Completed
5.	Minute 165 Schools Funding Update Covering Report - November 2020	Martin Wade	Provide data analysis on the Change in Out-county provision	This information is included in Appendix A to the School Funding Update Report	Action completed
6.	Minute 165 Schools Funding Update Covering Report - November 2020	Jon Lewis	Organise Meeting with Rt Hon Nick Gibb MP	See action 1 minute 157 above	Action Ongoing

	Agenda Item	Officer	Action	Response	Status
7.	Minute 165 Schools Funding Update Covering Report - November 2020	Martin Wade	Circulate an updated list of School Balances	These will be circulated once available – normally the Schools and DSG financial health paper is presented in May.	Action Ongoing
8.	Minute 165 Schools Funding Update Covering Report - November 2020	Marian Cullen	Provide and update on the Enhanced Resource Base (ERB) Review	This is provided at paragraphs 6.6 to 6.8 of the Schools Funding Update Report	Action completed
9.	Minute 165 Schools Funding Update Covering Report - November 2020	TBC	Organise a meeting with schools that qualify for Sparsity funding to understand the challenges and impacts	Oral Update to be provided	
10.	Minute 165 Schools Funding Update Covering Report - November 2020	Martin Wade	Provide a list of contributions to Children's services	Extract from a report to Schools Forum in October 2019 set out overleaf shows the full list	Action Completed

				<p>2.6 As previously discussed with Schools, other than for the Early Intervention Support Workers, due to the way in which the Business Planning process is undertaken and the contribution to combined budgets notionally allocated there is not a direct relationship between a reduction in funding and a potential reduction in service. i.e. If the funding is reduced it would not automatically result in a reduction in service for specific areas.</p> <p>2.7 This has resulted in the majority of current proposals for delivery being transformational in nature and any further savings required are likely to focus on areas such as:</p> <ul style="list-style-type: none"> <li>• Early Help District Deliver Service - North</li> <li>• Early Help District Deliver Service - South</li> <li>• Schools Intervention Service - Safeguarding</li> <li>• Schools Partnership Service – SEN</li> <li>• Social work capacity</li> <li>• Virtual School (ESLAC)</li> <li>• Youth Service</li> <li>• Preparing for Adulthood Additional Needs Team</li> <li>• Occupational Therapists</li> <li>• Educational Psychology</li> </ul> <p>2.8 This funding has been historically retained by the LA and never formed part of the Schools budget. Any reduction would impact on services across both maintained and academy schools. The Local Authority would have to consider increasing charges to support current activities, impacting disproportionately on those</p>	
11.	Minute 165 Schools Funding Update Covering Report - November 2020	Anna Wahlandt	Early Intervention Family Workers	This information is included in the Schools Funding Update report at paragraphs 5.7 to 5.9	Action completed